

1 CITY OF EAST CHICAGO
2 BOARD OF PUBLIC WORKS

3 BOARD MEMBERS

4 Val Gomez, President
5 William Allen, Vice President
6 Winna Guzman, Member

7 Regular Meeting Minutes
8 Wednesday, May 8, 2019 @ 4:30 p.m.
9 Reported for Fissinger & Associates
10 By: Lisa Pena

11 Call to Order: 4:30 p.m.

12 Roll Call: Present: Val Gomez, William Allen.

13 Approval of Minutes: Regular Meeting Minutes April 10, 2019
14 and April 24, 2019

15 Questions/Comments: None.

16 Motion to approve April 10, 2019 and April 24, 2019 Regular
17 Meeting Minutes made by Val Gomez. Second by William Allen.

18 Roll Call: "All in Favor": All Abstain: None.

19 Opposed: None Motion Carries.

20 Correspondence: None.

21 New Business:

22 MR. GOMEZ: We'll move onto New Business. First item on
23 our Agenda is Telecom Engineering Services, Incorporated from
24 IT.

25 MR. KLOCEK: Good afternoon. Kevin Klocek, Assistant
Administrator for the City of East Chicago. The proposal you
have there is for engineering design.

We're looking to expand our fiber network and the
conduit for that network. Currently we have some fiber that
is installed and shared conduit with INDOT or with the State.
And so we're looking to expand the City owned conduit that
ultimately will allow us to alleviate using the conduit with
INDOT and the State shared conduits.

1 So the cost of design for that project is \$24,390.
2 Questions/Comments: None.
3 Motion to approve Telecom Engineering Services, Inc. Proposal
4 made by Val Gomez. Second by William Allen.

5 Roll Call: "All in Favor": All Abstain: None.
6 Opposed: None Motion Carries.

7 MR. GOMEZ: Next we have AT&T Cell Facilities Utility
8 Pole License Attachment Agreement from IT.

9 MR. KLOCEK: This agreement that you have was drafted by
10 AT&T. And it is simply an agreement that will allow AT&T to
11 attach their booster antennas to any of our existing City
12 owned poles throughout the City.

13 This agreement was forwarded to our attorney for
14 review. And it was agreed that the agreement that they are
15 proposing is in compliance with the existing agreement, the
16 mandate that allows any utility infrastructure to have the
17 ability to utilize right-of-way to construct any poles or
18 anything that would be needed by that communications.

19 MR. GOMEZ: For the record the State basically governs
20 all this now by statute, right?

21 MR. KLOCEK: Yes, by statute. However they will be
22 required to -- any pole that they see that they would like to
23 utilize they're to prepare a plan for that and submit it to
24 Engineering. And upon Engineering's review it will either be
25 approved or it can be requested to be modified per the
26 specifications of the Engineering Department. And they would
27 be required to honor those changes.

28 MR. GOMEZ: The State also sets the fees and everything,
29 right?

30 MR. KLOCEK: Yes.

31 MR. GOMEZ: We have no say in the fees or anything, do
32 we?

33 MR. KLOCEK: No.

34 Questions/Comments: None.

35

1 Motion to approve AT&T Cell Facilities License Attachment
2 Agreement made by Val Gomez. Second by William Allen.

3 Roll Call: "All in Favor": All Abstain: None.

4 Opposed: None Motion Carries.

5 MR. KLOCEK: Thank you.

6 MR. GOMEZ: Next we have Franklin Pest Control from
7 Public Works.

8 MR. SELVIE: Good afternoon. Keith Selvie, Director of
9 Public Works. What you have before is a contract with
10 Franklin Pest Control. Unfortunately we have a couple
11 different actual contracts.

12 This one was submitted at the beginning of the
13 year. This is actually for the Public Safety Building over
14 at the Courthouse. They were fortunate enough or they were
15 actually nice enough to extend month to month pricing at this
16 same rate. However I do want to get them a contract for this
17 entire year. Total for the year is \$408.

18 MR. GOMEZ: That's total for the entire year? I'm trying
19 to make out the little print here.

20 MR. SELVIE: Yeah. It's pretty small.

21 MR. GOMEZ: And it's just for the Public Safety
22 Building?

23 MR. SELVIE: Just for Public Safety Building.

24 MR. GOMEZ: This is retroactive?

25 MR. SELVIE: Correct.

Questions/Comments: None.

