

CITY OF EAST CHICAGO  
BOARD OF PUBLIC WORKS

BOARD MEMBERS

Val Gomez, President  
William Allen, Vice President  
Winna Guzman, Member

Regular Meeting Minutes  
Monday, November 25, 2019 @ 4:00 p.m.

Reported for Fissinger & Associates  
By: Lisa Pena

Call to Order: 4:00 p.m.

Roll Call: Present: Val Gomez, William Allen, Winna Guzman.

Minutes: Regular Meeting November 13, 2019

Questions/Comments: None.

Motion to approve November 13, 2019 Regular Meeting Minutes  
made by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.  
Opposed: None Motion Carries.

Correspondence: None.

New Business:

MR. GOMEZ: First item is Recommendation/Award for North  
and South Building at 3724 Main Street.

Do we have someone to speak?

MR. ALLEGRETTI: Mr. Gillis is here.

MR. GOMEZ: Mr. Gillis.

MR. GILLIS: Yes.

MR. GOMEZ: We have an e-mail from you. The  
recommendation for the North Building is Nu Creations. The  
bid was 59,152.75. That was the lowest of three bids that we  
read. That's for the North Building. Do you agree with that  
one?

1 MR. GILLIS: Yes.

2 MR. GOMEZ: For the South Building there was only one  
3 company bid which was Deep Carpet Construction. The bid was  
4 84,850. You recommend that one too?

4 MR. GILLIS: Yes.

5 Questions/Comments: None.

6 Motion to approve Recommendation/Award for North and South  
7 Building at 3724 Main Street made by William Allen. Second  
8 by Winna Guzman.

8 Roll Call: "All in Favor": All Abstain: None.  
9 Opposed: None Motion Carries.

10 MR. GOMEZ: Next we move to Indiana South Shore 2020  
11 Partnership Agreement. This is from Multimedia. I believe  
12 the total package is for 2,300.

11 MR. SEGURA: Yes. We're just continuing the same  
12 package we did last year. We added one more event this year  
13 to the promotion package.

14 MR. GOMEZ: You used this company last year?

15 MR. SEGURA: Yes. They're the Visitor's Bureau.  
16 Basically if we attend the meeting December 4, we'll get an  
17 15 percent discount on the package as well.

16 Questions/Comments: None.

17 Motion to approve Indiana South Shore 2020 Partnership  
18 Agreement Proposal made by William Allen. Second by Winna  
19 Guzman.

19 Roll Call: "All in Favor": All Abstain: None.  
20 Opposed: None Motion Carries.

21 MR. GOMEZ: Next we have Lithographic from Multimedia.

22 MR. SEGURA: Are we talking about the amended one?

23 MR. GOMEZ: The first one we have on the agenda is I  
24 believe the proposal for next year 12 issues at 56,160.

24 MR. SEGURA: Yes. We're going to go with the 12 issues  
25 instead of the 6 next year.

1 MR. GOMEZ: This is for next year?

2 MR. SEGURA: Right.

3 MR. GOMEZ: At this moment you don't have the financing  
4 set up?

5 THE WITNESS: No.

6 MR. GOMEZ: So we can pass it subject to funding then.

7 MR. SEGURA: To financing.

8 Questions/Comments: None.

9 Motion to approve Lithographic 2020 Proposal Subject of  
10 Funding made by William Allen. Second by Winna Guzman.

11 Roll Call: "All in Favor": All Abstain: None.  
12 Opposed: None Motion Carries.

13 MR. GOMEZ: Now you wish to amend the present contract?

14 MR. SEGURA: Correct.

15 MR. GOMEZ: Because the original contract was for four  
16 months and it should have been for six months.

17 MR. SEGURA: Should have been for six. I have enough in  
18 my budget to cover one of the months.

19 MR. GOMEZ: What is the additional amount you need then?

20 MR. SEGURA: I'll need half of this 8,900. I just have  
21 to reappropriate some funds from two of my accounts.

22 MR. GOMEZ: So for Lithograph you need how much?

23 MR. SEGURA: Half of the 8,900.

24 MR. GOMEZ: It's not 9,000?

25 MR. SEGURA: No. Because if they'll allow me to  
reappropriate some funds, I have like 3,000 in one and 2,000  
in another, then I'll be able to pay last month's issue, the  
last newsletter. So then I will only need one. But I had to  
put both of them in here as an amendment together.

