

CITY OF EAST CHICAGO
BOARD OF PARKS AND RECREATION
February 12, 2019

BOARD MEMBERS:

Anthony Serna, President
Rick Rodriguez, Vice President
Valda Lewis, Secretary
Gilberto Cantu
Eugene Austin

STAFF:

Loretta Parker
Dawn Dawkins-Legal
Mayra Acosta

Reported by: Peggy S. LaLonde, CSR, RPR
Fissinger & Associates

Call to Order: 5:00 p.m.

Pledge of Allegiance:

Roll Call: Present: Rick Rodriguez, Valda Lewis,
Gilberto Cantu
(Anthony Serna arrived late)

Staff Present: Dawn Dawkins, Legal Counsel
Loretta Parker, Recording Secretary
Mayra Acosta, Park & Recreation Director

ADMINISTRATIVE MATTERS:

MR. RODRIGUEZ: I would entertain a motion to approve minutes from January 22, 2019.

Motion to approve minutes of January 22nd, 2019, with the correction of the spelling of Ms. Lewis' name made by Valda Lewis. Second by Gilberto Cantu.

Comments/Questions: None

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

MR. RODRIGUEZ: Entertain a motion to approve payroll report of 1/25/19.

Motion to approve payroll report of 1/25/19 made by Gilberto Cantu. Second by Valda Lewis.

Comments/Questions: None

Roll Call: "All in Favor": All Abstain: None

1 MR. RODRIGUEZ: Motion to approve payroll
for February 8, 2019.

2 Motion to approve signing payroll for 2/8/2019 made by
3 Valda Lewis. Second by Gilberto Cantu.

4 MR. RODRIGUEZ: Motion to approve signing
warrant report 021219 PB.

5 Motion to approve warrant report 021219 PB made by
6 Gilberto Cantu. Second by Valda Lewis.

7 Comments/Questions: None

8 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

9 (Anthony Serna is now present and
10 will take over meeting as President.)

11 MR. SERNA: Delinquent invoices. First
invoice is 2018-512, date of 4/24/18, amount of
12 \$5,935.00.

13 Motion to approve payment of delinquent invoice
2018-512, in the amount of \$5,935.00 made by Valda
14 Lewis. Second by Gilberto Cantu.

15 Comments/Questions: None

16 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

17 MR. SERNA: Delinquent invoice 14218,
18 date of 6/27/18, in the amount of \$450.00.

19 Motion to approve payment of delinquent invoice 14218,
in the amount of \$450.00 made by Gilberto Cantu. Second
20 by Valda Lewis.

21 Comments/Questions: None

22 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

23 MR. SERNA: Delinquent invoice 10140,
24 date of 11/10/18 in the amount of \$1,341.00.

25 Motion to approve payment of delinquent invoice 10140,

1 Second by Rick Rodriguez.

2 Comments/Questions: None

3 Roll Call: "All in Favor": All Abstain: None
4 Opposed: None Motion carries.

5 MR. SERNA: Delinquent invoice 10141,
6 dated November 26, 2018, in the amount of \$1,520.11.

7 Motion to approve payment of invoice 10141, in the
8 amount of \$1,520.11 made by Gilberto Cantu. Second by
9 Rick Rodriguez.

10 Comments/Questions: None

11 Roll Call: "All in Favor": All Abstain: None
12 Opposed: None Motion carries.

13 MR. SERNA: Next is Luke Car Wash
14 Agreement. It's an agreement signed by Board of Works
15 on January 23rd, of this year, 2019, to provide car
16 washes at discounted rate of \$4.00. That would be the
17 Parks & Recreation vehicles.

18 Motion to approve Agreement with Luke Car Wash for
19 discounted car wash for Parks & Recreation vehicles, at
20 the cost of \$4.00. Second by Rick Rodriguez.

21 Comments/Questions: None

22 Roll Call: "All in Favor": All Abstain: None
23 Opposed: None Motion carries.

24 OLD BUSINESS:

25 MR. SERNA: First would be the Community
Health Initiative Manager, NICA. I believe we are
waiting for them to come to the meeting; is that
correct?

