

1 CITY OF EAST CHICAGO
2 BOARD OF PUBLIC WORKS

3 BOARD MEMBERS

4 Val Gomez, President
5 William Allen, Vice President
6 Winna Guzman, Member

7 Regular Meeting Minutes
8 Wednesday, October 9, 2019 @ 4:30 p.m.
9 Reported for Fissinger & Associates
10 By: Lisa Pena

11 Call to Order: 4:30 p.m.

12 Roll Call: Present: Val Gomez, William Allen, Winna Guzman.

13 Minutes: Regular Meeting September 11, 2019

14 Questions/Comments: None.

15 Motion to approve September 11, 2019 Regular Meeting Minutes
16 made by William Allen. Second by Winna Guzman.

17 Roll Call: "All in Favor": All Abstain: None.

18 Opposed: None Motion Carries.

19 Correspondence: None.

20 New Business:

21 MR. GOMEZ: We'll move on to New Business. First item
22 on our agenda we have the Bid Recommendations for Central
23 Fire Station for fence and flooring.

24 MR. ESCOBEDO: Deputy Fire Chief Marc Escobedo.

25 MR. GOMEZ: We opened the bids last meeting. Do you
have your recommendation?

MR. ESCOBEDO: Yes. We'd like to move forward with
Reeves Fencing who came in as the lower bidder. We'd like to
request approval contingent upon funding.

MR. GOMEZ: Any questions or comments on their
recommendation for the fence for Reeves Fence Service?

1 MS. GUZMAN: Just to make sure that they go through the
2 permitting process.

3 MR. GOMEZ: And the amount was 77,500.

4 MR. ESCOBEDO: Correct.

5 MR. GOMEZ: Any questions or comments?

6 Questions/Comments: None.

7 Motion to approve Reeves Fence Services, Inc. Recommendation
8 for Central Fire Station made by William Allen. Second by
9 Winna Guzman.

10 Roll Call: "All in Favor": All Abstain: None.

11 Opposed: None Motion Carries.

12 MR. GOMEZ: We'll move on to the flooring.

13 MR. ESCOBEDO: We had two proposals submitted, FCA
14 Flooring Specialists and Hometown Flooring. We would also
15 like to move forward with Hometown Flooring who came in as
16 lowest bidder. We would like to request approval contingent
17 upon funding as well.

18 MR. GOMEZ: And the amount is 10,550. Any questions or
19 comments?

20 MR. ESCOBEDO: The total on that actually was 24,687.
21 There's two sheets.

22 MS. GUZMAN: Is it in different areas? That's probably
23 what it is.

24 MR. GOMEZ: What was the total?

25 MR. ESCOBEDO: It's on the first section. It was 9,837.
And they also added 1,000 to that if VCT was underneath the
carpet which we believe it is. And then on the second page
it was 10,550. And then they added 3,000 to that if VCT
flooring was underneath that carpet as well. And we believe
it is.

MR. GOMEZ: What's the total figure?

MR. ESCOBEDO: Total figure is 24,687.

MR. GOMEZ: Any questions or comments on Hometown

1 Flooring, the recommended firm for the Fire Department?
2 Questions/Comments: None.
3 Motion to approve Hometown Flooring Recommendation for
4 Central Fire Station made by William Allen. Second by Winna
5 Guzman.
6 Roll Call: "All in Favor": All Abstain: None.
7 Opposed: None Motion Carries.

8 MR. ESCOBEDO: Thank you.

9 MR. GOMEZ: That concludes our Bid Recommendations.
10 We'll move on. Next item on our agenda is from IT, NITCO.

11 MR. KLOCEK: Good afternoon. Kevin Klocek, Assistant
12 Administrator for the City of East Chicago. The agreement
13 that you have for your consideration, the City is moving
14 forward with implementing a citywide phone system. And this
15 is the system that we will be implementing throughout the
16 City.

