

1 CITY OF EAST CHICAGO
2 BOARD OF PUBLIC WORKS

3 BOARD MEMBERS

4 Val Gomez, President
5 William Allen, Vice President
6 Winna Guzman, Member

7 Regular Meeting Minutes
8 Wednesday, September 25, 2019 @ 4:30 p.m.
9 Reported for Fissinger & Associates
10 By: Lisa Pena

11 Call to Order: 4:30 p.m.

12 Roll Call: Present: Val Gomez, William Allen, Winna Guzman.

13 Minutes: None.

14 Correspondence: None.

15 New Business:

16 MR. GOMEZ: First item on our agenda we have Bid
17 Openings for the East Chicago Fire Department for flooring.

18 MR. ALLEN: First is from FCA Flooring Specialists
19 located at 3731 East 81st Avenue, Merrillville, Indiana.
20 There's no total cost. There's just paragraphs of pricing
21 for different things. I guess I'll just read it all out.

22 The installation of Easy Street 006 Lottery Winner
23 Carpet glued down at 3901 Indianapolis Boulevard will cost
24 \$18,408.

25 Following rooms to be carpeted Deputy Chief's room,
26 Chief's room, main dorm, Assistant Chief's room, living room,
27 Captain's room, District Chief's room, exercise room.

28 The price includes \$12,021.76 in materials.
29 Pricing also includes \$6,386.24 for the installation of
30 Karndean WP 330, Tenebra Walnut.

31 The project cost is \$13,351. Price includes
32 \$7,581.57 for materials. Price also includes \$5,769.43 in
33 labor. Total cost for both projects is \$31,759.

1 Next is HF Hometown Floors located at 1686 US Route
2 41, Suite H, Schererville, Indiana. Cost for the first
3 project is \$10,550. Second is \$9,837.

4 And that concludes the flooring.

5 MR. GOMEZ: Just for information we received a letter
6 from the Fire Department. There was a third bidder. But he
7 failed to follow instructions.

8 It was from Village Carpet and Tile. They did not
9 submit a sealed envelope. They sent an e-mail to the Fire
10 Department. So they sent it to the wrong location. And they
11 sent it after the deadline of Tuesday, September 24.

12 That was Village Carpet and Tile. So the Fire
13 Department recommended they be disqualified for not following
14 instructions.

15 As far as the two bids we did get for the Fire
16 Department for their flooring as is our practice we'll have
17 the Fire Department review it and come back with a
18 recommendation.

19 We'll move on to the Fire Station Parking Lot.

20 MR. ALLEN: First bid is from R & D Construction One,
21 Inc. located at 1015 East 149th Street, East Chicago,
22 Indiana. Total cost \$99,444.02. That is for the milling
23 portion of the job.

24 For the new pavement portion of the job total cost
25 is \$149,920. For the shelter portion of the job total cost
is \$21,908.28.

26 Next we have Reith & Riley Construction Company
27 located at 7500 West 5th Avenue, Gary, Indiana. For the new
28 pavement portion total cost is \$176,625.70. Milling pavement
29 portion is \$98,088.69. Shelter portion is \$49,107.55.

30 Next we have Walsh & Kelly, Inc. located at 1700
31 East Main Street, Griffith, Indiana. New pavement portion is
32 \$167,617. Milling portion total cost is \$69,415. Shelter
33 portion is \$36,290.

34 That concludes the Opening of the Bids.

35 MR. GOMEZ: These will be reviewed by the Fire
Department.

1 MR. ALLEN: This will be reviewed by Engineering.

2 MR. GOMEZ: And you will come back with your
3 recommendation next meeting?

3

MR. ALLEN: Yes.

4

MR. GOMEZ: Now we'll move on to four proposals from the
5 Building Department. We'll take them one at a time. First
6 request is a request for approval for the proposal submitted
7 by Americo for providing petroleum tank decommissioning and
8 closure oversight in the amount of \$875 for residential tanks
9 and \$1,250 for commercial tanks.

