

CITY OF EAST CHICAGO  
BOARD OF PARKS AND RECREATION

September 10, 2019

BOARD MEMBERS:	STAFF:
Anthony Serna, President	Courtnee Dinkins
Rick Rodriguez, Vice President	Dawn Dawkins-Legal
Valda Lewis, Secretary	Mayra Acosta
Alberto Cantu	
Eugene Austin	

Reported by: Peggy S. LaLonde, CSR, RPR  
Fissinger & Associates

Call to Order: 5:00 p.m.

Pledge of Allegiance:

Roll Call: Present: Anthony Serna, Valda Lewis,  
Eugene Austin

Staff Present: Dawn Dawkins, Legal Counsel  
Courtnee Dinkins, Recording Secretary  
Mayra Acosta, Park & Recreation Director

MR. SERNA: Rick called and said he would not be able to make the meeting. Mr. Cantu is ill, but we still have a quorum.

ADMINISTRATIVE MATTERS:

MR. SERNA: I would entertain a motion to approve meeting minutes of August 27, 2019.

Motion to approve minutes of August 27, 2019 made by Valda Lewis. Second by Eugene Austin.

Roll Call: "All in Favor": All Abstain: None  
Opposed: None Motion carries.

MR. SERNA: Next, we have approval of the payroll dated August 30, 2019. I'd entertain a motion to approve payroll of August 30, 2019.

Motion to approve payroll of August 30, 2019 made by Valda Lewis. Second by Eugene Austin.

Roll Call: "All in Favor": All Abstain: None

1 Opposed: None Motion carries.  
2 MR. SERNA: Next, we have approval of  
3 payroll dated September 6, 2019. I'll entertain a  
4 motion to approve payroll dated September 6, 2019.  
5 Motion to approve payroll dates September 6, 2019 made  
6 by Valda Lewis. Second by Eugene Austin.

7 Roll Call: "All in Favor": All Abstain: None  
8 Opposed: None Motion carries.

9 MR. SERNA: Next, we have approval of  
10 Warrant Report, 091019PB, in the amount of \$122,746.66.  
11 I'll entertain a motion to approve that warrant.  
12 Motion to approve Warrant 091019PB, in the amount of  
13 \$122,746.66 made by Valda Lewis. Second by Eugene  
14 Austin.

15 Roll Call: "All in Favor": All Abstain: None  
16 Opposed: None Motion carries.

17 MR. SERNA: Next, approval of Warrant  
18 Report 090519PB, in the amount of \$240.27. Entertain a  
19 motion to approve.

20 Motion to approve Warrant Report 090519PB, in the amount  
21 of \$240.27 made by Valda Lewis. Second by Eugene  
22 Austin.

23 Roll Call: "All in Favor": All Abstain: None  
24 Opposed: None Motion carries.

25 MR. SERNA: Old Business. The ATM  
Terminal Agreement. Are we ready to approve that?

MS. DAWKINS: No. I've got the copy of  
the agreement, so I am not -- it doesn't make sense for  
me to do an addendum. I am just going to modify the  
actual document and make some changes there.

MR. SERNA: Is that all right, Mayra?  
Ready for the next meeting?

MS. DAWKINS: Yes.

MS. ACOSTA: That's fine.

25

1 MR. SERNA: Madame secretary, we'll keep  
2 that ATM Agreement under Old Business for the next  
meeting.

3 We'll move on to the next item,  
4 which is the Nipsco claim.

5 MS. DAWKINS: There's no activity.

6 MR. SERNA: We'll keep that under Old  
7 Business too. Hopefully we'll hear something on that.

8 New Business. Mayra, first item  
9 on the agenda is Agreement for fire alarms for Roxana  
10 Center.

11 MS. ACOSTA: Correct. This is the  
12 Agreement for the fire alarm for one of our community  
13 centers. And this is the same agreement that we have  
14 throughout the entire City, and also through all of our  
15 other community centers and facilities.

16 MR. SERNA: So, this is for Roxana, and  
17 it's \$24 per month, paid quarterly, which is \$72.00.  
18 You'll be paying quarterly payments of \$72.00?

19 MS. ACOSTA: That is correct.

20 MR. SERNA: Same as the other centers?

21 MS. ACOSTA: Yes.

22 MR. SERNA: If there are no questions on  
23 that, Board members, I'll entertain a motion to approve  
24 Agreement for the fire alarm for Roxana Center.  
25 Motion to approve Agreement for fire alarms for Roxana  
Center made by Valda Lewis. Second by Eugene Austin.

Roll Call: "All in Favor": All Abstain: None  
Opposed: None Motion carries.

26 MR. SERNA: Next, we have past due  
27 invoice for Service Sanitation, which invoice is dated  
28 June 24, \$216.00 for the Spirits of MacArthur.

