

CITY OF EAST CHICAGO
BOARD OF PUBLIC WORKS

BOARD MEMBERS

Val Gomez, President
William Allen, Vice President
Winna Guzman, Member

Regular Meeting Minutes
Thursday, November 12, 2020 @ 4:30 p.m.

Reported for Fissinger & Associates
By: Lisa Pena

Call to Order: 4:30 p.m.

Roll Call: Present: Val Gomez, William Allen, Winna Guzman.

Minutes: Regular Meeting October 28, 2020

Questions/Comments: None.

Motion to approve October 28, 2020 Regular Meeting Minutes
made by Val Gomez. Second by Winna Guzman.

Roll Call: "All in Favor": Val Gomez, Winna Guzman

Abstain: William Allen Opposed: None

Motion Carries.

Correspondence: None.

New Business:

MR. GOMEZ: First item on our agenda is Surplus Items
from the Fire Department. I have a letter from the Chief.
Please see attached letter. List of items, I'm asking these
items be declared surplus at the next Board of Works meeting.

I'd like to declare the attached list of items from
our inventory room and throughout our facilities as surplus.
These items are broken and obsolete. We're trying to clean
out our inventory room and all of our facilities.

It includes a short list of equipment. Looks like
mostly electronics, radio parts.

Are there any questions or comments on his surplus
request?

1 Questions/Comments: None.

2 Motion to approve Fire Department Surplus Request made by
3 William Allen. Second by Winna Guzman.

4 Roll Call: "All in Favor": All Abstain: None.

5 Opposed: None Motion Carries.

6 MR. GOMEZ: Next we have Outstanding Invoices. We have
7 one from Hastings from Fire. We have four invoices dated
8 6/02/2020. They're all from the same date for a total of
9 \$1,375.

10 The reason invoices were mailed by vendor, but
11 never reached their received. Vendor resubmitted invoices in
12 October.

13 Fire Chief Serna was unable to come. He did speak
14 with me. He said the invoices were actually sent to City
15 Hall. By the time they received them that's where they were.
16 They got lost between here and there.

17 But he did say all services were rendered to his
18 satisfaction.

19 Are there any questions or comments?

20 Questions/Comments: None.

21 Motion to approve Hastings Outstanding Invoices made by
22 William Allen. Second by Winna Guzman.

23 Roll Call: "All in Favor": All Abstain: None.

24 Opposed: None Motion Carries.

25 MR. GOMEZ: Next we have Western Utility Change Order
Number 2 Phase 2, Chicago Avenue and Columbus Drive. This is
Conduit and Fiber Project.

I have from Kevin Klocek, our IT Director, he did
send a letter for this item. This change order is for
Phase 2 Chicago Avenue Columbus Drive Conduit Fiber Project.

There is a repair needed to the conduit that
crosses the Columbus Drive Bridge between Euclid Avenue and
Alexander on the south side of the bridge.

The conduit break has prevented us from completing
the fiber installation portion of the project. INDOT has

1 given permission to repair the conduit since it is an INDOT
2 pipe that the City has an agreement to access.

3 Change amount for this order is \$3,183.30. And the
4 overall change for the project remains at an 11 percent
5 credit amount. And the total amount is \$782,176.81.

6 Are there any questions or comments on this change
7 order?

8 Questions/Comments: None.

9 Motion to approve Western Utility Change Order Number 2 made
10 by William Allen. Second by Winna Guzman.

11 Roll Call: "All in Favor": All Abstain: None.
12 Opposed: None Motion Carries.

13 MR. GOMEZ: Next we have Kronos Timeclock Annual Support
14 Renewal from IT. Letter from Kevin Klocek again, Kronos
15 Timeclock Annual Support Renewal.

16 This is an agreement for the renewal of the annual
17 Kronos Timeclock support for the 36 clocks we have throughout
18 the City for collecting time punches in the Kronos System.

19 So it's annual. It's in the amount of \$6,097.53.

20 Any questions or comments on this proposal?

21 Questions/Comments: None.

22 Motion to approve Kronos Timeclock Annual Support Renewal
23 made by William Allen. Second by Winna Guzman.

24 Roll Call: "All in Favor": All Abstain: None.
25 Opposed: None Motion Carries.

MR. GOMEZ: Next we have also from Kronos Timeclock
Kronos Timekeeping Annual Support and Hosting Services.

We have from Kevin Klocek another letter, Kronos
Timekeeping Annual Support and Hosting Services. This
agreement is for renewal of the 2020 through 2021 annual
Kronos Hosting and Support Services for Kronos Timekeeping
Solution Managed by Rob Johnson as part of the processing
payroll for the City.

