

CITY OF EAST CHICAGO
BOARD OF PARKS AND RECREATION

June 25, 2019

BOARD MEMBERS:	STAFF:
Anthony Serna, President	Loretta Parker
Rick Rodriguez, Vice President	Dawn Dawkins-Legal
Valda Lewis, Secretary	Mayra Acosta
Gilberto Cantu	
Eugene Austin	

Reported by: Peggy S. LaLonde, CSR, RPR
Fissinger & Associates

Call to Order: 5:00 p.m.

Pledge of Allegiance:

Roll Call: Present: Anthony Serna, Rick Rodriguez
Gilberto Cantu

Staff Present: Dawn Dawkins, Legal Counsel
Loretta Parker, Recording Secretary
Mayra Acosta, Park & Recreation Director

ADMINISTRATIVE MATTERS:

MR. SERNA: I would entertain a motion to
approve meeting minutes of June 11, 2019.
Motion to approve minutes of June 11, 2019 made by Rick
Rodriguez. Second by Gilberto Cantu.

Comments/Questions: None

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

MR. SERNA: Motion for approval of
payroll dated 14th day of June 2019.

Motion to approve payroll date of June 14, 2019 made by
Rick Rodriguez. Second by Gilberto Cantu.

Comments/Questions: None

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

1 MR. SERNA: Entertain a motion for
2 approval and signing of Warrant 062519PB, in the amount
3 of \$500,000, entertain a motion to approve.

4 Motion to approve Warrant 062519PB, in the amount
5 \$500,000 made by Rick Rodriguez. Second by Gilberto
6 Cantu.

7 Comments/Questions: None

8 Roll Call: "All in Favor": All Abstain: None
9 Opposed: None Motion carries.

10 MR. SERNA: Entertain a motion for
11 approval and signing of Warrant 062519PB, in the amount
12 of \$39,349.07.

13 Motion to approve Warrant 062519PB, in the amount of
14 \$39,349.07 made by Rick Rodriguez. Second by Gilberto
15 Cantu.

16 Comments/Questions: None

17 Roll Call: "All in Favor": All Abstain: None
18 Opposed: None Motion carries.

19 MR. SERNA: Old Business.

20 First item is Work One. I believe
21 our Counselor was reviewing the agreement between Work
22 One and the City of East Chicago in regards to their
23 interns coming to work for us. There was language in
24 there that you were concerned about, the reimbursement.

25 MS. DAWKINS: I went ahead and changed
that. I spoke with Mr. Henderson and changed that to
compensation as opposed to reimbursement, because
reimbursement suggests that someone else paid
previously, even though they were applying to the work
that the employees were doing. But he was very gracious
and I told him I amended it and sent copies out.

MS. ACOSTA: I made copies for everyone.

MR. SERNA: So the language is changed
and everything is sufficient to you, Counselor?

MS. DAWKINS: I just want to draw your
attention to, I guess, at the very beginning, on the
fourth line, beginning with "This agreement". It says

1 working experience, and in all caps, compensation.
Wherever it said reimbursement, I put the word
2 compensation. Wherever it said reimburse, I put the
word compensate. It's only about seven places
3 throughout the whole document.

4 MR. SERNA: Okay. But the intent -- when
you talked to Mr. Henderson -- the intent was always for
5 them to pay the workers?

6 MS. DAWKINS: Yes.

7 MR. SERNA: Just that you were concerned
with it saying reimbursement.

8
9 MS. DAWKINS: Yes, because it sounds like
they are reimbursing us for something, that was for the
work that the workers did, and that didn't sound right
10 to me.

11 MR. SERNA: Thank you. And, Mayra, you
said that's how you understood it from the beginning,
12 that they were going to pay for it?

13 MS. ACOSTA: Correct.

14 MR. SERNA: We've got all the T's crossed
and I's dotted. I'll entertain a motion to approve this
15 new wording on this agreement between Work One and the
City of East Chicago Parks and Recreation Department.

16
17 Motion to approve Agreement between Work One and the
City of East Chicago made by Rick Rodriguez. Second by
Gilberto Cantu.

18
19 Comments/Questions: None

20 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

21 MR. SERNA: Next we have UPS. So, Mayra?

22 MS. ACOSTA: So UPS has for many years
used Roxana as an interviewing facility. However, it
23 was just brought to my attention -- I wasn't aware that
they were using Roxana -- so I did request for them to
24 send a letter to the Board asking -- like everyone else
-- to use the facility. They did send a letter which
25 stated all the dates they needed the facility for. The

1 they met the 80 percent quota. And I did reach out to
Human Resources, their representative, and they are not
2 willing to do that.

3 MR. SERNA: Okay. So they are not going
to use the facility at all then?

4 MS. ACOSTA: Correct. Unless you were
5 willing to waive that, they are not interested.

6 MR. SERNA: Well, what is your
recommendation on that?

7 MS. ACOSTA: Well, my recommendation is
8 that if they are not willing to meet the quota, then we
don't know who they are actually serving.