10 In addition Americo will collect ground and soil
11 analysis in the amount of \$325 per sample.

9

10 And you're asking for the amount of \$3,600 to cover
11 this proposal?

11 MR. PORTALATIN: Correct. This is in case during the
12 process of demolition a tank is found Americo will assist us
13 right away with oversight of the removal of the tank. As you
14 said for residential it will be \$875 and for commercial tanks
15 it will be at the price of \$1,250. And they will also do the
16 soil analysis for \$325.

14

Questions/Comments: None.

15

Motion to approve Americo Proposal for Petroleum Tank
16 Decommissioning and Closure Oversight made by William Allen.
17 Second by Winna Guzman.

17

Roll Call: "All in Favor": All Abstain: None.

18 Opposed: None Motion Carries.

19 MR. GOMEZ: Second proposal is a request for approval
20 for a proposal submitted by J & M Wrecking for the removal of
21 two underground storage tanks in the amount of \$3,800.

21 MR. PORTALATIN: This was a tank that was found at 3801
22 Parrish while they were demolishing. And this is J & M's
23 Change Order to remove the two underground tanks there.

23 Questions/Comments: None.

24 Motion to approve J & M Wrecking Proposal for Removal of two
25 Underground Storage Tanks made by William Allen. Second by
Winna Guzman.

1 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

2

MR. GOMEZ: The third request is a request for approval
3 for a proposal submitted by Americo for asbestos management
in the amount of 525 per residential building of four units
4 or less and 725 per residential building of five units or
more. And this amount is not to exceed \$3,675.

5

MR. PORTALATIN: That is correct. Upon conducting the
6 inspection should they find any asbestos or anything that has
to be remediated they would prepare the RFQ for us and manage
7 and give us a final that the asbestos has been removed.

8 As you said for residential \$525 for four units or
less. Five units or more or commercial buildings would be at
9 the rate of \$725.

10 Questions/Comments: None.

11 Motion to approve Americo Proposal for Asbestos Management
made by William Allen. Second by Winna Guzman.

12

Roll Call: "All in Favor": All Abstain: None.
13 Opposed: None Motion Carries.

14 MR. GOMEZ: The final request is for approval of a
proposal submitted by J & M Wrecking for removal of the BLM
15 items required for Hardest Hit Demolitions at the cost of
\$3,250.

16

MR. PORTALATIN: Yes. Originally this property at 3801
17 Parrish was bidded out under the Unsafe. But because it is
zoned in a residential and speaking to IACDA, they did allow
18 us to demolish the property using Hardest Hit Funds.

19 And therefore the Hardest Hit requires that a way
stream survey is done. And the removal of the items have to
20 be accounted for. And this covers that cost.

21 Questions/Comments: None.

22 Motion to approve J & M Wrecking Proposal for Removal of BLM
Items made by William Allen. Second by Winna Guzman.

23

Roll Call: "All in Favor": All Abstain: None.
24 Opposed: None Motion Carries.

25 MR. PORTALATIN: Thank you.

1 MR. GOMEZ: Next item is a proposal from Gluth Brothers
for the Marina.

2 I don't see anybody from the Marina. So we're
3 going to table that one.

4 The next one is for R & D, Electrical Work at City
Hall Property Adjacent to Veteran's Park from Special Events.

5 I don't see anybody here. So we're going to table
6 that one.

7 We'll move on. We also have EC Haunted House and
Trail. The information for that one wasn't received by the
8 Commission in time. So we're just going to table that one
completely.

9 We're going to move up to Gariup Change Order
10 Number 3. And this is for the new locker rooms and press box
for Block Stadium.

11 MR. SELVIE: Good afternoon. Keith Selvie, Director of
12 Public Works. Mr. President, what you have in front of you
is a change order that we're requesting.

13 In the initial contract that we issued to Gariup
14 the underground plumbing was excluded out of that contract.
And we would like to reinstate it to be part of their scope
15 of work.

16 MR. GOMEZ: This is in the amount of \$7,400?

17 MR. SELVIE: Correct.

18 Questions/Comments: None.

19 Motion to approve Gariup Change Order Number 3 made by
William Allen. Second by Winna Guzman.

20 Roll Call: "All in Favor": All Abstain: None.

21 Opposed: None Motion Carries.

22 MR. GOMEZ: We'll move to and this is also from Public
Works Altorfer Power Systems Rates.

23 MR. SELVIE: Correct. This is a company that we
24 requested rates from to actually service the generators at
the Fire Departments.

