

CITY OF EAST CHICAGO
BOARD OF SANITARY COMMISSIONERS

BOARD MEMBERS

- Miguel (Mike) Rivera, President
- Anthony Galindo, Vice President
- Tia Cauley, Member
- Loreto Gonzalez, Member
- Alojzy (Ben) Moricz, Member

Regular Meeting Minutes
 Thursday, May 16, 2019 @ 4:30 p.m.
 Reported for Fissinger & Associates
 By: Lisa Pena

CALL TO ORDER: 4:44 p.m.

PLEDGE OF ALLEGIANCE:

ROLL CALL: Present: Miguel Rivera, Loreto Gonzalez, Tia Cauley, John Martinez, Keith Selvie, Bill Biller, Anthony DeBonis, Anthony Herrera.

APPROVAL OF MINUTES: April 18, 2019
May 2, 2019.

Motion to approve April 18, 2019 and May 2, 2019 Meeting Minutes made by Loreto Gonzalez. Second by Tia Cauley.

Questions/Comments: None.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

APPROVAL OF CHECK WARRANTS:
Sanitary District, Wastewater Division

MR. RIVERA: Next item is Warrants for the Sanitary District, Wastewater Division. Warrant Number 053119 SW for the amount of \$78,546.87.

Motion to approve Check Warrant Number 053119 SW made by Tia Cauley. Second by Loreto Gonzalez.

Questions/Comments: None.

1 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

2 MR. RIVERA: Next is Warrant Number 051619 SW for the
3 amount of \$71,688.46.
4 Motion to approve Check Warrant Number 051619 SW made by Tia
5 Cauley. Second by Loreto Gonzalez.

6 Questions/Comments: None.

7 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

8 MR. RIVERA: Next is Warrant Number 050319 Sanitary
9 Board Payroll 4/13/19 to 4/26/19.

10 Motion to approve Check Warrant Number 050319 Sanitary Board
11 Payroll 4/13/19 to 4/26/19 made by Loreto Gonzalez. Second
12 by Tia Cauley.

13 Questions/Comments: None.

14 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

15 MR. RIVERA: Next is the Warrant 050319 Utilities Board
16 Payroll 4/13/19 to 4/26/19.

17 Motion to approve Check Warrant Number 050319 Utilities Board
18 Payroll 4/13/19 to 4/26/19 made by Loreto Gonzalez. Second
19 by Tia Cauley.

20 Questions/Comments: None.

21 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

22 MR. RIVERA: Next is Warrant Number 050319 Wastewater
23 Payroll 4/13/19 to 4/26/19.

24 Motion to approve Check Warrant Number 050319 Wastewater
25 Payroll 4/13/19 to 4/26/19 made by Loreto Gonzalez. Second
by Tia Cauley.

Questions/Comments: None.

1 Roll Call: "All in Favor": All Abstain: None.
 2 Opposed: None Motion Carries.

3 Sanitary District, Solid Waste Division

4 MR. RIVERA: Next item is Warrants for the Sanitary
 5 District, Solid Waste Division. Warrant Number 051619 SS for
 6 the amount of many \$63,829.56.

7 Motion to approve Check Warrant Number 051619 SS made by
 8 Loreto Gonzalez. Second by Tia Cauley.

9 Questions/Comments: None.

10 Roll Call: "All in Favor": All Abstain: None.
 11 Opposed: None Motion Carries.

12 MR. RIVERA: Next is Warrant 050319 Solids Payroll
 13 4/13/19 to 4/26/19.

14 Motion to approve Check Warrant Number 050319 Solids Payroll
 15 4/13/19 to 4/26/19 made by Loreto Gonzalez. Second by Tia
 16 Cauley.

17 Questions/Comments: None.

18 Roll Call: "All in Favor": All Abstain: None.
 19 Opposed: None Motion Carries.

20 REPORTS FROM WASTEWATER DIVISION: None.

21 REPORT FROM UTILITY DIVISION MATTERS: None.

22 REPORT OF FIELD OPERATIONS: None.

23 REPORT FROM SOLID WASTE: None.

24 REPORT FROM FINANCIAL CONSULTANT: None.

25 REPORT FROM LEGAL COUNSEL:

MR. RIVERA: Next time is Report from Legal Counsel,
 Anthony DeBonis.

MR. DeBONIS: Mr. President, I just want to take a
 moment to talk about a couple of things coming up on the
 agenda tonight.

