

Department of Public and Environmental Health
Finance Meeting ~~ Wednesday October 2, 2019

I. Call to order

- The meeting was called to order by Diane Perez

II. Approval of minutes

- Dr. Matt Libiran made a motion to approve the minutes from August 7, 2019, the motion was second by Loretta Parker, and the motion carries.

III. New Business

- Loretta Parker made a motion to approve payroll warrant 080919 dated August 8, 2019 for \$9,262.43, the motion was second by Dr. Matt Libiran and the motion carries.
- Loretta Parker made a motion to approve payroll warrant 082319 dated August 23, 2019 for \$15,046.44, the motion was second by Dr. Matt Libiran and the motion carries.
- Loretta made a motion to approve payroll warrant 083019 dated August 30, 2019 for \$2,400.00 (bonus), the motion was second by Dr. Matt Libiran and the motion carries.
- Loretta Parker made a motion to approve claim warrant 090419HB dated August 30, 2019 for \$8,286.41, the motion was second by Dr. Matt Libiran and the motion carries.
- Loretta Parker made a motion to approve past due invoice 287269799012X0501219 from AT&T dated May 18, 2019 for \$153.48, the motion was second by Dr. Matt Libiran and the motion carries.

IV. Old Business

- Arnita informed the board that we did get a new nurse with no contract and full benefits after 90 days. The budget for two full nurses with benefits has been approved.

- Diane Perez asked the question who will take Jill Monk's open position in Emergency Preparedness, Arnita said at the present time no one, but the position has been posted.

V. Discussion

- No discussion

VI. Adjournment

- With no further business to discuss Loretta Parker made a motion to adjourn the meeting, the motion was second by Dr. Matt Libiran and the motion carries.

Respectfully submitted by: Victoria Clark