25

1 They have not been maintained properly. So what we
2 want to do is have this company if we approve these rates
3 come out and do an evaluation as well as fix anything that's
4 wrong with those generators at the Fire Department.

5 MR. GOMEZ: So this is just a rate schedule?

6 MR. SELVIE: Correct.

7 MR. GOMEZ: Any questions or comments on the rate
8 schedule for the Fire Department generators?

9 MS. GUZMAN: Is this an annual rate or is it until the
10 end of the year?

11 MR. SELVIE: Basically it says effective July 1. So
12 this is good for 2018.

13 MR. GOMEZ: 2018?

14 MR. SELVIE: I'm sorry. 2018 until now.

15 MR. GOMEZ: They might need an update. It's listed as
16 2018.

17 MR. SELVIE: All right. I didn't notice that. I'll get
18 them to re-forward it over to them. I think they just sent
19 over the current rates.

20 Questions/Comments: None.

21 Motion to approve Altorfer Power Systems Rate Schedule made
22 by William Allen. Second by Winna Guzman.

23 Roll Call: "All in Favor": All Abstain: None.

24 Opposed: None Motion Carries.

25 MR. GOMEZ: Next on our agenda we have from Federal
26 Protection Agency a proposal for Block Stadium.

27 MR. SELVIE: Yes. Mr. President, I declared this an
28 emergency. We had some problems over at the Block Stadium
29 site. I did have an opportunity to get a second quote. But
30 I do want to go with Federal Protection Agency as the
31 security company that's going to help secure the actual Block
32 Stadium.

33 Total amount for the duration of this project is
34 going to be \$59,772.72. And it is higher than the second

1 quote that we received from our other person that gave us a
2 quote which was ISM.

2

3 As well just for the record we did reach out to a
4 company called Allied Universal Security. And they did not
5 submit a proposal.

4

5 MR. GOMEZ: For the record can you give us a reason
6 you're going with the higher quote?

6

7 MR. SELVIE: Yes. For the record approximately about
8 two weeks ago we had a break in over at the Block Stadium
9 site, filed our police reports and so forth. They broke into
10 one of the trailers and stole some tools as well as some of
11 the materials that were out at the site.

8

9 MR. GOMEZ: So the reason that we're going with the
10 higher rate is?

10

11 MR. SELVIE: The higher rate basically for Federal
12 Protection is they're more responsible as well as they have
13 some other I guess tools to help us actually secure the spot.

12

13 The one that I can think of is that they have some
14 stickers on some different locations that they physically go
15 out and walk. And they have to scan it to make sure that, A,
16 they visited it as well as to make sure it's secure.

14

15 The other company was just willing to sit and
16 patrol in the actual car. And we think for that site it's
17 not the best.

16

17 MR. GOMEZ: Any questions or comments on the proposal
18 from Federal Protection Agency?

17

18 MS. GUZMAN: Keith, just to note the \$59,772.72 cost,
19 where is that derived from? Is that the 46,891.68, 12,223?

19

20 MR. SELVIE: This number is basically driven by the
21 length of the actual time that we need them. And in that
22 number falls holidays and so forth for 12-hour shifts.

20

21 So they will be out seven days a week. And from
22 9/23 which they started this past Monday and they're last day
23 on the actual site we feel like there should be substantial
24 completion 4/23/2020.

21

22 So it's a day rate as well as in that period of
23 time they have different rates for some holidays that occur.
24

24

1 That also includes the use of the vehicle. They
2 have a vehicle that will be housed there permanently. As
3 well as like I said the holidays that are included as well as
4 the person that's going to be doing the security itself.

5 MS. GUZMAN: I'm just wondering because the amounts that
6 are listed on here equal less. It equals \$59,115.36. So
7 maybe just check the math on that.

8 MR. SELVIE: So you're saying in terms of 46,891 plus --

9 MS. GUZMAN: Plus the 12,223.

10 MR. GOMEZ: You can check the difference. The
11 difference may be holiday pay.

12 MR. SELVIE: Yes. There's some holiday pay in here.

13 MR. GOMEZ: Any other questions or comments?

14 MS. GUZMAN: Just as far as some of the language maybe
15 we can strike out. Has Attorney Allegretti had an
16 opportunity to review this contract?