17 The Board previously had approved their rate
18 schedule for services. This is just the contract that will
19 put those rates in action if you will for services that are
20 implemented into the new phone system as we go.

21 They are a standard 34.95 per month. And there is
22 a onetime setup and training fee of 49.95 per service. And
23 it is a 36-month agreement.

24 MR. GOMEZ: Any questions or comments on the NITCO
25 Proposal for the phone service for the City citywide?

MR. KLOCEK: Mr. President, I spoke with Attorney or Law
Department Representative Mr. Morrisroe. I guess when they
read through the agreement there was a question or a concern
about the late term fees that are worded in there.

We have a current internet provider agreement with
them. They provide us with internet bandwidth. And we've
provided them with the proper documentation that shows the
City is exempt from taxes as well as late fees. And so they
enacted that with our current billing. And it will do the
same with the billing for this service.

MR. GOMEZ: Okay. Thank you for that information.

1 Questions/Comments: None.

2 Motion to approve NITCO Proposal for Citywide Phone Service
made by William Allen. Second by Winna Guzman.

3

Roll Call: "All in Favor": All Abstain: None.

4 Opposed: None Motion Carries.

5 MR. GOMEZ: Next we have also from IT KRONOS Proposal.

6 MR. KLOCEK: Yes. This is a renewal for the maintenance
that we have on our time clocks throughout the City for
7 KRONOS. It's a one-year renewal of limited maintenance for
the time clocks.

8

MR. GOMEZ: And that's for \$5,303.71.

9

MR. KLOCEK: Yes.

10

MR. GOMEZ: Any questions or comments on the renewal of
11 KRONOS?

12

Questions/Comments: None.

13

Motion to approve KRONOS Proposal made by William Allen.
Second by Winna Guzman.

14

Roll Call: "All in Favor": All Abstain: None.

15

Opposed: None Motion Carries.

16

MR. KLOCEK: Thank you.

17

MR. GOMEZ: Next we have JenStar Asphalt from Public
Works.

18

MR. SELVIE: Good afternoon. Keith Selvie, Director of
19 Public Works. Mr. President, what you have before you is a
new player in the market that actually is providing asphalt
for the Northwest Indiana area.

20

We've kind of been pigeonholed because there's only
21 been one asphalt company in this area that we are able to
22 use. So I am asking that we approve this rate table. And we
can see and give these guys a go as well.

23

MR. GOMEZ: And this rate table will be good for one
24 year?

25

MR. SELVIE: This is going to be good for the remainder

1 of 2019. And then we'll bring something back before the
2 Board for 2020.

3 MR. GOMEZ: Any questions or comments on JenStar's rate
4 schedule?

5 Questions/Comments: None.

6 Motion to approve JenStar Asphalt 2019 Rate Schedule made by
7 William Allen. Second by Winna Guzman.

8 Roll Call: "All in Favor": All Abstain: None.

9 Opposed: None Motion Carries.

10 MR. GOMEZ: Next we'll move on to Outstanding Invoices
11 from McCann. Past due invoice dated 5/7/19 in the amount of
12 2,876.15.

13 MR. SELVIE: Yes. This invoice actually did not get
14 received by our actual ladies that work in that area. The
15 services were provided to us. And we ask that we are able to
16 pay it.

17 MR. GOMEZ: Any questions or comments?

18 Questions/Comments: None.

19 Motion to approve McCann Outstanding Invoice made by William
20 Allen. Second by Winna Guzman.

21 Roll Call: "All in Favor": All Abstain: None.

22 Opposed: None Motion Carries.

23 MR. GOMEZ: Next we have a late invoice from Trevino's
24 also from Public Works dated 7/9/19 in the amount of 192.50.

25 MR. SELVIE: Yes. This is part of my department fee
maintenance. We service the other vehicles outside of Public
Works. Actually the entire City. This particular request
came in through the Mayor's Office.