MS. ACOSTA: We are just waiting on
signature, the MOU signature. They are on vacation.
When they come back I think they are going to sign it.

MR. SERNA: I would entertain a motion to
a table Community Health Initiative until next meeting.

Motion to table Community Health Initiative made by Rick
Rodriguez. Second by Valda Lewis.

1 Comments/Questions: None

2 Roll Call: "All in Favor": All Abstain: None
3 Opposed: None Motion carries.

4 MR. SERNA: Next is Northern Indiana
5 Public Service company.

6 MS. DAWKINS: Well, our claim is being
7 processed.

8 MR. SERNA: Good work, Counselor. You
9 definitely put a lot of heat on them. No pun intended.
10 Hopefully it will be taken care of.

11 MR. RODRIGUEZ: It's just getting
12 processed.

13 MS. DAWKINS: At least we have a person
14 assigned to assess us and review our claim.

15 MR. SERNA: I will say, in light of
16 Counselor's initiative, they don't even entertain claims
17 based on weather and damage, so I think it's a positive.
18 We'll keep that item under old business until we get
19 some kind of answer from them.

20 Next is MOU for School City.
21 Counselor?

22 MS. DAWKINS: They're still dragging
23 their feet.

24 MR. SERNA: Did we ever get a meeting
25 date of their School Board meetings?

MS. LEWIS: We talked about it before we
left, I think it was the 23rd.

MR. SERNA: I mean, Loretta, can you
contact their secretary and get us a calendar? You know
how we put out a calendar of all of our board meetings,
if we could have a calendar for their board meetings,
that would be great.

MR. RODRIGUEZ: Has their counsel
presented to the Board yet?

MS. DAWKINS: She told me that she would
be at the next meeting. But another thing she told me,

1 had been ill. So I don't know whether she wasn't coming
2 to the meeting that they had previously because of that
3 or if they were waiting for the new board to be
4 appointed. But she had been ill, so that is the part of
5 delay as well.

6 MR. SERNA: We'll keep that under Old
7 Business for the next meeting.

8 Next item is MOU PMB Consulting.
9 What do we still need to do with that, Mayra?

10 MS. ACOSTA: So this one was the one for
11 the old library at Roxana. We had a temporary MOU
12 issued to get her grant. Now we are actually working on
13 getting the MOU. She will be back in town in March, so
14 she will be coming in March to present. Then we are
15 hoping by then to have the final MOU for her as well

16 MR. SERNA: We'll keep this under Old
17 Business as well until we get through to March.

18 NEW BUSINESS:

19 MS. ACOSTA: There are two items missing
20 on the agenda. The 2018 concrete prices and also the
21 ESCIA 2019 annual contract.

22 MR. SERNA: All right. So then I'll
23 entertain a motion to add to the agenda the 2018
24 concrete and asphalt unit prices under new business.

25 Motion to add to the agenda the 2018 concrete and
asphalt unit prices made by Rick Rodriguez. Second by
Valda Lewis.

Comments/Questions: None

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

26 MR. SERNA: I will entertain a motion to
27 add the ECSIA annual contract to our agenda.

28 Motion to add ECSIA annual contract to the agenda made
29 by Valda Lewis. Second by Rick Rodriguez.

30 Comments/Questions: None

31 Roll Call: "All in Favor": All Abstain: None
32 Opposed: None Motion carries.

1 MR. SERNA: First item is Royalty
Construction quotes and change order request.

2 MS. ACOSTA: So, this is for the park
3 office. The original scope of the contract included for
4 the contractor to change some of the plumbing in the
5 bathroom. However when he demo-ed and removed all the
6 toilets completely and everything, he noticed that it
7 had very old plumbing. It doesn't have copper piping
and that's code now. So this is to bring it up to code.
It had the old galvanized and he didn't feel comfortable
patching it up and putting the new toilets and
everything in there with that, because it wouldn't pass
the inspection.

8 So it's \$4500 to change and bring it
9 up to code. Even if you add this, his original contract
was for \$143,000, plus the new change for the plumbing
is 4500, that's a total of \$147,500. It's still the
10 lowest of the three bids that we received.

