

CITY OF EAST CHICAGO BOARD OF PUBLIC WORKS
BOARD OF DIRECTORS

BOARD MEMBERS

Val Gomez, President
William Allen, Vice-President
Winna Guzman, Member

Regular Meeting Minutes
Wednesday, March 13, 2019, at 4:30 p.m.

Reporter by Fissinger & Associates, Ltd.
By: Peggy S. LaLonde

Staff Present: Richard Morrisroe
Joseph Allegretti

Call to Order: 4:30 p.m.

Roll Call: Present: Val Gomez, William Allen, and
Winna Guzman

Motion to approve minutes of the regular meeting,
February 13, 2019 and February 27, 2019 made by William
Allen. Second by Winna Guzman.

Comments/Questions: None

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

CORRESPONDENCE: None.

NEW BUSINESS:

MR. GOMEZ: Opening quotes for City Hall
Chiller System, Public Works.

MR. ALLEN: I have only have one,
Mechanical Concepts Inc., located at 750 South County
Line Road, Gary, Indiana. Base bid amount of \$93,900.
That's it.

MR. GOMEZ: Just for the record, how
many companies have we contacted for bids?

MR. ALLEN: We sent out four.

MR. GOMEZ: We received only one reply?

1 MR. ALLEN: Just one.

2 MR. GOMEZ: It's been our practice for
3 you to review the paperwork, make sure it's proper, and
4 get back to us with your recommendation.

4 MR. SELVIE: I will.

5 MR. GOMEZ: Next item. Indiana South
6 Shore Convention and Visitors Authority, Multi Media.

6 MR. SEGURA: Steve Segura. This is
7 basically our partnership package to help us promote all
8 of our local events on Facebook and publications, and
9 basically assist us with any tourism stuff in East
10 Chicago.

9 MR. GOMEZ: Is this \$1,700, is this
10 something that you do every year?

11 MR. SEGURA: Last year was the first year
12 we participated with them. If we do it early they will
13 give us 15 percent discount, so they have extended it
14 for us.

13 MR. GOMEZ: Any questions or comments?

14 COMMENTS/QUESTIONS: None

15 Motion to approve proposal from Indiana South Shore
16 Convention & Visitors Authority in the amount of \$1,700
17 made by William Allen. Second by Winna Guzman.

17 Roll Call: "All in Favor": All Abstain: None
18 Opposed: None Motion carries.

19 MR. GOMEZ: Next item. Lithographic,
20 Multi Media.

20 MR. SEGURA: This is a proposal for the
21 printing of the newsletter, in the amount of \$17,800.
22 This is basically the same printer we used last year.
23 We got two different quotes and this is the one that we
24 selected. They do the printing and the mailing, so it's
25 really both of them, both things.

24 COMMENTS/QUESTIONS: None

25 Motion to approve proposal from Lithographic for

1 printing of the newsletter in the amount of \$17,800 made
by William Allen. Second by Winna Guzman.

2 Roll Call: "All in Favor": All Abstain: None
3 Opposed: None Motion carries.

4 MR. GOMEZ: Standard Equipment Company.
Public Works.

5 MR. SELVIE: Keith Selvie, Director of
6 Public Works. Before you, you have the actual rate
table for the labor for Standard. It's a vendor that
7 exclusively works on our sweepers and we would like to
have set up an open PO for repairs when needed.

8 MR. GOMEZ: This is an annual proposal?

9 MR. SELVIE: Yes. This is for 2019.

10 COMMENTS/QUESTIONS: None

11 Motion made to approve request for open PO for Standard
12 Equipment Company made by William Allen. Second by
Winna Guzman.

13 Roll Call: "All in Favor": All Abstain: None
14 Opposed: None Motion carries.

15 MR. GOMEZ: Next, also from Public Works,
16 proposal from Johnson Controls for Public Safety.

17 MR. SELVIE: Yes. This is actually a
18 proposal to do our annual testing of fire alarm system,
sprinkler system, and fire extinguishers for the Public
Safety Building, amount of \$7,730.00.

