

CITY OF EAST CHICAGO BOARD OF PUBLIC WORKS
BOARD OF DIRECTORS

BOARD MEMBERS

Val Gomez, President
William Allen, Vice-President
Winna Guzman, Member

Regular Meeting Minutes
Wednesday, June 10, 2020, at 4:30 p.m.

Reported by Fissinger & Associates, Ltd.

By: Peggy S. LaLonde

Staff Present: Richard Morrisroe
Carla Morgan

Call to Order: 4:30 p.m.

Roll Call: Present: Val Gomez, William Allen, Winna
Guzman

MR. GOMEZ: Good afternoon. I'd like to call to order the regular meeting of Board of Public Works for June 10, 2020.

First, we have approval of minutes of meeting held May 13, 2020. Entertain a motion to approve minutes of May 13, 2020.

MR. ALLEN: So moved.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

We have no correspondence. New Business, our first item opening proposals for Block Stadium transformer removal and relocation.

MR. ALLEN: We have from Midwestern Electric, 16250 East Chicago Avenue, East Chicago, Indiana; total project cost of \$249,680.00. This is the only bid.

1 MR. GOMEZ: That will be reviewed by
2 Public Works to make sure all the paperwork is right and
then get back to us.

3 MR. ALLEN: Yes.

4 MR. GOMEZ: Okay. Next item is from ICT,
5 emergency repair at Public Safety building. The reason
6 this is brought before the Board, because this was
7 actually approved beginning of the year. What happened
8 was, when Public Works -- when this company was going to
9 start their work, some of their employees were infected
with COVID-19 virus. Even though the emergency work
10 approval, that we approved before, the work wasn't
11 completed for several months later. And then when they
12 did come to do the work, there was a little slip of
where they started and they completed the work; and
unfortunately, the paperwork wasn't done on our side.

So, usually when they check with the
Board of Works, they say, if we take it to the Board we
can explain everything and put in detail what happened,
so that's basically what happened. It was an emergency
that was effected by an emergency.

I'd like to entertain a motion to
approve the ICT emergency repair for Public Safety
building, even though there was a major delay due to
COVID-19. It's unfortunate, like I said, an emergency
effecting another emergency. We need this action so we
can process the PO and get it paid for the work that
goes along with this. Any other questions? (None)

No further questions or comments,
I'd entertain a motion to approve ICT paperwork for the
emergency repair at the Public Safety Building.

18 MR. ALLEN: So moved.

19 MS. GUZMAN: Second.

20 MR. GOMEZ: Roll call.

21 Roll Call: "All in Favor": All Abstain: None
22 Opposed: None

MR. GOMEZ: Motion carries.

23 Next, we have Midwestern Electric,
24 Change Order number 1, for Block Stadium, Phase 4. This
is also Public Works. Per the director, Keith Selvie,
25 this is demo of the electrical conduit, light fixtures,
and panel boxes. And this was a total of \$10,950.00.

1 The reason for the change order is, this work was not in
2 the original scope of work. Are there any questions or
3 comments on this change order for Block Stadium?
(None)

4 No questions, entertain a motion to
5 approve approve Change Order 1, Block Stadium, in the
6 amount of \$10,950.00

7 MR. ALLEN: So moved.

8 MS. GUZMAN: Second.

9 MR. GOMEZ: Roll call.

10 Roll Call: "All in Favor": All Abstain: None
11 Opposed: None

12 MR. GOMEZ: Motion carries.

13 Next, we have Gluth Brothers
14 Roofing, Fire Station number 4, which is at 4859
15 Kennedy. The amount is \$536.00. It's repair of the
16 roof leak in the firemen's quarters.

17 Mr. Selvie submitted emergency roof
18 repair for Fire Station 4, and basically for what I just
19 mentioned. There was a leak over the sleeping quarters.
20 Total would be \$536.00. Any questions or comments on
21 this proposal? (None)

22 I'd entertain a motion to approve
23 Gluth Brothers Roofing proposal, in the amount of
24 \$536.00.

25 MR. ALLEN: So moved.

MS. GUZMAN: Second

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Next is Hasse, Change Order 7, Block
Stadium, site utilities. Hasse installed electrofusion
coupling, approximately ten feet of two-inch gas line to
new location in locker room, for an amount of \$5,050.00.
That was Mr. Selvie's explanation. Any questions or
comments on this? (None)

I'd entertain a motion to approve
Hasse Change Order 7, Block Stadium.

