

1 CITY OF EAST CHICAGO
2 BOARD OF PUBLIC WORKS

3 BOARD MEMBERS

4 Val Gomez, President
5 William Allen, Vice President
6 Winna Guzman, Member

7 Regular Meeting Minutes
8 Wednesday, September 11, 2019 @ 4:30 p.m.
9 Reported for Fissinger & Associates
10 By: Lisa Pena

11 Call to Order: 4:30 p.m.

12 Roll Call: Present: Val Gomez, William Allen, Winna Guzman.

13 Minutes: Special Meeting August 21, 2019
14 Regular Meeting August 28, 2019

15 Questions/Comments: None.

16 Motion to approve August 21, 2019 Special Meeting Minutes and
17 August 28, 2019 Regular Meeting Minutes made by William
18 Allen. Second by Winna Guzman.

19 Roll Call: "All in Favor": All Abstain: None.
20 Opposed: None Motion Carries.

21 Correspondence: None.

22 New Business:

23 MR. GOMEZ: We'll move onto New Business. We have Bid
24 Openings. There's going to be a little addition to the
25 agenda. We're adding the Bid Openings for a fence for the
Fire Department. So that would be the third one.

So the first Bid Opening will be for City Hall
Parking Lot from Engineering Department.

MR. ALLEN: The first one we have is from Walsh & Kelly
located at 1700 East Main Street, Griffith, Indiana. This is
for Phase 2 Concrete. Total cost \$87,232.

Also for concrete Reith & Riley Construction
Company located at 7500 West 5th Avenue, Gary, Indiana.

1 Total cost \$277,540.

2 MR. GOMEZ: Is that for two phases?

3 MR. ALLEN: It's for Phase 2 just the Concrete Package.

4 Next we have R & D Construction One, Inc. located
5 at 1015 East 149th Street in East Chicago. Total cost
6 \$58,754.44.

7 We have Hasse Construction Company located at 10
8 Lincoln Avenue, P.O. Box 300, Calumet City, Illinois. This
9 is for Phase 1 for the underground utilities, the Sewer
10 Package. Total cost \$115,935.

11 Next we're moving on to the Asphalt Package which
12 is Phase Number 3. Reith & Riley Construction Company 7500
13 West 5th Avenue, Gary, Indiana. Total cost \$294,840.55.

10

11 Next we have Walsh & Kelly located at 1700 East
12 Main Street, Griffith, Indiana. Total cost \$153,121.90.

12 And that is it for the City Hall Parking Lot.

13 MR. GOMEZ: Engineering Department is going to review?

14 MR. ALLEN: Yes. And we'll come back the meeting of the
15 25th.

15

16 MR. CUNNINGHAM: Or we'll call a Special Session.

16

17 MR. GOMEZ: If it's time sensitive, we'll call a Special
18 Session.

19 We'll move on to the Bid Openings for the 2019
20 Resurfacing Program.

19

20 MR. ALLEN: We have Gallagher Asphalt located at 18100
21 South Indiana Avenue in Thornton, Illinois. Total base bid
22 is \$796,805.

21

22 Next we have Walsh & Kelly, Inc. located at 1700
23 East Main Street, Griffith, Indiana. Total cost \$757,212.

24 We have Reith & Riley Construction Company 7500
25 West 5th Avenue, Gary, Indiana. Total cost \$938,577.

24

25 Just like the Project before this one Engineering
will come back the next meeting after review unless you call

1 for a special meeting.

2 MR. GOMEZ: Next on our agenda we have the added item
3 for the Fire Department. We have a Bid Opening for the fence
4 around Central Fire Station I believe.

5 MR. ALLEN: We have Reeds Fence Services, Inc. located
6 at 7602 West Lincoln Highway, Crown Point. Total cost
7 \$68,500.

8 Then we have Dimension Fence, Inc., P.O. Box 1048,
9 Crown Point, Indiana. So we have a total cost of Fencing
10 Project \$79,790.18 with two additional costs. One is to
11 remove and dispose of existing chain link fence which is
12 \$4,793.60. And then also an additional cost for hydro
13 excavation 65 loads for \$4,800. So if those two are added
14 on, the total cost now is \$89,383.78.

15 MR. GOMEZ: Chief, are these two options something you
16 require? Did you require those options for both bidders?

17

18 CHIEF SERNA: Good afternoon, Board Members. Anthony
19 Serna, Fire Chief. Those options that that other company is
20 citing is not something that we requested. I don't believe
21 we did request any kind of special hydro or anything like
22 that.