19 COMMENTS/QUESTIONS: None

20 motion to approve Johnson Controls' proposal in the
amount of \$7,030 for setting up the fire system made by
21 William Allen. Second by Winna Guzman.

22 Roll Call: "All in Favor": All Abstain: None
23 Opposed: None Motion carries.

24 MR. GOMEZ: Next, Public Works, Rieth
Riley rate schedule for 2019.

25 MR. SELVIE: Correct. These are the rate

1 schedules as of the 1st of April for the entire year of
2 2019. We ask that they be approved. This particular
3 provider does predominantly our hot and cold patch for
4 potholes.

5 MR. GOMEZ: The amount of \$20,000, I
6 assume that's for the blanket PO.

7 MR. SELVIE: Correct.

8 COMMENTS/QUESTIONS: None

9 Motion to approve Rieth Riley 2019 rate schedule made by
10 William Allen. Second by Winna Guzman

11 Roll Call: "All in Favor": All Abstain: None
12 Opposed: None Motion carries.

13 MR. GOMEZ: Next, Public Works, we have
14 Change Orders No. 2 and 3 for Gariup Construction, Block
15 Stadium Dugouts.

16 MR. SELVIE: Correct. The first change
17 order is a change order because we ran into unexpected
18 duct work and we actually had to move our sanitation
19 around it. The total cost of \$12,639.

20 MR. GOMEZ: AIE is that the engineer?

21 MR. SELVIE: Correct. That's our
22 engineer that oversees the project. Change Order number
23 3 is \$500 change order. This particular Change Order is
24 to galvanize the actual handrails going in the dugouts.
25 We think it's the best thing to do because it will be
exposed to the weather.

COMMENTS/QUESTIONS: None

Motion to approve Change Order 2, in the amount of
\$12,639 and Change Order 3, in the amount of \$500 made
by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

MR. GOMEZ: Next, Public Works, we have
Crawford Door Sales of Lake County, 2019 rates.

MR. SELVIE: Correct. This is the actual

1 rate schedule for their labor. Unfortunately it's kind
2 of difficult to find those that actually work on
3 industrial size overhead doors. So what we are asking,
4 that we allow this rate to go forward and we'll do a
5 blanket PO for not only Public Works, but Public Safety,
6 as well as the fire station, for their overhead doors.

7 COMMENTS/QUESTIONS: None

8 Motion to approve rate schedule for Crawford Door Sales,
9 with a blanket PO, to work on industrial size overhead
10 doors made by William Allen. Second by Winna Guzman.

11 Roll Call: "All in Favor": All Abstain: None
12 Opposed: None Motion carries.

13 MR. GOMEZ: Outstanding invoices. Public
14 Works, United Rentals, invoice dated 1/26/19, in the
15 amount of \$152.76.

16 MR. SELVIE: Yes. Unfortunately, this
17 particular invoice was sent over to the police
18 department. They didn't forward over to us until just
19 recent. The work was performed and we ask that we be
20 able to pay it.

21 COMMENTS/QUESTIONS: None

22 Motion to approve payment of invoice to United Rentals
23 made by William Allen. Second by Winna Guzman.

24 Roll Call: "All in Favor": All Abstain: None
25 Opposed: None Motion carries.

MR. GOMEZ: Next, ISM Security Management
for Public Works. Two late invoices from dates of
12/21/2018 and 1/4/2019, total of \$7,593.60.

MR. SELVIE: These two particular
invoices are late because we were renegotiating with the
company that actually does our security. Because, as
you guys are aware, maybe a couple Board meetings ago
you approved their contract for 2019 season. So we were
holding off to pay these until we actually had a
contract in place. All services have been provided.

COMMENTS/QUESTIONS: None

Motion to approve invoice to ISM Security Management in

1 the amount of \$7,593.60 made by William Allen. Second
by Winna Guzman.