We did do the repairs of the vehicles. And some
type of way it says I believe we didn't have enough funds in
that particular account and we weren't able to pay it on
time. So I ask that we be able to pay it.

MR. GOMEZ: Any questions or comments?

Questions/Comments: None.

1 Motion to approve Trevino's Outstanding Invoice made by
William Allen. Second by Winna Guzman.

2

Roll Call: "All in Favor": All Abstain: None.

3 Opposed: None Motion Carries.

4 MR. GOMEZ: Next we have Crowder Detention Equipment.

5 MR. SELVIE: Yes. What you have before is actually a
cancellation cost for them to restock.

6

7 Initially the Public Safety Building wanted to
request a secure door for the Prosecutor's Office. We did
actually get a PO and everything and ordered the actual door.
8 At which point in time the Prosecutor's Office decided they
didn't want the door.

9

10 So we reached out to this company as well as we
reached out to the Legal Department to see if we actually had
to pay this restocking or cancellation fee per se. And they
11 did say that we should. And at which point in time I'm
asking if we can.

12

MR. GOMEZ: Any questions or comments?

13

Questions/Comments: None.

14

Motion to approve Crowder Detention Equipment Outstanding
Invoice made by William Allen. Second by Winna Guzman.

15

16 Roll Call: "All in Favor": All Abstain: None.

Opposed: None Motion Carries.

17

MR. SELVIE: Thank you.

18

MR. GOMEZ: We'll go to Collins Engineers, Incorporated.
19 This is a late invoice dated 6/5/19 in the amount of \$16,000.

20

MR. ALLEN: This was assessment work by the engineering
firm done for the Marina. The invoices were turned in on
21 time. However there were discussions between representatives
of the Engineering Department and the Marina for who will be
22 responsible for the payment. However the services have been
rendered. The Marina is in possession of the documents, the
23 report.

23

MR. GOMEZ: Any questions or comments on the Collins
late invoice?

24

25

1 Questions/Comments: None.
2 Motion to approve Collins Engineers, Inc. Outstanding Invoice
made by William Allen. Second by Winna Guzman.

3
4 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

5 MR. GOMEZ: Next we have the late invoice from
Larson-Danielson Construction. These are dated from
6 10/15/2018 through 12/15/2018 in the amount of \$75,858.95.

7 MR. ALLEN: So the reason why these are late is because
there were discussions on the EEOC damage figures which have
8 now been resolved. It is the recommendation of the
Engineering Department as well as the legal team to move
9 forward with the balances to be paid. And this is for the
Community Center Project.

10
11 MR. GOMEZ: Any questions or comments?

12 Questions/Comments: None.

13 Motion to approve Larson-Danielson Outstanding Invoices made
by William Allen. Second by Winna Guzman.

14 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

15
16 MR. GOMEZ: Next we have Resolution 2019-27, a
Resolution of the East Chicago Board of Public Works
approving and accepting the lump sum proposal from Amereco,
17 Incorporated for specific environmental services at the
Public Safety Facility. This for a lump sum of \$11,640.

18
19 Mr. Morrisroe, any comments on the resolution?

20 MR. MORRISROE: Richard Morrisroe, Assistant City
Attorney. I was going over it. And frankly I am not sure
who should be here. It was addressed to Mr. Bennett in some
21 of the correspondence that accompanies it. I am not sure of
the scope of the work.

22
23 MS. GUZMAN: I think it's abandonment enclosure of
monitoring wells.

24 MR. MORRISROE: Yes. That's what it's titled.

25 MR. GOMEZ: I don't know what City Department is

1 overseeing it. I think that's what we're wondering.

2 Public Safety Building is usually with Public
3 Works, isn't it?

4 MS. GUZMAN: It normally is, yes.

5 MR. MORRISROE: I know the Building Department does
6 quite a bit of work with Amereco.

7 MR. GOMEZ: It may be a combination of both. Any
8 questions or comments on Resolution 2019-27?

9 As Mr. Morrisroe said all the paperwork basically
10 was addressed to Mr. Bennett, the Mayor's financial
11 representative. But he might have been just addressing the
12 financing of it.