As you know the District has been under agreement

1 with IDEM to do a long-term control plan. The first phase of
2 that was done a couple of years ago. And there was a
3 borrowing back in 2015, a financing.

4 Phase 1 cost more than anticipated, a little bit
5 more. Plus the scope of Phase 2 has changed a little bit.
6 More work has to be done that wasn't anticipated. There's
7 \$6-million left in the bond. But we need probably between
8 another 6 and 7 to finish the next phase.

9 The staff met and consultations were made with the
10 Mayor and the Financial Advisor. And we're going to seek a
11 borrowing from the State Revolving Fund which of course is
12 the State Wastewater Revolving Fund which gives us a very
13 preferential rate of interest and allows us to maximize our
14 borrowing potential.

15 At the same time it's been, at the end of this
16 year, five years since we put into effect our last rate
17 increase. And it's time for us to do a Cost of Service Study
18 as a prelude to putting in a rate increase for the next five
19 years or such period as they may recommend through the study
20 which will help us not only carry the District's expected
21 expenses but support the bond that we need.

22 There are therefore three things on the agenda
23 tonight for your consideration. One is the Supplemental
24 Agreement of the Butler Fairman Engineering Firm to do
25 something called a Preliminary Engineering Report.

26 A Preliminary Engineering Report is required by the
27 State Revolving Fund. And it is the first step to making the
28 application for that borrowing. And it will be done in very
29 short order because all the engineering work really is
30 completed for what we're going to do in Phase 2.

31 The second item on the agenda is the agreement with
32 Bankertilly. Bankertilly used to be Umbaugh. They merged
33 into a larger firm now.

34 Bankertilly or Virchow Krause, they're a national
35 municipal accounting firm. But we'll have the same people
36 working on this.

37 Andre Reilly I think you might remember and Eric
38 Walsh. They are going to do a financial -- oh, the Sewage
39 Rate Study and the Cost of Service Study I already mentioned.
40 And the second study is talking about financial alternative
41 analysis and bonds.

1 That report will confirm whether or not or tell us
2 whether or not the State Revolving Fund is the best source of
3 financing. That will be done very quickly because we want to
4 get moving with the State Revolving Fund so that we can get a
5 payout by the end of the year.

6 So those agreements were supplied to you. They all
7 have not to exceed amounts. The one for the Cost of Service
8 Study is 40,000. I think Butler Fairman was 25 or 30. I am
9 sorry. I don't have in front of me what the other one is.
10 The total of all three of those contracts is significantly
11 under 100,000 I think.

12 So I just wanted to alert you to that so I don't
13 have to take up your time when we get there.

14 I think Mr. Selvie has some quotes to open.

15 MR. SELVIE: Correct.

16 MR. DeBONIS: And we can do that. I am not sure where
17 it is on the agenda.

18 MR. RIVERA: Under New Business.

19 MR. DeBONIS: We can do that under New Business.

20 MR. HERRERA: It's the first thing under New Business.

21 MR. DeBONIS: Is it there?

22 MR. SELVIE: Yes.

23 MR. DeBONIS: Yes, it is. Okay. I print mine very
24 small. That's why I can't read it.

25 Are there any questions? Thank you.

NEW BUSINESS:

 MR. RIVERA: Next item is New Business. And we'll have
the Submission of Bids for Renovations to the Foyer and Main
Offices for Public Works and the Submission of the Bids for
the Installation of Two Overhead Doors for Public Works.

 MR. SELVIE: I received three bids for the foyer and
main office. The first one is for Spectrum Painting and
Maintenance, 1808 East 136th Street, East Chicago, Indiana.
Total is \$44,500.

1 The second bid I received was from Precision
2 Painting. Their address is 154 Winchester Drive, Valparaiso,
3 Indiana, 46383. And it looks like they've done theirs in
4 phases. Total amount is \$60,717.

5 And the last bid I received is from AMG
6 Construction, 2037 Birchwood Lane, Highland, Indiana, 46322.
7 And their total bid came to \$48,200.

8 If I could I would like to review these and maybe
9 circle back at the end of New Business to make my
10 recommendations if at all possible. It's pretty
11 straightforward.

12 MR. RIVERA: This was for the foyer and the main office,
13 right?

14 MR. SELVIE: That is correct. I did receive also three
15 bids for the installation of the overhead doors. The first
16 one is from Industrial Doors of Northwest Indiana, 3839 Main
17 Street, South Bend, Indiana, 46614. Their total for the two
18 doors came to \$64,690.