2 Roll Call: "All in Favor": All Abstain: None
3 Opposed: None Motion carries.

4 MR. GOMEZ: Next, we have past due
invoice from Menard's to Public Works.

5 MR. SELVIE: This is for this year.
6 Unfortunately there was an issue when we actually
ordered these blinds that you are seeing to your right,
7 they sent us the wrong ones initially. We returned them
and there was some problems with the credit. So the
8 Controller's Office asked us not to pay until we get the
credit correct, and you can see to the right there.

9 COMMENTS/QUESTIONS: None

10 Motion to approve past due invoice to Menard's in the
11 amount of \$1,788 made by William Allen. Second by Winna
Guzman.

12 MR. GOMEZ: Next we have STM Enterprise,
13 three late invoices dated 9/6/18, total amount of
\$1,039.06.

14 MR. SELVIE: Yes. This particular
15 invoice was sent to the e-mail of a former employee. We
actually thought they were paid and the vendor came back
16 and said they weren't. The services for maintenance
were provided and we ask that we be able to pay them.

17 COMMENTS/QUESTIONS: None

18 Motion to approve payment of invoices to STM Enterprise
19 in the amount of \$1,039.06 made by William Allen.
Second by Winna Guzman.

20 Roll Call: "All in Favor": All Abstain: None
21 Opposed: None Motion carries.

22 MR. GOMEZ: Next, Lindy's Ace Hardware,
23 past due invoice 2/4/18, amount of \$14.98.

24 MR. SELVIE: Correct. We do have this
purchase order. Unfortunately one of my employees
forgot to turn in this small invoice for \$14.98. We did
25 actually make the purchase and ask that we be allowed to

1 pay it.

2 COMMENTS/QUESTIONS: None

3 Motion to approve invoice to Lindy's Ace Hardware, in
4 the amount of \$14.98 made by William Allen. Second by
5 Winna Guzman.

6 Roll Call: "All in Favor": All Abstain: None
7 Opposed: None Motion carries.

8 MR. GOMEZ: Next, we have Cintas, three
9 past due invoices dated, 6/2/18, 7/13/18 and 8/10/18,
10 for total of \$581.81.

11 MR. SELVIE: Yes, these are invoices
12 unfortunately missed in the transition. Mr. President,
13 as you are aware, we moved to a new company from the old
14 company, and we thought we already paid these. Former
15 employee actually was in charge of this and is no longer
16 with us. So, the purchase was actually made and I would
17 ask that we be allowed to pay these.

18 COMMENTS/QUESTIONS: None.

19 Motion to approve payment of the three missed invoices
20 to Cintas, in the amount of \$581.81, made by William
21 Allen. Second by Winna Guzman.

22 Roll Call: "All in Favor": All Abstain: None
23 Opposed: None Motion carries.

24 MR. GOMEZ: Next, we have past due
25 invoice from NWI Fleet Maintenance for the Fire
Department, invoice dated 12/12/18, amount of \$225.26.

CHIEF SERNA: Anthony Serna, Fire Chief.
This invoice, the vendor had some issues with his Quik
Books in the month of December and there was a delay in
getting us the bill. When we got it, unfortunately it
was dated beyond the 30 days, that's why it's here.
Services were provided.

COMMENTS/QUESTIONS: None

Motion to approve invoice in the amount of \$225.26 to
NWI Fleet Maintenance made by William Allen. Second by
Winna Guzman.

25

1 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

2 MR. GOMEZ: Next, Star Security and
3 Investigation, two invoices dated 12/20/18 and 12/17/18
total of \$210.

4 LT. COSSEY: George Cossey, Police
Department. Those were for -- we are in the process of
5 hiring two civilians, that's to do background checks on
them. I guess originally HR was suppose to take care of
6 the background check, but they gave us the bill. They
changed the policy. We took care of the background
7 check that was needed.

8 MR. GOMEZ: I thought that was HR, now
they are giving it to the departments?

9 LT. COSSEY: It looks like it.

10 COMMENTS/QUESTIONS: None

11 Motion to approve past due invoice for Star Security in
12 the amount of \$210 made by William Allen. Second by
Winna Guzman.