26 Motion to approve Franklin Pest Control 2019 Agreement for
27 the Public Safety Building made by Val Gomez. Second by
28 William Allen.

29 Roll Call: "All in Favor": All Abstain: None.

30 Opposed: None Motion Carries.

31 MR. GOMEZ: We'll move on to Outstanding Invoices. The
32 first one is from Best Equipment. We have three invoices
33 dated from 1/24/19, 2/21/19, 2/21/19 for a total of

1 \$1,960.26.

2 MR. SELVIE: Yes. These three invoices with omitted by
3 my office. The repairs were done by Best Equipment. And I
4 ask that they be paid.

4 MR. GOMEZ: You're satisfied with the repairs?

5 MR. SELVIE: Yes.

6 Questions/Comments: None.

7 Motion to approve Best Equipment Outstanding Invoices made by
8 Val Gomez. Second by William Allen.

8

Roll Call: "All in Favor": All Abstain: None.

9 Opposed: None Motion Carries.

10 MR. GOMEZ: Next we have late invoice from Larson
11 Danielson Community Center Sites 1 and 2.

11

12 MR. ALLEN: This is from the Engineering Department.
13 Invoices were received on time. We have to wait until the
14 final Compliance Reports were completed in order for us to
15 process the final payment. Work has been completed. And
16 this is for the Community Centers 1 and 2.

14

15 MR. GOMEZ: So the Compliance Reports were submitted?

15

16 MR. ALLEN: Uh-huh.

16

17 Questions/Comments: None.

17

18 Motion to approve Larson Danielson Community Center Sites 1
19 and 2 Outstanding Invoices made by Val Gomez. Second by
20 William Allen.

19

20 Roll Call: "All in Favor": All Abstain: None.

21 Opposed: None Motion Carries.

22 MR. GOMEZ: Next we have a proposal from Touchtone
23 Entertainment for Special Events. This is to perform at our
24 Black Music Festival on June 15, 2019. Hours of live
25 performance will be from 3:00 p.m. to 10:00 p.m. for the
amount of 8,000 -- 6,500.

24 Is there anybody to speak on this? Olga, was
someone from Special Events supposed to be here?

25

1 MS. COSME: Yes, they were. And I also sent an agenda.

2 MR. ALLEGRETTI: Well, I did speak with Natalie about
3 this. And the Law Department has approved the contract. I
4 would say that. And I think we have had a relationship with
5 this party before.

6 MR. GOMEZ: You've seen this agreement and we have no
7 issues with it?

8 MR. ALLEGRETTI: Correct.

9 MR. GOMEZ: On our worksheet she has 6,500. It's broken
10 down as actually two amounts of 6,500 for a total of 13,000.

11 MR. ALLEGRETTI: Natalie is walking in right now.

12 MR. GOMEZ: Hi, Natalie. Good thing you just came.
13 We're on your first one, the one with Touchtone
14 Entertainment.

15 MS. ADAMS: That's for Special Events for our Rhythm &
16 Soul Fest in June.

17 MR. GOMEZ: It's for the Black Music Festival.

18 MS. ADAMS: It's actually called Rhythm & Soul Festival.
19 But yes.

20 MR. GOMEZ: I was going by the worksheet. The question
21 on the worksheet is it has 6,500. But on the proposal
22 there's two amounts of 6,500 for 13,000. So it is for 13,000
23 then?

24 MS. ADAMS: Well, this PO is for 6,500. The initial
25 6,500 was paid for by an outside source because they require
a deposit. So we have a separate contract with them that I
think already came through this Board. I don't know if it
was the last meeting or the meeting before, Party and Peace.
Because we do have to pay them a percentage above the 6,500.

MR. GOMEZ: So here --

MS. ADAMS: This is to pay the balance.

MR. GOMEZ: It says 6,500 here.

MS. ADAMS: The 6,500 for the paperwork that's in front
of you.