29 MS. ACOSTA: That is for two handwashing  
30 stations for our event.

31 MR. SERNA: All right. And I will assume  
32 that it was again just a clerical error.

1 MS. ACOSTA: Correct.

2 MR. SERNA: All right. If there are no  
3 questions on this past due invoice from Service  
4 Sanitation's bill, I would entertain a motion to approve  
5 payment of invoice number 7709588, dated June 24, 2019,  
6 in the amount of \$216.

7 Motion to approve past due invoice from Service  
8 Sanitation made by Valda Lewis. Second by Eugene  
9 Austin.

10 Roll Call: "All in Favor": All Abstain: None  
11 Opposed: None Motion carries.

12 MR. SERNA: Next, past due invoice for S  
13 & S Worldwide. This looks like canvas and paint.

14 MS. ACOSTA: This is for art supplies  
15 that we used for our summer Stars Program.

16 MR. SERNA: That came out to \$1,384.92.  
17 Again, clerical error?

18 MS. ACOSTA: We were waiting on credit  
19 and then they applied the --

20 MR. SERNA: This was waiting on them, the  
21 company?

22 MS. ACOSTA: Yes.

23 MR. SERNA: All right. No questions,  
24 I'll entertain a motion to approve payment of invoice  
25 number 100148194, dated June 4, 2019, in the amount of  
\$1,384.92 to S & S Worldwide.

26 Motion to approve past due invoice of S & S made by  
27 Valda Lewis. Second by Eugene Austin.

28 Roll Call: "All in Favor": All Abstain: None  
29 Opposed: None Motion carries.

30 MR. SERNA: Next, we have change order  
31 for rolling shutters for pool windows at Koski and  
32 Washington Park. We have a change order, which is  
33 necessary?

34 MS. ACOSTA: Correct. Initially we were

1 going to put bars on the windows and we decided shutters  
2 is the best way to go. We can padlock them on the  
3 bottom that way.

4 MR. SERNA: And I think the rolling  
5 shutters look better. The change order is in the amount  
6 of \$975.20.

7 MS. ACOSTA: Correct.

8 MR. SERNA: That's for both Koski and  
9 Washington Park?

10 MS. ACOSTA: Yes.

11 MR. SERNA: All right. Any questions on  
12 this?

13 MS. LEWIS: We already approved the bars,  
14 right?

15 MR. SERNA: Correct. So we need to  
16 approve the change order.  
17 Motion to approve change order for rolling shutters made  
18 by Valda Lewis. Second by Eugene Austin.

19 Roll Call: "All in Favor": All Abstain: None  
20 Opposed: None Motion carries.

21 MR. SERNA: Next, we have a quote for a  
22 shelter or gazebo for MacArthur Golf Course.

23 MS. ACOSTA: So, this is to purchase a  
24 gazebo for the golf course so we'll be able to have a  
25 venue for weddings, for people to take pictures.

MR. SERNA: And the size of the shelter?

MS. ACOSTA: It's a 24.

MR. SERNA: 24 by 24?

MS. ACOSTA: Yes.

MR. SERNA: That's the common size that  
we have throughout most of the parks?

MS. ACOSTA: No, those are shelters.

1 This is a gazebo, looks like the one in this corner.

2 MR. SERNA: Okay. There's a difference  
3 between a gazebo and a shelter. Okay.

4 MS. LEWIS: Is it going to be wood or  
5 metal?

6 MS. ACOSTA: Metal, including the roof.  
7 I can bring a picture next Board meeting.

8 MR. SERNA: That would be nice. That's  
9 why, when you were saying for weddings, I was confused.  
10 So there will be steps going up there, elevated?

11 MS. ACOSTA: Yes.

12 MR. SERNA: Any other questions, Board  
13 members?

14 MR. AUSTIN: That's the only problem at  
15 the golf course? Everything else, like the bathrooms  
16 and everything is okay?

17 MS. ACOSTA: We did all the upgrades last  
18 year. We painted the entire facility. We fixed the  
19 floors. We fixed the toilets, installed bathroom  
20 stalls, paved the entire golf course. We fixed the  
21 bridges. We painted the fence, so yes.

22 MR. AUSTIN: Then may I ask, do we have  
23 have a water fountain anywhere around? Maybe all this  
24 has been taken care of.

25 MS. ACOSTA: There was one. It's really  
old and it stopped working. We are in the process of  
getting close to purchasing two.

MR. SERNA: That's a good question  
because if we were going to put a gazebo in there for  
weddings, if someone wants to take pictures and do that,  
we need to bring everything up to grade. That's a good  
question, Mr. Austin.

Speaking of water, not drinking  
fountains, but do we have kind of a water effect or  
whatever you want to call it, something that shoots  
water the way we did at the Marina? Do we have  
something like that?

