

CITY OF EAST CHICAGO BOARD OF PUBLIC WORKS
BOARD OF DIRECTORS

BOARD MEMBERS

Val Gomez, President
William Allen, Vice-President
Winna Guzman, Member

Regular Meeting Minutes
Wednesday, November 13, 2019, at 4:30 p.m.

Reporter by Fissinger & Associates, Ltd.

By: Peggy S. LaLonde

Staff Present: Deputy Chief Mark Escobedo
James Portalantin
Doug Cunningham
Richard Morrisroe
Lieutenant Crossey
Kevin Klocek
Steven Segura
Keith Selvie
Joseph Allegretti

Call to Order: 4:30 p.m.

Roll Call: Present: Val Gomez, Winna Guzman
William Allen

Motion to approve minutes of the regular meeting,
October 23, 2019 made by William Allen. Second by Winna
Guzman.

Comments/Questions: None

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

CORRESPONDENCE: None

MR. GOMEZ: New Business. Bid opening
for the New Build Conduit System & Networks.

MR. ALLEN: First bid is Midwestern
Electric, Inc., 1620 East Chicago Avenue. So we have
Indianapolis Boulevard --

MR. KLOCEK: Kevin Klocek, Systems
Administrator. Those bids are broken down, however they

1 should have -- on the last page -- a grand total for the
2 entire project. That's the only cost that we are going
3 to evaluate at this time.

4 MR. ALLEN: Total \$1,758,100.90. Next we
5 have Western Utility, LLC, located at 2565 Palmer
6 Avenue, University Park, Illinois, \$1,425,420.06.
7 That's it.

8 MR. GOMEZ: So, you are going to review
9 them and make sure everything is proper, then come back
10 with your recommendation?

11 MR. KLOCEK: Yes. So we'll review and
12 come back at the next meeting to make the
13 recommendation. Thank you.

14 MR. GOMEZ: Next item, bid opening for
15 North and South Building, at 3724 Main Street.

16 MR. ALLEN: We have G Carpet
17 Construction, 2910 Clough Avenue, Highland Indiana.
18 Total cost \$95,850.00. Next, we have EJ Construction,
19 LLC, located 3560 Buchanan Street, Gary, Indiana, for
20 the north building, total cost \$87,150.00 and for the
21 south building total cost is \$95,850.00.

22 MR. GOMEZ: What company was this one?

23 MR. ALLEN: I'm sorry, G Carpet
24 Construction. Now I'll open up EJ Construction, the
25 north building total cost is \$92,553.00. So it's only
the north building. There is a total that's been
crossed off, but it's been replaced with the same figure
that's in the north building document. Again, this one
is EJ Construction LLC.

26 Last we have New Creation, Inc.,
27 4839 Ivy Street, East Chicago, Indiana. This is also
28 for the north building, total cost \$56,152.75. Those
29 are all the bids.

30 MR. GOMEZ: Which department is going to
31 review this?

32 MR. ALLEN: This will be Engineering,
33 with Doug and Tracy.

34 MR. GOMEZ: Next meeting they will come
35 back with a recommendation?

1 MR. ALLEN: Yes, they will come back with
a recommendation at that meeting.

2 MR. GOMEZ: That concludes our bid
3 openings.

4 Next item is Lamar, Multi Media.

5 MR. SEGURA: Steve Segura. It's
basically renewal of the same contract that we have had
6 for the past two years.

7 MR. GOMEZ: Same terms and everything?

8 MR. SEGURA: Same terms. Amount is
\$20,880.

9 MR. GOMEZ: And the funding has been
10 approved?

11 MR. SEGURA: I believe so. Same
recurring thing that we have done for the last three
12 years.

13 MR. GOMEZ: Any questions or comments?
(None) No further questions or comments, I'll entertain
14 a motion for approval of proposal from Lamar in the
amount of \$20,880, for multi media.

15 Motion to approve renewal of contract with Lamar, Multi
Media, made by William Allen. Second by Winna Guzman.

16 Roll Call: "All in Favor": All Abstain: None
17 Opposed: None Motion carries.

18 MR. GOMEZ: Next item is Northwest
Psychological Services, this for the Fire Department.

19 DEPUTY CHIEF ESCEBEDO: Deputy Fire Chief
20 Mark Escebedo. This is the annual contract. We have
utilized them the last 2 or 3 years and would like to
21 use them again for 2020 year.