MR. GOMEZ: Okay. For Lithograph?

1 MR. SEGURA: Correct.

2 MR. GOMEZ: So right now what is the amount that you  
3 need?

4 MR. SEGURA: 4,450.

5 Questions/Comments: None.

6 Motion to approve Lithograph Amendment made by William Allen.  
7 Second by Winna Guzman.

8 Roll Call: "All in Favor": All Abstain: None.  
9 Opposed: None Motion Carries.

10 MR. GOMEZ: Now we come to the next item, Idea Factory  
11 Contract Amendment. You have a shortage for this year of  
12 2,100.

13 MR. SEGURA: Yes. The shortage was due to -- they have  
14 a standard fee for every issue unless we decide to make more  
15 changes or add additional items. And one of our issues was  
16 like 500. So it kind of tipped us off little by little  
17 throughout the year because there was additional things added  
18 to each of the newsletters. So it just gave me a small  
19 shortage of \$2,100.

20 Questions/Comments: None.

21 Motion to approve Idea Factory Contract Amendment made by  
22 William Allen. Second by Winna Guzman.

23 Roll Call: "All in Favor": All Abstain: None.  
24 Opposed: None Motion Carries.

25 MR. GOMEZ: Next from Public Works we have a proposal  
from AMG Construction for the new brick wall at Fire Station  
Number 1, the southwest corner. AMG Construction was the  
only vendor that wanted to accept the job and gave a quote.

MR. SEGURA: Excuse me. There was one more item for  
Idea Factory which was the 12-month contract for next year.  
Are we going to put that on next week?

MR. GOMEZ: I take it we didn't get that contract.

MR. SEGURA: That's fine. We can do it in January.

MR. GOMEZ: But because you were going to use next

1 year's budget we didn't have to put it. If you wanted the  
2 funds from this year, then we would have. It would have been  
a priority.

3 MR. SEGURA: Okay. I got it.

4 MR. GOMEZ: So this brick wall at the fire station in  
5 the amount of 24,700, is this the only company that gave a  
quote?

6 MR. SELVIE: Yes. Good afternoon. Keith Selvie,  
7 Director of Public Works. Mr. President, yes. We did  
8 solicit to get some additional bids. This was the only  
9 company that actually did respond. And we would like to get  
this work done this year. I ask that you approve the cost of  
\$24,700 for redoing of the southwest brick wall at Central  
Fire.

10 MR. GOMEZ: Your intent is to complete it this year?

11 MR. SELVIE: Correct.

12 Questions/Comments: None.

13 Motion to approve AMG Construction Proposal for Fire Station  
14 Number 1 made by William Allen. Second by Winna Guzman.

15 Roll Call: "All in Favor": All Abstain: None.  
Opposed: None Motion Carries.

16 MR. GOMEZ: We'll move to Outstanding Invoices. First  
17 one is from Franklin Pest Control. We have one invoice  
6/6/2019 in the amount of \$68.

18 MR. SELVIE: Yes. Mr. President, this actual invoice  
19 was never sent to us. We did reach out to the company. They  
did forward it over to us. We did actually receive the  
20 services. We ask that we be allowed to pay.

21 Questions/Comments: None.

22 Motion to approve Franklin Pest Control Outstanding Invoice  
made by William Allen. Second by Winna Guzman.

23 Roll Call: "All in Favor": All Abstain: None.  
24 Opposed: None Motion Carries.

25 MR. GOMEZ: Next we have Robinson Engineering. We have  
five invoices dated from 1/29/2019 through 8/25/2019 in the

1 amount of 43,292.50.

2 MR. ALLEN: This is from the Engineering Department. The  
3 invoices were received on time. However they were not paid.  
4 All services have been rendered. These are for design and  
5 engineering services for a few projects that Engineering is  
6 conducting.

7 Questions/Comments: None.

8 Motion to approve Robinson Engineering Outstanding Invoice  
9 made by William Allen. Second by Winna Guzman.

10 Roll Call: "All in Favor": All Abstain: None.  
11 Opposed: None Motion Carries.

12 MR. GOMEZ: Next on our agenda we have a late invoice  
13 from STM Enterprises. We have one invoice dated 6/17/2019 in  
14 the amount of \$204. This is from the Building Department.