1 MR. GOMEZ: So where it has balance payable to Antone
Drain --

2 MS. ADAMS: Correct.

3 MR. GOMEZ: That's 6,500.

4 MS. ADAMS: Correct.

5 MR. GOMEZ: That's what you're referring to?

6 MS. ADAMS: Correct.

7 MR. GOMEZ: So we already paid the first part?

8 MS. ADAMS: Well, I believe we already have a PO to pay
9 the first part.

10 MR. GOMEZ: So it's encumbered?

11 MS. ADAMS: Yes.

12 Questions/Comments: None.

13 Motion to approve Touchtone Entertainment for the June 15,
2019 Festival made by Val Gomez. Second by William Allen.

14 Roll Call: "All in Favor": All Abstain: None.

15 Opposed: None Motion Carries.

16 MR. GOMEZ: Next we have Malcolm Jones, Special Events.
17 I believe it's three, Rhythm & Soul, Independence Day and
Fusic Fest.

18 MS. ADAMS: That's correct. For deejay services for
three events.

19 MR. GOMEZ: And the amounts are 750 for one, 750 and
20 then 2,250.

21 MS. ADAMS: And the 2,250 is because that is a three-day
event.

22 MR. GOMEZ: This is a disc jockey agreement with
23 Malcolm. And Malcolm is the deejay?

24 MS. ADAMS: Correct.

25 Questions/Comments: None.

1 Motion to approve Malcolm Jones DeeJay Agreement made by Val
2 Gomez. Second by William Allen.

2

Roll Call: "All in Favor": All Abstain: None.

3 Opposed: None Motion Carries.

4 MR. GOMEZ: Next we have a Personal Service Agreement.
5 And I believe even though it's listed as two items -- is that
6 pronounced Nene?

6 MS. ADAMS: Correct.

7 MR. GOMEZ: Music Production and Luis Serrano. They're
8 both in the same agreement?

8

MS. ADAMS: That's correct.

9

10 MR. GOMEZ: So the Personal Service Agreement, this
11 Agreement was made on the 6th day of May 2019 between the
12 City of East Chicago acting by and through its Board of
13 Public Works and Vella, LLC hereafter called the Contractor.

12 Whereas the undersigned Contractor acknowledges
13 that it is experienced in booking and arranging for headline
14 entertainment and whereas the City is in need of assistance
15 in booking and obtaining entertainment for its Music Fest
16 Event August 2, 3 and 4, 2019 at Jeorse Park Beach and
17 whereas it is customary for headlining acts and artists to
18 negotiate contracts requiring deposits equal to one-half an
19 engagement fee and whereas the City is interested in booking
20 and engaging the musical performance of Nene Music Production
21 Freestyle Artist and DeeJay on Friday August 2, 2019 for
22 \$38,700, it is our agreement and understanding that the
23 Contractor will be paying the artist the deposit of 22,600 by
24 wire transfer prior to the event and the balance of 16,100 by
25 cash or cashier's check at the date of event.

19

20 In consideration of the several provisions herein
21 contained it is agreed between the parties as the City
22 employee's contractor to book the performances with the above
23 artists or suitable substitutes to perform at various City
24 events.

22

23 On the successful engagement of these artists to
24 perform as described Contractor shall pay the sum equal to
25 the out-of-pocket expenses and costs to secure the engagement
including deposits necessary to successfully engage the
services of artists for which the Contractor is obligated not
to exceed the sum of 38,700 plus 5 percent, 1,935, which will

1 equal a total of 40,635 that the City of East Chicago will
2 pay the Contractor service.

3 So in effect he is our booking agent?

4 MS. ADAMS: Correct.

5 MR. GOMEZ: Because of restrictions that cities can't
6 pay in advance and that's why we need this gentleman.

7 MS. ADAMS: Correct.

8 MR. GOMEZ: Or promoter.

9 MS. ADAMS: Correct. And he charges us a 5 percent fee.

10 MR. GOMEZ: And I believe this is what we've been doing
11 for the past few years?

12 MS. ADAMS: Correct.

13 MR. GOMEZ: The contract is similar to what we've passed
14 before.

15 Questions/Comments: None.

16 Motion to approve Vella, LLC Personal Service Agreement made
17 by Val Gomez. Second by William Allen.

18 Roll Call: "All in Favor": All Abstain: None.

19 Opposed: None Motion Carries.

20 MS. ADAMS: Thank you.

21 MR. GOMEZ: You're welcome. Now we have Pest Control
22 Service Agreement for the Controller's Office. This
23 agreement is for pest control and only for this main building
24 and the Mayor's Office. And it is for a \$100 monthly fee.

25 Basically spraying for roaches and anything to do
with mice, insects.

Questions/Comments: None.

Motion to approve Pest Control Service Agreement made by Val
Gomez. Second by William Allen.