13 MS. GUZMAN: I see there's correspondence from IDEM
14 within the packet also.

15 MR. GOMEZ: It appears it's something we have to get
16 done.

17 MS. GUZMAN: Yes. That's what I was thinking.

18 MR. GOMEZ: I think we should move forward on this
19 thing.

20 MR. MORRISROE: Apparently we do have an opportunity to
21 present some eligible cost for reimbursement if I read
22 correctly the letter from IDEM to Mr. Bennett. And I can try
23 to follow through on that.

24 MR. GOMEZ: I would like to entertain a motion that we
25 move on this and we make a motion to approve Resolution
2019-27, a Resolution of the Board of Public Works approving
and accepting the lump sum proposal from Amereco,
Incorporated for environmental services at the Public Safety
Facility in the amount of 11,640.

Questions/Comments: None.

Motion to approve Resolution 2019-27 made by Winna Guzman.
Second by William Allen.

Roll Call: "All in Favor": All Abstain: None.

Opposed: None Motion Carries.

1 MR. MORRISROE: Thank you.

2 MR. GOMEZ: Next we have a Change Order from Walsh &
3 Kelly for the Aldis Avenue Roundabout.

4 MR. ALLEN: This is a no dollar change Change Order.
5 This is just extending the completion date of the project.
6 It was supposed to be done in November of '18. I'm sorry.
7 Of '17. And the new completion date was I believe June of
8 '18.

9 So again no increase or decrease in funds. This is
10 just an extension of time for the project to be granted.
11 Just housekeeping items.

12 MR. GOMEZ: Any other questions or comments on Change
13 Order 6?

14 Questions/Comments: None.

15 Motion to approve Change Order Number 6 made by William
16 Allen. Second by Winna Guzman.

17 Roll Call: "All in Favor": All Abstain: None.

18 Opposed: None Motion Carries.

19 MR. GOMEZ: Next we have 2019 rates for Robinson
20 Engineering, their standard billing rates for 2019.

21 MR. ALLEN: These are just the rates for Robinson
22 Engineering to conduct survey work within the limits of East
23 Chicago effective until the end of this year.

24 MR. GOMEZ: Any questions or comments?

25 Questions/Comments: None.

26 Motion to approve Robinson Engineering 2019 Rates made by
27 William Allen. Second by Winna Guzman.

28 Roll Call: "All in Favor": All Abstain: None.

29 Opposed: None Motion Carries.

30 MR. GOMEZ: Next we have Right of Way Applications. We
31 have Board of Public Works Permit Applications 19-03360
32 through 19-03389.

33 Any questions or comments on these Permit
34 Applications?

1 Questions/Comments: None.

2 Motion to approve Permit Applications 19-03360 through
3 19-03389 made by William Allen. Second by Winna Guzman.

4 Roll Call: "All in Favor": All Abstain: None.

5 Opposed: None Motion Carries.

6 Other Business: None.

7 * Next Regular Meeting Date: Wednesday, October
8 23, 2019 @ 4:30 p.m.

9 Motion to adjourn made by William Allen. Second by Winna
10 Guzman.

11 Roll Call: "All in Favor": All Abstain: None.

12 Opposed: None Motion Carries.

13 * Meeting ended at 4:51 p.m.

14

15

16

17

18

19

20

21

22

23

24

25

Approval of the Meeting Minutes of
Wednesday, October 9, 2019

Approved and Signed _____

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

Val Gomez, President

William Allen, Vice President

Winna Guzman, Member

Olga Cosme, Board Secretary

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 20th day of October, 2019.

Lisa Pena
Notary Public Porter County
Certified Shorthand Reporter
License Number 084-003483