15 MR. PORTALATIN: Yes. This is just a late invoice that  
16 got lost in the shuffle. But all services been rendered as  
17 well.

18 Questions/Comments: None.

19 Motion to approve STM Enterprises Outstanding Invoice made by  
20 William Allen. Second by Winna Guzman.

21 Roll Call: "All in Favor": All Abstain: None.  
22 Opposed: None Motion Carries.

23 MR. GOMEZ: Next we have an outstanding invoice for  
24 Hitchcock Design, Incorporated. One invoice dated 6/30/2019  
25 in the amount of \$884.09.

Mr. Cunningham, the late invoice from Hitchcock  
Design.

MR. CUNNINGHAM: Yes. We're in the process of closing  
out the roundabout. Milton is no longer here and I've taken  
that project over. It's one of the last couple of invoices  
that I need to kind of close out. These are the designers.  
We owe them about \$884, something like that.

MR. GOMEZ: And 9 cents, yes. And the work was done?

MR. CUNNINGHAM: The work was done.

1 Questions/Comments: None.

2 Motion to approve Hitchcock Design Outstanding Invoice made  
3 by William Allen. Second by Winna Guzman.

4 Roll Call: "All in Favor": All Abstain: None.  
5 Opposed: None Motion Carries.

6 MR. GOMEZ: Next we come to Zandstra's Farm.

7 MS. AGUILERA: Amy Aguilera, Parks and Recreation. This  
8 is for Zandstra's Farm's quote for the hanging baskets for  
9 the 2020 season which we distribute around the City.

10 MR. GOMEZ: And amount is \$18,180.

11 MS. Aguilera: Yes. Same price as last year.

12 MR. GOMEZ: Same company as last year?

13 MS. AGUILERA: Yes.

14 MR. GOMEZ: And you're very satisfied with their  
15 product?

16 MS. Aguilera: Yes, sir.

17 Questions/Comments: None.

18 Motion to approve Zandstra's Farm Hanging Basket Proposal  
19 made by William Allen. Second by Winna Guzman.

20 Roll Call: "All in Favor": All Abstain: None.  
21 Opposed: None Motion Carries.

22 MR. GOMEZ: Next we have Trinal. This is for Planning.  
23 This is a Master License Agreement and Invoice.

24 MS. RAMIREZ: Yes. Esperanza Ceja Ramirez, Compliance  
25 Manager, Planning and Economic Development.

26 MR. GOMEZ: And this is a renewal?

27 MS. RAMIREZ: It is a renewal. So for renewal as well  
28 as administration. And it also includes a contractual  
29 customization fee for a report that's needed that some of the  
30 contractors are requiring that I put in one report.

31 MR. GOMEZ: So the amount is a total of 18,162.50.

1 15,512.50 for the compliance services and for the customize  
2 fee 2,650 for a total of 18,162.50.

3 MS. RAMIREZ: Correct. And the report customization  
4 fee, that's just a one time deal. It varies depending on  
5 what kind of customized report we need. But currently we do  
6 have others that exist that have the same information. But  
7 this is just something in addition because some of the  
8 contractors were looking that maybe we give them.

9 Questions/Comments: None.

10 Motion to approve Trinal Proposal made by William Allen.  
11 Second by Winna Guzman.

12 Roll Call: "All in Favor": All Abstain: None.  
13 Opposed: None Motion Carries.

14 MS. RAMIREZ: Thank you very much.

15 MR. GOMEZ: Thank you. Next we come to Bus Transit. We  
16 have four items.

17 MR. ROSADO: Good afternoon, Members. Francisco Rosado,  
18 Jr., Director of Transit. We have four items in front of you  
19 this afternoon. One is an amendment extending a current  
20 grant that we have. The other is PMTF Operating Fund from  
21 the State. And the other two are Fund Conveyances for  
22 operating funds and ADA Paratransit Funds.

23 MR. GOMEZ: Let's go with the Amendment first.

24 MR. ROSADO: Do you have any questions on any of these?  
25 This is for preventive maintenance funds that were supposed  
to have concluded in June 30 of 2019. We still have funding  
available. So they are extending the timeframe to March 31  
of 2020. The total amount for that amount in that fund was  
\$217,064.

