

1 CITY OF EAST CHICAGO
2 BOARD OF PUBLIC WORKS

3 BOARD MEMBERS

4 Val Gomez, President
5 William Allen, Vice President
6 Winna Guzman, Member

7 Regular Meeting Minutes
8 Wednesday, June 12, 2019 @ 4:30 p.m.
9 Reported for Fissinger & Associates
10 By: Lisa Pena

11 Call to Order: 4:30 p.m.

12 Roll Call: Present: Val Gomez, Winna Guzman, William Allen.

13 Minutes: Regular Meeting Minutes, May 8, 2019

14 Questions/Comments: None.

15 Motion to approve May 8, 2019 Regular Meeting Minutes made by
16 William Allen. Second by Winna Guzman.

17 Roll Call: "All in Favor": All Abstain: None.

18 Opposed: None Motion Carries.

19 Correspondence: None.

20 New Business:

21 MR. GOMEZ: First item on our Agenda is Opening Bids for
22 Block Stadium, Site Utilities from Public Works.

23 MR. ALLEN: The first one is from Gariup Construction
24 Company located at 3965 Harrison Street, Gary, Indiana. Base
25 bid amount \$407,500. Were there any alternates?

AUDIENCE MEMBER: No.

MR. ALLEN: Next we have Hasse Construction Company
located at 10 Lincoln Avenue, Calumet City, Illinois. Base
bid amount of \$462,900.

And next we have Grimmer Construction, Inc. located
at 2619 Main Street, Highland, Indiana. Base bid amount of
\$466,000.

1 And that concludes all the bids.

2 MR. GOMEZ: Who is overseeing this? Is Public Works
overseeing this?

3

4 MR. SELVIE: I'll take it and I will hand it off to
Doug. And we'll get a copy to our architect as well.

5 MR. GOMEZ: You're going to review it and make sure all
the paperwork is right. And then come back with a
6 recommendation.

7 MR. SELVIE: Correct.

8 MR. GOMEZ: Do we require a special meeting? Is this
time sensitive? Did they give us a date that they wanted a
9 special meeting?

10 MR. ALLEN: I can't recall off the top of my head. It
might be next week, Wednesday. We'll coordinate with him to
11 find out what time and what day he wants.

12 MR. GOMEZ: Thank you. We'll move on to the second
item. We have two from Standard Equipment Company Rates from
13 Public Works.

14 MR. SELVIE: Good afternoon. Keith Selvie, Director of
Public Works. Mr. President, what you have in front of you
15 are two actual rate tables for Standard Equipment. Standard
Equipment is the actual provider of our sweepers as well as
16 they do maintenance on our garbage trucks.

17 What I would like to do is get these rates approved
and start. What I want to do is a preventive maintenance.
18 One is for the sweeper and again one of them is for the
garbage trucks.

19

20 MR. GOMEZ: The one for 3,652, is that for the sweepers?

21 MR. SELVIE: Yes. That is for the Pelican Sweepers.

22 MR. GOMEZ: And the 106,944 is for --

23 MR. SELVIE: The garbage trucks. That would be our rear
loaders as well as our one arms.

24 Preventive maintenance basically is just the moving
of the actual machines and the changing of the liquids.

25

1 Questions/Comments: None.

2 Motion to approve Standard Equipment Company Rate Schedules
3 for Public Works made by William Allen. Second by Winna
4 Guzman.

5 Roll Call: "All in Favor": All Abstain: None.
6 Opposed: None Motion Carries.

7

8 MR. GOMEZ: Next item we have is also from Public Works,
9 Thomas Irrigation Change Order Number 1.

10 MR. SELVIE: What you have before you is a change order
11 that we're requesting to have done by Thomas Irrigation.
12 What we're going to be doing is relocating the irrigation
13 line coming up off the wall.

14

15 It is currently somewhere down maybe about 3 to 4
16 feet. We want to actually relocate it down to 6 feet. So it
17 would be beneath the actual foundations of the fence as well
18 as potential buildings that will be built.