11 MR. RODRIGUEZ: This is being paid by
Public Works?

12 MS. ACOSTA: The 143,000, the original,
13 was paid by Gaming and was approved by Board of Works.
This would be paid out of our regular budget.

14 Motion to approve upgrade of existing pipe, removal and
15 install new, parts and labor, in the amount of \$4500
made by Rick Rodriguez. Second by Valda Lewis.

16 Comments/Questions: None

17 Roll Call: "All in Favor": All Abstain: None
18 Opposed: None Motion carries.

19 MR. SERNA: Next is Actin Inc. quote.

20 MS. ACOSTA: Actually I believe that this
21 is for removal of the tank -- there should be two quotes
in here. One was from Actin to remove it and one was
22 from Royalty Construction. Royalty Construction being
the lowest price.

23 MR. SERNA: So, Board members, you have
24 that in your packet. So the Royalty Construction quote
is proposal to remove the oil tank from the City of East
Chicago Parks Department, from the main office. There
25 total cost is \$5500. And that quote is dated

1 The other quote from Actin is a
2 quote for the scope of work, pumping out, disposal of
3 heating oil, removing containment wall, and removing and
4 disposing of the heating oil tank. Their price was
5 \$6660, plus 65 cents per gallon of disposal of heating
6 oil.

7 Royalty's quote is definitely less
8 and they have outlined the scope of the work. It
9 doesn't say in their quote that they are charging
10 anything extra for removing and disposing of the oil.
11 Mayra, are they aware they may run into oil? There may
12 be oil in the tank?

13 MS. ACOSTA: Yes, they are aware.

14 MR. SERNA: I don't see anything in here
15 about removing any oil to insure there's no
16 environmental hazard remaining on-site upon completion.

17 MS. ACOSTA: He is going to remove the
18 oil. This price includes everything

19 MR. RODRIGUEZ: They are not charging per
20 gallon? One flat fee for everything?

21 MS. ACOSTA: Correct

22 MR. SERNA: I just wanted to be sure
23 we're doing apples to apples. So what's your
24 recommendation, Mayra, Actin quote or Royalty?

25 MS. ACOSTA: My recommendation is for
26 Royalty Construction, since he's already taken care of
27 all the rest of the rehab for that building, and he is
28 the lowest.

29 Motion to approve quote and proposal of Royalty
30 Construction for removal of oil tank from the park
31 office made by Rick Rodriguez. Second by Gilberto
32 Cantu.

33 Comments/Questions: None

34 Roll Call: "All in Favor": All Abstain: None
35 Opposed: None Motion carries.

36 MR. SERNA: Next, R & T Fencing Inc.

37 MS. ACOSTA: So C, D, and E, the next

1 the tiles over at Roxana in the gym area. All the tiles
2 are just coming loose and it's a hazard for the kids to
3 run around because they might fall and get injured. So
4 we received three quotes. The first one, and the lowest
5 one, is from R & T Fencing. They actually have two
6 options. Either replace the vinyl tiles or we could
7 actually just paint the concrete floor, and that way we
8 don't have to deal with replacing tiles in the future.
9 The cost is \$11,900.00.

10 We have a second quote from Romero
11 Construction, and his price is \$19,200 to replace the
12 tiles.

13 And Spectrum is our third quote,
14 which is \$28,750 to paint the concrete, and I believe
15 it's \$23,970 to replace the tiles.

16 So my recommendation is to go with R
17 & T Fencing for the \$11,900 to just paint, instead of
18 replace the tiles.

19 MR. SERNA: It's definitely cheaper.
20 Option one was removing the vinyl tiles and then
21 replacing with the same amount of square feet with new
22 commercial grade or white color. So it looks like the
23 other quotes, let's say from Romero, we are going to do
24 all commercial flooring in the place and take the old
25 floor out and put a new floor, 4500 square feet of
26 floor. So right there, that's a different in the square
27 feet. The cost of the floor is \$18,000.