MR. GOMEZ: So it's an Amendment to extend the time?

MR. ROSADO: To extend the time limit, yes.

Questions/Comments: None.

Motion to approve Bus Transit Amendment Number 1 made by  
William Allen. Second by Winna Guzman.



1 Roll Call: "All in Favor": All Abstain: None.  
Opposed: None Motion Carries.

2 MR. GOMEZ: Next we have Public Mass Transportation Fund  
3 Operating Agreement. And this is annual.

4 MR. ROSADO: This is money from the State that can be  
5 used to cover 50/50 of anything that's not covered from any  
of these federal grants.

6 MR. GOMEZ: And the amount is 329,688.

7 MR. ROSADO: Let me see here.

8 MR. GOMEZ: It's the Transportation Operating Agreement,  
9 right?

10 MR. ROSADO: Yeah. 329,688.

11 Questions/Comments: None.

12 Motion to approve Public Mass Transportation Fund Operating  
13 Agreement made by William Allen. Second by Winna Guzman.

14 Roll Call: "All in Favor": All Abstain: None.  
Opposed: None Motion Carries.

15 MR. GOMEZ: Next we have the Section 5307 Fund  
16 Conveyance Agreement. This is for --

17 MR. ROSADO: For operating assistance in the amount of  
18 \$218,184. This again is a federal grant that's 50/50.

19 MR. GOMEZ: And this is an annual grant also?

20 MR. ROSADO: As well, yes.

21 Questions/Comments: None.

22 Motion to approve Section 5307 Fund Conveyance Agreement for  
23 Operating Fund made by William Allen. Second by Winna  
Guzman.

24 Roll Call: "All in Favor": All Abstain: None.  
Opposed: None Motion Carries.

25 MR. GOMEZ: Next we have Section 5307 Conveyance  
Agreement. This is on ADA Paratransit Fund.

1 MR. ROSADO: This is for a complimentary paratransit  
service.

2 MR. GOMEZ: This is in the amount of 300,000.

3 MR. ROSADO: And this federal grant is an 80/20 match.

4 Questions/Comments: None.

5  
6 Motion to approve Section 5307 Conveyance Agreement for ADA  
Paratransit Fund made by William Allen. Second by Winna  
Guzman.

7  
8 Roll Call: "All in Favor": All Abstain: None.  
Opposed: None Motion Carries.

9 MR. ROSADO: Thank you.

10 MR. GOMEZ: Thank you. Next we have Request for Bids  
for 2019 Garage Demolitions from the Building Department.

11  
12 MR. ALLEN: We have several quotes that I will open.  
The first one is J&M Industrial Services located at 201  
Marble Street, Hammond, Indiana. So for Group 1 garage demo  
13 leaving slab 4010 Parrish Avenue \$3,300. 4012 Parrish Avenue  
\$3,300. 4025 Melville 2,500. No cost for 4428 Olcott  
14 Avenue.

15 Same Group 1 garage demo including foundations and  
slabs for 4010 Parrish \$4,300. 4012 Parrish \$4,300. 4025  
16 Melville \$3,500. No cost for 4428 Olcott.

17 Next we have Calumet Waste and Recycling located at  
1101 East 139th Street, East Chicago. Group One garage demo  
18 leaving slab 4010 Parrish \$1,905. 4012 Parrish \$1,910. 4025  
Melville \$1,473. No cost for 4428 Olcott.

19  
20 For garage demo including foundations 4010 Parrish  
\$2,885. 4012 Parrish \$2,900. 4025 Melville \$2,263. No cost  
for 4428 Olcott.

21  
22 Next we have Actin, Inc. located 1102 East Columbus  
Drive, East Chicago, Indiana. Group 1 garage demo leaving  
slab 4010 Parrish \$2,900. 4012 Parrish \$2,900. 4025 Melville  
23 \$2,900.

24 For the garage demo including foundations and slab  
4010 Parrish \$3,900. 4012 Parrish \$3,900. 4025 Melville  
25 \$3,900.

1           STM Enterprises, LLC, Demolition and Debris Removal  
2 Services located at 5001 Olcott Avenue, East Chicago,  
3 Indiana. Group 1 garage demo leaving slab 4010 Parrish  
4 Avenue \$1,721.75. 4012 Parrish \$1,811.50. 4025 Melville  
5 \$1,333.33.