19 The next one I received was from Overhead Door
20 Company of Northwest Indiana, 7136 Broadway, Merrillville,
21 Indiana, 46410. Their total was \$54,954.

22 And finally I got one from Industrial Door Company,
23 1555 Landmeier Road, Elk Grove Village, Illinois, 60007.
24 Total on this one is \$61,675.

25 If I can have a moment and revisit these at the end
26 of New Business, I would like to make my recommendations if
27 at all possible.

28 MR. RIVERA: Very good.

29 MR. SELVIE: Thank you.

30 MR. RIVERA: Next item is Proposal, Mechanical Concepts.
31 The proposal here is for the amount of \$25,625 (sic) for a
32 number of things.

33 Motion to approve Mechanical Concepts Proposal made by Tia
34 Cauley. Second by Loreto Gonzalez.
35 Questions/Comments: None.

1 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

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3 MR. RIVERA: Next item is a Quote from Xylem Water
4 Solutions for the amount of \$10,135.10.
5 Motion to approve Xylem Water Solutions Quote made by Loreto
6 Gonzalez. Second by Tia Cauley.

7 Questions/Comments: None.

8 Roll Call: "All in Favor": All Abstain: None.
9 Opposed: None Motion Carries.

10 MR. RIVERA: Next is an Agreement for Butler Fairman &
11 Seufert. Is this the one you mentioned?

12 MR. DeBONIS: Yes.

13 MR. RIVERA: Alder Street Pump Station.

14 Motion to approve Butler Fairman & Seufert Agreement made by
15 Loreto Gonzalez. Second by Tia Cauley.

16 Questions/Comments: None.

17 Roll Call: "All in Favor": All Abstain: None.
18 Opposed: None Motion Carries.

19 MR. RIVERA: Next one is Agreement for Bankertilly
20 Sewage Rate Study.

21 MR. DeBONIS: That's the cost of service that I
22 described.

23 MR. RIVERA: That's the one you mentioned.

24 Motion to approve Bankertilly Sewage Rate Study Agreement
25 made by Loreto Gonzalez. Second by Tia Cauley.

Questions/Comments: None.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. RIVERA: Next is another Agreement by Bankertilly,
Financial Alternative Analysis and Bond.

MR. DeBONIS: Mr. President, before you act I want to

1 correct one thing I said. That contract, this one you're
2 about to vote on, includes a little more than just the study
3 to determine the best financing.

4 It also has a Financial Plan and an Asset
5 Management Plan. And those things are required. Whoever you
6 borrow the money from, they need to know that during the life
7 of the bond or at least for the life of the expenditure of
8 the bond.

9 So the fee for all of those services on this
10 contract is \$54,000. Not to exceed. It could be less.

11 MS. CAULEY: I have a question. You're saying that
12 there is a study that's going to be done and you're saying
13 it's not going to exceed, correct?

14 MR. DeBONIS: The Financial Planning State Resolving
15 Fund, SRF, application and sale of the bond is \$50,000. The
16 parody report which is this study about whether this is the
17 best borrowing available to us is only 4,000.

18 Keep in mind that your approval is necessary. But
19 a large amount of that 50 is going to come out of the bond
20 itself. That's part of the cost of issuing the bond which I
21 didn't mention before. I want you to understand that.

22 Nevertheless it's this Board's authority to approve
23 this.

24 MS. CAULEY: Like we did before?

25 MR. DeBONIS: Yes.

Motion to approve Bankertilly Financial Alternative Analysis
and Bond Agreement made by Tia Cauley. Second by Loreto
Gonzalez.

Questions/Comments: None.

Roll Call: "All in Favor": All Abstain: None.

Opposed: None Motion Carries.

MR. RIVERA: Next item is a Proposal/Quote for Atlas
Toyota for the amount of \$55,450.

MR. DeBONIS: There's a resolution in here to buy this
piece of equipment which as you recall was left out of last
week's resolution and another one that Mr. Selvie asked me

1 to add. One is a scrubber and the other is a forklift.