22 MR. GOMEZ: Terms are \$100 an hour, not
to exceed \$8,000. Is the funding out of your budget?

23 FIRE CHIEF ESCEBEDO: I believe so, yes.

24 MR. GOMEZ: Any questions or comments?
25 (None) No further questions or comments, I'll entertain

1 a motion to approve Northwest Psychological Services
2 proposal with the Fire Department, in a not to exceed
3 \$8,000.

3 Motion to approve Northwest Psychological Services
4 proposal with the Fire Department made by William Allen.
5 Second by Winna Guzman.

5 Roll Call: "All in Favor": All Abstain: None
6 Opposed: None Motion carries.

6 MR. GOMEZ: Next, Amendment number 1 for
7 Bus Transit. Anybody here from Bus Transit to speak on
8 this? (No Response)

8 Next item is also for Bus Transit,
9 Public Mass Transportation Fund Operating Agreement and
10 also Section 5307 Fund Conveyance Agreement for Bus
11 Transit. No one is here from Bus Transit.

10 MS. GUZMAN: I'm not sure how time
11 sensitive it is.

12 MR. GOMEZ: We are going to table these
13 three items. For the record, Public Mass Transportation
14 Fund Operating Agreement, Section 5307 Fund Conveyance
15 Agreement, and the Operating Assistance Funds and ADA
16 Paratransit Funds. Since we have no one from Bus
17 Transit to speak on these, we'll table these for next
18 meeting.

16 Next item, Vavrek, Block Stadium,
17 additional services.

17 MR. SELVIE: Keith Selvie, Director of
18 Public Works. What you have before you is additional
19 scope of work for the architect on record for Block
20 Stadium. We have expanded his scope of work.

19 MR. GOMEZ: Total amount is?

20 MR. SELVIE: \$98,652.74.

21 MR. GOMEZ: Change orders, these are
22 pending -- right -- some of these change orders?

23 MR. SELVIE: That is just what he's
24 actually done. If you go to the very last page of the
25 document, he gives a spreadsheet of the additional scope
of work.

1 MR. GOMEZ: I was concerned with that
2 first page. Any questions or comments on the proposal?
3 (None) There being no further questions or comments,
4 I'd entertain a motion to approve Block Stadium
5 additional services recommendation of Vavrek, in the
6 amount of \$98,657.74.

7
8 Motion to approve Vavrek, Block Stadium, additional
9 services made by William Allen. Second by Winna Guzman.

10 Roll Call: "All in Favor": All Abstain: None
11 Opposed: None Motion carries.

12
13 MR. GOMEZ: Next, we have Hasse
14 Construction, emergency repair at Riley Park.

15
16 MR. SELVIE: This is repair for a broken
17 water main at Riley Park that we had to get fixed
18 immediately.

19
20 MR. GOMEZ: Amount is \$3,641.14. Any
21 questions or comments? (None) I'll entertain a motion
22 to approve Hasse's invoice, in the amount of \$3,641.14,
23 for the Riley Park water main repair.

24
25 Motion to approve Hasse invoice for emergency repair
made by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

MR. GOMEZ: Next, we have Block Stadium
Improvement, Phase 4 Recommendation. We opened these
last meeting, right?

MR. CUNNINGHAM: Yes, sir. Doug
Cunningham, Construction Manager.

MR. GOMEZ: Your recommendation?

MR. SELVIE: We are going to cancel all
of Phase 4. The bids received actually are over budget.
Budget is approximately \$2 million. I believe our
lowest bid was 2.4 something.

MR. GOMEZ: So, for the record, because
it was over budget, it's surpassed our budget.

MR. SELVIE: Correct.

1 MR. GOMEZ: Are we going to rebid these?

2 MR. CUNNINGHAM: I may put out a smaller
3 packet. One of the goals that I have with the City as
4 Construction Manager is break those packages up so we
5 can have local participation from smaller, minority
6 contractors. This is a great opportunity to do that.
7 So we are going to get a better price, plus we are going
8 to have local participation based on economics within
9 the City, small businesses within the City -- hopefully.