23

24 Now, the disposal I would think that's included.
25 If you put up a fence, you take down a fence.

26 MR. GOMEZ: That's what I was thinking. That should
27 have been part of the original Bid Package.

28

29 CHIEF SERNA: The only thing I could think of is that
30 second bid that has the hydro it's possibly because they're
31 concerned about this being a highly industrial area with
32 pipelines running around through the area. But we didn't
33 request it. We didn't ask that in our Request For Bids and
34 Quotes. We didn't ask for that.

35 MR. GOMEZ: Your Department is going review the bids?

36 CHIEF SERNA: Yes.

37 MR. GOMEZ: And get back to us?

38 CHIEF SERNA: And we'll get back to you by next meeting,
39 yes. Thank you.

40

1 MR. GOMEZ: Next on our agenda we have the Amended
2 Contract for Vela, LLC for Special Events.

3 We're going to table this. Hopefully Miss Adams
4 will come in later. We're going to move on. We have a
5 proposal from Gluth Brothers to tear down and replace the Law
6 Office at 3826 Main Street. This is for the roof from Public
7 Works.

8 MR. SELVIE: Yes. Good afternoon, Mr. President. This
9 is for a property that the City has come in possession with.
10 It's a really good building. I was tasked with doing some
11 repairs to it. The bids came back to replace the roof. I
12 would like to select Gluth Brothers for 23,500 to actually
13 do a full tear off of the roof and replace.

14 MR. GOMEZ: You mentioned Public Works did get three
15 quotes.

16 MR. SELVIE: Yes.

17 MR. GOMEZ: We had one from the Davila for 35,216 and
18 from Korellis Roofing for 31,816. You're going with the
19 lowest one of 23,500?

20 MR. SELVIE: Yes, sir.

21 MR. GOMEZ: Any questions or comments on this proposal?

22 MS. GUZMAN: Just on the last page where we sign I guess
23 we can strike out the finance charge.

24 MR. SELVIE: Yes. We've worked with them in the past.
25 They're aware of the PO.

MR. GOMEZ: Any other questions or comments?

Questions/Comments: None.

Motion to approve Gluth Brothers Proposal for 3826 Main
Street made by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.

Opposed: None Motion Carries.

MR. GOMEZ: Next we have Outstanding Invoices. We have
one from Public Works for Sportsfields.

MR. SELVIE: Yes, sir. First of all the services were

1 provided. Unfortunately the invoice was sent over to our
2 Park Department. And they were kind of late in getting it
3 over to us. So I ask that we be able to pay it.

4 MR. GOMEZ: Any questions or comments on the Invoice
5 from Sportsfields dated 3/19/2019 in the amount of 440?

6 Questions/Comments: None.

7 Motion to approve Sportsfields Outstanding Invoice made by
8 William Allen. Second by Winna Guzman.

9 Roll Call: "All in Favor": All Abstain: None.

10 Opposed: None Motion Carries.

11 MR. GOMEZ: Next we have a late invoice from Mechanical
12 Concepts for Public Works dated 3/29/2019 in the amount of
13 \$411.

14 MR. SELVIE: Yes, sir. This particular invoice was
15 omitted by one of my staff. The services were provided. And
16 I ask that we be allowed to pay it.

17 MR. GOMEZ: Any questions or comments?

18 Questions/Comments: None.

19 Motion to approve Mechanical Concepts Outstanding Invoice
20 made by William Allen. Second by Winna Guzman.

21 Roll Call: "All in Favor": All Abstain: None.

22 Opposed: None Motion Carries.

23 MR. GOMEZ: Now that Miss Adams is here we're going to
24 come back to the one item, the Amended Contract for Vela LLC,
25 Special Events.

MS. ADAMS: Good evening. Natalie Adams, East Chicago
Marina.

MR. GOMEZ: My understanding is that the Agreement we
signed if I read this right the amount is 5,000 less?

MS. ADAMS: Correct. So basically the Agreement that I
initially did with him had it for the correct amount. But he
somehow thought that I was overpaying him. And he had me
adjust it out.

But if you look at both Agreements, the signed one

1 and the one that's not signed, the original one I did on I
2 think it's the first page where it's italicized Universal
3 Attractions the balance owed Drew Hill was reduced by \$5,000.
4 However that amount still would have been owed to the
5 contractor. He still paid that money out to the gentleman
6 that backed out of the Agreement.

7 We had three headliners and ended up with two.
8 Drew Hill, Juvenile and someone by the name of Case that
9 backed out.

10 So it was in the Agreement. But in the total of
11 what we added up because that was on here and then all the
12 things below it, if you add it up it was \$5,250 off.