13 Roll Call: "All in Favor": All Abstain: None
14 Opposed: None Motion carries.

15 MR. GOMEZ: Pulse Technology, Police
Department. One late invoice in the amount of
16 \$1,031.13.

17 LT. COSSEY: That invoice was misplaced
and we had submitted -- we thought -- submitted in 2018.
18 The original PO was \$1,031.13. Services were provided.
Furniture for the police department that was needed.

19 COMMENTS/QUESTIONS: None

20 Motion to approve invoice for Pulse Technology in the
21 amount of \$1,031.13 made by William Allen. Second by
Winna Guzman.

22 Roll Call: "All in Favor": All Abstain: None
23 Opposed: None Motion carries.

24 MR. GOMEZ: Next, Indiana State
Department of Toxicology, late invoice dated 11/11/18,
25 in the amount of \$650.00.

1 LT. COSSEY: That invoice was misplaced
2 and not submitted in a timely manner. It's for the
3 breath test machine that requires yearly maintenance.
4 Services were provided.

5 COMMENTS/QUESTIONS: None
6 Motion to approve late invoice, Indiana Department of
7 Toxicology, in amount of \$650 made by William Allen.
8 Second by Winna Guzman.

9 Roll Call: "All in Favor": All Abstain: None
10 Opposed: None Motion carries.

11 MR. GOMEZ: Next, Northwest Indiana Law
12 Enforcement Academy, one late invoice in the amount of
13 \$8,900.

14 LT. COSSEY: That invoice was also
15 misplaced and not submitted in a timely manner. That
16 was for the training for officers at the Northwest
17 Indiana Law Enforcement Academy

18 COMMENTS/QUESTIONS: None
19 Motion to approve late invoice from Northwest Indiana
20 Law Enforcement Academy in the amount of \$8,900 made by
21 William Allen. Second by Winna Guzman.

22 Roll Call: "All in Favor": All Abstain: None
23 Opposed: None Motion carries.

24 MR. GOMEZ: Next, proposal from Alert
25 Alarm for the Police Department.

26 LT. COSSEY: That's a contract that we
27 are trying to establish for 3 years. The cost would be
28 \$34.00 a month, but paid quarterly at \$102.00. We don't
29 have a distress signal in our detention area where we
30 keep prisoners and we need to add that to our system.

31 COMMENTS/QUESTIONS: None
32 Motion to approve Alert Alarm proposal for monitoring
33 for the police department, in the amount of \$34.00 a
34 month, \$102.00 a quarter made by William Allen. Second
35 by Winna Guzman.

36 Roll Call: "All in Favor": All Abstain: None
37 Opposed: None Motion carries.

1 MR. GOMEZ: Next, surplus equipment for
the fire department.

2 CHIEF SERNA: We have a couple of cardio
3 exercise equipment that was purchased back in 2002.
They have reached their life expectancy, also our vendor
4 who does our annual service advised that both pieces of
equipment would be beyond repair. We are asking for
5 them to be declared surplus, that way we can discard
them.

6 MR. GOMEZ: Are you replacing the
7 equipment?

8 CHIEF SERNA: I'm hoping I can this year.

9 COMMENTS/QUESTIONS: None

10 Motion to approve the fire department's request to
declare those items as surplus made by William Allen.
11 Second by Winna Guzman.

12 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

13 MR. GOMEZ: Next, Robinson Engineering,
14 Supplemental #1 - Columbus Drive Improvements.

15 MR. REED: We would recommend that you
approve this work. This says the City is desiring to
16 increase the footprint of the privacy wall and these
represent the modifications to do that. This is the
17 engineering work, the survey work, the locating work.
There were also some modification that had to be done
18 for the existing plan. You can't do this without
engineering work and since Robinson Engineering already
19 has the contract for this, they understand what needs to
be done. They also have to help our Legal Department
20 prepare a couple documents for the County. All of that
is in the scope of this work.