1 MR. ALLEN: So moved.

2 MS. GUZMAN: Second.

3 MR. GOMEZ: Roll call.

4 Roll Call: "All in Favor": All Abstain: None
Opposed: None

5 MR. GOMEZ: Motion carries.

6 Next, we have from TransLoc, general
7 transit feed specification interface. This is from our
8 bus transit, and basically a local agreement with Gary.

9 MR. ROSADO: Frank Rosado, Director of
10 Transit. This is a contract that we are looking to
11 enter into with Gary Public Transit, as well as Michigan
12 City Transit. This basically is a trip planning tool
13 that is connected to the Google maps website.

14 TransLoc is a company that's
15 affiliated with Ford Motor Company. This would give
16 East Chicago Transit exposure beyond our fixed route
17 areas. It would let people who go on the site know that
18 East Chicago Transit existed and it would increase --
19 hopefully down the line -- the ridership we would get
20 from people coming to visit the City of East Chicago.
21 It also helps people who go on these sites to plan their
22 trips. Sometimes they visit and want to know what mass
23 transit area is around or in the area. This would put
24 East Chicago Transit out there.

25 It is also an attempt by us to
connect East Chicago Transit to Gary, as well as to
Michigan City, to create a single streamline of transit
options for people visiting the Northwest Indiana area.
Hopefully cut down on some of our phone calls from
people calling and wanting to know, how do I get from
here to there, or there to here. So it's more or less
they can plan their trip on their own.

That's a big deal since we started
getting a lot of people moving in from Illinois, it
gives them an idea what East Chicago Transit is, what
kind of service we have, what kind of scheduling we keep
because they go into a massive transit shock when they
come here from Illinois and buses aren't running every
15 minutes.

MR. GOMEZ: What is the amount for our
part?

1 MR. ROSADO: Amount for our portion would
2 be \$600.00, and the contract could run anywhere from one
3 to three years. The first year is \$600.00, and if we
4 decided to go for the second and third year, the
5 contract would not increase. So the entire three-year
6 contract would be for \$600.00.

7 MR. GOMEZ: This proposal is for three
8 years?

9 MR. ROSADO: It has that option for 2 and
10 3 years.

11 MR. GOMEZ: So it's \$600.00 a year?

12 MR. ROSADO: No. It's \$600.00
13 completely. So it makes no sense not to go for the
14 three years.

15 MR. GOMEZ: So you're going for the three
16 years?

17 MR. ROSADO: That's what I'm
18 recommending.

19 MR. GOMEZ: Okay. Any questions or
20 comments on the agreement? (None)

21 I'd entertain a motion to approve
22 general transit feed specifications interface for the
23 amount of \$600.00, with TransLoc.

24 MR. ALLEN: So moved.

25 MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Now we come to the Fund Conveyance
Agreement, which we have three; Federal Operating
Assistance Funds, Federal ADA Paratransit Funds, Federal
Capitalized Preventative Maintenance Funds.

MR. ROSADO: Yes. These three fund
conveyance agreements are part of the Federal Transit
Cares Act. East Chicago Transit was awarded

1 \$1,154,524.00 in 100 percent reimbursable funding. The
2 funding was divided in four areas. Complimentary repair
3 transit amount of \$295,000.00; operating assistance in
4 the amount of \$370,000.00, preventive maintenance at
5 \$270,000.00. There is also a capital equipment portion
6 of it that comes to \$219,524.00. That is not included
7 in the fund conveyance because it is not needed to be.
8 There is no funds that are coming to the City or Transit
9 before we spend. This money will be expended straight
10 from NIRPC.

11 MR. GOMEZ: So we only have three to
12 deal with it?

13 MR. ROSADO: Only three, that's all there
14 is going to be.

15 MR. GOMEZ: Any questions or comments on
16 the Fund Conveyance Agreement? (None)
17 I'd entertain a motion to approve
18 the Fund Conveyance Agreement between NIRPC and the City
19 of East Chicago.

20 MR. ALLEN: So moved.

21 MS. GUZMAN: Second.

22 MR. GOMEZ: Roll call.

23 Roll Call: "All in Favor": All Abstain: None
24 Opposed: None

25 MR. GOMEZ: Motion carries.

Next, we come to Caravan 911
Services with the Fire Department. This is a rate
schedule. Chief Serna met with this company and they
have agreed to provide the rate schedule for this
contract by City of East Chicago. Their rate schedule
includes deep cleaning and disinfection.