19 MR. GOMEZ: And this is for \$1,912.26.

20 MR. SELVIE: Correct.

21 Questions/Comments: None.

22 Motion to approve Thomas Irrigation Change Order Number 1
23 made by William Allen. Second by Winna Guzman.

24

25 Roll Call: "All in Favor": All Abstain: None.

Opposed: None Motion Carries.

MR. GOMEZ: Next we have NWI Property Preservation
Change Order Number 1 also from Public Works for the Penn
Center.

MR. SELVIE: Yes. Initial bid for this particular
project was doing some repairs over at Penn Center. We had
several water breaks coming out of the actual winter.

The initial estimate to get some things done was
\$18,400. Once they started opening up the walls and so forth
they discovered a couple more leaks. Hence the additional
scope of work to do some drywall replacement, patching as
well some painting. Total cost was \$2,200.

26

1 Questions/Comments: None.
2 Motion to approve NWI Property Preservation Change Order
3 Number 1 for Penn Center made by William Allen. Second by
4 Winna Guzman.
5 Roll Call: "All in Favor": All Abstain: None.
6 Opposed: None Motion Carries.

7 MR. GOMEZ: Next we have also from Public Works Little
8 League Scoreboard Installation I believe.

9 MR. SELVIE: Yes. These are two actual quotes to get
10 the scoreboard erected and installed. One is from RK
11 Electric. And the other one is from Midwestern Electric.
12 We would like to recommend RK Electric.

13 Scope of work basically is to basically get locates
14 and to dig and put the wiring up as well as erect the
15 scoreboard with high beams.

16 Just for the record the Little League does have
17 \$3,000 toward the actual installation of the actual
18 scoreboards. So what I am asking them to do is to provide
19 that check once we have these completed to the City of East
20 Chicago to help aid with us doing the install.

21 MR. GOMEZ: So right now you're recommending RK
22 Electric. And their proposal is for 10,350.

23 MR. SELVIE: That is correct.

24 MR. ALLEN: Are you doing the second one too, the second
25 scoreboard?

MR. SELVIE: Yes. Basically these are for two
scoreboards. The first one actually we have the scoreboard
and we're going to erect for it. And then the second we're
going to sub out. And once that one is up the grant that the
Little League actually has will be provided, the second
scoreboard as well as the check for \$3,000 for the
installation.

MR. GOMEZ: I see your second quote from Midwest is
almost more than double the amount of RK. Would that be
apples to apples?

MR. SELVIE: Everything is apples to apples. I was
quite surprised as well.

1 Questions/Comments: None.
2 Motion to approve RK Electric Proposal for the Little League
3 Scoreboard Installation made by William Allen. Second by
4 Winna Guzman.
5 Roll Call: "All in Favor": All Abstain: None.
6 Opposed: None Motion Carries.

7 MR. GOMEZ: Keep a close eye on them. I don't want to
8 see a bunch of change orders.

9 MR. SELVIE: I don't believe it will. It's pretty
10 straightforward. I think it's just a case of the big guys
11 versus the small guys.

12 MR. GOMEZ: Next we go to Outstanding Invoices. We have
13 the first one from Chicago Tire for Public Works.

14 MR. SELVIE: Yes.

15 MR. GOMEZ: This is an invoice from 2/12/19 in the
16 amount of \$820.

17 MR. SELVIE: Yes. This particular invoice unfortunately
18 was lost and then found. The actual tires were purchased.
19 And we ask that we be able to pay the bill of \$820.
20 Questions/Comments: None.

21 Motion to approve Chicago Tire Past Due Invoice made by
22 William Allen. Second by Winna Guzman.

23 Roll Call: "All in Favor": All Abstain: None.
24 Opposed: None Motion Carries.

25 MR. GOMEZ: Next we have Cintas. We have two invoices.
One dated 5/31/18 and one dated 7/13/18 in the amount of
\$180.88.

MR. SELVIE: The services were provided by Cintas. On
these two particular invoices I guess I should say we weren't
responsible for the center at this point. But once it got
turned over to Public Works who handles most of the buildings
these were not paid in a timely fashion.
Questions/Comments: None.