17 MR. SELVIE: No, he has not.

18 MS. GUZMAN: They have penalties included within
19 Paragraph Number 4. Also on the second page second to the
20 last paragraph I'm just concerned about the language there.

21 MR. SELVIE: Not a problem. I'll definitely turn it
22 over to Attorney Allegretti so he can review it. And we can
23 strike out the final copy prior to signature.

24 MR. GOMEZ: Any other questions or comments?

25 Questions/Comments: None.

 Motion to approve Federal Protection Agency Proposal for
 Security at Block Stadium with the Aforementioned Conditions
 made by William Allen. Second by Winna Guzman.

 Roll Call: "All in Favor": All Abstain: None.

 Opposed: None Motion Carries.

 MR. GOMEZ: Next item on our agenda we have also for
 Public Works a late invoice, past due invoice from Krooswyk
 Materials.

1 MR. SELVIE: Correct. This company provides our
2 chalking and services that we provide to the baseball fields.
3 Unfortunately they forwarded this over to the Park Department
4 and we didn't receive it from them until August 27. And of
5 course it was over 60 days.

6 We did receive the supplies. And we ask that we be
7 allowed to pay.

8 Questions/Comments: None.

9 Motion to approve Krooswyk Materials, Inc. Past Due Invoice
10 made by William Allen. Second by Winna Guzman.

11 Roll Call: "All in Favor": All Abstain: None.

12 Opposed: None Motion Carries.

13 MR. SELVIE: Thank you.

14 MR. GOMEZ: Next we have Past Due Invoice for Robinson
15 Engineering. We have three invoices dated from 3/19 through
16 5/19 in the amount of \$9,048. This is from the Engineering
17 Department.

18 MR. ALLEN: The Engineering Department received the
19 invoices on time. However they were not processed. But all
20 services have been received.

21 Questions/Comments: None.

22 Motion to approve Robinson Engineering Past Due Invoice made
23 by William Allen. Second by Winna Guzman.

24 Roll Call: "All in Favor": All Abstain: None.

25 Opposed: None Motion Carries.

MR. GOMEZ: Next on our agenda we have Bid
Recommendations for the 2019 Resurfacing Program, the Notice
of Award, the Contract and the Notice to Proceed for the 2019
Resurfacing Program.

MR. ALLEN: So this is for the 2019 East Chicago
Resurfacing Project. Bids have been reviewed by Nies
Engineering as well the Engineering Department. And we find
it necessary to award the job to Walsh & Kelly.

Questions/Comments: None.

1 Motion to approve Walsh & Kelly Recommendation for the 2019
2 Resurfacing Program, Notice of Award, Accompanying Contract
and Notice to Proceed made by William Allen. Second by Winna
Guzman.

3

Roll Call: "All in Favor": All Abstain: None.
4 Opposed: None Motion Carries.

5

MR. GOMEZ: Next we have City Hall Parking Lot,
Concrete, Sewer and Pavement. We have the Notice to Award,
6 the Contract and the Notice to Proceed.

7

MR. ALLEN: So this is just the award for the three
contractors that will be working on the City Hall Parking
8 Lot.

9

Should we just go through the prices for each one?

10

MR. GOMEZ: So we need a recommendation for each
section?

11

MR. ALLEN: Yeah.

12

MR. GOMEZ: Let's go down each one then.

13

MR. ALLEN: For the concrete portion it will be R & D
14 Construction in the amount of \$67,995.84.

15

MR. GOMEZ: That's for the concrete?

16

MR. ALLEN: That's for the concrete portion.

17

MR. GOMEZ: The recommendation is R & D for the concrete
work?

18

MR. ALLEN: Yes.

19

Questions/Comments: None.

20

Motion to approve R & D Construction Recommendation for the
21 Concrete Work for the City Hall Parking Lot Project, Notice
to Award, Accompanying Contract and Notice to Proceed made by
22 William Allen. Second by Winna Guzman.