28 Romero says they are going to put
29 300 square feet of commercial baseboard around the place
30 and the cost of the baseboard is 1200, and charge \$4.00
31 for each square foot of baseboard. Their total is
32 19,200.

33 MS. ACOSTA: R & T Fencing, option 1 and
34 option 2. The option 1 is for them to remove all the
35 vinyl tiles and replace the tiles. Option 2 is to
36 remove all the vinyl tiles and just paint the concrete,
37 and that's the same price. On the note right underneath
38 option 2, they will provide all baseboard.

39 MR. SERNA: At no extra charge?

40 MS. ACOSTA: That's included.

41 MR. SERNA: The baseboard is no extra
42 charge.

43 And then Spectrum, looking at their
44 bid, they are removing all the baseboard, removing all

1 floor. They are using a grinder to clean the edges
2 around the gym, applying tape where needed. The
3 baseboard is going to be replaced with -- all around the
4 gym -- brown vinyl baseboard, spreading the adhesive on
5 the floor prior to the installation and installing the
6 tiles. And then coating -- they are going to put stain
7 resistant floor sealer, high traffic floor polish.

8 So what I am getting at is, I'm not
9 sure that these are apples to apples. I get that the
10 lowest one is the lowest because -- first of all -- the
11 square footage is less than at least one quote. One
12 quote is saying 4500 feet. I get that. But basically
13 taking off the tile and then just putting paint down.
14 It doesn't say grinding anything down to surface or
15 anything. You understand that, right?

16 MS. ACOSTA: It's not as detailed. Yes,
17 I understand that.

18 MR. SERNA: Definitely not as detailed.
19 You may be surprised at the quality of the work. So
20 it's definitely cheaper, but you feel like -- what is
21 your recommendation here?

22 MS. ACOSTA: I actually spoke to him
23 verbally, and I made sure, you know, he was going to
24 grind it and he was going to clean it, that was all
25 included. And he said it was. I could certainly make
26 sure to revise his contract to make sure all those steps
27 are in there. But per our conversation, that is the
28 price for him to do everything that Spectrum was going
29 to do.

30 MR. SERNA: All right, if you are sure,
31 that we have apples to apples. Any questions?

32 MR. RODRIGUEZ: Well, before we approve
33 this, can we get the revised one first? Like you said,
34 we do have a verbal, but I'd like to table this until
35 it's in writing.

36 MR. SERNA: Okay. I'll entertain a
37 motion to table, that would be items C, D, E, and F.

38 MR. RODRIGUEZ: It's not time sensitive,
39 is it?

40 MS. ACOSTA: No, it can wait till next
41 meeting.

1 Motion to table items C, D, E and F all pertaining to
2 the flooring at Roxana old library made by Rick
Rodriguez. Second by Valda Lewis.

3 Comments/Questions: None

4 Roll Call: "All in Favor": All Abstain: None
5 Opposed: None Motion carries.

6 MR. SERNA: Next is Wisneski &
Associates, skating rink.

7 MS. ACOSTA: So this year we hired the
8 same person who we purchased the skating rink from to
9 set it up, and now at the end of the season -- next
10 month -- he's going to actually store it for us, take it
down and store it. So this proposal is to have it
reinstalled come November of 2019 and then taken apart
in 2020.

11 MR. SERNA: This is for next season then?

12 MS. ACOSTA: Yes.

13 MR. SERNA: Will that be the current size
14 rink or different size rink?

15 MS. ACOSTA: It has to be the same one
because we purchased it.

16 MR. SERNA: I was trying to see if we
17 were going to get a bigger ice rink next year

18 MS. ACOSTA: I'm hoping we are able to do
19 a Christmas Wonderland across the golf course, arches
and lights and silhouettes, give people the option to
skate or walk around the course.

20 MR. SERNA: So the proposal from Wisneski
21 & Associates is to take down the ice rink, store it,
reassemble, winterization in the amount of \$7,405.00.

22 Motion to approve proposal of Wisneski & Associates for
23 ice rink made by Valda Lewis. Second by Rick Rodriguez

24 Comments/Questions:

25 MR. SERNA: Are we doing anything
different with the railing system around the ice rink?

1 MS. ACOSTA: We had a company come in
2 last year with wood to reinforce and that kind of
3 helped. It made it stronger and we'll do that again
4 next year.