13 So I would like to rectify that by I guess signing
14 the correct contract. And so I would be doing a PO for the
15 \$5,250 because he has already been paid out the original
16 contract of \$97,650.

17 MR. GOMEZ: I had a conversation with our Board Attorney
18 before the meeting. And he suggested that we do a motion to
19 negate the first one for 97 and then and do a motion to
20 approve the one for 102.

21 MS. ADAMS: That's why I said both because I wasn't
22 sure what we would need to do.

23 MR. GOMEZ: So that's what we're going to do on the
24 advice from our attorney.

25 So first I would like to entertain a motion that we
26 negate the Personal Service Agreement that we passed
27 originally for \$97,650 with Vela LLC.

28 Questions/Comments: None.

29 Motion to Negate Vela Personal Service Agreement in the
30 amount of \$97,650 made by William Allen. Second by Winna
31 Guzman.

32 Roll Call: "All in Favor": All Abstain: None.

33 Opposed: None Motion Carries.

34 MR. GOMEZ: Now I'll entertain a motion to approve the
35 Personal Service Agreement with Vela LLC in the amount of
36 \$102,900.

37 Questions/Comments: None.

1 Motion to approve Vela LLC Personal Service Agreement in the
amount of \$102,900 made by William Allen. Second by Winna
2 Guzman.

3 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

4

MR. GOMEZ: Now we'll go back to Outstanding Invoices.
5 We have one from Hernandez for IT. This is for 4,425.65.
Kevin Klocek, our IT Director, called me before the meeting.
6 He had another engagement which he had to attend. And he
wanted me to explain that the contractor actually did not
7 send the original invoice. And once he received them which
was just recently that's when he saw that they didn't invoice
8 before. It was part of a bigger package.

9 So he did tell me the services were provided. And
he is asking that we approve the payment to Hernandez
10 Electrical.

11 Any questions or comments?

12 Questions/Comments: None.

13 Motion to approve Hernandez Electrical Outstanding Invoice
made by William Allen. Second by Winna Guzman.

14

Roll Call: "All in Favor": All Abstain: None.

15 Opposed: None Motion Carries.

16 MR. GOMEZ: Next we have from Krooswyk Materials a late
invoice dated 5/31/2019 in the amount of \$848.97. This is
17 from the Park Department.

18 Anybody here from the Park Department? Did anybody
receive a call from the Park Department?

19

MS. GUZMAN: No. I did not.

20

MR. GOMEZ: It's been our custom if nobody reached out
21 to us or there's no representative we usually table it. So
we'll table this for the next meeting.

22

And we'll move on to the next late invoice from
23 Skillman for the Planning Department. We have one invoice
dated 2/28/2019 in the amount of \$34,199.

24

MR. ALLEN: So Engineering Department was present when
25 this actually went down. So our Planning Department is going

1 through a transition. Engineering Department is just helping
2 out.

2

3 At one point for the Fitzsimmons Project since
4 NIPSCO in order for them to establish electrical service they
5 have some upfront fees. Skillman actually paid for that on
6 behalf of the City. And this is just basically them getting
7 reimbursed.

5

MR. GOMEZ: So services were rendered?

6

MR. ALLEN: Yes.

7

MR. GOMEZ: Any questions or comments?

8

Questions/Comments: None.

9

Motion to approve Skillman Outstanding Invoice made by
10 William Allen. Second by Winna Guzman.

10

11

Roll Call: "All in Favor": All Abstain: None.

12

Opposed: None Motion Carries.

12

13

MR. GOMEZ: Next we have a late invoice for Robinson
14 Engineering. We have two invoices dated 2/13/2019 and
15 6/26/2019 in the amount of \$8,469.85.

13

14

14

MR. ALLEN: So we did receive these invoices on time.
15 However they were missed. But services were rendered.

15

16

MR. GOMEZ: Any questions or comments?

17

Questions/Comments: None.

18

Motion to approve Robinson Engineering Outstanding Invoices
19 made by William Allen. Second by Winna Guzman.

19

Roll Call: "All in Favor": All Abstain: None.

20

Opposed: None Motion Carries.

21

MR. GOMEZ: Next we have a late invoice from the Fire
22 Department. We have Appliance Pro.

22

23

CHIEF SERNA: Good afternoon again, Board Members. The
24 vendor did not provide the invoice until September 4.
25 Services were rendered. They were late in getting us the
invoice. And as soon as they did we got it over to the Board
of Works Secretary, same day.