9 MR. SERNA: Counselor, would you
10 recommend a motion to deny or don't we even need a
motion?

11 MS. DAWKINS: No, they basically have
12 withdrawn their request.

13 MR. SERNA: Okay, so UPS will be off the
agenda. Next is the request for Greenhouse Bench Space
14 for Salvation Army Seeding Production. Now, I did see a
release and waiver of liability form that had the
15 Salvation Army in it. Mayra?

16 MS. ACOSTA: So Purdue University is
actually asking to store some seeds over at the
17 Greenhouse to help the Salvation Army with their
community garden. Salvation Army is not asking, it's
18 Purdue.

19 MR. SERNA: So then the release and
waiver of liability needs to be retyped and reorganized,
20 Counsel, to reflect Purdue. So, Mayra, if you could
forward the original e-mail to Counsel and then the
21 changes can be made. Is this something that we need to
vote on to approve, even though the one we have says
22 Salvation Army, is that something that you need approved
today?

23 MS. ACOSTA: Yes. I think they have been
24 waiting over a month. So I guess if we delay any
longer, they might not even need to use the facility.

25

1 MR. SERNA: If we look at the release and
2 waiver of liability, where it says, in consideration of
3 use, Parks and Recreation, Greenhouse, to store seeds --
4 etcetera -- for the Salvation Army Community Garden, if
5 we were to substitute Purdue University for that, would
6 that be sufficient, Counsel, and we could move on that
7 today?

8 MS. DAWKINS: Yes, that would be
9 sufficient because generally it's a reproduction of what
10 the City has already been using as a release for people
11 to participate in programs. So I would just revise it
12 so it would just be specifically for the use of the
13 Greenhouse and to prevent the City from liability if all
14 the seeds died or the plants that grew up died, because
15 the responsibility is not on the City to maintain and
16 water.

17 MR. SERNA: Well, with that
18 understanding, Board members, this release and waiver of
19 liability is a common template that City uses, I will
20 entertain a motion to approve Purdue University using
21 our Greenhouse for seed storage.

22 Motion to approve Purdue University using Greenhouse to
23 store seeds for Salvation Army Community Garden project
24 made by Rick Rodriguez. Second by Gilberto Cantu.

25 Comments/Questions: None

Roll Call: "All in Favor": All Abstain: None

Opposed: None Motion carries.

MR. SERNA: We'll get that waiver out to
them.

MS. DAWKINS: Because it's really for
Mayra to sign anyway, not the Board.

MR. SERNA: Next we have EC School
Resolution.

MS. DAWKINS: It's the Resolution of the
Board of Parks and Recreation accepting the Interlocal
Agreement between the School City of East Chicago and
the City of East Chicago.

MR. SERNA: For the record,
And Whereas, the City of East

1 Chicago by Department of Parks and Recreation
2 is the owner of certain parks, stadiums,
3 gymnasiums, pools and courses or other real
4 property located within East Chicago,
5 Indiana.

6 And that said property was subject
7 to an Interlocal Agreement between the Board
8 of Parks and Recreation and the School City
9 of East Chicago.

10 And Whereas, the Board of Parks and
11 Recreation entered said Interlocal Agreement
12 for the primary use of certain parking lots
13 owned by the School City of East Chicago, on
14 June 11th, 2019.

15 And Whereas, for the exchange of
16 services and/or to provide mutual aid,
17 pursuant to Indiana Code 36-1-7-3 and
18 36-1-7-12, the Department of Parks and
19 Recreation agrees to work together in a
20 spirit of cooperation to coordinate the usage
21 and event scheduling.

22 And Whereas, the intent of the Board
23 of Parks and Recreation is to record this
24 Resolution and the aforementioned Interlocal
25 Agreement, in the Lake County Recorder's
Office upon an executed copy by the School
City of East Chicago.

Be it resolved, the Board of
Parks and Recreation hereby acknowledges the
Interlocal Agreement between itself and the
School City of East Chicago and the attached
proposed Interlocal Agreement hereby adopted
and certified.

Certified and adopted by Board
of Parks and Recreation of the City of East
Chicago, Lake County, Indiana, on the 25th
day of June, 2019.

So, that is the resolution I just
read into the record. Any questions on the resolution
before we vote to approve?

Comments/Questions: None

MR. SERNA: I'll entertain a motion to
approve Resolution.

Motion to approve Resolution between School City and
City of East Chicago made by Rick Rodriguez. Second by

1 Gilberto Cantu.

2 Roll Call: "All in Favor": All Abstain: None
3 Opposed: None Motion carries.

4 MR. SERNA: Next, New Business. First
5 item is Cams Tree Service. Mayra?

6 MS. ACOSTA: These are the rates that the
7 Board of Works already approved for the City. This is
8 for removal of trees, pruning of trees and trimming
9 trees. These are the rates they approved, and I'm
10 looking for the Board to approve them as well.

11 MR. SERNA: I'll entertain a motion to
12 approve rates for Cams Tree Service.

13 Motion to approve rates for Cams Tree Service made by
14 Rick Rodriguez. Second by Gilberto Cantu.

15 Comments/Questions: None

16 Roll Call: "All in Favor": All Abstain: None
17 Opposed: None Motion carries.

18 MR. SERNA: Next, HECC, which is
19 Hernandez Electric.

20 MS. ACOSTA: This as well is rates that
21 the Board of Works already approved for the City, and
22 I'm looking for the Park Board to approve them as well.

