

CITY OF EAST CHICAGO
BOARD OF PUBLIC WORKS

BOARD MEMBERS

Val Gomez, President
William Allen, Vice President
Winna Guzman, Member

Regular Meeting Minutes
Wednesday, September 23, 2020 @ 4:30 p.m.

Reported for Fissinger & Associates
By: Lisa Pena

Call to Order: 4:30 p.m.

Roll Call: Present: Val Gomez, William Allen, Winna Guzman.

Minutes: Regular Meeting September 9, 2020

Questions/Comments: None.

Motion to approve September 9, 2020 Regular Meeting Minutes
made by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

Correspondence: None.

New Business:

MR. GOMEZ: First item on our agenda is Bid Opening for
Resurfacing Sewer Project. This is from Engineering.

MR. ALLEN: The first bid that we have is from Hasse
Construction Company located at 10 Lincoln Avenue, PO Box
300, Calumet City, Illinois. Base bid amount is \$1,647,000.

Next we have Walsh & Kelly, Inc. located at 1700
East Main Street, Griffith, Indiana. Base bid amount is
\$1,882,322.20.

Last we have Reith & Riley Construction Company,
7500 West 5th Avenue, Gary, Indiana. Base bid amount is
\$1,477,000.

That's it. So we will take the bids and review

1 them with Nies Engineering and come back at the next Board of
2 Works meeting with a recommendation.

3 MR. GOMEZ: Next we have Bid Opening and Awarding for
4 2020 Demolition of Unsafe Structures. This is from the
5 Building Department.

6 I believe Building Department has these bids?

7 MR. ALLEN: Yes. And he is not here.

8 MR. GOMEZ: They're not here. We're going to move
9 along.

10 Next on the agenda is Rescind Agreement of
11 Interstate Environmental Services and issue to Safe
12 Environmental Corporation.

13 I think last year we awarded to Interstate. And
14 the reason they want to rescind is because one of the owners
15 of Interstate Environmental Services passed away. The
16 surviving partner decided to close the company and sell their
17 equipment. Therefore the owner has no intention of
18 completing the work at 4833-35 Alexander.

19 So the Board, they're asking us to rescind our
20 previous motion awarding it to Interstate and to award to the
21 next one which was Safe Environmental Corporation for \$2,350
22 lump sum and \$1,200 per day.

23 Are there any questions or comments on the
24 Rescinding of the Environmental Services Agreement and any
25 questions on Safe Environmental Corporation?

Questions: None.

Motion to approve Rescinding Interstate Environmental
Services 4833-35 Alexander Agreement made by William Allen.
Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

Questions: None.

Motion to approve Awarding Safe Environmental Corporation
4833-35 Alexander Agreement made by William Allen. Second by
Winna Guzman.

1 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

2 MR. GOMEZ: We'll move on to Block Stadium Phase 5. We
3 have a letter from Keith Selvie, Director of Public Works,
4 who is overseeing this project.

5 He is asking can you please -- we will be rejecting
6 all Block Stadium Phase 5 bids to the next Board of Works
7 meeting agenda. They came in over budget.

8 It says we will be evaluating engineering. I think
9 reevaluating engineering, the bid and reissuing back out in
10 the next few weeks.

11 So apparently he is asking us to reject all the
12 Block Stadium Phase 5 bids.

13 Are there any questions or comments on his request?

14 MR. ALLEN: We have to move on this? We got to make a
15 motion on this?

16 MR. GOMEZ: Yes.

17 MR. ALLEN: Okay. No questions.

18 Questions: None.

19 Motion to approve to Reject Previously Recommended Block
20 Stadium Phase 5 Bids made by William Allen. Second by Winna
21 Guzman.

22 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

23 MR. GOMEZ: Next we'll move on to Zandstra's Greenhouse.
24 This is a quote. This is from Public Works also. This is a
25 quote for the large hanging baskets for 2021. It's for 184
large hanging baskets \$104 each for a total of 19,136.

They are the sole proprietor on the Sole Proprietor
Form submitted by Keith Selvie, Director. They've been doing
this project for several years now for the City.

So I guess this is the ongoing project with these
hanging baskets.

Are there any comments or questions or this

1 proposal?

2 Questions: None.

3 Motion to approve Zandstra's Greenhouse Large Hanging Baskets
4 Quote made by William Allen. Second by Winna Guzman.

5 Roll Call: "All in Favor": All Abstain: None
6 Opposed: None Motion Carries.

7 MR. GOMEZ: We're going to move on to Outstanding
8 Invoices. First one we have is from Cintas from Public
9 Works. We have two late invoices from 4/30/20 and 1/10/20
10 for a total of \$559.75.

