

CITY OF EAST CHICAGO BOARD OF PUBLIC WORKS  
BOARD OF DIRECTORS

BOARD MEMBERS

Val Gomez, President  
William Allen, Vice-President  
Winna Guzman, Member

Regular Meeting Minutes  
Wednesday, July 8, 2020, at 4:30 p.m.

Reported by Fissinger & Associates, Ltd.  
By: Peggy S. LaLonde

Staff Present: Richard Morrisroe  
Carla Morgan

Call to Order: 4:30 p.m.

Roll Call: Present: Val Gomez, William Allen  
Telephonic: Winna Guzman

MR. GOMEZ: First we have approval of minutes of the regular meeting of June 24th, 2020, as written.

Motion to approve minutes of meeting of June 24th, 2020, as written, made by William Allen. Second by Winna Guzman.

Questions/Comments: None

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None  
Opposed: None

MR. GOMEZ: Motion carries.

First item on New Business, Vavrek Architects, Change Order number 6 for Block Stadium. This is from Public Works. This change order is the cost for time and material to relocate hand dryers at Block Stadium. The amount is \$352.00.

Are there any questions or comments on the change order? (None)

There being no comments or questions, I'll entertain a motion to approve Change Order number 6 for Block Stadium, in the amount of

1 \$352.00.

2 MR. ALLEN: So moved.

3 MS. GUZMAN: Second.

4 MR. GOMEZ: Roll call.

5 Roll Call: "All in Favor": All Abstain: None  
6 Opposed: None

7 MR. GOMEZ: Motion carries.

8 Next on agenda, we have from  
9 Turn-Key Environmental proposal from Public Works. I  
10 believe this is for dealing with non-hazardous  
11 contaminated water, disposal of empty drums, and  
12 disposal of empty totes. The price for non-hazardous  
13 contaminated water is point 30 cents per gallon,  
14 disposal of empty drums in \$10.00 per drum, and empty  
15 totes is \$20.00 per tote. This is their price schedule  
16 for 2020.

17 Any questions or comments on this  
18 proposal from Turn-Key Environmental? (None)

19 There being no further questions or  
20 comments, I'd entertain a motion to approve Turn-Key  
21 Environmental's proposal with Public Works.

22 MR. ALLEN: So moved.

23 MS. GUZMAN: Second.

24 MR. GOMEZ: Roll call.

25 Roll Call: "All in Favor": All Abstain: None  
Opposed: None

MR. GOMEZ: Motion carries.

Next we have Resolution 2020-19.  
Resolution of East Chicago Board of Public Works, terms  
and conditions for the transfer of certain property  
owned by the City of East Chicago to Department of  
Redevelopment. The property is commonly known as 1909  
Broadway, parcel number 45-03-22-304- 004.000-024.

Therefore be it resolved the Board  
of Public Works of the City of East Chicago convey and  
transfer for zero dollar consideration the above  
described real estate, particularly described on  
attached quitclaim deed to the Department of  
Redevelopment.

1 Be it further resolved, the Board  
2 president is hereby authorized to execute deeds,  
3 substantially conforming to the documents attached,  
4 conveying such property to Department of Redevelopment,  
5 along with appropriate sales disclosure forms.

6 Any questions or comments on  
7 Resolution 2020-19? (None)

8 There being no further questions or  
9 comments, entertain a motion to approve Resolution  
10 2020-19 pertaining to 1909 Broadway.

11 MR. ALLEN: So moved.

12 MS. GUZMAN: Second.

13 MR. GOMEZ: Roll call.

14 Roll Call: "All in Favor": All Abstain: None  
15 Opposed: None

16 MR. GOMEZ: Motion carries.

17 Next is something we are adding to  
18 the agenda. It's not on the printed agenda. It's  
19 Resolution 2020-20. The resolution of the East Chicago  
20 Board of Public Works authorizes the Memorandum of  
21 Understanding for consulting services with the Winston  
22 Terrell Group. Along with the resolution, we have the  
23 Memorandum of Understanding.

24 Miss Morgan, were you going to speak  
25 on this?

MS. MORGAN: I can. The Terrell Group,  
we have had them under contract before. They do a  
number of things, but particularly we have used them for  
grant writing and helped us secure grants in the past.  
So the City wanted to enter into the MOU with this,  
whereby they continue to provide -- resume providing  
grant writing services for the City.

I know the Fire Chief is already  
speaking to them about a grant that's related to COVID.  
I'm not going to say the name of the federal law, not  
the ones for families, but this is the one to help with  
the local government. So they are already having that  
discussion to qualify -- I think we qualify for 900,000.

So we request that be approved retro  
active to April, which is when I think the conversation  
began. Somehow it didn't get submitted to you, but we  
want to correct that.

1 MR. GOMEZ: Retroactive to -- I see the  
2 date would be April 27, 2020.

3 MS. MORGAN: Yes.

4 MR. GOMEZ: Any questions or comments on  
5 the resolution or Memorandum of Understanding? (None)  
6 There being no further questions or  
7 comments, I'd entertain a motion to approve Resolution  
8 2020-20 for services with the Winston Terrell Group and  
9 the City of East Chicago, and the Memorandum of  
10 Understanding dated back to April 27, 2020.