6           For garage demo including foundations and slab 4010  
7 Parrish \$2,921.75. 4012 Parrish \$2,961.50. 4025 Melville  
8 \$2,533.33.

9           D&R Site Services located at 7015 West 5th Avenue, Gary.  
10 Group 1 garage demo leaving slab 4010 Parrish \$3,000. 4012  
11 Parrish \$3,000. 4025 Melville \$2,800.

12           For garage demo including foundations and slab 4010  
13 Parrish \$3,850. 4012 Parrish \$3,850. 4025 Melville \$3,100.

14           And that's all the proposals or sealed quotes.

15           So, James, you will take a look at these and give a  
16 recommendation or award at the end of the meeting today?

17           MR. PORTALATIN: Yeah.

18           MR. GOMEZ: So you're going to look at them. And if you  
19 can, you'll come back to us?

20           MR. PORTALATIN: Yeah.

21           MR. GOMEZ: Next item is D&R Site Services, Emergency  
22 Demolition at 1901-03 Broadway. This is in the amount of  
23 \$42,050.

24           MR. PORTALATIN: James Portalatin, East Chicago Building  
25 Department. This is a building that the roof collapsed and  
the brick started also collapsing to the public right-of-way.  
And so the Building Department issued a Notice of Emergency  
Demolition. And we requested bids. And D&R was the lowest  
bidder at \$42,050.

Questions/Comments: None.

Motion to approve D&R Site Services Emergency Demolition at  
1901-03 Broadway made by William Allen. Second by Winna  
Guzman.

Roll Call: "All in Favor": All Abstain: None.  
Opposed: None Motion Carries.

1 MR. GOMEZ: Next from D&R Site Services also Change  
Order Number 1. This is also from the Building Department.

2 MR. PORTALATIN: Which change order is that one?

3 MR. GOMEZ: I believe this is a change order for D&R  
4 Services for hauling the contaminated asbestos containing  
material in an amount not to exceed 7,500.

5 MR. PORTALATIN: That is correct. Due to the roof  
6 collapsing there is going to be a portion of debris that is  
going to have to removed by D&R.

7 Questions/Comments: None.

8 Motion to approve D&R Site Services Change Order Number 1  
9 made by William Allen. Second by Winna Guzman.

10 Roll Call: "All in Favor": All Abstain: None.  
11 Opposed: None Motion Carries.

12 MR. GOMEZ: Next we have from D&R Site Services also a  
change order. Request approval of change order submitted by  
13 D&R Services for removal of adjacent foundation wall at 1905  
Broadway. Wall is adjoined to the foundational wall at  
14 1901-03 Broadway in the amount of 8,500.

15 MR. PORTALATIN: The foundation wall for 1903 or 1905.  
It was 1901-03 Broadway. 1905 was so close to that structure  
16 at the time of demolition that in order to not undermine or  
damage the 1901-03 at that time it was left there. But we're  
going to request that it be removed.

17 Questions/Comments: None.

18 Motion to approve D&R Site Services Removal of Adjacent  
19 Foundational Wall at 1905 Broadway made by William Allen.  
Second by Winna Guzman.

20 Roll Call: "All in Favor": All Abstain: None.  
21 Opposed: None Motion Carries.

22 MR. GOMEZ: Next we have Industrial Insulation Solution.  
We have their proposal for the removal of the asbestos  
23 containing material in the amount of \$37,500.

24 MR. PORTALATIN: I'm sorry. It's 37,000.

25 MR. GOMEZ: Excuse me. \$37,000. And the address for

1 this is 1901 Broadway also?

2 MR. PORTALATIN: Yes. That is correct.

3 Questions/Comments: None.

4 Motion to approve Industrial Insulation Solution Asbestos  
5 Removal Proposal made by William Allen. Second by Winna  
6 Guzman.

7 Roll Call: "All in Favor": All Abstain: None.  
8 Opposed: None Motion Carries.

9 MR. GOMEZ: Next we have a request for approval of a  
10 proposal submitted by Amereco for Emergency Asbestos Survey  
11 and Demolition Oversight at 1901-03 Broadway in the amount of  
12 \$850 per day not to exceed the amount of \$5,100.