25

1 MS. ACOSTA: The fountain, it's the one  
2 that just broke. It's very old and we're unable to  
3 repair it. So we are going to replace that one, but we  
4 are also going to purchase a larger one that's going to  
5 be near the gazebo.

6 MR. SERNA: That's going to light up?

7 MS. ACOSTA: Yes.

8 MR. SERNA: I knew you would. You'll  
9 make it look nice. So this gazebo amount is \$44,800?

10 MS. ACOSTA: Yes.

11 MR. SERNA: I'll entertain a motion to  
12 approve this quote for the purchase of the gazebo, for  
13 \$44,800.00.

14 Motion to approve quote for the purchase of the gazebo  
15 made by Valda Lewis. Second by Eugene Austin.

16 Roll Call: "All in Favor": All Abstain: None  
17 Opposed: None Motion carries.

18 MR. SERNA: Next, we have a couple of  
19 things. Broken MOU Agreement from Romano's Hessville  
20 and broken MOU Agreement from Andrew Figueroa. I looked  
21 at these, they were both MOUs that were broken. One  
22 from Romano's Hessville was forfeiting their deposit,  
23 because they didn't uphold their end of the bargain, so  
24 to speak, on the MOU. The other one, Mr. Figueroa, we  
25 paid for his lifeguard certification and he didn't  
uphold his end of the MOU.

So, Mayra, you looking for us to  
approve both documents that Attorney Dawkins prepared?  
Let me ask a question, Attorney Dawkins. So with the  
forfeiture of deposit, if we motion to approve for  
Romano's Hessville, then after this meeting, he will get  
this letter or has he already received this letter?

MS. DAWKINS: I waited until today. I  
haven't mailed it yet.

MR. SERNA: And then on the flip side,  
for Mr. Figueroa, it's the same thing. If we approve  
this document, then you would be sending it out  
tomorrow.

1 MS. DAWKINS: Well, today. I have it  
2 ready for mailing.

3 MR. SERNA: Okay. Any questions Board  
4 members as to these two situations of the broken MOUs?

5 MS. LEWIS: If Mr. Figueroa doesn't act  
6 within the 30 days, then what?

7 MS. DAWKINS: Well, I guess if you  
8 approve it, that means I file a lawsuit against him in  
9 Small Claims. I hope I wouldn't have to do that.

10 MR. SERNA: So it's for \$75. It's going  
11 to cost us more to pursue it.

12 MS. DAWKINS: It will maybe scare him to  
13 pay. I'm sure he's a young person.

14 MR. SERNA: All right. I will entertain  
15 a motion to approve the correspondence from our Attorney  
16 Dawkins to both Romano's Hessville, for the broken MOU  
17 and forfeiture of their deposit; and to Mr. Figueroa for  
18 his breach of lifeguard agreement. I will entertain a  
19 motion to approve both of those correspondence.  
20 Motion to approve broken MOU from Romano's Hessville and  
21 MOU for Andrew Figueroa made by Valda Lewis. Second by  
22 Eugene Austin.

23 Roll Call: "All in Favor": All Abstain: None  
24 Opposed: None Motion carries.

25 MR. SERNA: Anything else, Mayra?

MS. ACOSTA: No.

MR. SERNA: Public comments? There being  
no public comments, our next meeting date is Tuesday,  
September 24th, right here in the City Hall, Council  
Chambers, at 5:00 p.m. If we have nothing else, I'll  
entertain a motion to adjourn.

Motion to adjourn meeting made by Valda Lewis. Second  
by Eugene Austin.

Roll Call: "All in Favor": All Abstain: None  
Opposed: None Motion carries.

\*\*\*\*\* Meeting Adjourned \*\*\*\*\*

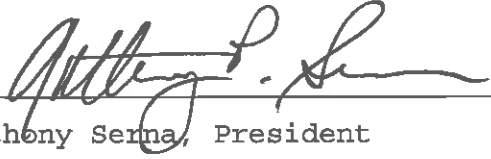


Approval of the Meeting Minutes of Tuesday

September 10, 2019

Approved and signed

September 24<sup>th</sup>, 2019

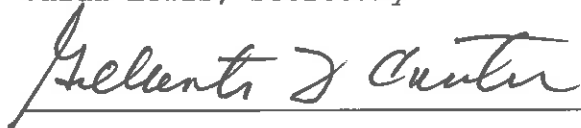


Anthony Serna, President

Rick Rodriguez, Vice-President



Valda Lewis, Secretary



Gilberto Cantu, Member

Eugene Austin, Member



Courtnee Dinkins, Recording Secretary

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C E R T I F I C A T E

I, Peggy S. LaLonde, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of the said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Munster, Indiana, this 13th day of September, 2019.

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Peggy S. LaLonde, CSR, RPR