10 MR. GOMEZ; So they would come in under
11 the budget.

12 MR. CUNNINGHAM: Yeah, they should.

13 MR. GOMEZ: Okay. Next we have Great
14 Lakes Landscape Management proposal for City planters
15 for Winter plants and Fall plants.

16 MS. AGUILAR: Amy Aguilar, Parks and
17 Recreation Manager. We have a new proposal from Great
18 Lakes Landscaping for the 2019, going into 2020 season.
19 They did add an additional season. Their last contract
20 from last year only had three seasons, in which -- as
21 you can see -- Winter 2019 was added on there, due to
22 some complications for this Winter installation. So
23 they extended it for four seasons for next year's
24 contract.

25 MR. GOMEZ: The amount is \$19,668.00.

MS. AGUILAR: That next one is from Red
Bud, which we are not recommending that one because it's
higher. Great Lakes is the one we are going with at
\$17,060.00.

MR. GOMEZ: So the total again?

MS. AGUILAR: \$17,060.

MR. GOMEZ: Any questions or comments on
this proposal? (None) No further questions or
comments, entertain a motion to approve the proposal
from Great Lakes Landscape Management, in the amount of
\$17,060.

Motion to approve Great Lakes Landscape Management
proposal made by William Allen. Second by Winna Guzman.

1 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

2
3 MR. GOMEZ: Next, move to outstanding
invoices. First is Cintas, we have 12 invoices dated
4 from 1-18-18 to 5-31-19, amount of \$358.05.

5 MR. SELVIE: What you have is outstanding
invoices that had some errors in them. They corrected
6 them and we ask that we be able to pay them.

7 MR. GOMEZ: Any questions or comments?
(None) No further questions, entertain a motion to
8 approve the Cintas past due invoices in the amount of
\$358.05.

9 Motion to approve past due invoices to Cintas, in the
amount of \$359.05 made by William Allen. Second by
10 Winna Guzman.

11 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

12
13 MR. GOMEZ: Next one is also from Cintas.
We have ten items. Again dated from 1-18-19 to 4-19-19,
14 for total of \$218.82.

15 MR. SELVIE: Again, Mr. President, these
are invoice errors. Along with my secretary and the
16 Controller's office, we were able to resolve the dispute
and we ask that we be allowed to pay them.

17 MR. GOMEZ: Any questions or comments?
(None) No further questions or comments, motion to
18 approve past due Cintas invoices, in the amount of
\$218.82.

19
20 Motion to approve past due invoices of Cintas, in the
amount of \$218.82 made by William Allen. Second by
21 Winna Guzman.

22 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

23 MR. GOMEZ: Next we have Underground
24 Detective, Engineering Department. One invoice dated
5-15.

25 MR. ALLEN: They do locating work for

1 projects in the Engineering Department. The invoice was
2 received late for work done in May, we got it in
3 October. The services were however rendered, so we
4 should process for payment.

5 MR. GOMEZ: Any questions or comments?

6 (None) No further questions or comments, we'll
7 entertain a motion to approve the late invoice for
8 Underground Detective, in the amount of \$600.00.

9 Motion to approve payment of late invoice to Underground
10 Detective made by William Allen. Second by Winna
11 Guzman.

12 Roll Call: "All in Favor": All Abstain: None
13 Opposed: None Motion carries.

14 MR. GOMEZ: Next, late invoice from
15 Hernandez Electrical Construction & Communication, five
16 invoices dated 4-19-2019 to 8-20-2019, in the amount of
17 \$6,044.82.

18 MR. ALLEN: Same situation, we received
19 an invoice late and the services have been rendered. We
20 are recommending approval.

21 MR. GOMEZ: Any questions or comments?
22 (None) No further questions or comments, entertain a
23 motion to approve Hernandez Electrical past due
24 invoices, in the amount of \$6,044.82.

25 Motion to approve payment for past due invoice to
Hernandez Electrical made by William Allen. Second by
Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

MR. GOMEZ: Next we have Touchtone
Entertainment proposal for Special Events. This is the
Senior Citizens annual Christmas Party, in the amount of
\$5,000, held at Ameristar, on December 12, 2019.