11 The reason from Public Works was Cintas delivered
12 to wrong address, wrong department. Invoice was never sent
13 to Public Works.

14 I think we see a lot of this reason.

15 Are there any questions or comments on this late
16 invoice?

17 Questions: None.

18 Motion to approve Cintas Public Works Outstanding Invoice
19 made by William Allen. Second by Winna Guzman.

20 Roll Call: "All in Favor": All Abstain: None
21 Opposed: None Motion Carries.

22 MR. GOMEZ: Next we have also from Cintas a Late
23 Invoice. This time for the Police Department. We have a
24 Late Invoice dated 4/8/20 in the amount of \$426.66.

25 The reason was the custodian signed for the
supplies and not forwarded the invoice to Service Division
for payment. Public Works forwarded the notice for the
outstanding invoice September 11, 2020.

So they recommend we pay for the above mentioned
reason.

Any further questions or comments on this Late
Invoice from Cintas for the Police Department?

Questions: None.

1 Motion to approve Cintas Police Department Outstanding
2 Invoice made by William Allen. Second by Winna Guzman.

3 Roll Call: "All in Favor": All Abstain: None
4 Opposed: None Motion Carries.

5 MR. GOMEZ: Next we have a Late Invoice also for the
6 Police Department from Pulse Technology dated 6/11/20 in the
7 amount of \$177.59.

8 The reason from the Police Department, please
9 excuse the Late Invoice. Due to oversight Invoice was not
10 paid for in a timely manner. PO was on hand for payment.

11 So they admitted they made an error.

12 Any questions or comments on this Late Invoice?

13 Questions: None.

14 Motion to approve Pulse Technology Outstanding Invoice made
15 by William Allen. Second by Winna Guzman.

16 Roll Call: "All in Favor": All Abstain: None
17 Opposed: None Motion Carries.

18 MR. GOMEZ: James, are you ready to proceed on yours?

19 MR. PORTALATIN: Yes.

20 MR. GOMEZ: We're going to go back up to Bid Opening and
21 Awarding for 2020 Demolition of Unsafe Structures.

22 MR. PORTALATIN: First one I'm opening is for Actin.

23 MR. ALLEN: You have to state their address.

24 MR. GOMEZ: State their address please.

25 MR. PORTALATIN: Actin, Incorporated, 1102 East Columbus
Drive, East Chicago, Indiana, 46312.

I just wanted to advise that we had them combine
the addresses. For example 4715 and 17 Alexander are
combined so that they're able to demolish both properties
together.

So for 4715-17 Alexander it's \$67,550. For 4833-35
Alexander it's \$73,764. For 4858 Alexander it's \$34,555.

1 4713-15 McCook it's \$54,362. For 4807 McCook it's \$19,800.
2 4749 Melville is \$93,600.

3 MR. GOMEZ: 93?

4 MR. PORTALATIN: Yeah. Seems a little off.

5 MR. GOMEZ: Is that two buildings front and rear?

6 MR. PORTALATIN: I think so. Let me see.

7 MR. GOMEZ: Still quite a bit.

8 MR. PORTALATIN: For 5007-09 Melville it's \$21,975. For
9 the total amount of all the group \$365,206.

10 MR. GOMEZ: This was Actin?

11 MR. PORTALATIN: This was Actin.

12 Next one is D&R Site Services, 620 East 10th Place,
13 Gary, Indiana, 46402. For 4715-17 Alexander it's \$41,827.19.
14 4833-35 Alexander \$51,922.60. 4858 Alexander is \$33,981.60.
15 4713-15 McCook is \$43,420. 4807 McCook is \$19,990. 4749
16 Melville is \$39,000. And 5007-09 Melville is \$17,000. For
17 the total amount for all groups \$247,141.39.

18 MR. GOMEZ: Did you say for 4749 Melville, that was how
19 much?

20 MR. PORTALATIN: \$39,000. Last one is JM Industrial
21 located at 201 Marble Street, Hammond, Indiana, 46327. 4715
22 Alexander and 4717 Alexander -- they're two separate
23 addresses. So I should have read it separate. It's \$37,511
24 for both properties. 4833 Alexander and 4835 Alexander is
25 \$51,550. 4858 Alexander is 18,130. 4713 McCook and 4715
26 McCook is \$22,722. 4807 McCook is \$9,330. 4749 Melville is
27 \$28,842. And 5007-09 Melville is \$10,724. For a total
28 amount of \$178,809.

