

CITY OF EAST CHICAGO
BOARD OF PARKS AND RECREATION
Tuesday, April 14, 2020

BOARD MEMBERS:

Anthony Serna, President
Rick Rodriguez, Vice President
Valda Lewis, Secretary
Gilberto Cantu
Eugene Austin

STAFF:

Ateria Allen-Sec.
Dawn Dawkins-Legal
Mayra Acosta-Dir.

Reported by: Peggy S. LaLonde, CSR, RPR
Fissinger & Associates

Call to Order: 5:00 p.m.

Pledge of Allegiance

Roll Call: Present: Anthony Serna, Rick Rodriguez
Present via telephone: Valda Lewis
Gilberto Cantu

Staff Present: Ateria Allen, Recording Secretary
Amy Aguilera, Manager

CHIEF SERNA: Before we go to the items on the agenda, because of the Executive Stay-At-Home Order, we have two of our Board members here; myself and Rick Rodriguez. Our third member, making a quorum, is Miss Lewis, who has called in. We have a number set up for Board members to call in and I believe Miss Lewis is the only one present right now.

First thing, under Administrative Matters, I would entertain a motion to approve meeting minutes of March 24, 2020.

Motion to approve minutes of March 24, 2020, as written, made by Rick Rodriguez. Second by Valda Lewis.

CHIEF SERNA: All in favor signify by saying aye?

(All signify aye.)

CHIEF SERNA: Motion carries.

Next, we have signing of payroll dated April 3rd, 2020. I'll entertain a motion to approve.

Motion to approve payroll dated April 3, 2020, made by Rick Rodriguez. Second by Valda Lewis.

1 Questions/Comments: None

2 CHIEF SERNA: All in favor signify by
3 saying aye?

(All signify aye.)

4 CHIEF SERNA: Motion carries.

5 Next, approval and signing of
6 Warrant 033020PB, amount of \$515.71. I'll entertain a
7 motion to approve.

8 Motion to approve Warrant 033020PB, in the amount of
9 \$515.71, made by Rick Rodriguez. Second by Valda Lewis.

10 Questions/Comments: None

11 CHIEF SERNA: All in favor signify by
12 saying aye?

(All signify aye.)

13 CHIEF SERNA: Motion carries.

14 Next is approval and signing of
15 Warrant 041420PB, amount of \$9,345.90. I'll entertain a
16 motion to approve.

17 Motion to approve Warrant 031320PB, in the amount of
18 \$9,345.90, made by Valda Lewis. Second by Rick
19 Rodriguez.

20 Questions/Comments: None

21 CHIEF SERNA: All in favor signify by
22 saying aye?

(All signify aye.)

23 CHIEF SERNA: Motion carries.

24 Next under Old Business, we have the
25 proposal for Groupon for MacArthur Golf course, batting
cages and mini golf and Groupon for MacArthur Golf
Course. Amy, from the Administration of Parks. Amy,
where are we at with this?

MS. AGUILERA: Our last discussion with
Eric, from Groupon, we are still waiting for Attorney
Dawkins to review the proposal. I believe she had some
questions from the Legal Department. He's waiting on an
e-mail with those questions so they can be addressed.

CHIEF SERNA: So we'll leave that on the
agenda -- Attorney Dawkins isn't with us. Madame
Secretary, did Attorney Dawkins advise she was going to
call in.

1 SECRETARY ALLEN: No, but her mom passed,
I believe on Sunday.

2 CHIEF SERNA: Okay, I didn't know that.
3 So we understand why she is not here today and we'll
4 leave that on the agenda under Old Business. The next
5 one is the Groupon Merchant Agreement, I would assume
6 that's the same.

7 MS. AGUILERA: Right.

8 CHIEF SERNA: We'll leave them on the
9 agenda for next meeting. I'll entertain a motion to
10 table Groupon proposals and agreement.

11 Motion to table Groupon proposals and agreement made by
12 Rick Rodriguez. Second by Valda Lewis.

13 Questions/Comments: None

14 CHIEF SERNA: All in favor signify by
15 saying aye?

16 (All signify aye.)

17 CHIEF SERNA: Motion carries.

18 Next on the agenda is a Request for
19 Use by the Lake County Board of Elections for Roxana
20 Center, Riley Park, Sunnyside Park, and Unity Center.

21 MS. AGUILERA: There was a letter
22 drafted, but I'm not sure the letter went out. I know
23 there were a few questions and comments. We know the
24 election was changed to June, however we haven't
25 received a second request for that date.