5 Roll Call: "All in Favor": All Abstain: None
6 Opposed: None Motion carries.

7 MR. SERNA: Next is Mechanical Concepts.

8 MS. ACOSTA: These are the 2019 billing
9 rates that the Board of Works already approved for the
10 City, and we just need -- as the Park Board -- to
11 approve them as well.

12 MR. SERNA: This rate schedule for 2019?

13 MS. ACOSTA: Yes.

14 Motion to approve 2019 rate sheet for Mechanical
15 Concepts made by Rick Rodriguez. Second by Valda Lewis.

16 Comments/Questions: None

17 Roll Call: "All in Favor": All Abstain: None
18 Opposed: None Motion carries.

19 MR. SERNA: Calumet Waste & Recycling.

20 MS. ACOSTA: The rate schedule for 2019
21 for dirt and sod, in case we need to purchase anything
22 for this year. Board of Works already approved it for
23 the City and we need your approval to use it for Parks.

24 Motion to approve rate schedule of Calumet Waste &
25 Recycling for 2019 made by Valda Lewis. Second by Rick
Rodriguez.

Comments/Questions: None

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

MR. SERNA: Now we have the added items,
which are not only 2019, but 2018 concrete and asphalt
unit prices. Mayra, is there another firm besides
Calumet Waste and R & D that does the concrete and
asphalt?

1 MR. SERNA: So again, this is sort of
2 like a rate schedule. These are the three companies, R
& D, Calumet Waste & Recycling, and Perma-Seal that we
3 use for concrete and asphalt.

4 MS. ACOSTA: Again, the Board of Works
5 approved these as well. We are just looking for the
6 Park Board to approve them.

7 Motion to approve rate schedule for 2018 and 2019
8 asphalt and concrete prices with R & D Construction,
9 Calumet Waste & Recycling, and Perma-Seal made by Rick
10 Rodriguez. Second by Valda Lewis.

11 Comments/Questions: None

12 Roll Call: "All in Favor": All Abstain: None
13 Opposed: None Motion carries.

14 MR. SERNA: Clemente Center.

15 MS. ACOSTA: This is a lease. The Boys
16 and Girls Club is actually going to rehab their center
17 here in the city and they are looking for a temporary
18 space to occupy. So they will be renting and occupying
19 the Clemente Center. Suppose to start today to end of
20 May, \$1,000 a month for rent, that also covers
21 utilities.

22 Motion to approve agreement between Park Department and
23 Boys and Girls Club of Northwest Indiana for the least
24 of the Clemente Center from today until May, at a rent
25 of \$1,000 a month made by Rick Rodriguez. Second by
Valda Lewis.

Comments/Questions: None

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

MR. SERNA: Oak Street Health is the next
item.

MS. ACOSTA: So this is for the Flower
Show for the seniors. Oak Street Health would like to
donate 100 cupcakes for our senior event, and in
exchange they want to set up a table, not inside the
tent, but on the side, offering their services, handing
out fliers, and everything. So I would like to ask the

1 MR. SERNA: That's a common practice. I
2 know that from different city departments you just can't
3 accept a donation, if you have a Board that oversees
4 your department, that Board has to accept it. That
5 board has to approve -- either approve or deny any kind
6 of donation.

7 MS. LEWIS: If there's inclement weather
8 will they provide their own shelter or will we?

9 MS. ACOSTA: They are bringing their own.

10 Motion to approve the donation of cupcakes from Oak
11 Street Health and allowing them to have a table at the
12 event made by Valda Lewis. Second by Rick Rodriguez.

13 Comments/Questions: None

14 Roll Call: "All in Favor": All Abstain: None
15 Opposed: None Motion carries.

16 MR. SERNA: Next we have the Marina Side
17 Rental/Beach side rental

18 MS. ACOSTA: So the President asked me
19 last time to provide him with whatever prices the Marina
20 was charging for rental of the shelters, rental of their
21 facility. So this is just for informational purposes.