Any questions or comments on this one?

1 Questions/Comments: None.

2 Motion to approve Kronos Timekeeping Annual Support and
3 Hosting Services Renewal made by William Allen. Second by
4 Winna Guzman.

4 Roll Call: "All in Favor": All Abstain: None.
5 Opposed: None Motion Carries.

5 MR. GOMEZ: Next we have D&R Site Services from
6 Building. We have a letter from our Building Commissioner.
7 James, you're here?

8 MR. PORTALATIN: Yes.

9 MR. GOMEZ: Please include the Building Department at
10 this Board of Works Meeting to request that Mr. Larios of
11 3816 Main, the cost of repair to his building that was
12 damaged during the demolition at the cost of \$7,193.25.

11 This will be taken from the amount that was bid
12 out to D&R Site Services which was originally \$38,203. And
13 as a result D&R Site Services will be paid \$31,009.75.

13 So during demolition they damaged a property.

14 And we also have a letter from our Law Department,
15 our City Attorney, Carla. So she was informed. Law
16 Department was informed what happened.

16 MR. PORTALATIN: Yes. Both the owner and the contractor
17 received letters.

17 MR. GOMEZ: I think we spoke to this before. So you
18 will speak with my office on what paperwork we need because
19 the check I understand is supposed to go directly to --

20 MR. PORTALATIN: Yes. The Larioses.

21 MR. GOMEZ: Are there any questions or comments on this
22 proposal?

22 Questions/Comments: None.

23 Motion to approve 3816 Main Street Damage Repair made by
24 William Allen. Second by Winna Guzman.

24 Roll Call: "All in Favor": All Abstain: None.
25 Opposed: None Motion Carries.

1 MR. PORTALATIN: Thank you. Did you also make a motion
2 to pay D&R?

3 MR. GOMEZ: You already had his PO, right? Everything
4 was approved when he bid for the property?

5 MR. PORTALATIN: Yes.

6 MR. GOMEZ: I don't think we have to do anything else
7 because you're just going to subtract that.

8 MR. PORTALATIN: Correct. Okay. Just wanted to make
9 sure. Thank you.

10 MR. GOMEZ: Next we have the 2021 Rate Tables for Public
11 Works. And they have the Rate Tables that will be in effect
12 for the new year from January to December.

13 The Rate Tables that Public Works submitted are for
14 Overhead Door, Maaco Collision, Rieth-Riley, Rush Truck
15 Center, Altofer CAT, Best Equipment Company, Incorporated,
16 Calumet Waste Sod Installations, TransChicago Truck,
17 Industrial Door Company, Standard Equipment, Cam's Tree
18 Service, Mechanical Concepts, Precision Control Systems.

19 Any questions or comments on the 2021 Rate Tables
20 from these companies from Public Works?

21 Questions/Comments: None.

22 Motion to approve Overhead Door, Maaco Collision,
23 Rieth-Riley, Rush Truck Center, Altofer CAT, Best Equipment
24 Company, Incorporated, Calumet Waste Sod Installations,
25 TransChicago Truck, Industrial Door Company, Standard
Equipment, Cam's Tree Service, Mechanical Concepts, Precision
Control Systems 2021 Rate Tables made by William Allen.
Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. GOMEZ: Next we come to Fence Masters from Public
Works. This is a 6 foot chain link quote, removing 19 feet
of 6 foot chain link fence and installing a double gate with
barbwire on top at the NIPSCO Power Station.

Fence includes fire and labor warranty and rust
warranty. This quote includes all material, labor and taxes.
Amount \$4,634.

1 According to Mr. Selvie this is an emergency PO to
2 provide access to the NIPSCO Substation fencing area needed
3 immediately due to the street widening of Guthrie Street
4 Project.

5 Are there any questions or comments on this
6 emergency fence relocation?

7 Questions/Comments: None.

8 Motion to approve Fence Masters Emergency Fence Relocation
9 Proposal made by William Allen. Second by Winna Guzman.

10 Roll Call: "All in Favor": All Abstain: None.
11 Opposed: None Motion Carries.

12 MR. GOMEZ: Next we have Gallo Equipment from Public
13 Works. Listed below are labor rates per hour for the East
14 Chicago Marina.

15 This is a rate schedule. Straight time rate \$125
16 per hour Monday through Friday 8:00 to 4:30. Overtime
17 \$187.50 per hour Monday through Friday. That's for after
18 4:30 and before 8:00 a.m. and Saturdays. Double time rate of
19 \$250 per hour on holidays and Sundays.