I believe this is one of several
companies that Public Works has often contracted with
and Chief Serna was able to meet with these
representatives, and they gave him a better rate than
some of the other ones. Any questions or comments?
(None)

I'd entertain a motion to approve
Caravan 911 services rate schedule for 2020, for
COVID-19 cleaning and disinfection.

1 MR. ALLEN: So moved.

2 MS. GUZMAN: Second.

3 MR. GOMEZ: Roll call.

4 Roll Call: "All in Favor": All Abstain: None
Opposed: None

5 MR. GOMEZ: Motion carries.

6 Next, we have Notice to Proceed for
7 D & R Site Services, at 4817 Melville. It's for
8 demolition. This is from the Building Department. Any
9 questions or comments? (None)

10 Entertain a motion to approve Notice
11 to Proceed for D & R, for demolition at 4817 Melville.

12 MR. ALLEN: So moved.

13 MS. GUZMAN: Second.

14 MR. GOMEZ: Roll call.

15 Roll Call: "All in Favor": All Abstain: None
16 Opposed: None

17 MR. GOMEZ: Motion carries.

18 Next, we have proposal from the
19 Building Department, Sklarewitz Uniforms -- this is for
20 the Building and Code employees -- in the amount of
21 \$5,054.70. The only comments I have from the Director
22 is this is replacing its present uniforms that they have
23 now. Any questions or comments? (None)

24 I'll entertain a motion to approve
25 Sklarewitz Uniforms proposal for uniforms for Building
and Code personnel, in the amount of \$5,054.70.

MR. ALLEN: So moved.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Now we come to outstanding invoices.
First one is from Building Department. Ready Fresh By

1 Nestle, water. Late invoice dated 5-21-2020, amount of
2 \$130.12. Any questions or comments on this invoice?

3 The reason, it says, service had
4 been rendered, invoice should be processed. Account was
5 closed March 2020 and this was the final bill. The
6 reason is, this is their final invoice. Any questions
7 or comments? (None) Entertain a motion --

8 MS. GUZMAN: I'd like to just state
9 there's a late fee there of \$20.00 on the invoice.

10 MS. MORGAN: We don't pay the late fee.

11 MR. GOMEZ: We can make the motion for
12 \$110.12 and have Lilia contact them to waive that. When
13 we made the agreement, they should have explained our
14 policy.

15 Any other further questions or
16 comments? (None)

17 I'll entertain a motion to approve
18 Ready Fresh By Nestle late invoice, in the adjusted
19 amount of \$110.12, with the provision that Building
20 Department contact the company and explain that we are
21 unable to pay any late fees.

22 MR. ALLEN: So moved.

23 MS. GUZMAN: Second.

24 MR. GOMEZ: Roll call.

25 Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Next, we come to late invoice from
ADT for the Police Department, dated 2-20-20, in the
amount of \$46.79. Explanation, it was lost in the mail.
Any questions or comments on this late invoice? (None)

I'd entertain a motion to approve
the late invoice for ADT for the Police Department, in
the amount of \$46.79.

MR. ALLEN: So moved.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

1 Roll Call: "All in Favor": All Abstain: None
Opposed: None

2 MR. GOMEZ: Motion carries.

3 Next we have late invoice for
4 Vigilant Solutions. This is dated 12-12-19.
5 Explanation, due to oversight on the vendor's part, the
6 Police Department was not billed in a timely manner.
7 See attached e-mail. This invoice was not received in a
8 timely manner and may have been lost in the mail.
9 Annual subscription for license is \$9,919.00. Any
10 questions or comments on this late invoice? (None)

11 Entertain a motion to approve the
12 late invoice from Vigilant Solutions, amount of
13 \$9,919.00.

14 MR. ALLEN: So moved.

15 MS. GUZMAN: Second.

16 MR. GOMEZ: Roll call.

17 Roll Call: "All in Favor": All Abstain: None
Opposed: None

18 MR. GOMEZ: Motion carries.

19 Next we have from Planning
20 Department, we have compliance report for Gariup, Block
21 Stadium improvement, Phase 3. As usual, there is no
22 motion required, we just enter this into the record. As
23 of this report the total potential damages are
24 \$36,807.62. Are there any questions or comments on this
25 compliance report for Block Stadium improvements, Phase
3? (None) It will be entered into the record. No
motion is required.