Roll Call: "All in Favor": All Abstain: None.

Opposed: None Motion Carries.

1 MR. GOMEZ: We'll move on to Resolution 2019-13,
2 Transfer of Property to Redevelopment.

3 The Resolution of the East Chicago Board of Public
4 Works establishing terms and conditions for the transfer of
5 certain properties owned by the City of East Chicago to the
6 East Chicago Department of Redevelopment which properties are
7 commonly known as Parcel Number 45-0328382008.000-024 which
8 is 4815 Alexander Avenue, Parcel Number
9 450328-431-035.000-024 commonly known as 3848 Euclid Avenue,
10 Parcel 450321-380-013000-024 commonly known as 3925 McCook
11 Avenue and Parcel 045-03-22-305-001000-024 commonly known as
12 3801 Parrish.

13 MR. MORRISROE: These four properties are to be torn
14 down through the Hardest Hit Fund. And it facilitates the
15 use of that fund to transfer them from the City to the
16 Department of Redevelopment.

17 MR. GOMEZ: And part of that grant is the requirement
18 that Redevelopment actually has --

19 MR. MORRISROE: That's my understanding.

20 Questions/Comments: None.

21 Motion to approve Resolution 2019-13 made by Val Gomez.
22 Second by William Allen.

23 Roll Call: "All in Favor": All Abstain: None.

24 Opposed: None Motion Carries.

25 MR. GOMEZ: Next we come to City of East Chicago Board
of Public Works Resolution Number 2019-14.

Resolution of the East Chicago Board of Public
Works authorizing the conveyance of property commonly known
as 4942 Alexander Avenue to the landowner Lisa Dawson Pickett.

MR. MORRISROE: This is an adjoining lot program, part
of the City's program in which we're transferring lots for an
administrative fee of \$250. We put in however that there is
no consideration because this is to administer the program
rather than to pay for the property. And it avoids signing a
whole lot of sales disclosure forms to have simply no
consideration.

I've checked that with Attorney Kevin Smith who
provides consulting services for the City on real estate

1 matters. And he did not see that as a problem.

2 MR. GOMEZ: These are usually lots that are smaller.

3 MR. MORRISROE: Usually 25 foot.

4 MR. GOMEZ: You really can't build a house on them.

5 MR. MORRISROE: No. You would have to have a zoning
exception to build a house on them. The current requirement
6 is 35 feet.

7 Questions/Comments: None.

8 Motion to approve Resolution 2019-14 made by Val Gomez.

Second by William Allen.

9

Roll Call: "All in Favor": All Abstain: None.

10 Opposed: None Motion Carries.

11 MR. MORRISROE: Thank you.

12 MR. GOMEZ: Thank you. Next we come to Walsh & Kelly
Change Orders 1 through 8 for the Aldis Avenue Roundabout
13 from Engineering.

14 MR. ALLEN: The first one is in the amount of \$9,432.84.
And that is for storm sewer revisions within and outside of
15 the roundabout footprint.

16 MR. GOMEZ: You approve this? You've gone over this?

17 MR. ALLEN: Yes. I've gone over and reviewed it. And
we are working in tandem with the State since they also
18 provided some funds for this project.

19 Questions/Comments: None.

20 Motion to approve Walsh & Kelly Change Order Number 1 for the
Aldis Avenue Roundabout Project made by Val Gomez. Second by
21 William Allen.

22 Roll Call: "All in Favor": All Abstain: None.

Opposed: None Motion Carries.

23

MR. GOMEZ: Now we have Change Order Number 2.

24

MR. ALLEN: The second one is in the amount of \$1,359.
25 This is additional mobilization and demo fees. This is

1 connected to the first Change Order for the revisions for the
2 storm that needed to take place for the Roundabout Project.

2

3 And again this has been reviewed by me and the
4 State.

5 Questions/Comments: None.

6 Motion to approve Walsh & Kelly Change Order Number 2 for the
7 Aldis Avenue Roundabout Project made by Val Gomez. Second by
8 William Allen.

9 Roll Call: "All in Favor": All Abstain: None.
10 Opposed: None Motion Carries.

11

12 MR. GOMEZ: We come to Change Order Number 3.

13

14 MR. ALLEN: Number 3 is in the amount of \$1,846.93.
15 This is for rerouting some of the lighting conduit. This is
16 a request by the City.