22 MR. SERNA: Thank you very much. I
23 appreciate that.

24 Next, we'll move on to the
25 Greenhouse price sheet.

26 MS. ACOSTA: These are the same prices as
27 last year. This is what we are charging the businesses
28 like Ameristar and different food restaurants for
29 purchase of the produce that we grow inside the
30 greenhouse.

31 MR. SERNA: A list is attached in the
32 Board packet of the different products. This is
33 amazing. Congratulations. You are looking for us to
34 approve this price?

35 MS. ACOSTA: So that we can continue
36 charging these clients that we have. I am holding the
37 prices the same as last year.

1 this price list available to Board members or to the
public, or is this only for the restaurants?

2 MS. ACOSTA: It's available if we have
3 any left. So our priority is the customers first. If
there is any left, that would be on Thursday, after 1:00
4 p.m.

5 Motion to approve the Greenhouse price sheet for 2019
made by Valda Lewis. Second by Rick Rodriguez.

6 Comments/Questions: None

7 Roll Call: "All in Favor": All Abstain: None
8 Opposed: None Motion carries.

9 MR. SERNA: Next item is ECSIA annual
contract.

10 MS. ACOSTA: It's for services and
11 supplies for our aquaponics. ECSIA is the manufacturer
of the system, so any supplies that we need, you need to
12 purchase directly from them. This is more or less an
estimate based on our history of what we are going to
13 spend this year.

14 MR. SERNA: So basically this is what it
costs us to run the aquaponic and everything we grow.
15 That annual contract for services and supplies is
\$7,500.

16 Motion to approve the annual contract with ECSIA in the
17 amount of \$7500 made by Rick Rodriguez. Second by Valda
Lewis.

18 Comments/Questions: None

19 Roll Call: "All in Favor": All Abstain: None
20 Opposed: None Motion carries.

21 MR. SERNA: Any questions on Mayra's
report?

22 MR. RODRIGUEZ: I have two questions.
23 Anything on Block Stadium meetings and employees for the
season?

24 MS. ACOSTA: All meetings are on
25 Wednesday. Need to get with Marino and Keith to see

1 MR. SERNA: It would be good for you to
speak to him and if he's contracted employees.

2 MS. ACOSTA: I could actually -- if you
3 want -- have him come to the next meeting and that way
he'll be here answering questions.

4 MR. RODRIGUEZ: What time are the
5 meetings?

6 MS. ACOSTA: Wednesday, at 3:00 o'clock

7 MR. SERNA: Any other questions?

8 MR. RODRIGUEZ: Have we approved the
rental prices for the shelters and the halls already?

9 MR. SERNA: Yes, we did, at the last
10 meeting. Thank you, Mayra.

11 PUBLIC INPUT: None

12 MR. SERNA: Our next meeting date is
13 Tuesday, February 26, right here at the City Hall
Council Chambers, 5:00 p.m.

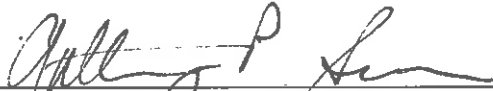
14 Motion to adjourn meeting made by Rick Rodriguez.
Second by Valda Lewis.

15 Roll Call: "All in Favor": All Abstain: None
16 Opposed: None Motion carries.

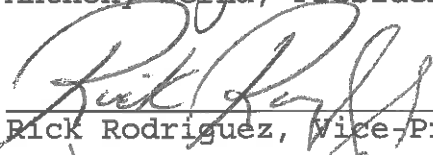
17 ***** Meeting Adjourned *****
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Approval of the Meeting Minutes of Tuesday
February 12, 2019

Approved and signed _____



Anthony Serna, President



Rick Rodriguez, Vice-President



Valda Lewis, Secretary



Gilberto Cantu, Member



Eugene Austin, Member

Loretta Parker, Recording Secretary

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C E R T I F I C A T E

I, Peggy S. LaLonde, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of the said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Munster, Indiana, this 18th day of February, 2019.

Peggy S. LaLonde, CSR, RPR

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