Next we have from the Idea Factory,
additional issues. This is from Multi Media. This is
from our local media. Another contract with Idea
Factory to include additional issues reported. This
would be in the amount of \$9,000 for three additional
printings.

MS. MORGAN: You need more than that?

MR. GOMEZ: Sure.

MS. MORGAN: That's the EC Life
Newsletter that goes out. So there is some additional
editions to that for the year -- for the summer -- in

1 light of COVID and the flood that effected all of the
2 town, but largely effected Roxana. They wanted to have
3 more information going out to residents, that's why they
4 contracted for the additional editions coming out.

MR. GOMEZ: Any questions or comments?

(None)

Entertain a motion to approve the
5 additional issues for Idea Factory in the amount of
6 \$9,000.00.

MR. ALLEN: So moved.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

9
10 Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

11
12 Next we have Government Fixed Asset
13 Services, Inc. proposal. This is the firm that provides
14 us with our annual requirement regarding our capital
15 assets, including general infrastructure and assets from
16 the water utility and Sanitary District. Their work is
to meet the financing requirements for State related
items for capital assets. The amount of this proposal
is \$6,950.00. This is the only cost being incurred. We
get these reports properly down to the State on time.
Any questions or comments? (None)

Entertain a motion to approve
17 proposal from Government Fixed Asset Services, in the
18 amount of \$6,950.00.

MR. ALLEN: So moved.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

21
22 Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

23
24 Next we have Resolution 2020-18, 520
West 142nd Street, sales disclosure and quitclaim deed
also with the resolution. Mr. Morrisroe?
25

1 MR. MORRISROE: Mr. Abreu-Hernandez
2 bought -- some years ago -- the house next to 520 and he
3 now is buying the lots. There are a couple of things.
4 We changed his name to be consistent with name on the
5 other property by adding Hernandez. So it's
6 Abreu-Hernandez. We made that change. I still have to
7 find out whether or not they use the hyphen -- some do,
8 some don't -- between the two names.

9 The other, it says \$10.00. Now,
10 when it's a side lot, usually we put no dollars because
11 there is only \$250.00 administrative fee. We don't
12 consider the cost of buying the property, but rather the
13 operations of having it done; preparing the deed,
14 getting it to the people. The \$10.00 is conventional
15 charge for real estate deeds, not disclosing the amount
16 because that gets recorded as public record.

17 And maybe in the future I could
18 attach a little note or something that tells you what
19 the amount is. I believe it's \$900.00 in this case.
20 That goes directly to the City of East Chicago for the
21 vacant lot alongside the house. But I want you to
22 understand that \$10.00, the reason for it -- not wanting
23 to disclose it. It's probably more important for
24 commercial transactions and some housing transactions.
25 People don't want it to be public information as to what
the selling price was for it -- the property -- whether
residential or commercial.

MR. GOMEZ: Okay. The property at 520
West 142nd Street. The resolution, the Board President
is hereby authorized to execute deeds, performance of
documents attached, conveyance of such property to Mr.
Hernandez, along with appropriate sales disclosure
forms. Any questions or comments on Resolution 2020-18?
(None)

Entertain a motion to approve
Resolution 2020-18.

MR. ALLEN: So moved.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Next we have proposal from R & D

1 Construction for City Hall sod installation. This is
2 for 7,320 square feet and cost of \$15,060.00. This is
3 from Engineering. Any questions or comments? (None)
4 This seems pretty straight forward, sod installation.

5 Entertain a motion to approve the
6 proposal from R & D Construction for City Hall sod
7 installation, in the amount of \$15,006.00.

8 MR. ALLEN: So moved.

9 MS. GUZMAN: Second.

10 MR. GOMEZ: Roll call.

11 Roll Call: "All in Favor": All Abstain: None
12 Opposed: None

13 MR. GOMEZ: Motion carries.

14 Next we come to R & D Construction,
15 Change Order 1, revised for Fire Station, milling
16 pavement.

17 MR. ALLEN: Our last meeting we approved
18 the price of \$13,543.42. The correct amount, which is
19 reflected in the new proposal, is \$15,915.48, and this
20 is for additional surface asphalt for the Fire Station
21 parking lot.