21 MR. GOMEZ: This is along with Resolution
22 2019-7, and involves everything you just mentioned.

23 COMMENTS/QUESTIONS: None

24 MR. GOMEZ: Just for the record, the cost
would be?
25

1 MR. REED: \$19,000 and some change. I
had to break it out, so Columbus Drive 7,911; Frontage
2 Road to Cline Avenue 7,566, Butternut 3,800; total of
19,277.

3 COMMENTS/QUESTIONS: None

4 Motion to approve Robinson Engineering's proposal for
5 Supplemental #1, along with Resolution 2019-07 made by
William Allen. Second by Winna Guzman.

6 Roll Call: "All in Favor": All Abstain: None
7 Opposed: None Motion carries.

8 MR. GOMEZ: Next, final compliance
9 reports, Euclid Resurfacing Project and Grand Boulevard.

10 MS. RAMIREZ: Esperanza Ramirez,
Compliance Manager. The first project we are covering
11 is Euclid resurfacing. The general contractor is Walsh
Kelly, actually final compliance report waiting for
12 approval of the amount of original contract,
\$1,920,340.51. The change order amount total was
13 negative \$83,939.39, which provides adjusted contract
amount of \$1,836,404.12. Total ELT damages to report
14 are \$82,198.20. Therefore, once we make the adjustment
of any fees, the remaining balance that we have, we find
15 that we owe Walsh Kelly \$274,068.02. Any questions?

The next one, which is also a
16 final, which has been approved, Grand Boulevard. The
original contract amount is \$775,274.99, gives us total
17 amount of change orders in \$34,248.91, which gives us
adjusted contract amount of \$809,523.90. Therefore
18 allowing us to give a total damage overall of
\$31,511.99. Once the fees are removed and any remaining
19 balances due, we owe Rieth Riley \$49,440.41.

20 MR. GOMEZ: Thank you. The reports are
entered in the record.

21 Next, bid award for new locker rooms
and press box for Block Stadium.

22 MR. CUNNINGHAM: Doug Cunningham. I am
requesting that we get approval for the locker rooms and
23 broadcast booth at Block Stadium based on budget and
approval of funding.

24 MR. GOMEZ: You want to give the bid
25 award to a particular company?

1 MR. CUNNINGHAM: Yes, Gariup.

2 MR. GOMEZ: I believe we had two bids and
3 Gariup was the lowest bid.

4 MR. CUNNINGHAM: Right

5 MR. GOMEZ: I have here in my notes their
6 bid was \$1,396,500.

7 MR. CUNNINGHAM: Right. We had intended
8 to use the Stadium during construction period and found
9 out that they didn't want to do that, so that reduced
10 the scope of work in dollars. So I want to clarify, we
11 now have a budget that we are very close to and once we
12 get that budget, then we'll be ready for the award.

13 MR. GOMEZ: So your recommendation is
14 award be given to Gariup?

15 MR. CUNNINGHAM: Yes

16 COMMENTS/QUESTIONS: None

17 Motion to award Gariup the project, subject approval of
18 budget and funding, for new locker rooms and broadcast
19 box made by William Allen. Second by Winna Guzman.

20 MR. GOMEZ: Next, Walsh & Kelly, Notice
21 to Proceed for Homerlee Avenue Reconstruction.

22 MR. ALLEN: This is just a formal
23 document that's required for approval so that the
24 contractor can proceed with the construction project,
25 this is for Walsh & Kelly, Homerlee Reconstruction
Project.

COMMENTS/QUESTIONS: None

Motion to approve the Notice to Proceed for Walsh &
Kelly, Homerlee Avenue Reconstruction, made by William
Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

MR. GOMEZ: Next, Rieth Riley, Notice to
Proceed, Walsh Avenue Reconstruction Project.

COMMENTS/QUESTIONS: None

1 Motion to approve the Notice to Proceed with Rieth
Riley, Walsh Avenue Reconstruction Project made by
2 William Allen. Second by Winna Guzman.

3 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

4
5 MR. GOMEZ: Robinson Engineering,
coordination during construction for Homerlee.