1 Motion to approve Cintas Past Due Invoices made by William
Allen. Second by Winna Guzman.

2

Roll Call: "All in Favor": All Abstain: None.

3 Opposed: None Motion Carries.

4 MR. GOMEZ: Next we have Best Equipment. We have one
invoice from 2/13/19 in the amount of \$137.48 and we have
5 another one from 3/5/19 in the amount of \$2,448.58 and
another one dated 3/28/19 in the amount of \$504.07. These
6 are all from Best Equipment.

7 MR. SELVIE: That's correct. Both of these invoices
were unfortunately not given to us in a timely fashion by the
8 vendor. They just brought them over. I believe they brought
them over this month.

9

Services were provided. And I ask that we should
10 be allowed to pay them.

11 Questions/Comments: None.

12 Motion to approve Best Equipment Past Due Invoices made by
William Allen. Second by Winna Guzman.

13

Roll Call: "All in Favor": All Abstain: None.

14 Opposed: None Motion Carries.

15 MR. SELVIE: Thank you.

16 MR. GOMEZ: Next we have Civic Plus from Multimedia. We
have one invoice dated 1/31/2019 in the amount of \$15,270.

17

18 MR. SEGURA: The first invoice we got we had not yet
secured the funding even though it got approved. And then
they hadn't sent us the W-9 until last month.

19

20 So when Marcia started processing everything, she
didn't have everything in order. Then she had left. By that
time the bill was already late. And that's when I started
21 learning how to do the billing myself.

22 I have everything in order now. And after this I
guess we'll just process everything accordingly.

23

24 MR. GOMEZ: And Civic Plus is aware of what the
situation is?

25 MR. SEGURA: Yes.

1 Questions/Comments: None.

2 Motion to approve Civic Plus Past Due Invoice made by William
Allen. Second by Winna Guzman.

3

Roll Call: "All in Favor": All Abstain: None.

4 Opposed: None Motion Carries.

5 MR. GOMEZ: Next we have a late invoice from Calumet
6 Electric dated 3/18/19 in the amount \$111.96 from the
Engineering Department.

7 MR. ALLEN: So this invoice was received on time. But
8 it was lost on my desk. Services have been rendered and we
recommend payment.

9 MR. GOMEZ: I haven't heard that one, lost on my desk.

10 MR. ALLEN: It was underneath a pile of an organized
mess on my desk.

11

12 MR. GOMEZ: The less said the better there. Services
were provided?

13 MR. ALLEN: Yes.

14 Questions/Comments: None.

15 Motion to approve Calumet Electric Past Due Invoice made by
William Allen. Second by Winna Guzman.

16

Roll Call: "All in Favor": All Abstain: None.

17 Opposed: None Motion Carries.

18 MR. GOMEZ: Next on our agenda we have Final Compliance
19 Reports from Planning for Midwestern Electric for Community
Centers Site 1 and Site 2.

20 MS. RAMIREZ: Esperanza, Compliance Manager. The first
21 one I will be reading off is Midwestern Electric, Community
Center Site 1, Final Compliance Report.

22 Original contract is for \$157,009. The total
23 amount of change orders which were submitted is \$38,618. The
overall adjusted contract amount is \$195,627 which came up to
24 a total amount of damages of \$10,079.67.

24

Anyone have any questions? This is a final report.

25

1 The second one is again for Midwestern Electric who
2 worked on the East Chicago Community Center Site 2. The
3 original contract amount was for \$159,841. Total amount of
4 change orders came out to \$49,033 which gave us an adjusted
5 contract amount of \$208,874. Total damages came up to be
6 \$10,538.33.

7 And that is about it. I do have other Compliance
8 Reports that I wanted to go over. But I guess they didn't
9 meet the deadline. So we're okay.

10 But they're all finals. We should be in the final
11 mode for all of them.

12 MR. GOMEZ: Any questions or comments? Thank you very
13 much.

14 MS. RAMIREZ: Thank you.

15 MR. GOMEZ: We'll move on to NSP Consulting from the
16 Building Department. Anybody here from the Building
17 Department?