22 MR. GOMEZ: This wasn't in the original
23 scope of work then?

24 MR. ALLEN: It was a line item, part of
25 the scope, just the quantity was off. It was more than
26 expected.

27 MR. GOMEZ: Any questions or comments on
28 this proposal? (None)

29 Entertain a motion to approve Change
30 Order 1, Fire Station, milling pavement, in the amount
31 of \$15,915.48.

32 MR. ALLEN: So moved.

33 MS. GUZMAN: Second.

34 MR. GOMEZ: Roll call.

35 Roll Call: "All in Favor": All Abstain: None
36 Opposed: None

1 MR. GOMEZ: Motion carries.

2 Next we come to Recommendation of
3 Concrete/Asphalt, Engineering.

4 MR. ALLEN: Engineering Department looked
5 over the unit rates and we ask that we approve the rates
6 for Pintas, R & D, Calumet Waste & Recycling for
7 concrete and asphalt work throughout the City of East
8 Chicago for the year 2020.

9 MR. GOMEZ: Any questions or comments on
10 the rate schedules? (None)

11 Entertain a motion to approve the
12 aforementioned rates for concrete/asphalt work for the
13 year 2020.

14 MR. ALLEN: So moved.

15 MS. GUZMAN: Second.

16 MR. GOMEZ: Roll call.

17 Roll Call: "All in Favor": All Abstain: None
18 Opposed: None

19 MR. GOMEZ: Motion carries.

20 Next we have Hernandez Electrical
21 Construction, LED Fixture Program, residential dusk to
22 dawn.

23 MR. ALLEN: This is just a rate that we
24 should approve for the installation of security lights
25 as part of our project that we are facilitating out of
the Engineering Department.

MR. GOMEZ: I believe we had this before.
Are we increasing the amount?

MR. ALLEN: We are increasing the amount.
The total amount right now is in question, but we at
least wanted to get a unit rate established.

MR. GOMEZ: And the unit rate is this --
the new 29,400, not the existing --

MR. ALLEN: That's just an idea how many
extra lights we are looking at. That number is still to
be determined. We just want to approve the rate of
\$392.00 per fixture, installed.

1 MR. GOMEZ: I think -- there is no not to
exceed amount?

2 MR. ALLEN: No, we don't have a cap.

3 MR. GOMEZ: Any other questions or
4 comments? (None)

5 No further questions or comments,
entertain a motion to approve Hernandez Electrical unit
6 price rate at \$392.00 per household for the Residential
Dusk to Dawn Program.

7 MR. ALLEN: So moved.

8 MS. GUZMAN: Second.

9 MR. GOMEZ: Roll call.

10 Roll Call: "All in Favor": All Abstain: None
Opposed: None

11 MR. GOMEZ: Motion carries.

12 Next we come to right-of-way
applications. We have Board of Public Works permit
13 applications 20-03584 to 20-03588.

14 No further questions or comments,
I'd entertain a motion to approve the aforementioned
Board of Public Works permit applications.

15 MR. ALLEN: So moved.

16 MS. GUZMAN: Second.

17 MR. GOMEZ: Roll call.

18 Roll Call: "All in Favor": All Abstain: None
19 Opposed: None

20 MR. GOMEZ: Motion carries.

21 We have no other business. Our next
regular meeting will be Wednesday, June 24, 2020, at
4:30. That concludes our business for tonight.

22 Entertain a motion for adjournment.

23 MR. ALLEN: So moved.

24 MS. GUZMAN: Second.

25 MR. GOMEZ: Roll call.

1 Roll Call: "All in Favor": All Abstain: None
2 Opposed: None

3 MR. GOMEZ: Motion carries.

4 **** Meeting Adjourned at 5:05 p.m.****

5
6 Approval of the Regular Meeting Minutes of
7 June 10, 2020
8 Approved and Signed June 10, 2020.
9

10 _____
Val Gomez, President

11
12 _____
13 William Allen, Vice President

14
15 _____
16 Winna Guzman

17
18 _____
19 Olga Cosme
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25

C E R T I F I C A T E

I, Peggy S. LaLonde, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of the said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Munster, Indiana, this 12th day of June, 2020.

Peggy S. LaLonde



Peggy S. LaLonde, CSR, RPR