



EAST CHICAGO HEALTH DEPARTMENT

100 W. CHICAGO AVENUE, EAST CHICAGO, IN 46312

219.391.8467 fax 219.391.8494

ANTHONY COPELAND, MAYOR

Dr. Gerri Browning, Health Officer

Board Meeting

February 12th, 2020 5:00 pm Health Department

Conference Room

100 W. Chicago Avenue

East Chicago, 46312

OR

Dial-in Number: 605-313-4836

Access Code: 865807

Minutes

Attendance

Diane Perez, President, Present

Guest

Dr. Matt Libiran, Vice President, NP

Dr. Gerri Browning, Health Officer, Present

Natalie Adams, Present

Arnita Fowlkes, Manager, Present

Dr. Sabrina Reed, Present Via Phone

Leon Valdez, NP

Loretta Parker, Present

Attorney Jewel Harris, Present

Rev. James Wade Jr., Present

I. Call to order

- Diane Perez called board meeting to order.

II. Approval of minutes

- Approve and review board minutes from January 8th, 2020
 - i. Loretta Parker made motion to approve board minutes from January 8th, 2020, the motion was second by Natalie Adams, and the motion carries.
- Approve and review finance minutes from January 8th, 2020
 - i. Loretta Parker made motion to approve finance minutes from January 8th, 2020, the motion was second by Natalie Adams, and the motion carries.

III. Finance Review

- Payroll Warrant 011020 dated January 10th, 2020 for \$7,407.10.
 - i. Loretta Parker made motion to approve payroll warrant 011020 dated January 10th, 2020 for \$7,407.10, the motion was second by Natalie Adams, and the motion carries.
- Payroll Warrant 012420 dated January 24th, 2020 for \$12,339.28.
 - i. Loretta Parker made motion to approve payroll warrant 012420 dated January 24th, 2020 for \$12,339.28, the motion was second by Natalie Adams, and the motion carries.
- Claim Warrant 020520HB date January 30th, 2020 for \$1,105.34.
 - i. Loretta Parker made motion to approve claim warrant 020520HB date January 30th, 2020 for \$1,105.34, the motion was second by Natalie Adams, and the motion carries.

IV. New Business

- Manager's Update
 - i. Arnita presented for Leon and presented to the board animal control January 2020.
 - ii. Arnita F- Presented graphing for services done by the health department throughout 2017-2019 (Related to TB, Food Han, ETC, Blood and IMM.)
 1. Interview from pending candidate is coming from full time and wants part time, candidate presented a desired salary amount in order for him to have insurance, decision has been tabled, recommended we have a PRN as needed out of the city budget, informed 2/12 it would need to be a contract and advised it needs to come out of the state approved grant, re-clarify the grant is for two full time nurses and grant would have to be rewritten.
 2. Natalie A- What would we gain by having a nurse one day a week; Arnita F-she is certified to do nursing service and immunization, Natalie- Std and immunizations are they free here vs. 219 Health Link; Arnita F-our service is cheaper; Dr. Browning- Health link is a government funded program, we get a lot of parents who can

come and meet the health requirement, STD service is a state funded service and they are being referred from other offices.

3. Natalie A- if we had a lead issue what would we do; Dr. Browning- we had an entire family come in for screen, the baby lead levels came out higher than the rest of the family, Natalie A- How was the family tested; Arnita F- They went to their primary care doctor. Natalie-

- Health Officer's Report

- i. Dr. Browning- spoke about the longevity of the health department, our footprint is very small, if we are not able to do function we will not be able to stay open, we currently have no decision on hiring a nurse and other staffing, we should continue to push forward and consider a long term plan, the state wants us to function here because our office provides service that other offices do not.

- Mr. K9 Proposal

- ii. Natalie A- Spoke about concerns for Mr. K9, proposal provided has extensive amount of information, certifications are not listed if any, company website tailored towards dog training, study guide provided to animal control workers from Mr. K9 did not reference procedure for animal intake, concern with frequency of facility visit, questions if Mr. K9 is the best fit and would like the animal control department to assess the need for their department. Arnita F- Spoke to Mr. K9 starting his career in animal control and having 33 years of experience. Dr. Browning- spoke about what is asked of the personal in animal control during intake, expanded on personal having to make proper assessment of each animal,

advised intake and assessment being covered in Mr. K9 training along with administering over the counter medicines.

- iii. Diane- spoke towards the study guide provided by Mr.K9 as certain sections provided an in-depth explanation of medical symptoms, thinks Mr. K9 may want to have dogs rehabilitated for possible adoption later.
 - iv. Dr. Reed-spoke about the contract not specifying what his scheduled would be for and when he would make visits to the facility, recommended to ask the staff what do they need and who do they feel to be the best fit to provide them with knowledge, asked was the facility updated because of his guidelines. Dr. Browning- Responded no.
 - v. Dr.Browning- spoke to the need of having a veterinarian on the board, offered update on visiting veterinarian clients to plant the seed for future partnerships, would like to explore creating an adoption fee for rehabilitated animals from animal control.
 - vi. Natalie A-spoke about Sandra has Leon working on project with the Munster Clinic to help further partnership for animal control facility.
 - vii. Natalie Adams made motion to table Mr. K9 proposal until March meeting so the manager of animal control has opportunity to view, the motion was second by Rev Wade, and the motion pass.
- Review of Attorney Jewels Harris Contract
 - i. Natalie Adams made motion to approve Attorney Jewel Harris contract, the motion was second by Rev Wade, and the motion pass.

V. Old Business

- No old business

VI. Discussion

- No discussion

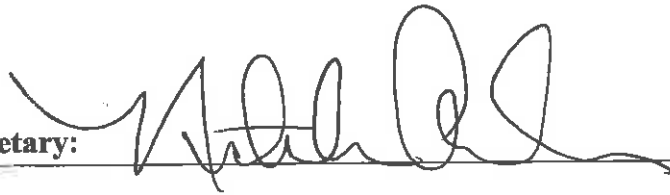
VII. Adjournment

- Natalie Adams made motion to adjourn the meeting, the motion was second by Loretta Parker, and the motion carries.

The next scheduled Board Meeting is March 4, 2020 @ 5:00 pm

Submitted by Chanthini Fowler

Board Secretary:

 3-4-20