20 So this is for the Marina, Gallo Equipment Company.
21 I don't think we have anything else on this.

22 Are there any questions or comments?

23 Questions/Comments: None.

24 Motion to approve Gallo Equipment Company Labor Rate Schedule
25 made by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. GOMEZ: Next we have C&H Baseball, Incorporated
Change Order Number 1 from Public Works. This is for Block
Stadium.

Description, additional netting and padding
materials. Reason for Change Order change in the scope of
work. See attached. Additional netting and padding
material. So that would be for \$22,068.34.

Are there any questions or comments on this Change
Order?

1 Questions/Comments: None.

2 Motion to approve C&H Baseball, Inc. Change Order Number 1
3 made by William Allen. Second by Winna Guzman.

4 Roll Call: "All in Favor": All Abstain: None.
5 Opposed: None Motion Carries.

6 MR. GOMEZ: Next we have Resolution 2020-39 MOU
7 Teamsters Local Union.

8 A Resolution of the East Chicago Board of Public
9 Works regarding the MOU with Teamsters Local Union 142
10 regarding overtime and emergencies.

11 Whereas from time to time due to weather events
12 including major snow and ice storms, flooding, impassable
13 roads and/or alleys due to weather or debris and other
14 unforeseen emergencies the Department of Public Works has
15 need of additional or emergency labor beyond the normal
16 workforce and/or beyond normal working hours in order to keep
17 roads and alleys passable for residents and others.

18 Whereas recent weather related events the
19 Department of Public Works has been unable to call out staff
20 in sufficient numbers to timely address the emergency and
21 unsafe conditions such slippery roads or having them blocked
22 and unsanitary conditions persisted for extended periods of
23 time.

24 Whereas the Director of Public Works and the
25 Teamsters Local Union 142 have recognized this challenge of
labor shortages in emergencies and a need to timely address
unsafe conditions the proposed solution which is reflected in
the document entitled Memorandum of Understanding between the
Teamsters Local Union 142 and the City of East Chicago,
Indiana which is attached hereafter.

Whereas the MOU provides in part as follows: The
Union and the City of East Chicago, Indiana hereby agree that
when it is determined by Management that if an emergency
needs to be declared in order to save life or property such
emergency will be identified as follows: Major ice/snow
storm, flooding, impassable roads, alleys due to storms and
debris.

It will be at the direction of the Director whether
or not an all call out is in order.

1 If in effect an all call out is in order the
2 following procedure will take place which only pertains to
3 the job continuing only to perform emergency work.

4 It is mutually agreed that seniority will be
5 recognized as Management and Management directs that with
6 emergency call or all call is given all employees will be
7 required to work. In cases where partial call is required
8 reverse seniority will be implemented in a case where most
9 senior employees choose not to work.

10 Whereas the MOU will allow the Director to extend
11 shifts for staff who are on duty and if necessary call in
12 staff to work additional hours or shifts with eligible staff
13 who have worked the direct requisite number of hours during
14 the pay period earning overtime.

15 Whereas the Board of Public Works believes that the
16 MOU will help to alleviate the labor shortages and provide
17 more timely effective services to residents when the City
18 faces adverse weather events and other emergencies.

19 Now therefore be it resolved by the East Chicago
20 Board of Public Works that it hereby approves the MOU with
21 Teamsters Local Union 142 which is on line above and attached
22 hereto and authorizes the President of the Board of Works to
23 execute the agreement on behalf of the Board of Public Works.

24 Certified and adopted by the Board of Public Works
25 of the City of East Chicago, Lake County, Indiana this 12th
day of November 2020.

 Any questions or comments on Resolution 2020-39?
Questions/Comments: None.

Motion to approve Resolution 2020-39 made by William Allen.
Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. GOMEZ: Now we come to Resolution 2020-40, 5300
Block of Indianapolis Boulevard Staging.

Resolution of the East Chicago Board of Public
Works regarding the Letter of Agreement with Western Utility,
LLC for use of 5300 Indianapolis Boulevard for their staging
area.

1 Whereas Western Utility, LLC has proposed to use a
2 portion of that property for staging from April 1, 2020
3 through September 30, 2020. In exchange pay the City the sum
4 of \$500 per month for use of the property.

5 Whereas the sum and substance of Western Utility's
6 proposal to use the property for staging restore the property
7 and pay the City for its use reflected in the attached Letter
8 of Agreement which is attached hereto.

9 Whereas the Board of Public Works believes that
10 Western Utility, LLC described use of the property in
11 exchange for payment of \$500 per month is an overall benefit
12 to the City.