25

1 MR. GOMEZ: Any questions or comments?
2 MS. GUZMAN: Tax, Indiana sales tax.
3 MR. GOMEZ: They have tax on here?
4 MS. GUZMAN: Yes. Maybe look into that.
5 MR. GOMEZ: The State doesn't permit us to pay tax.
6 MS. GUZMAN: \$4.09.
7 CHIEF SERNA: They should have known that. But again
they sent it just last week. So yeah, they're probably not
8 very well up on everything they should know. So we don't pay
sales tax.
9
10 MR. GOMEZ: If you can look into that and talk to one of
the personnel in the Controller's Office.
11 Questions/Comments: None.
12 Motion to approve Appliance Pro Outstanding Invoice, to be
determined whether sales tax will be taken off, made by
13 William Allen. Second by Winna Guzman.
14 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.
15
16 MR. GOMEZ: Chief, I'm going to combine your five items
all together.
17 CHIEF SERNA: Excellent. Thank you.
18 MR. GOMEZ: Next we have on the agenda for the Fire
Department the Annual Open House. We have five Entertainment
19 Proposals.
20 We have one from the Jesse White Tumbler Team for
\$700. We have Mystic Fire Proposal for Magic Show for \$325.
21 We have a Proposal from DEO Consulting for a Balloon
Entertainer for \$400. We have Leilani Bigott for Face
22 Painting for \$400. And we have Dusk 'til Dawn DeeJay Service
for \$200. For a combined amount of \$2,025 for the Fire
23 Department's Annual Open House.
24 CHIEF SERNA: That is correct. Those are the same
practices as last year. And that is from our Arcelor Mittal
25 Grant.

1 MR. GOMEZ: Any questions or comments on these?

2 And for the record it will be on Saturday the 5th
3 of October.

4 CHIEF SERNA: October 5, yes, 10:00 a.m. to 2:00 p.m.

5 Questions/Comments: None.

6 Motion to approve Fire Department's Annual Open House
7 Entertainment Acts made by William Allen. Second by Winna
8 Guzman.

9 Roll Call: "All in Favor": All Abstain: None.
10 Opposed: None Motion Carries.

11 CHIEF SERNA: Thank you again, Board Members.

12 MR. GOMEZ: Next we have from the Police Department
13 Police One Academy Proposal.

14 SERGEANT HERNANDEZ: Good afternoon. Sergeant
15 Hernandez, East Chicago Police Department.

16 MR. GOMEZ: Can you give us some information on what
17 exactly this is?

18 SERGEANT HERNANDEZ: Police One Academy is an online
19 training course for law enforcement. It actually helps us
20 because we're mandated 24 hours a year and they're offering
21 350 hours which helps us with overtime.

22 MR. GOMEZ: The amount of the Proposal is \$4,355. Is
23 this something we do every year?

24 SERGEANT HERNANDEZ: No. First time.

25 MR. GOMEZ: Any questions or comments on the Proposal
from Police One Academy?

Questions/Comments: None.

Motion to approve Police One Academy Proposal made by William
Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.

Opposed: None Motion Carries.

MR. GOMEZ: Next we have Shotspotter. It's an Amendment

1 to the Agreement between the City of East Chicago, Indiana
2 and Shotspotter, Incorporated. Can you give us a little
3 information on the Agreement?

4 SERGEANT HERNANDEZ: Well, we had it for several years.
5 It's a 5 percent increase from 148 to 156. It's helped us a
6 lot through our investigations throughout the years.

7 MR. GOMEZ: So the Amendment is basically just a 5
8 percent increase?

9 SERGEANT HERNANDEZ: Yes.

10 MR. GOMEZ: Any questions or comments?

11 Questions/Comments: None.

12 Motion to approve Shotspotter, Inc. Amendment for 5 Percent
13 Increase made by William Allen. Second by Winna Guzman.
14 Roll Call: "All in Favor": All Abstain: None.
15 Opposed: None Motion Carries.

16 MR. GOMEZ: Next we'll move on to Royalty Construction
17 for 3727 Main.

18 MR. CUNNINGHAM: Doug Cunningham, City of East Chicago
19 Construction Manager.

20 MR. GOMEZ: This is a building the City owns and we're
21 renovating it?

22 MR. CUNNINGHAM: We're actually cleaning it out. The
23 facade has been completed. And the Police Department wants
24 to get access to it and start utilizing it so they can do the
25 build out on the inside.

26 So basically what we're doing is a clean up, get
27 rid of the ceilings, the tiles, all the above items so they
28 can go in there and bring their contractor in to do the build
29 out.