6 MR. ALLEN: This is basically extending
7 the design services into the construction portion of the
job. The designer will be attending meetings in the
8 beginning throughout the project, reviewing and
9 approving shop drawings, on-site visits, and addressing
comments and questions. Total amount will be not to
10 exceed \$21,000. So they will be assisting the City,
again under the construction. We will also still be
11 hiring a design or engineering firm to conduct the
oversight for construction engineering, but Robinson
would be assisting.

12 COMMENTS/QUESTIONS: None

13 Motion to approve Robinson's proposal for to Homerlee
Avenue 148th to 151st, amount not to exceed \$21,000 made
14 by William Allen. Second by Winna Guzman

15 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

16
17 MR. GOMEZ: Similar proposal for Robinson
Engineering, for Coordination during Construction for
Walsh Avenue.

18
19 MR. ALLEN: This is the exact same scope
for the Walsh Avenue Reconstruction Project, not to
exceed \$23,000.

20 COMMENTS/QUESTIONS: None

21
22 Motion to approve Robinson Engineering for coordination
during construction for Walsh Avenue, not to exceed
\$23,000 made by William Allen. Second by Winna Guzman.

23
24 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

25 MR. GOMEZ: Next, Hasse Construction,

1 emergency sewer replacements on Guthrie/Alder.

2 MR. ALLEN: This was brought before the
3 Board of Public Works at the last meeting. There has
4 been a change, instead of 15-inch pipe being replaced,
5 it's been upsized to 24. This came at the direction of
6 our utilities director, increasing the total cost by, I
believe, \$9,000. Total cost in the amount \$327,581.00.
Motion to approve proposal for sewer replacement on
Guthrie/Alder by Hasse Construction made by William
Allen. Second by Winna Guzman.

7 Roll Call: "All in Favor": All Abstain: None
8 Opposed: None Motion carries.

9 MR. GOMEZ: Rieth Riley, Change Order #5,
for Grand Boulevard Resurfacing Project.

10 MR. ALLEN: This is final change order
11 for this project, factoring in the EEOC policy. This
amount decreases the cost of \$31,511.99.

12 COMMENTS/QUESTIONS: None.

13 Motion to approve final change order, Grand Boulevard,
14 the decrease of \$31,511.99 made by William Allen.
Second by Winna Guzman.

15 Roll Call: "All in Favor": All Abstain: None
16 Opposed: None Motion carries.

17 MR. GOMEZ: Next, First Group, Pedestrian
Overpass.

18 MR. ALLEN: This is a location study to
19 help us determine the scope of work and giving us
20 different options, with estimates. This will provide a
pedestrian friendly route for East Chicago residents to
21 cross over Cline Avenue to get to the Lake front area.
Cost is \$12,400 for the study.

22 COMMENTS/QUESTIONS: None

23 Motion to approve First Group's proposal for pedestrian
24 overpass location study in the amount of \$12,400 made by
William Allen. Second by Winna Guzman.

25 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

1 MR. GOMEZ: Next, Right of Way
applications. We have Right of Way applications number
2 19-03124 to 19-03147.

3 COMMENTS/QUESTIONS: None

4 Motion to approve Right of Way applications 19-03124 to
19-03147 made by William Allen. Second by Winna Guzman.
5 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

6 MR. GOMEZ: That concludes our new
7 business.

8 OLD BUSINESS: None

9 MR. GOMEZ: Our next regular meeting will
be, Wednesday, March 27, 2019, at 4:30 p.m. That
10 concludes our business for tonight.

11 Motion to adjourn meeting made by William Allen. Second
by Winna Guzman.

12 Roll Call: "All in Favor": All Abstain: None
13 Opposed: None Motion carries.

14 **** Meeting Adjourned ****

15 Approval of the Regular Meeting Minutes of
16 March 13, 2019
17 Approved and Signed March 13, 2019.

18
19 _____
Val Gomez, President

20
21 _____
William Allen, Vice President

22
23 _____
24 Winna Guzman

25

C E R T I F I C A T E

I, Peggy S. LaLonde, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of the said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Munster, Indiana, this 25th day of March, 2019.

Peggy S. LaLonde, CSR, RPR

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