13 Questions/Comments: None.

14 Motion to approve Amereco Emergency Asbestos Survey and  
15 Demolition Oversight Proposal made by William Allen. Second  
16 by Winna Guzman.

17 Roll Call: "All in Favor": All Abstain: None.  
18 Opposed: None Motion Carries.

19 MR. PORTALATIN: Thank you.

20 MR. GOMEZ: Thank you. Next we come to Resolution  
21 2019-31. Resolution of the East Chicago Board of Public  
22 Works authorizing the conveyance of property commonly known  
23 as 4942 Alexander Avenue to the abutting landowner whereas it  
24 further be resolved that East Chicago Public Works that the  
25 property located at 4942 Alexander described in a quitclaim  
deed attached hereto be solely conveyed to Lisa Dawson Picket  
for no consideration and the Board President is hereby  
authorized to execute a quitclaim deed conforming to the tax  
deed and formal acts and execute all documents necessary to  
carryout such transfer.

MR. MORRISROE: Richard Morrisroe, Assistant City  
Attorney. This is correcting a document that was incorrect  
in your May Meeting. And we ask that you adopt it as part of  
the City's Lot Program.

Questions/Comments: None.

1 Motion to approve Resolution 2019-31 made by William Allen.  
2 Second by Winna Guzman.

3 Roll Call: "All in Favor": All Abstain: None.  
4 Opposed: None Motion Carries.

5 MR. MORRISROE: Thank you.

6 MR. GOMEZ: Thank you. Now we come to City of East  
7 Chicago Board of Public Works Resolution 2019-32. Resolution  
8 of the East Chicago Board of Public Works establishing terms  
9 and conditions for the transfer of certain property owned by  
10 the City of East Chicago commonly known as 3550-52  
11 Pennsylvania Avenue to the East Chicago Department of  
12 Redevelopment.

13 This is a conveyance and transfer without  
14 consideration.

15 MR. ALLEGRETTI: Right. From the City to Redevelopment  
16 for redevelopment purposes.

17 Questions/Comments: None.

18 Motion to approve Resolution 2019-32 made by William Allen.  
19 Second by Winna Guzman.

20 Roll Call: "All in Favor": All Abstain: None.  
21 Opposed: None Motion Carries.

22 MR. GOMEZ: Next we have City of East Chicago Board of  
23 Public Works Resolution 2019-33. Resolution of the East  
24 Chicago Board of Public Works making an additional amendment  
25 to the contract with the East Chicago Redevelopment  
Commission to provide additional funding for the City Funded  
Homeowners Incentive Program.

MR. ALLEGRETTI: This program is also known as the Down  
Payment Assistance Program. It's been an enormous success  
for the eight years it's been in existence.

There's a resolution on tonight's Common Council  
agenda seeking authorization for an additional \$150,000 to  
bring the 2019 total to half a million dollars. It's a two  
part. This resolution is anticipating that that would be  
received favorably by the Common Council tonight at 6:00  
o'clock.

The Board of Works' role here as suggested by this

1 Resolution is to amend the agreement by enlarging the amount  
2 by another \$150,000 for calendar year 2019.

3 Questions/Comments: None.

4 Motion to approve Resolution 2019-33 made by William Allen.  
5 Second by Winna Guzman.

6 Roll Call: "All in Favor": All Abstain: None.  
7 Opposed: None Motion Carries.

8 MR. GOMEZ: Next we come to City of East Chicago Board  
9 of Public Works Resolution 2019-34. Resolution of the East  
10 Chicago Board of Public Works authorizing approval and  
11 authorizing execution of a binding Exchange Agreement to  
12 facilitate a transfer of properties whereas the City of East  
13 Chicago and Emma Lynette Billings Peterson and Carl Peterson  
14 will negotiate a property exchange agreement exchanging land  
15 of equal value in order to promote an extension of Martin  
16 Luther King Park. A copy of which Exchange Agreement is  
17 attached.

18 MR. MORRISROE: Mr. Morrisroe, Assistant City Attorney.  
19 This is a matter that Marino Solorio was working on for a  
20 long time and James Portalatin had worked on for a long time,  
21 worked on for the last six months.