23

Roll Call: "All in Favor": All Abstain: None.
24 Opposed: None Motion Carries.

24

MR. GOMEZ: Now we'll move on to the sewer
25 recommendation.

1 MR. ALLEN: Sewer recommendation will be Hasse
2 Construction in the amount of \$115,535.

3 Questions/Comments: None.

4 Motion to approve Hasse Construction Recommendation for the
5 Sewer Work for the City Hall Parking Lot Project, Notice to
6 Award, Accompanying Contract and Notice to Proceed made by
7 William Allen. Second by Winna Guzman.

8 Roll Call: "All in Favor": All Abstain: None.
9 Opposed: None Motion Carries.

10 MR. GOMEZ: The last thing for the City Hall Parking Lot
11 is the pavement section.

12 MR. ALLEN: So the pavement portion will be completed by
13 Walsh & Kelly Construction in the amount of \$153,122.

14 Questions/Comments: None.

15 Motion to approve Walsh & Kelly Construction Recommendation
16 for the Pavement Work for the City Hall Parking Lot Project,
17 Notice to Award, Accompanying Contract and Notice to Proceed
18 made by William Allen. Second by Winna Guzman.

19 Roll Call: "All in Favor": All Abstain: None.
20 Opposed: None Motion Carries.

21 MR. GOMEZ: Next we have Right of Way Applications. We
22 have Right of Way Application Numbers 19-03322 through
23 19-03346.

24 Questions/Comments: None.

25 Motion to approve Permit Application Numbers 19-03322 through
19-03346 made by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. GOMEZ: We're going to come back to two items that
we passed at the beginning. Number 1 is the proposal for
Gluth Brothers.

MS. ADAMS: Good evening. Natalie Adams, East Chicago
Marina.

MR. GOMEZ: Gluth Brothers is for gutter replacement of

1 the low office areas in the amount of \$44,150 and for the
2 boat storage gutter sealant for \$10,450. Am I correct?

3 MS. ADAMS: Correct.

4 MR. GOMEZ: And that would be for a total of 54,600.

5 MS. ADAMS: Correct.

6 MR. GOMEZ: And the funding source will be coming out of
7 your budget?

8 MS. ADAMS: Yes. I already have the funds in place for
9 this. I just didn't have the paperwork because I didn't have
10 any office staff there today. But late this afternoon I was
11 able to get it. And I think I might have e-mailed it to
12 Olga. I am trying to see if I have a copy of it.

13 MR. GOMEZ: We do have the proposals.

14 MS. ADAMS: But the Project Request Form showing where
15 the funds are coming from?

16 MR. GOMEZ: I don't think we saw them. But we do have
17 your original ones.

18 MS. GUZMAN: I have it right here.

19 Questions/Comments: None.

20 Motion to approve Gluth Brothers Proposal for Gutter
21 Replacement and Gutter Sealant made by William Allen. Second
22 by Winna Guzman.

23 Roll Call: "All in Favor": All Abstain: None.

24 Opposed: None Motion Carries.

25 MR. GOMEZ: The second proposal we have is from R & D
Construction. This is for electrical work concerning City
Hall property adjacent to Veteran's Park in relation to the
Christmas Decor Project. This is not to exceed \$19,040.

MS. ADAMS: I am trying to pull my paperwork out. I
kind of got pulled into this one. So I'm not as familiar
with this as I should be.

So there's some electrical work being done at
Veteran's Park out of the Park Department. But because some
of the work that's being done is for Special Events for

1 Christmas lighting she wasn't allowed to do it in a couple of
2 paths in front of the Mayor's Office and the drive into City
3 Hall.

4 However we just learned today that some of where
5 we were planning to put some of the items is being paid for,
6 Parking. So this is going to have to change.

7 MR. GOMEZ: It's being paid by the Parking Project?

8 MS. ADAMS: Parking Project is going to be covering some
9 of where we were putting some electrical in the drive in.
10 When you drive in now, there's going to be parking on the
11 right. We weren't aware of that.