13 Now therefore be it resolved that the City of East
14 Chicago Board of Public Works that it hereby approves
15 attached Letter of Agreement reflecting Western Utility, LLC
16 intended use and restore of property in exchange for payment
17 to the City of 500 per month.

18 The City authorizes the President of the Board of
19 Public Works or the City Computer Systems Administrator to
20 execute the Letter of Agreement on behalf of the Board of
21 Public Works.

22 Adopted on this 12th day of November 2020.

23 Any questions or comments on Resolution 2020-40?

24 Questions/Comments: None.

25 Motion to approve Resolution 2020-40 made by William Allen.
Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.

Opposed: None Motion Carries.

MR. GOMEZ: Next we come to Resolution 2020-41. A
Resolution of the East Chicago Board of Public Works
regarding the Letter of Agreement with Cordogan Clark,
Incorporated for the use of 3710 Pulaski as a staging area.

Whereas Cordogan Clark, Incorporated is
constructing the UPHolding Building located on the adjacent
property located at 2301 Broadway and has proposed to use a
portion of the property for staging from July 1, 2020 through
April 1, 2020 in exchange to pay the City the sum of \$500 per
month for the use of property.

1 And whereas Cordogan Clark timely entered into a
2 similar agreement for use of the 3710 Pulaski property with
3 the East Chicago Department of Redevelopment until it was
4 discovered the Board of Public Works was in fact the owner of
5 the property. So that there is now need to execute a similar
6 agreement for the use of the parcel at 3710 Pulaski as
7 described herein retro to July 1, 2020.

8 And whereas the sum and substance of Cordogan
9 Clark's proposal to use the property for staging and restore
10 the property and pay the City for its use is reflected in the
11 attached Letter of Agreement.

12 So now let it be resolved by the East Chicago Board
13 of Public Works that it hereby approves the attached Letter
14 of Agreement reflecting Cordogan Clark, Incorporated intended
15 use and restoration of the property in exchange for payment
16 to the City of \$500 per month to the City and authorizes the
17 President of the Board of Public Works to execute the Letter
18 of Agreement on behalf of the Board of Public Works.

19 Certified this 12th day of November 2020.

20 Any questions or comments on Resolution 2020-41?

21 Questions/Comments:

22 MR. PORTALATIN: When you say from July to April 2020,
23 it should be April 2021.

24 MR. GOMEZ: Did I say 2020?

25 MR. PORTALATIN: Yes.

 MR. GOMEZ: So it is from July 1, 2020 to April 1, 2021.

 Any other questions or comments?

Questions/Comments:

Motion to approve Resolution 2020-41 made by William Allen.
Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

 MR. GOMEZ: Next we come to Landmark Change Order
Number 1. This is for the Sign Project.

1 The Change Order, reason for the Change Order
2 electrical in current agreement is for \$15,639.59. They
3 found out that the cost would be more in the range of 35,000.
4 So the net increase of this change order would be \$19,360.41.
5 This is for that Sign Project around various locations
6 throughout the City.

7 MR. ALLEN: They got to install electrical feeds for all
8 eight signs.

9 MR. GOMEZ: Any questions or comments on this Change
10 Order?

11 Questions/Comments:

12 Motion to approve Landmark Change Order Number 1 made by
13 William Allen. Second by Winna Guzman.

14 Roll Call: "All in Favor": All Abstain: None.
15 Opposed: None Motion Carries.

16 MR. GOMEZ: Next we have Techno Metal Post, Block Little
17 League Concessions Building. This is from Engineering.

18 MR. ALLEN: This is structural work that's needed in
19 order to stabilize the Little League Concessions Building.
20 So for the amount of \$36,000 they will put in a number of
21 helical piles around the perimeter of the building.

22 In that \$36,000 total it's going to cost \$2,100 to
23 provide some corrosion protection.

24 MR. GOMEZ: Any further questions or comments on this
25 proposal?

 Questions/Comments:

 Motion to approve Techno Metal Post Proposal for the Block
 Little League Concessions Building made by William Allen.
 Second by Winna Guzman.

 Roll Call: "All in Favor": All Abstain: None.
 Opposed: None Motion Carries.

 MR. GOMEZ: Next we have Site Services Change Order
 Number 1.

 MR. ALLEN: So Parish Avenue between Michigan Avenue and
 Broadway was in need of milling. As they were milling they

1 came across some underground tarp which as a result led to us
2 having to mill a little bit deeper in order to get that taken
out. And asphalt was put back in its place. This led to an
increase of \$3,301.85.