22 The City built on Miss Billings property on behalf  
23 of the Park Department without checking records and  
24 encroached on 4813 Melville. This exchange is an effort to  
25 remedy that. And hopefully the terms will be executed by  
Mr. Portalatin and myself.

Questions/Comments: None.

Motion to approve Resolution 2019-34 made by William Allen.  
Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.  
Opposed: None Motion Carries.

MR. MORRISROE: Thank you.

MR. GOMEZ: Thank you. Next we come to JenStar Asphalt.  
Mr. Cunningham, we have a proposal from JenStar Asphalt.

MR. CUNNINGHAM: Yes, sir.

MR. GOMEZ: Provides paving of Olcott Avenue from

1 approximately 142nd Street to 143rd Street.

2 MR. CUNNINGHAM: Yes.

3 MR. GOMEZ: The proposal calls for \$54,990.

4 MR. CUNNINGHAM: Right. We were trying to asphalt right  
5 before Thanksgiving. And as we speak it is exactly right  
6 before Thanksgiving. And I'm racing to try to get this  
7 approved before they close so I can complete this pavement  
8 job before the end of the year.

9 MR. GOMEZ: It says here it was received at discounted  
10 prices. It says at discounted prices.

11 MR. CUNNINGHAM: Correct.

12 MR. GOMEZ: So this job you're trying to get a close  
13 before the asphalt company you're going to try to get it  
14 closed this year?

15 MR. CUNNINGHAM: Yes. I'm trying to get it done. We  
16 had an emergency where the pipes were in pretty bad shape.  
17 They could go out at any time. And we did the work. It was  
18 a lot more work involved. We pushed the schedule back a  
19 little bit. Now I am trying to get that street closed up so  
20 our plows can get through there and the residents aren't  
21 living in the same environment I have on Guthrie Street.

22 MR. GOMEZ: Has the funding been approved?

23 MR. CUNNINGHAM: Yes. The funding has been approved  
24 because it was in the Emergency Order. In the Emergency  
25 Order it had to be bid. This is a much cheaper bid than what  
26 was in the Emergency Order.

27 MR. GOMEZ: It was in the Emergency Order on this?

28 MR. CUNNINGHAM: Yes.

29 Questions/Comments: None.

30 Motion to approve JenStar Asphalt Proposal made by William  
31 Allen. Second by Winna Guzman.

32 Roll Call: "All in Favor": All Abstain: None.  
33 Opposed: None Motion Carries.

34 MR. GOMEZ: Thank you.



1 MR. CUNNINGHAM: Thank you.

2 MR. GOMEZ: Next we have Robinson Engineering  
3 Supplemental Number 2 for structural engineering services for  
street resurfacing work to be completed on 2019.

4 MR. ALLEN: Yeah. This is construction engineering  
5 services for Robinson for the Columbus Drive Project. We  
ended up prolonging the project by holding off on the  
6 asphalt. So there was more work that Robinson Engineering  
needs to do in the amount \$28,000.

7 MR. GOMEZ: This is for CE services.

8 MR. ALLEN: Correct.

9 Questions/Comments: None.

10 Motion to approve Robinson Engineering Proposal made by  
William Allen. Second by Winna Guzman.

11 Roll Call: "All in Favor": All Abstain: None.  
12 Opposed: None Motion Carries.

13 MR. GOMEZ: Next we come to R&D. This is for the Fire  
14 Station Training Center.

15 MR. ALLEN: Yes. There is a three phrase or three  
16 projects involving the Fire Station Training Center all which  
have been awarded to R&D Construction or that's our  
17 recommendation to award and to proceed and approve the  
contract for R&D for these three projects. We can do them  
one at a time.

18 So for the shelter the awarded contract amount is  
19 \$21,908.28. This basically just involves installing a  
concrete pad for a shelter to be erected. Similar to the  
20 pavilions that we see in our parks.

21 MR. GOMEZ: Any questions or comments on the first  
proposal, the shelter.

22 Questions/Comments: None.

23 Motion to approve R&D Shelter Proposal and Notice to Proceed  
made by William Allen. Second by Winna Guzman.

24 Roll Call: "All in Favor": All Abstain: None.  
25 Opposed: None Motion Carries.

1 MR. GOMEZ: Next we have the pavement, new pavement.

2 MR. ALLEN: So this is the new pavement portion also for  
3 the Fire Station area. This is placing new asphalt base  
4 aggregate in the eastern portion of the Fire Station Parking  
5 Lot.