17

18 Questions/Comments: None.

19

20 Motion to approve Walsh & Kelly Change Order Number 3 for the
21 Aldis Avenue Roundabout Project made by Val Gomez. Second by
22 William Allen.

23

24 Roll Call: "All in Favor": All Abstain: None.
25 Opposed: None Motion Carries.

MR. GOMEZ: Change order 4.

MR. ALLEN: This is in the amount of \$5,140.08. This is
temporary pavement markings and transition milling requested
by the City for better traffic control for the job.

MR. GOMEZ: So all these Change Orders are approved by
the City and the State?

20

21 MR. ALLEN: Yes.

22

23 Questions/Comments: None.

24

25 Motion to approve Walsh & Kelly Change Order Number 4 for the
Aldis Avenue Roundabout Project made by Val Gomez. Second by
William Allen.

26

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

27

1 MR. GOMEZ: Change Order Number 5.

2 MR. ALLEN: Number 5 is a 0 change in the dollar amount.
This is just a request for additional time for the completion
3 date for the job.

4 MR. GOMEZ: How much time are they asking?

5 MR. ALLEN: I believe it was changing the finish date to
November of 26.

6

MR. GOMEZ: So no cost is involved. It's just a time
7 change?

8 MR. ALLEN: Correct.

9 Questions/Comments: None.

10 Motion to approve Walsh & Kelly Change Order Number 5 for the
Aldis Avenue Roundabout Project made by Val Gomez. Second by
11 William Allen.

12 Roll Call: "All in Favor": All Abstain: None.

Opposed: None Motion Carries.

13

MR. GOMEZ: Change Order Number 6.

14

MR. ALLEN: Same thing. A request for additional time.
15 No change in the overall cost of the job.

16 Questions/Comments: None.

17 Motion to approve Walsh & Kelly Change Order Number 6 for the
Aldis Avenue Roundabout Project made by Val Gomez. Second by
18 William Allen.

19 Roll Call: "All in Favor": All Abstain: None.

Opposed: None Motion Carries.

20

MR. GOMEZ: Change Order Number 7.

21

MR. ALLEN: A new barrier wall needed to go in to
22 protect one of the existing towers within the footprint of
the job. This is located along Aldis as you approach the
23 roundabout which it would be west of the Marina in the amount
of \$11,900.

24

And again this was just to serve as a protection
25 from vehicles.

1 MR. GOMEZ: A barrier, a wall?

2 MR. ALLEN: Correct. A barrier wall.

3 Questions/Comments: None.

4 Motion to approve Walsh & Kelly Change Order Number 7 for the
5 Aldis Avenue Roundabout Project made by Val Gomez. Second by
6 William Allen.

7 Roll Call: "All in Favor": All Abstain: None.
8 Opposed: None Motion Carries.

9 MR. GOMEZ: That brings us to Change Order Number 8.

10 MR. ALLEN: Change Order Number 8 is a deduct. This is
11 an underrun of \$82,700.09. So this would be a credit.

12 MR. GOMEZ: So we have a credit of 82,700.09.

13 Questions/Comments: None.

14 Motion to approve Walsh & Kelly Change Order Number 8 for the
15 Aldis Avenue Roundabout Project made by Val Gomez. Second by
16 William Allen.

17 Roll Call: "All in Favor": All Abstain: None.
18 Opposed: None Motion Carries.

19 MR. GOMEZ: That brings us to Right of Way Applications,
20 Board of Public Works Permit Applications. We have
21 Application Number 19-03175 through 19-03183.

22 Questions/Comments: None.

23 Motion to approve Permit Applications 19-03175 through
24 19-03183 made by Val Gomez. Second by William Allen.

25 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

Old Business: None.

Other Business: None.

* Next Regular Meeting Date: Wednesday, May 22,
2019 @ 4:30 p.m.

1 Motion to adjourn made by Val Gomez. Second by William
Allen.

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Roll Call: "All in Favor": All Abstain: None.

3 Opposed: None Motion Carries.

4 * Meeting ended at 4:59 p.m.

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Approval of the Meeting Minutes of
Wednesday, May 8, 2019

Approved and Signed _____

Val Gomez, President

William Allen, Vice President

Winna Guzman, Member

Olga Cosme, Board Secretary

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C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 19th day of May, 2019.

Lisa Pena
Notary Public Porter County
Certified Shorthand Reporter
License Number 084-003483.