3 MR. GOMEZ: Any questions or comments on this project?

4 Questions/Comments:

5 Motion to approve Site Services Change Order Number 1 made by
6 William Allen. Second by Winna Guzman.

7 Roll Call: "All in Favor": All Abstain: None.
8 Opposed: None Motion Carries.

9 MR. GOMEZ: Next we have from Nies Engineering 2019 East
Chicago Resurfacing Project Additional Phase. This is from
Engineering.

10 MR. ALLEN: There's additional work that needed to go
11 into preparing the bidding documents for our Ivy Hemlock
Project.

12 We've since contracted with Rieth-Riley. And we
13 are planning on beginning this year carrying over into the
next one in the amount of \$20,752.

14 MR. GOMEZ: Any questions or comments?

15 Questions/Comments:

16 Motion to approve Nies Engineering 2019 Resurfacing Project
17 Proposal made by William Allen. Second by Winna Guzman.

18 Roll Call: "All in Favor": All Abstain: None.
19 Opposed: None Motion Carries.

20 MR. GOMEZ: Next we have First Group Engineering, Sewer
Cleaning Alder and Roxana Design Services. This is from
Engineering.

21 MR. ALLEN: This is for the design services for First
22 Group to help the City when it comes to executing the two
following projects, Alder sewer cleaning and television from
23 Broadway to Gary Road and then the cleaning and television
lining of the Roxana neighborhood sewer system.

24 MR. GOMEZ: And the amount for both of these?

25

1 MR. ALLEN: \$90,769.91.

2 MR. GOMEZ: Any questions or comments on First Group
3 Engineering Proposal?

4 Questions/Comments:

5 Motion to approve First Group Engineering Proposal made by
6 William Allen. Second by Winna Guzman.

7 Roll Call: "All in Favor": All Abstain: None.
8 Opposed: None Motion Carries.

9 MR. GOMEZ: Next we have R&R Visual, Alder Street
10 Interceptor Cleaning and Verification from Broadway Street to
11 Gary Road from Engineering.

12 MR. ALLEN: This is a contract between the City and R&R
13 Visual in the amount of \$1,852,535 to clean and televise our
14 sewer on Alder.

15 MR. GOMEZ: On this one do you want us to approve the
16 contract? I notice there's a Notice to Award and Notice to
17 Proceed.

18 MR. ALLEN: We'll be approving the contract.

19 MR. GOMEZ: Just the contract today?

20 MR. ALLEN: Yeah.

21 MR. GOMEZ: At a future date the Notice to Proceed?

22 MR. ALLEN: I'm sorry. Contract and Notice to Proceed,
23 yeah.

24 MR. GOMEZ: And Notice to Award?

25 MR. ALLEN: Uh-huh.

MR. GOMEZ: All three?

MR. ALLEN: I'm sorry.

MR. GOMEZ: Any further questions or comments?

Questions/Comments:

1 Motion to approve R&R Visual Contract, Notice to Award and
2 Notice to Proceed made by William Allen. Second by Winna
Guzman.

3 Roll Call: "All in Favor": All Abstain: None.
4 Opposed: None Motion Carries.

5 MR. GOMEZ: Next we have R&D Striping of Columbus Drive.

6 MR. ALLEN: We're actually going to table this item.

7 MR. GOMEZ: Okay. That brings us to Right of Way
8 Applications. We have Right of Way Applications Number
9 20-03676 through 20-03687.

10 Are there any questions or comments on these Permit
11 Applications.

12 Questions/Comments:

13 Motion to approve Permit Applications 20-03676 through
14 20-03687 made by William Allen. Second by Winna Guzman.

15 Roll Call: "All in Favor": All Abstain: None.
16 Opposed: None Motion Carries.

17 Other Business: None.

18 * Next Regular Meeting Date: Wednesday, November
19 25, 2020 @ 4:30 p.m.

20 Motion to adjourn made by William Allen. Second by Winna
21 Guzman.

22 Roll Call: "All in Favor": All Abstain: None.
23 Opposed: None Motion Carries.

24 * Meeting ended at 5:06 p.m.

1 Approval of the Meeting Minutes of
2 Thursday, November 12, 2020

3 Approved and Signed _____

4
5 _____
6 Val Gomez, President

7
8 _____
9 William Allen, Vice President

10
11 _____
12 Winna Guzman, Member

13
14 _____
15 Olga Cosme, Board Secretary

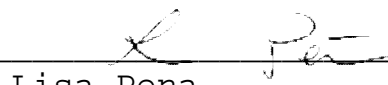
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C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 22nd day of November, 2020.



Lisa Pena
Notary Public Porter County
Certified Shorthand Reporter
License Number 084-003483