29 I just wonder if I can take a look at these?

30 MR. GOMEZ: Do you want to look and award them tonight?

31 MR. PORTALATIN: I could probably award them the next
32 one.

33 MR. GOMEZ: If you have time, do you want to come back
34 at the end of the meeting?

1 MR. PORTALATIN: I can.

2 MR. GOMEZ: It's up to you.

3 MR. PORTALATIN: I could award them the next one.

4 MR. GOMEZ: So next meeting then?

5 MR. PORTALATIN: Yep. Thank you.

6 MR. GOMEZ: Thank you, James. So you'll look them over
and make sure all the paperwork is proper.

7
8 Next item on our agenda we'll go back to where we
left off.

9 MR. PORTALATIN: Were you able to do the one for the
Interstate Environmental Services?

10 MR. GOMEZ: Yes. We didn't wait for you on that one.

11 MR. PORTALATIN: Thank you so much.

12
13 MR. GOMEZ: Next we have Resolution 2020-26 Teamsters
Local Union. This is a Resolution Terminating and Directing
Notice of Termination of a Collective Bargaining Agreement
with Teamsters Local Union Number 142.

14
15 Whereas a Collective Bargaining Agreement between
the City of East Chicago and Teamsters Local Union 142
16 approved and signed by the Board on January 11, 2017 contains
the following provision:

17
18 Article 22, Contract Duration. This Agreement
shall become effective on the 1st day of January 2017 upon
its execution by the parties and shall continue in full force
19 and effect until December 31, 2020 and will continue in full
force and effect thereafter unless notice is given in writing
20 by either party at least 60 days prior to December 31 of any
year thereafter and thereafter as agreed upon by the parties.

21
22 And whereas the City acting through the Board of
Public Works wishes to terminate the Collective Bargaining
Agreement as of December 31, 2020 and to give notice of its
23 intention to terminate such Agreement.

24 Now therefore be it resolved that the Collective
Bargaining Agreement with Teamsters Local Union Number 142
25 approved and signed by the Board on January 11, 2017 be and

1 is now terminated effective December 31, 2020 and that a copy
2 of this Resolution be delivered to the appropriate officer,
agent or representative of Teamsters Local Union Number 142
at the earliest opportunity.

3
4 Certified and adopted by the Board of Public Works
of the City of East Chicago, Lake County, Indiana on this
23rd day of September 2020.

5
6 Anything you wish to add?

7 MS. MORGAN: If we didn't do this notice, the existing
contract would continue on as written. So this a formality.
8 It's the first step. And then we can renegotiate a new
contract.

9 MR. GOMEZ: Are there any questions or comments?

10 Questions: None.

11 Motion to approve Resolution 2020-26 made by William Allen.
Second by Winna Guzman.

12 Roll Call: "All in Favor": All Abstain: None
13 Opposed: None Motion Carries.

14 MR. GOMEZ: Next we go to Resolution 2020-27. This is
the Cesar Perez Agreement.

15
16 Resolution of the East Chicago Board of Public
Works regarding the January 2020 Agreement between Cesar
Perez and the City of East Chicago.

17
18 Whereas the City entered an Agreement with Cesar
Perez on or about the 8th day of January 2020 for contractual
services.

19
20 Whereas the Agreement for contractual services was
based on a proposal dated November 27, 2019 for services
described as Fleet Coordinator with a stated objective as
21 follows:

22 First and foremost the priority would be to compile
a list of vehicles by each Department and check for Title,
23 proper registration and plates.

24 Which contained a description of services including
matching plates with vehicles, VIN number services related to
25 trailers, assisting Departments with new vehicle/equipment

1 purchase specifications and compliance, services related to
2 vehicular accidents, completing recalls, assisting the Marina
3 in the removal and disposal of unclaimed boats and organizing
4 title searches for City vehicles.

5
6 Whereas the City of East Chicago is no longer in
7 need of services of an outside firm for such tasks as the
8 listed functions are currently being performed by City staff.

9
10 Now therefore be it resolved by the Board of Public
11 Works of the City of East Chicago that the agreement entitled
12 Cesar Perez Contractural Service dated November 27, 2019 and
13 approved by the Board of Public Works on the 8th of January
14 2020, a copy which is hereto attached, is hereby terminated.

15
16 Certified and adopted by the Board of Public of the
17 City of East Chicago, Lake County, Indiana on this 23rd day
18 of September 2020.

19
20 Any questions or comments?

21
22 Questions: None.

23
24 Motion to approve Resolution 2020-27 made by William Allen.
25 Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. GOMEZ: Next we come to Franciscan Working Well 2020
Wellness Offerings. I can speak on this. HR Director was
unable to attend our meeting.