18 MR. ALLEGRETTI: James is out of town.

19 MR. GOMEZ: Is someone supposed to come over?

20 MS. COSME: Well, James is the only one that I spoke
21 with about this.

22 MR. GOMEZ: Does any Board Member have any knowledge on
23 this?

24 I think we'll table this one. I believe if it's
25 time sensitive if we're going to have a special meeting we
might want to consider adding it to special meeting. Make a
note of that. I am not aware if it is time sensitive or not.
I am not familiar with this.

 Now we'll move on to Alcohol Agreement with Luis
Serrano AKA Vela, LLC for Independence Day. There's actually
three. We have the agreement for Independence Day with him,
Fusic Fest August 2 to 4 and Kielbasa Fest August 24. These
agreements I believe are identical.

 MS. ADAMS: They are identical. And Attorney Allegretti
has approved them.

 MR. GOMEZ: Is this something we've done in the past?

1 MS. ADAMS: Yes. It's the same agreement actually for
the last two years I think.

2 I don't think he did the Kielbasa Fest. But
3 basically we just changed the dates and the locations. But
it's the same agreement.

4 MR. GOMEZ: So for the record as Miss Adams has
5 mentioned it has been reviewed by our Law Department. And
it's been approved by our Law Department.

6 Are there any questions or comments on any of these
7 three Alcohol Agreements which are identical except for the
event?

8 Questions/Comments: None.

9 Motion to approve Alcohol Agreements with Luis Serrano AKA
10 Vela, LLC for Independence Day, Fusic Fest and Kielbasa Fest
made by William Allen. Second by Winna Guzman.

11 Roll Call: "All in Favor": All Abstain: None.
12 Opposed: None Motion Carries.

13 MR. GOMEZ: Next we'll move on to Joweto. I believe
14 this is for deejay services for Independence Day. And Joweto
also for Night Out Against Crime. Both of these are for
deejay I believe.

15 MS. ADAMS: Correct.

16 MR. GOMEZ: One for the Fourth of July. That is for
17 \$400.

18 MS. ADAMS: I just want to note he is the deejay on the
beach. We also have a deejay on the Marina side. And I
19 believe that one has already been approved.

20 MR. GOMEZ: One is for 400. That's Fourth of July. And
the other one for Night Out Against Crime, is that \$300?

21 MS. ADAMS: I believe so. I believe there's less hours
22 involved.

23 MR. GOMEZ: I do have the one here for the beach at the
lakefront.

24 MS. ADAMS: That's for Joweto.
25

1 Questions/Comments: None.

2 Motion to approve Joweto DeeJay Services for Independence Day
and Night out Against Crime made by William Allen. Second by
3 Winna Guzman.

4 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

5
6 MR. GOMEZ: Next we have also from Special Events Maggie
Speaks.

7 MS. ADAMS: That is a live band for July 3 on the Marina
side.

8
9 MR. GOMEZ: And the amount is \$4,460.

10 MS. ADAMS: Yes. And they are not only providing the
band, but the sound and lights for that event as well on the
Marina side.

11
12 MR. GOMEZ: Any questions or comments on Maggie Speaks?
That is the name of the band?

13 MS. ADAMS: That's the name.

14 Questions/Comments: None.

15 Motion to approve Maggie Speaks Proposal made by William
Allen. Second by Winna Guzman.

16
17 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

18 MR. GOMEZ: Next on our agenda we have Hasse Change
Order Number 3 for Columbus and Aldis Drive Roundabout
19 Structure. Who is speaking on this?

20 MR. ALLEN: I guess Doug was supposed to speak on this.
But I mean apparently it's a deduct.

21
22 I am aware that there was some changes for the
electrical over at the site for the roundabout. As far as
any details I'm unaware.

23
24 MR. GOMEZ: Looking at this it's a deduction of \$7,018.

25
MS. GUZMAN: And the date being extended.

1 MR. GOMEZ: You're correct. Date being extended to June
28.

2
3 Do we have an issue with them extending the time?
4 William, there's no issue with extending the time to June 28?