MS. GUZMAN: This is a Touchtone
Entertainment engagement proposal for the amount of
\$5,000. This is for our annual senior Christmas event,
and just asking for approval. Again it's at the
Ameristar Casino.

1 MR. GOMEZ: Any questions or comments?
2 (None) No further questions or comments, entertain a
3 motion to approve the proposal of Touchtone
4 Entertainment for Senior annual Christmas party, in the
5 amount of \$5,000.
6 Motion to approve proposal from Touchtone Entertainment
7 made by William Allen. Second by Winna Guzman.

8 Roll Call: "All in Favor": All Abstain: None
9 Opposed: None Motion carries.

10 MR. GOMEZ: Next we have items to be
11 destroyed or recycled from the Police Department. We
12 have ten pages of items.

13 LIEUTENANT CROSSEY: That's a list of
14 stuff that's just been sitting at the Police Department
15 for awhile. It's all obsolete and broken, and can no
16 longer be in use. We are going to be working with Kevin
17 Klocek to form the proper procedure of getting rid of
18 it. I don't know what services they use to recycle.

19 MR. GOMEZ: I think there is a company we
20 use. I spoke to Kevin, there is a company that recycles
21 computers and electrical items. He's in contact with
22 them. Any questions or comments? (None) No further
23 questions or comment, entertain a motion to approve the
24 Police Department's proposal for items to be recycled or
25 destroyed.

26 Motion to approve Police Department's proposal for
27 getting rid of obsolete items made by William Allen.
28 Second by Winna Guzman.

29 Roll Call: "All in Favor": All Abstain: None
30 Opposed: None Motion carries.

31 MR. GOMEZ: Next we have Police
32 Department, Northwest Psychological Services, similar
33 program as the Fire Department. It's \$100 an hour,
34 \$8,000 not to exceed.

35 LIEUTENANT CROSSEY: Yes, we just want to
36 review this. We haven't had any issues with our using
37 them in the past.

38 MR. GOMEZ: Any questions or comments?
39 (None) No further questions or comments, entertain a

1 motion to approve proposal to renew contract with
2 Northwest Psychological Services, for the Police
3 Department.

3 Motion to approve renewal of contract for Northwest
4 Psychological Services, for the Police Department, made
5 by William Allen. Second by Winna Guzman.

5 Roll Call: "All in Favor": All Abstain: None
6 Opposed: None Motion carries.

6
7 MR. GOMEZ: Next, next we have Truancy
8 Officer, Enrique Perez. I believe we already approved
9 two officers an the previous meeting. Carla Morgan
10 informed me that she would be unable to be present
11 tonight. I was familiar the program and working with
12 the Controller's office. This is going to be similar to
13 the other two truancy officers we approved in the
14 previous meetings and their amount is \$21.42 hour, not
15 to exceed \$27,000, and goes from October of 2019 to
16 June 5th, of 2020. Any questions or comments on Truancy
17 Officer, Enrique Perez? (None) No further questions or
18 comments, entertain a motion to approve the professional
19 service agreement for Truancy Officer Enrique Perez from
20 October 19th through June 5th, 2020.

14 Motion to approve professional service agreement for
15 Truancy Officer Enrique Perez made by William Allen.
16 Second by Winna Guzman.

16 Roll Call: "All in Favor": All Abstain: None
17 Opposed: None Motion carries.

17
18 MR. GOMEZ: Next one is also with the
19 Truancy Program. This is for the Executive Program
20 Director, Marcus D. Jefferson. His contract calls for
21 \$30 an hour, \$20,000 not to exceed amount. As discussed
22 previously, this is also with the Truancy Program that
23 combines School System and City, and the Foundation,
24 each putting in a certain part. The Board of Works also
25 passed the agreement concerning the Truancy Program a
couple meetings ago. Are there any questions or
comments on the contract for Executive Program Director,
Marcus D. Jefferson?