11 MR. ALLEN: So moved.

12 MS. GUZMAN: Second.

13 MR. GOMEZ: Roll call.

14 Roll Call: "All in Favor": All Abstain: None  
15 Opposed: None

16 MR. GOMEZ: Motion carries.

17 Next we have outstanding invoices.  
18 First one is MacQueen Emergency Equipment from the Fire  
19 Department. One invoice dated 3/5/20, amount of  
20 \$722.35. The reason is that the job was invoiced  
21 incorrectly, parts were not added to the invoice. We  
22 were waiting on the vendor to see how they were going to  
23 correct the invoice error. The vendor invoiced parts  
24 separately. I guess that was the question.

25 Any comments or questions on this  
late invoice? (None)

There being no further questions or  
comments, I'd entertain a motion to approve the late  
invoice from MacQueen Emergency Equipment in the amount  
of \$722. 35.

MR. ALLEN: So moved.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None  
Opposed: None

MR. GOMEZ: Motion carries.

Next we have late invoice from

1 Cintas, also from the Fire Department. We have three  
2 late invoices dates 3/30/20, 4/8/20, 4/8/20, in the  
3 amount of \$74.20, \$70.68, and \$81.84, for the total of  
4 \$226.72. Explanation was they did not receive the  
5 invoices till 6/24/20. The error is on Cintas according  
6 to the Fire Department.

7 Any questions or comments? (None)

8 There being no further questions or  
9 comments, I'll entertain a motion to approve the late  
10 invoices with the Fire Department and Cintas, in the  
11 amount of \$226.72.

12 MR. ALLEN: So moved.

13 MS. GUZMAN: Second.

14 MR. GOMEZ: Roll call.

15 Roll Call: "All in Favor": All Abstain: None  
16 Opposed: None

17 MR. GOMEZ: Motion carries.

18 Next we have Federal Protection  
19 Agency. We have their proposal for security at the  
20 Marina, basically their hourly rate. I believe this is  
21 their same agreement they had from the previous year.

22 Any questions or comments on this  
23 agreement? (None)

24 There being no further questions or  
25 comments, entertain a motion to approve Federal  
26 Protection Agency proposal with security at the Marina,  
27 for 2020.

28 MR. ALLEN: So moved.

29 MS. GUZMAN: Second.

30 MR. GOMEZ: Roll call.

31 Roll Call: "All in Favor": All Abstain: None  
32 Opposed: None

33 MR. GOMEZ: Motion carries.

34 Next item on the agenda we had from  
35 our previous meeting. This concerns Vela & Lakeside  
36 contract, EC and Vela contract, and Lakeside refund. We  
37 are going to table this because I think there are some  
38 more things we have to look into on this item, so we'll  
39 table that.

1                   You want to table this till next  
meeting, Miss Morgan?

2                   MS. MORGAN: Yes.

3                   MR. GOMEZ: We'll put it on the agenda  
4 for next meeting then.

5                   Okay. That brings us to  
right-of-way applications, Engineering. We have Board  
6 permit applications 20-03602 through 20-03604.

7                   Any questions or comments on these  
permit applications? (None)

8                   There being no further questions or  
comments, entertain a motion to approve Board of Public  
Works permit applications 20-03602 through 20-03604.

9                   MR. ALLEN: So moved.

10                  MS. GUZMAN: Second.

11                  MR. GOMEZ: Roll call.

12 Roll Call: "All in Favor": All       Abstain: None  
Opposed: None

13                  MR. GOMEZ: Motion carries.

14                  MR. ALLEN: Mr. President, we skipped  
15 over the compliance report for Hasse.

16                  MR. GOMEZ: We do have one compliance  
from Hasse Construction. This is on EJ Block Stadium.  
17 There is no motion required. It's just provided for  
information.

18                  I think that concludes new business.  
We have no other business.

19                  We do have one announcement. Next  
meeting we will have a public hearing for the Blight  
20 Elimination Program from the Building Department, and  
that public hearing will be at 4:00 p.m., and our  
21 regular meeting will follow, on Wednesday, July 22nd.  
The public hearing is at 4:00 p.m. and our regular  
22 meeting follows, on Wednesday, July 22nd at regular time  
or at the conclusion of the public hearing.

23                  Any questions or comments on the  
public hearing or the next meeting? (None)

24                  Okay. That concludes our business  
for today. I'd entertain a motion for adjournment.

25

1 MR. ALLEN: So moved.

2 MS. GUZMAN: Second.

3 MR. GOMEZ: Roll call.

4 Roll Call: "All in Favor": All Abstain: None  
5 Opposed: None

6 MR. GOMEZ: Motion carries.  
7 Meeting adjourned.

8 \*\*\*\*\* Meeting Adjourned at 4:40 p.m.\*\*\*\*\*

9  
10 Approval of the Regular Meeting Minutes of  
11 July 8, 2020  
12 Approved and Signed July 8, 2020.

13  
14 \_\_\_\_\_  
15 Val Gomez, President

16  
17 \_\_\_\_\_  
18 William Allen, Vice President

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20 \_\_\_\_\_  
21 Winna Guzman

22 \_\_\_\_\_  
23 Olga Cosme  
24  
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C E R T I F I C A T E

I, Peggy S. LaLonde, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of the said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Munster, Indiana, this 13th day of July, 2020.

*Peggy S. LaLonde*



Peggy S. LaLonde, CSR, RPR