2 MR. SELVIE: Did you receive the resolution?

3 MS. CAULEY: Yes. That's the only thing I did receive.
4 I didn't receive a packet.

5 Motion to approve Atlas Toyota Proposal/Quote made by Tia
6 Cauley. Second by Loreto Gonzalez.

7 Questions/Comments: None.

8 Roll Call: "All in Favor": All Abstain: None.
9 Opposed: None Motion Carries.

10 MR. RIVERA: Next item is a resolution that was handed
11 to us yesterday. Resolution SD 19-06, a Resolution
12 authorizing the purchase of two items of equipment by the
13 East Chicago Sanitary District Solid Waste Division, new
14 advanced rider scrubber and new Toyota diesel lift truck.

15 Motion to approve Resolution SD 19-06 made by Tia Cauley.
16 Second by Loreto Gonzalez.

17 Questions/Comments: None.

18 Roll Call: "All in Favor": All Abstain: None.
19 Opposed: None Motion Carries.

20 UNFINISHED BUSINESS:

21 MR. RIVERA: Next item is Unfinished Business. Are you
22 ready?

23 MR. SELVIE: Yes. After reviewing the proposals for the
24 foyer and entranceway based out at Public Works I would like
25 to recommend that we go with Spectrum Painting and
Maintenance for a total of \$44,500.

MS. CAULEY: That's just the paint?

MR. SELVIE: That's removal of the drywall that's
currently on the actual walls as well as to grind the floor
down and put new flooring in the entryway. It's five rooms
and one hallway and the conference room.

MR. RIVERA: Mr. Selvie, this was the lowest bid. Have
we done business with this company before?

1 MR. SELVIE: Yes. We have done some small things.

2 MR. RIVERA: Are you satisfied?

3 MR. SELVIE: Yes. I was satisfied with their actual
4 work. I would like to expand to their scope to see how
5 they're doing.

6 Motion to approve Spectrum Painting and Maintenance
7 Recommendation made by Tia Cauley. Second by Loreto
8 Gonzalez.

9 Questions/Comments: None.

10 Roll Call: "All in Favor": All Abstain: None.
11 Opposed: None Motion Carries.

12

13 MR. SELVIE: And I would like to make the recommendation
14 for Overhead Door Company of Northwest Indiana to receive the
15 opportunity to put up our two overhead doors. The total cost
16 is \$54,954.

17 MR. RIVERA: Again I see that is the lowest one.

18 MR. SELVIE: Yes.

19 MR. RIVERA: We've done business with them?

20 MR. SELVIE: That is correct.

21 MR. RIVERA: And you've been satisfied with them?

22 MR. SELVIE: I have.

23 Motion to approve Overhead Door Company of Northwest Indiana
24 Recommendation made by Tia Cauley. Second by Loreto
25 Gonzalez.

26 Questions/Comments: None.

27 Roll Call: "All in Favor": All Abstain: None.
28 Opposed: None Motion Carries.

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30 MR. SELVIE: Thank you.

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32 PUBLIC COMMENT: None.

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1 * Next Regular Meeting Date: Thursday, June 6,
2019 @ 4:30 p.m.

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Motion to adjourn was made by Tia Cauley, Second by Loreto
3 Gonzalez.

4 * Meeting ended at 5:09 p.m.

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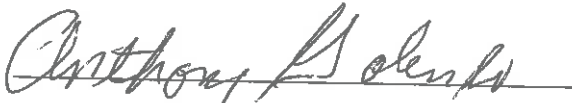
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Approval of the Meeting Minutes of
Thursday, May 16, 2019

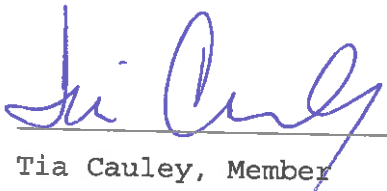
Approved and Signed _____



Miguel Rivera, President



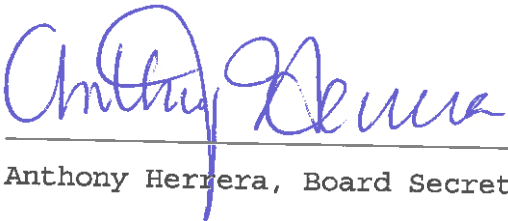
Anthony Galindo, Vice President



Tia Cauley, Member

Loreto Gonzalez, Member

Alojzy Moricz, Member



Anthony Herrera, Board Secretary

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C E R T I F I C A T E

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I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

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I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

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Dated at Portage, Indiana, this 26th day of May, 2019.

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Lisa Pena

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Notary Public Porter County

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Certified Shorthand Reporter

24

License Number 084-003483

25