12 MR. GOMEZ: Do you still want us to act on this?

13 MS. ADAMS: If you can, yes. The amount is obviously
14 going to decrease because there's going to be some areas
15 where we were going to put electrical where we probably won't
16 be able to put it now. But if you can that way we can put it
17 everywhere else that it's supposed to go so we can meet our
18 deadline so that we can have our Christmas lights up for the
19 holiday.

20 MR. GOMEZ: Are there any questions or comments on the
21 proposal from R & D Construction for the electrical work?

22 MS. ADAMS: And it's my understanding they went with
23 them because the City has approved rates for all three,
24 Hernandez Electrical, Midwestern Electrical. And now R & D
25 has I guess an electrical area of their department now. And
26 they came in at the lowest. And so that's who Mayra already
27 has approved for Veteran's. And we want to tie into what
28 they're already doing.

29 Questions/Comments: None.

30 Motion to approve R & D Construction Proposal Not to Exceed
31 \$19,000 and Subject to Funding made by Winna Guzman. Second
32 by William Allen.

33 Roll Call: "All in Favor": All Abstain: None.

34 Opposed: None Motion Carries.

35 MR. GOMEZ: Just for the record unfortunately, Natalie,
36 we weren't able to put the other items on the agenda. I
37 think you sent us something and it was a little late for the
38 meeting. So I don't know how time sensitive those are.

1 MS. ADAMS: It's the haunted house.

2 MR. GOMEZ: You're going to have to bring those to the
next meeting.

3

4 MS. ADAMS: It won't happen.

5 MR. GOMEZ: The Commissioners weren't able to review
anything. We didn't get it in our packet.

6 MS. ADAMS: I don't know what to say. It won't happen.

7 MS. GUZMAN: Does it warrant a Special Meeting?

8 MS. ADAMS: I guess that would be up to the Special
Events Team how important it is to them.

9

10 MR. GOMEZ: I wasn't aware. I knew the two items we
talked about. I wasn't even aware there was something else.

11 MS. ADAMS: Well, I hadn't really been in my office
because I got pulled over here at 9:30 this morning. And
12 when I got back, I had two more meetings to stop at. Then
when I got back, I was able to really look at his e-mail.

13

14 I knew I got an e-mail from him last night. But I
hadn't opened it. So when I opened it, the items we've been
waiting for from him had arrived.

15

16 MR. GOMEZ: I understand it's not your fault. It's more
the vendor. But we have these issues with vendors. And we
have a time schedule with our meetings. So we weren't able
17 to address that in this meeting.

18 MS. ADAMS: Okay.

19 MS. GUZMAN: Maybe a Special Meeting for this if need
be. We'll let Olga know if needed.

20

21 MR. GOMEZ: Do we have the paperwork?

22 MS. ADAMS: Yes. I have it.

23 MS. COSME: I have it.

24 MR. GOMEZ: Do you want to look at it now?

25 MS. GUZMAN: I think we should do a Special Meeting
since it's not on the agenda.

1 MS. COSME: I am on vacation until next week.

2 MR. GOMEZ: Can you give us a summary of what exactly
3 this is right now?

4 MS. ADAMS: Yes. So basically the EC Haunted House or
5 EC Hallow, the haunted house and trail over the past couple
6 of years as everyone is aware has grown. But a lot of the
7 work that was being done is being done by Department Heads.

8 And so last year we found that we were away from
9 our regular duties and responsibilities too much. So we
10 tried to find a way to outsource all of it for the most part,
11 the design, the setting it up, the building of it because you
12 have to build, paint. It's multiple sets and designs.

13 So we attempted to outsource it all this year to
14 remove ourselves. Some of the Department Heads were working
15 over there all hours of the night and on weekends and even
16 sometimes during the week trying to get it completed. But it
17 just took too much of a toll.

18 MR. GOMEZ: So before us we have three proposals?

19 MS. ADAMS: Yes. So there's two that are the actual
20 painting and design of the house and the trail. And then
21 there's one which is I don't want to say hiring. But
22 basically part of what we also had to do was go to the
23 school, work with I don't know which class it was or whatever
24 or which organization at the school, meet with them, find
25 kids to work the trail, work inside the house, meet with
26 them, train them, paint their faces, find costumes for them.