So, since a letter hasn't gone out
yet, we are recommending that a letter be sent advising
and explaining to them that because of COVID and the
Summer Programs, this may not be possible. Also
recommending that they send any correspondence to the
Park Board directly. They have been sending e-mails to
the individual centers and we don't always get those
right away, and this way we can respond more timely.

I did notice that last year they
also used MLK Center and this year they didn't request
that. So I don't know if that request got lost in the
mail, but we'll check on that too.

CHIEF SERNA: Okay. Then I'm going to
recommend that you draft a letter, with Ateria, our
Board secretary, because there's a lot of things you

1 want in that letter. So if the two of you could meet
2 and draft that letter together.

3 MR. RODRIGUEZ: Question. Amy, would
4 Riley Park and Sunnyside Park be involved in this?

5 CHIEF SERNA: For the record, Mr. Cantu
6 has joined us on the record. So we have a quorum, plus
7 one.

8 MS. AGUILERA: Well, since Riley Park and
9 Sunnyside Park aren't centers, but they did use the
10 facilities, but with our programs they may not be
11 available for use.

12 CHIEF SERNA: All right. So if you could
13 draft that letter with Ateria. Ateria, if you would
14 send us an e-mail with the letter when it's finished, so
15 that we are aware of what all is in that letter.

16 I'll entertain a motion to send a
17 letter to the Board of Elections with all the
18 information that Ms. Aguilera has requested.

19 Motion to approve drafting of the letter with
20 recommendations and information to the Board of
21 Elections for their Use Request made by Rick Rodriguez.
22 Second by Gilberto Cantu.

23 Questions/Comments: None

24 CHIEF SERNA: All in favor signify by
25 saying aye?

(All signify aye.)

CHIEF SERNA: Motion carries.

Next, we will move to New Business.
Amy?

MS. AGUILERA: I have an agreement with
ServiScape, for Christmas lights. Last year we paid
\$15,000, this year it's just under \$5,000. The reason
being that we purchased most of the lights and
silhouettes last year.

MS. LEWIS: Is that going to be a rental
this year?

MS. AGUILERA: No, this is actually for
supplies, like extension cords, timers, etcetera.
Anything for the silhouettes, those are ours already.

1 CHIEF SERNA: Any further questions Board
2 members? (None) I'll entertain a motion to approve the
3 Agreement with ServiScape, for Christmas lights, in the
4 amount of \$4,719.78.

5 Motion to approve Agreement with ServiScape for
6 Christmas lights, amount of \$4,719.78, made by Gilberto
7 Cantu. Second by Valda Lewis.

8 CHIEF SERNA: All in favor signify by
9 saying aye?

(All signify aye.)

10 CHIEF SERNA: Motion carries.
11 Anything further, Amy?

12 MS. AGUILERA: No, that's it.

13 CHIEF SERNA: Okay. Next we have Public
14 Comment. Any Public Comment? (None)

15 Our next meeting date is Tuesday,
16 April 28, 2020, at 5:00 o'clock, at City Hall Council
17 Chambers.

18 Thank you for joining us on the
19 telephone Mr. Cantu and Miss Lewis. I can see this
20 working for us.

21 I'll entertain a motion to adjourn
22 the meeting.

23 Motion to adjourn meeting made by Rick Rodriguez.
24 Second by Valda Lewis.

25 CHIEF SERNA: All in favor signify by
saying aye?

(All signify aye.)

CHIEF SERNA: Motion carries. Meeting
adjourned.

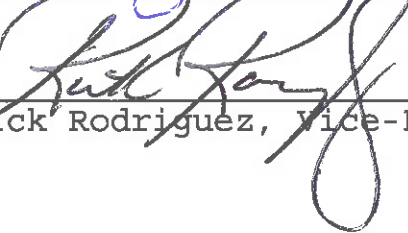
***** Meeting adjourned at 5:10 p.m.*****

Approval of the Meeting Minutes of Tuesday
April 14, 2020

Approved and signed April 28th, 2020



Anthony Serna, President



Rick Rodriguez, Vice-President

Valda Lewis, Secretary

Gilberto Cantu, Member

Eugene Austin, Member



Ateria Allen, Recording Secretary

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C E R T I F I C A T E

I, Peggy S. LaLonde, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of the said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Munster, Indiana, this 16th day of April, 2020.

Peggy S. LaLonde



Peggy S. LaLonde, CSR, RPR