This is a project that's been going on I think for
three years now. I believe the people that participate, they
get a discount on their insurance.

It's a wellness program. And it's the one that we
actually acquired. We've been using this for the past three
years. It's Wellness Panel 1. It's the Brown Package. We
would fall under the 100 to 200 participants which would be
at \$51.

And the reason it's only 101 to 200 because Police
and Fire are not included. Mostly Civil Workers.

Are there any questions or comments?

Questions: None.

1 Motion to approve Franciscan Working Well 2020 Wellness
2 Package made by William Allen. Second by Winna Guzman.

3 Roll Call: "All in Favor": All Abstain: None
4 Opposed: None Motion Carries.

5 MR. GOMEZ: I might add the Mayor already signed this.
6 So we better pass it.

7 Now we're going to move on to Donation from the
8 Fire Department. Fire Chief was unable to attend the
9 meeting. But he did submit a letter and documents for this.

10 Dear Board Members, this summer the East Chicago
11 Fire Department has performed a number of community service
12 initiatives in direct response to the Global Pandemic that
13 has forced many of the routine celebrations of lifetime
14 occasions to be canceled or severely restricted.

15 Specifically we have responded to our community's
16 request for drive-by parades to commemorate birthdays and
17 graduations as much as possible.

18 These events often last fewer than 15 minutes, but
19 make a lifetime of memories for those East Chicago residents
20 involved.

21 In appreciation of one of these events a thankful
22 parent wrote a letter expressing gratitude and included a
23 personal check and donation to the Fire Department.

24 I called the family and thanked them and advised
25 them that their donation wasn't necessary. But they insisted
we accept.

I am asking the Board to accept this donation to
the East Chicago Fire Department. We would like to have the
donation placed in our account for the purpose of purchasing
training equipment.

Accompanying documentation is the check from -- can
I give the name on here?

MS. MORGAN: It would be nice if they get acknowledged.
They didn't ask to be anonymous, did they?

MR. GOMEZ: No. There's nothing on the documentation.
This from Elaine Kissel.

1 MR. MORRISROE: Kissel.

2 MR. GOMEZ: And a check for the amount of \$300. And it
3 was for I guess they gave a parade for her daughter. She
4 included a card thanking the Fire Department. And also
5 included with the card is a picture of the firemen and her
6 daughter.

7 Are there any questions or comments on this
8 donation?

9 MS. GUZMAN: No. This is a really nice.

10 MR. GOMEZ: For the record at a previous meeting there
11 was a death of a fireman. And this family gave a donation to
12 the Fire Department and we approved it. So there is an
13 account that they have now for donations.

14 So any other questions or comments?

15 MR. MORRISROE: Elaine was on the School Board for a
16 number of years back in the '80s and '90s.

17 MR. GOMEZ: Thank you.

18 Questions: None.

19 Motion to approve Elaine Kissel Fire Department Donation made
20 by William Allen. Second by Winna Guzman.

21 Roll Call: "All in Favor": All Abstain: None
22 Opposed: None Motion Carries.

23 MR. GOMEZ: Next we have Interlocal Agreement for the
24 Truancy Program. Interlocal Agreement between the City of
25 East Chicago acting through its Board of Public Works and the
26 School City of East Chicago.

27 This agreement is the same agreement we passed last
28 year I believe, didn't we?

29 MS. MORGAN: Yeah. Just the dates are updated.

30 MR. GOMEZ: Do you want me to read the whole thing?

31 MS. MORGAN: We can just describe the program maybe.
32 You want me to summarize it?

33 MR. GOMEZ: If you could.

1 MS. MORGAN: This is an Interlocal Agreement between the
2 City and the School City of East Chicago. The program also
involves a donation by the Foundation of East Chicago.

3 Basically East Chicago has a high truancy rate. So
4 beginning of last year school year, 2019/2020 school year we
started this Intergovernmental Agreement where the City
5 provides donations.

6 We manage the paperwork and the administration of
the program basically. And we provide two East Chicago
7 Police Officers to the schools to monitor attendance and then
follow-up with families whose kids are chronically truant.

8 So this Resolution authorizes the funding. And the
9 Controller's Office basically is the fiscal agent that
handles the funding for the program.

10 So that is the short version of it.

11 MR. GOMEZ: And the City's contribution is 75,000 and
12 School City 25.

13 Just for the record it's not mentioned here.
14 There's also another entity, the Foundation, which gives
their 75,000 to this program.

15 I have one question. Number 4, Carla, as I read
this does this open the door for us to give it to the School
16 System where it says here City could satisfy City's
obligation by giving a lump sum payment of 75,000 to the
17 School City in the event the School City assumes
responsibility coming for the money paid for the program.