27 So there's a management portion of it as well as
28 the set designs and coming together to help put the set
29 designs together. And then even pulling all the stuff out
30 that we've already purchased, organizing it. And then after
31 the event is over taking it all down, organizing it for
32 storage.

33 So it's kind of almost becoming like what we do
34 with Christmas. We outsource it now. They come. They put
35 it up. They take it down. They pack it up. They take it to
36 storage. We're trying to go more that route with the EC
37 Haunted House as well and the trail.

38 MR. GOMEZ: There's two?

39 MS. ADAMS: So there's one for inside the house and one

1 for the trail. Those are both from Marco Art. And then from
2 Inova Design is the management of the kids and setting up
3 some of that other staging.

4 MR. GOMEZ: For Marco we have one for 3,000 and one for
5 3,875.

6 MS. ADAMS: One is for 3,000. That's for inside. One
7 is for the other one which is the outside, the trail.

8 MR. GOMEZ: The outside is 3,875?

9 MS. ADAMS: I believe that's correct.

10 MR. GOMEZ: Any questions or comments on the two
11 proposals from Marco?

12 I am going to make a motion that we add these items
13 to this agenda.

14 MS. ADAMS: I'm sorry. The 3,875 is for inside the
15 house. The 3,000 is for I believe outside.

16 MR. GOMEZ: So Marco Art for inside the house is 3,875.
17 For outside for Marco Art is 3,000.

18 And these are time sensitive?

19 MS. ADAMS: Correct.

20 MR. GOMEZ: So my motion is to add these to the agenda
21 along with Inova Design Development which we'll discuss in a
22 moment.

23 Questions/Comments: None.

24 Motion to Add Marco Art and Inova Design Development to the
25 Agenda made by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.

Opposed: None Motion Carries.

MR. GOMEZ: Now any questions or comments on the two
proposals from Marco, one for 3,000 and one for 3,875 for
inside and outside the haunted house?

Questions/Comments: None.

25

1 Motion to approve Marco Art Proposals for the EC Haunted
House and Trail made by William Allen. Second by Winna
2 Guzman.

3 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

4

MR. GOMEZ: Now we come to Inova Design Development.
5 Can you give us a little description of this project?

6 MS. ADAMS: So for this project a lot of what Marco is
creating still has to be installed. So some of it he will
7 install himself. But in addition to that -- I don't know if
I can be the best person to speak on it because I didn't work
8 on this last year.

9 But they go in after he's put all of his sets
together and all of his designs together. Then they go in
10 and they add all of the additional props needed to make the
house and trail really haunted. I don't know what else to
11 say.

12 MR. GOMEZ: This is a company that works with Marco in
conjunction with this project?

13

MS. ADAMS: They are working together.

14

Questions/Comments: None.

15

16 Motion to approve Inova Design Development Proposal for the
EC Haunted House and Trail made by William Allen. Second by
Winna Guzman.

17

Roll Call: "All in Favor": All Abstain: None.
18 Opposed: None Motion Carries.

19 MS. ADAMS: Thank you for your time and your patience.

20 Other Business: None.

21 Public Comment:

22 MR. SELVIE: Just to add to the record Joe already did
have an opportunity to review the Federal Protection Agency
23 Contract. And he is good with it as is.

24 MR. GOMEZ: He is good with it as is?

25 MR. SELVIE: Correct.

1 MR. GOMEZ: So he wasn't concerned about the wording?

2 MR. SELVIE: No. He just had an opportunity to review
it. He said it's good as is.

3

MR. GOMEZ: Okay. We'll discuss it with him later.

4 Thank you.

5 * Next Regular Meeting Date: Wednesday, October 9,
2019 @ 4:30 p.m.

6

Motion to adjourn made by William Allen. Second by Winna
7 Guzman.

8 Roll Call: "All in Favor": All Abstain: None.

Opposed: None Motion Carries.

9

* Meeting ended at 5:18 p.m.

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

Approval of the Meeting Minutes of
Wednesday, September 25, 2019

Approved and Signed _____

Val Gomez, President

William Allen, Vice President

Winna Guzman, Member

Olga Cosme, Board Secretary

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 7th day of October, 2019.

Lisa Pena
Notary Public Porter County
Certified Shorthand Reporter
License Number 084-003483