5 MR. ALLEN: I don't think so. I don't think so.

6 MR. GOMEZ: June 28 is just around the corner. It is a
deduction. It's not an increase in the contract.

7 MR. ALLEN: Correct.

8 MR. GOMEZ: I don't have any problem approving this
since it is a deduction.

9 Does anybody have any other questions or comments?

10 MR. SELVIE: Just for the record they have completed and
the lights are on. So I think we're pretty close to just
11 finishing up the punch list.

12 MR. GOMEZ: I feel better about that.

13 Questions/Comments: None.

14 Motion to approve Hasse Change Order Number 3 for Columbus
and Aldis Drive Roundabout Structure made by William Allen.

15 Second by Winna Guzman.

16 Roll Call: "All in Favor": All Abstain: None.

17 Opposed: None Motion Carries.

18 MR. GOMEZ: Next we have Resolution 2019-16. Resolution
of the East Chicago Board of Public Works extending the
services of Cesar Perez providing for the public sales of
19 surplus property using an approved internet auction site.

20 MR. ALLEGRETTI: This is a renewal of the existing
agreement. The terms have not changed.

21 MR. GOMEZ: And the amount is not to exceed 50,000.
22 That stays the same?

23 MR. ALLEGRETTI: Yes. Which I don't think we got
anywhere near last year.

24 Questions/Comments: None.

25

1 Motion to approve Resolution 2019-16, Cesar Perez, made by
William Allen. Second by Winna Guzman.

2 Roll Call: "All in Favor": All Abstain: None.

3 Opposed: None Motion Carries.

4 MR. GOMEZ: Next we have Resolution 2019-17, Transfer of
22 Properties. Resolution of the East Chicago Board of
5 Public Works -- it's actually terms and conditions for the
transfer of certain properties owned by the City of East
6 Chicago to the East Chicago Department of Redevelopment which
property is commonly known as 3831 Alder, 4802 Alexander,
7 4847 Alexander, 1616 Broadway, 3824 Deodar, 3721 Euclid, 3910
Euclid, 4238 Euclid, 3506 Fir Street, 4814 McCook, 4821
8 McCook, 4745 Melville, 4839 Melville, 4933 Melville, 4933
Melville. That's the same. 4934 Melville, 4942 Melville,
9 5012 Melville, 5022 Melville, 3848 Parrish, 3847 Parrish
Avenue and 4511 Tod.

10 MR. ALLEGRETTI: These are being transferred to the
11 Department of Redevelopment to facilitate the demolition
process. In order to activate that funding mechanism they
12 have to be titled in the name of the Department of
Redevelopment.

13 Questions/Comments: None.

14 Motion to approve Resolution 2019-17, Transfer of 22
15 Properties made by William Allen. Second by Winna Guzman.

16 Roll Call: "All in Favor": All Abstain: None.

17 Opposed: None Motion Carries.

18 MR. GOMEZ: Here I would like to amend our agenda and
add Resolution 2019-18 which is a Resolution of the East
19 Chicago Board of Public Works regarding appeals taken before
the Board.

20 MR. ALLEGRETTI: This subject matter has been discussed
before. The penalties for alleged violations of the local
21 hiring and minority hiring ordinances are fixed by Esperanza.
The contractor has a right to a hearing.

22 Our practice in the past which is being
23 acknowledged by this Resolution is that we appoint a hearing
officer. In this case Shana Levinson. And we designate our
24 City Attorney, Carla Morgan, to serve as prosecutor to afford
the contractor due process and an ability to present his case
25 or his defenses under the ordinances.

1 This Resolution just acknowledges that procedure.
2 And I think going forward it provides for this process to
3 serve for all future appeals by these contractors under this
4 Ordinance.

5 Questions/Comments: None.

6 Motion to approve Resolution 2019-18 made by William Allen.
7 Second by Winna Guzman.
8 Roll Call: "All in Favor": All Abstain: None.
9 Opposed: None Motion Carries.

10 MR. GOMEZ: Next we have before us Government Fixed
11 Assets Services, Incorporated Proposal. This is from the
12 Controller's Office. I can speak on this.