18 So they have to assume?

19 MS. MORGAN: The door is open if all parties agree to do
20 that. And that was a hurdle last year we couldn't quite get
over.

21 MR. GOMEZ: Any other questions or comments?

22 Questions: None.

23 Motion to approve Second Chance Truancy Prevention Program
24 Interlocal Agreement made by William Allen. Second by Winna
Guzman.

25

1 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

2 MR. GOMEZ: We'll move on to Hasse Construction
3 Emergency Repair at 4301 Indianapolis Boulevard. This is
4 from Engineering.

5 MR. ALLEN: Repairs were needed on the outside lane
6 heading northbound on Indianapolis Boulevard near the address
7 of 4301 Indianapolis. Then there was a washout underneath
8 the road causing a hazard to vehicular traffic.

9 The amount needed to conduct this repair was
10 \$5,001.87. This was to conduct a sewer repair and stone up
11 to grade and traffic control.

12 MR. GOMEZ: I have a question. I know it's Hasse, East
13 Chicago Sanitary District. Is this supposed to be with our
14 Board or Sanitary Board?

15 MR. ALLEN: This is supposed to be with our Board.

16 MR. GOMEZ: We're assuming the expense for this
17 particular item?

18 MR. ALLEN: I will have to get them their address.

19 MR. GOMEZ: Are there any further questions or comments?

20 Questions: None.

21 Motion to approve Hasse Construction 4301 Indianapolis
22 Boulevard Emergency Repair made by William Allen. Second by
23 Winna Guzman.

24 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

25 MR. GOMEZ: We'll move on to Site Services Parrish
Avenue Resurfacing Project. We have the Notice to Award, the
Agreement and Notice to Proceed.

MR. ALLEN: This is following our Bid Opening last week.
They came in as the lowest and most responsible bidder in the
amount of \$53,421. And again this to resurface Parrish from
Broadway to Michigan.

MR. GOMEZ: So Site Services, Incorporated?

1 MR. ALLEN: Yes.

2 MR. GOMEZ: Are there any questions or comments on the
3 Notice of Award, Agreement and the Notice to Proceed for Site
4 Services in the amount of \$53,287.45.

4 Questions: None.

5 Motion to approve Site Services Notice of Award made by
6 William Allen. Second by Winna Guzman.

6 Roll Call: "All in Favor": All Abstain: None
7 Opposed: None Motion Carries.

8 MR. GOMEZ: Next entertain a motion for approving the
9 Agreement with Site Services for Parrish Avenue.

9 Questions: None.

10 Motion to approve Site Services Agreement made by William
11 Allen. Second by Winna Guzman.

12 Roll Call: "All in Favor": All Abstain: None
13 Opposed: None Motion Carries.

14 MR. GOMEZ: Next we have Notice to Proceed for Site
15 Services for the Parrish Avenue Resurfacing Project.

15 Questions: None.

16 Motion to approve Site Services Notice to Proceed made by
17 William Allen. Second by Winna Guzman.

17 Roll Call: "All in Favor": All Abstain: None
18 Opposed: None Motion Carries.

19 MR. GOMEZ: Next we move on to Right of Way
20 Applications. We have Board of Public Works Permit
21 Applications 20-03629 through 20-03655.

21 Are there any questions or comments on these Board
22 of Public Works Permit Applications?

22 Questions: None.

23 Motion to approve Permit Applications 20-03629 through
24 20-03655 made by William Allen. Second by Winna Guzman.

25

1 Roll Call: "All in Favor": All Abstain: None
2 Opposed: None Motion Carries.

3 Other Business: None.

4 * Next Regular Meeting Date: Wednesday, October
5 14, 2020 @ 4:30 p.m.

6 Motion to adjourn made by William Allen. Second by Winna
7 Guzman.

8 Roll Call: "All in Favor": All Abstain: None.
9 Opposed: None Motion Carries.

10 * Meeting ended at 5:09 p.m.

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1 Approval of the Meeting Minutes of
2 Wednesday, September 23, 2020

3 Approved and Signed _____

4
5 _____
6 Val Gomez, President

7
8 _____
9 William Allen, Vice President

10
11 _____
12 Winna Guzman, Member

13
14 _____
15 Olga Cosme, Board Secretary

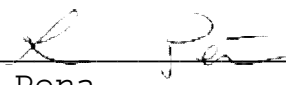
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C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 11th day of October, 2020.



Lisa Pena
Notary Public Porter County
Certified Shorthand Reporter
License Number 084-003483