23 MR. SERNA: I'll entertain a motion to
24 approve rate schedule for HECC, that's Hernandez
25 Electrical, for rate schedule 2019.

26 Motion to approve rate schedule for HECC, rate schedule
27 for 2019 made by Rick Rodriguez. Second by Gilberto
28 Cantu.

29 Comments/Questions: None

30 Roll Call: "All in Favor": All Abstain: None
31 Opposed: None Motion carries.

32 MR. SERNA: Next, 2019 Kelliesha Anderson
33 Dance.

34 MS. ACOSTA: This is just an agreement we

1 have to pay her assistant dance and drama instructor
2 over at Carnegie Center.

3 MS. DAWKINS: This is for replacement of
4 Kelliesha Anderson to Sierra Robinson, she will be
5 replacing Kelliesha.

6 MR. SERNA: We are looking to approve the
7 agreement with Sierra Robinson and the Park Board using
8 Community Block Grants. I'll entertain a motion to
9 approve
10 Motion to approve minutes of June 11, 2019 made by Rick
11 Rodriguez. Second by Gilberto Cantu.

12 Comments/Questions: None

13 Roll Call: "All in Favor": All Abstain: None
14 Opposed: None Motion carries.

15 MR. SERNA: Next, we have Hasse
16 Construction Company.

17 MS. ACOSTA: So this was an emergency job
18 that we had to do. As they were getting ready to open
19 Washington Park pool, one of the water pipes broke. So
20 we had to get this company to go out there, break the
21 concrete, fix the pipe, and re-concrete everything
22 again.

23 MR. SERNA: And what was the cost of the
24 work?

25 MS. ACOSTA: \$10,254.

MR. SERNA: I'll entertain a motion to
approve payment to Hasse Construction for the emergency
repairs at Washington Park pool, in the amount of
\$10,254.

Motion to approve payment to Hasse Construction, in the
amount of \$10,254 made by Rick Rodriguez. Second by
Gilberto Cantu.

Comments/Questions: None

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

1 MR. SERNA: One more thing, not on the
2 agenda, is approval for lights?

3 MS. ACOSTA: It's not lights, it's
4 garland and bows for Christmas. We want to put garland
5 and bows on all the park signs to make it more holiday,
6 and that's the rate per park sign.

7 MR. SERNA: Do we know how many signs?

8 MS. ACOSTA: Yes, it's about 20.

9 MR. SERNA: So, it's about 20 signs and
10 the rate per sign, per garland and bows is \$205.25. So
11 approximately \$4105.00. This would be an Agreement
12 between Christmas Decor and Park Board, which is the
13 company that does all of our other Christmas
14 decorations, for that amount for garland and bows. I'll
15 entertain a motion.

16 Motion to approve the Agreement between Christmas Decor
17 and Parks Department for garland and bows, at a rate of
18 \$205.25 per sign price, for approximately 20 signs
19 made by Rick Rodriguez. Second by Gilberto Cantu.

20 Comments/Questions: None

21 Roll Call: "All in Favor": All Abstain: None
22 Opposed: None Motion carries.

23 MR. SERNA: There were a couple things in
24 our packet on the Public Art Agreement.

25 MS. ACOSTA: Those were things that
26 needed signatures from last meeting, but they were
27 already voted on.

28 That's all I have, unless there's
29 any questions?

30 MR. RODRIGUEZ: I've noticed that the
31 basketball courts need nets, especially around
32 Washington Park.

33 MS. ACOSTA: We've already put the work
34 order out for Public Works, so I think they are a little
35 behind.

36 MR. SERNA: Public Input? None
37 Next meeting date is Tuesday,

1 July 9, 2019, right here at the City Hall, Council
Chambers.

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3 Motion to adjourn made by Rick Rodriguez. Second by
Gilberto Cantu.

4 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

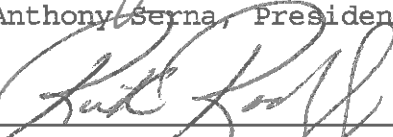
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6 ***** Meeting Adjourned *****


7
8 Approval of the Meeting Minutes of Tuesday

June 25, 2019

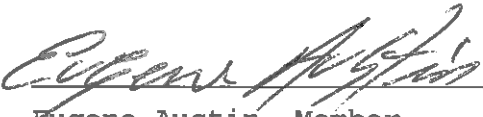
9 Approved and signed July 13, 2019

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11 
Anthony Serna, President

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Rick Rodriguez, Vice-President

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Valda Lewis, Secretary

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17 _____
Gilberto Cantu, Member

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Eugene Austin, Member

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Courtnee Dinkins Recording Secretary

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C E R T I F I C A T E

I, Peggy S. LaLonde, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of the said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Munster, Indiana, this 1st day of July, 2019.

Peggy S. LaLonde, CSR, RPR

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