13 This is a firm that assists us regarding our
14 capital assets including general infrastructure and assets at
15 the Water, Utility, Sanitary. Their work is meant to aid us
16 in the City's financial reporting requirements related to
17 capital assets. It's something we do every year.

18 Any questions or comments?

19 Their fee is 6,950 for the record. Like I said
20 it's a yearly service that's provided. It's required by the
21 State.

22 Questions/Comments: None.

23 Motion to approve Government Fixed Assets Services Proposal
24 made by William Allen. Second by Winna Guzman.
25 Roll Call: "All in Favor": All Abstain: None.
26 Opposed: None Motion Carries.

27 MR. GOMEZ: Next we come First Amendment to Conveyance
28 Agreement and MOU.

29 First Amendment to Conveyance Agreement and
30 Memorandum of Understanding among City of East Chicago, East
31 Chicago Redevelopment Commission and East Chicago Urban
32 Enterprise Association.

33 Whereas on April 16, 2019 the parties entered into
34 a certain Conveyance Agreement and Memorandum of
35 Understanding for the properties located at 3733, 3735 and
36 3738 Main Street.

1 Whereas the parties hereto desire to amend the
2 Agreement as herein set forth.

3 Now therefore in consideration of mutual promises
4 and conditions herein contained and other good and valuable
5 considerations the receipt and sufficiency of which is hereby
6 acknowledged the parties hereto agree to the following:

7 The property should be identified and described as
8 follows; Lots 21, 22 and 23 in Block 2 in First Addition to
9 Indiana Harbor in the City of East Chicago as per plat
10 thereof recorded in Plat Book 5, Page 14 in the outset
11 quarter of Lake County, Indiana. Parcel Number
12 45-03-22-328-013.000-024 commonly known as 3735 Main Street,
13 East Chicago, Indiana.

14 All other matters not amended remain as previously
15 written in original Agreement.

16 This is something that was time sensitive. I
17 believe our City Attorney was called to another matter. So
18 for the record I would like to have our Board approve this.

19 It's basically an amendment to that --

20 MR. ALLEN: Agreement that we signed at the last
21 meeting. It's just changing the parcel information for the
22 Fitzsimmons Project.

23 MR. GOMEZ: Any other questions or comments?

24 Questions/Comments: None.

25 Motion to approve First Amendment to the Conveyance Agreement
and MOU made by William Allen. Second by Winna Guzman.
Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

 MR. GOMEZ: Now we move on to Right of Way Applications.
We have Board of Public Works Permit Applications Number
19-03216 through 19-03226.

 Questions/Comments: None.

1 Motion to approve Permit Applications 19-03216 through
19-03226 made by William Allen. Second by Winna Guzman.

2

Roll Call: "All in Favor": All Abstain: None.

3 Opposed: None Motion Carries.

4 Old Business: None.

5 Other Business: None.

6 * Next Regular Meeting Date: Wednesday, June 26,
2019 @ 4:30 p.m.

7

Motion to adjourn made by William. Second by Winna Guzman.

8

Roll Call: "All in Favor": All Abstain: None.

9 Opposed: None Motion Carries.

10 * Meeting ended at 5:06 p.m.

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Approval of the Meeting Minutes of

Wednesday, June 12, 2019

Approved and Signed _____

Val Gomez, President

William Allen, Vice President

Winna Guzman, Member

Olga Cosme, Board Secretary

1
2 C E R T I F I C A T E
3

4 I, Lisa Pena, a competent and duly qualified
5 court reporter, do hereby certify that I did report in
6 machine shorthand the foregoing proceedings and that my
7 shorthand notes so taken at said time and place were
8 thereafter reduced to typewriting under my personal
9 direction.

10 I further certify that the foregoing
11 typewritten transcript constitutes minutes of said
12 proceedings taken at said time and place, so ordered to
13 be transcribed.

14 Dated at Portage, Indiana, this 23rd day of
15 June, 2019.

16
17
18
19
20
21
22 _____
23 Lisa Pena
24 Notary Public Porter County
25 Certified Shorthand Reporter
License Number 084-003483