30 MR. GOMEZ: So that's why it's called the FOP Building?
31 The FOP is actually going to --

32 MR. CUNNINGHAM: They're going to do their own build
33 out, correct.

34 MR. GOMEZ: And this Proposal is for \$6,850. And it's

1 with Royalty Construction. And the oversight will be
through --

2

MR. CUNNINGHAM: It will be by the City. It's a small
3 project. I'll drop by there a couple times.

4 MR. GOMEZ: Any questions or comments?

5 Questions/Comments: None.

6 Motion to approve Royalty Construction Proposal for 3727 Main
Street made by William Allen. Second by Winna Guzman.

7

Roll Call: "All in Favor": All Abstain: None.

8 Opposed: None Motion Carries.

9 MR. CUNNINGHAM: Thank you, Board.

10 MR. GOMEZ: Next from the Building Department we have
STM Enterprises, Notice to Proceed. This is for a demolition
11 as 3719 Grand.

12 MR. PORTALATIN: James Portalatin, East Chicago Building
Department. This is STM. This is in regards to the bid that
13 was approved by the Board for the garage demolitions.

14 MR. GOMEZ: This is a garage?

15 MR. PORTALATIN: Yes. Just for the garage.

16 MR. GOMEZ: Any questions or comments?

17 Questions/Comments: None.

18 Motion to approve STM Enterprises Notice to Proceed for 3719
Grand Boulevard Demolition made by William Allen. Second by
19 Winna Guzman.

20 Roll Call: "All in Favor": All Abstain: None.

Opposed: None Motion Carries.

21

MR. GOMEZ: Next we have Resolution 2019-26. Resolution
22 of the East Chicago Board of Public Works establishing terms
and conditions for the transfer of certain property owned by
23 the City of East Chicago to the East Chicago Department of
Redevelopment which property is commonly known as 614 West
24 145th Street. Parcel Number 450329256026000024.

25 Are we just transferring this property to

1 Redevelopment?

2 MR. PORTALATIN: That is correct.

3 MR. GOMEZ: And this is without consideration. Is it
4 being transferred for remodeling or demolition?

4

MR. PORTALATIN: For remodeling, to rehab.

5

MR. GOMEZ: Are there any questions or comments?

6

Questions/Comments: None.

7

Motion to approve Resolution 2019-26 made by William Allen.

8

Second by Winna Guzman.

9

Roll Call: "All in Favor": All Abstain: None.

Opposed: None Motion Carries.

10

MR. PORTALATIN: Thank you.

11

MR. GOMEZ: Next we have the Interlocal Agreement
12 between the City of East Chicago acting through its Board of
13 Public Works and East Chicago Department of Redevelopment
14 concerning the Residential Roof Program. This came from our
15 Law Department.

14

MR. ALLEGRETTI: This Program has been started. Some of
15 the material is attached to the Resolution. It's being
16 administered by Mr. Rivera, Director of the Department of
17 Redevelopment.

15

Basically fundamentally it's a 50/50 Program. I
18 think all the Board Members are familiar with the Program.
19 It provides \$50,000 of funding using Gaming Dollars.

16

Redevelopment has no source of revenue or funding
20 for this Project. The Resolution suggests that this is an
21 appropriate and legitimate use of Gaming Dollars.

17

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21

MR. GOMEZ: Any questions or comments on this Interlocal
22 Agreement?

21

22

23

Questions/Comments: None.

22

23

Motion to approve Residential Roof Program Interlocal

23

24

Agreement made by William Allen. Second by Winna Guzman.

24

25

1 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

2

MR. GOMEZ: We come to Right of Way Applications. We
3 have Board of Public Works Permit Applications Number
19-03297 through 19-03321.

4

Any questions or comments on these Permit
5 Applications?
6 Questions/Comments: None.
7 Motion to approve Permit Applications 19-03297 through
19-03321 made by William Allen. Second by Winna Guzman.

8

Roll Call: "All in Favor": All Abstain: None.
9 Opposed: None Motion Carries.
10 Other Business: None.

11 * Next Regular Meeting Date: Wednesday, September
25, 2019 @ 4:30 p.m.

12

Motion to adjourn made by William Allen. Second by Winna
13 Guzman.

14 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

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* Meeting ended at 5:03 p.m.

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Approval of the Meeting Minutes of
Wednesday, September 11, 2019

Approved and Signed _____

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Val Gomez, President

William Allen, Vice President

Winna Guzman, Member

Olga Cosme, Board Secretary

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C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 23rd day of September, 2019.

Lisa Pena
Notary Public Porter County
Certified Shorthand Reporter
License Number 084-003483