23 MS. GUZMAN: Have we filled in the dates
24 on the first paragraph?

25 MR. GOMEZ: I know it's within the

1 contract. You are right, they should be listed. We'll
2 get that done. Any other questions or comments? (None)
3 No further questions or comments, entertain a motion to
4 approve the professional service contract with Executive
5 Program Director, Marcus D. Jefferson, for the Truancy
6 Program, in the amount not to exceed \$20,000.

7 MS. GUZMAN: I would just note on page
8 10, it needs to be filled out, duration of term or
9 duration term, Section 12.

10 MR. GOMEZ: Any other questions or
11 comments? (None) Entertain a motion to approve
12 professional service agreement for Executive Program
13 Director, Marcus D. Jefferson, amount not to exceed
14 \$20,000.

15 Motion to approve Executive Program Director, Truancy
16 Program made by William Allen. Second by Winna Guzman.

17 Roll Call: "All in Favor": All Abstain: None
18 Opposed: None Motion carries.

19 MR. GOMEZ: Move on to Administrative
20 Assistant, Jasmine Cauley, \$16.40 an hour, not to exceed
21 \$20,000. The terms are the 12th-day of November, 2019,
22 to the 5th of June, 2020. Any questions or comments?

23 MS. GUZMAN: Just the first paragraph
24 needs to be filled in and her name needs to be spelled
25 out.

MR. GOMEZ: Any other questions or
comments? (None) No further questions or comments,
motion to approve the Truancy Program professional
service contract, for Administrative Assistant Jasmine
Cauley, in the amount not to exceed \$20,000.

Motion to approve Truancy Program professional service
contract, for Administrative Assistant, made by William
Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

MR. GOMEZ: Resolution 2019-30, 4934
Melville. Resolution for conveyance of property
commonly known as 4934 Melville to landowner.

1 MR. MORRISROE: William James Brooks
2 would own the land owned by the City at 4934 Melville
3 Avenue. This is the adjoining lot program, where we are
4 giving the lot for the administrative fee of \$250. The
5 research has been done. The title is to come shortly.
6 It was to have been here this afternoon, but it should
7 be here within a couple days, with the resolution.

8 MR. GOMEZ: 4934 Melville, quitclaim deed
9 and conveyance you said was \$200?

10 MR. MORRISROE: 250.

11 MR. GOMEZ: With the executed quitclaim
12 deed. Any questions or comments on Resolution 2019-30?
13 (None) No further questions or comments, entertain a
14 motion to approve Resolution 2019-30, Public Works,
15 authorizing conveyance of property known as 4934
16 Melville Avenue to Mr. William James Brooks.

17 Motion to approve Resolution 2019-30 made by William
18 Allen. Second by Winna Guzman.

19 Roll Call: "All in Favor": All Abstain: None
20 Opposed: None Motion carries.

21 MR. MORRISROE: Thank you.

22 MR. GOMEZ: Next we have right-of-way
23 applications. We have Board of Public Works permit
24 applications 19-03406 through 19-03411. Any questions
25 or comments on these work permit applications? (None)
No further questions or comments, entertain a motion to
approve Board of Public Works permit applications number
19-03406 through 19-03411.

Motion to approve right-of-way permit applications made
by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion carries.

MR. GOMEZ: That concludes New Business.
We have no other business. Our next regular meeting has
been changed because of the holidays. Instead of on
November 27th, it's going to be November 25th. And
right now this is a change, at 4:00 p.m., because the
Council also meets that day, in case we have a large
agenda. Any questions on that? (None)

1 That concludes our regular business.
2 I'll entertain a motion for adjournment.

3 Motion to adjourn meeting made by William Allen. Second
4 by Winna Guzman.

5 Roll Call: "All in Favor": All Abstain: None
6 Opposed: None Motion carries.

7 *** Meeting Adjourned ***

8 Approval of the Regular Meeting Minutes
9 Approved and Signed, Wednesday, November 13, 2019

10
11 _____
12 Valeriano F. Gomez, President

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14 _____
15 William Allen, Vice-President

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17 _____
18 Winna Guzman, Member

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20 _____
21 Olga Cosme, Secretary

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C E R T I F I C A T E

I, Peggy S. LaLonde, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of the said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Munster, Indiana, this 19th day of November, 2019.

Peggy S. LaLonde

Peggy S. LaLonde, CSR, RPR



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