6 So currently where you see grass, inadequate  
7 asphalt that will all be taken out and replaced with new base  
8 binder and services in the amount of \$149,920.

9 Questions/Comments: None.

10 Motion to approve R&D New Pavement Proposal and Notice to  
11 Proceed made by William Allen. Second by Winna Guzman.

12 Roll Call: "All in Favor": All Abstain: None.  
13 Opposed: None Motion Carries.

14 MR. GOMEZ: Next we have the milling of pavement at this  
15 location.

16 MR. ALLEN: Yes. This is the milling portion of the  
17 job. Starting from the entry driveway all the way to where  
18 the new pavement will be installed. Contract total is  
19 \$67,717.10.

20 Questions/Comments: None.

21 Motion to approve R&D Milling Pavement Proposal and Notice to  
22 Proceed made by William Allen. Second by Winna Guzman.

23 Roll Call: "All in Favor": All Abstain: None.  
24 Opposed: None Motion Carries.

25 MR. GOMEZ: Next we come to Walsh & Kelly Change Order  
Number 3 from Engineering. This is on the Homerlee Avenue  
Project.

MR. ALLEN: Yes. This is the balance in Change Order.  
This is just part of checking our inventory, all the things  
that were spec out to be installed versus everything that was  
actually installed.

This is a credit change order in the amount of  
\$157,300. I'm sorry. \$157,357.61.

Questions/Comments: None.

1 Motion to approve Walsh & Kelly Change Order Number 3 made by  
William Allen. Second by Winna Guzman.

2 Roll Call: "All in Favor": All Abstain: None.  
3 Opposed: None Motion Carries.

4 MR. GOMEZ: Next we come to First Group Supplemental  
Number 2 for Michigan Avenue.

5 MR. ALLEN: Yes. This is design work for separating our  
6 sewer system on Michigan Avenue being performed by First  
Group Engineering. This is a credit that they didn't fully  
7 need to spend all the dollars that we had approved for  
Supplement Agreement Number 1. So this is just balancing  
8 that out. Negative \$30,210.

9 Questions/Comments: None.

10 Motion to approve First Group Supplemental Number 2 made by  
William Allen. Second by Winna Guzman.

11 Roll Call: "All in Favor": All Abstain: None.  
12 Opposed: None Motion Carries.

13 MR. GOMEZ: Next we come to Supplemental Agreement  
Number 1, Construction Engineering on Walsh Avenue, Phase 1  
14 and 2.

15 MR. ALLEN: So this is basically a change that First  
Group Engineering is making when it comes to their billing  
16 rate schedule. They had to make some amendments. This isn't  
an agreement where we will have increased costs. They just  
17 had to make some change to their labor of classifications.

18 Questions/Comments: None.

19 Motion to approve First Group Supplemental Number 1 made by  
William Allen. Second by Winna Guzman.

20 Roll Call: "All in Favor": All Abstain: None.  
21 Opposed: None Motion Carries.

22 MR. GOMEZ: Next we have Change Order Number 1 from R&D  
Construction for the Homerlee/143 Project. This is a net  
23 increase of \$5,625.

24 MR. ALLEN: Yes. This is extra sod installation and  
watering for the job where we replaced the sod from Columbus  
25 Drive to 143rd on both sides of the street. They went in an

1 extra feet to basically just make the job more esthetically  
2 pleasing versus how it was originally.

3 Questions/Comments: None.

4 Motion to approve R&D Homerlee/143 Project Change Order  
5 Number 1 made by William Allen. Second by Winna Guzman.

6 Roll Call: "All in Favor": All Abstain: None.  
7 Opposed: None Motion Carries.

8 MR. GOMEZ: Next on our agenda we have from R&D also  
9 Marina Lakefront Stage Change Order Number 1.

10 MR. ALLEN: So there was additional sod that was  
11 installed that was not included in the original scope.

12 Basically when it came to erecting the new concrete  
13 structure for where the stage sits now over at the Lakefront  
14 a lot of landscaping had to be taken out/removed or damaged.  
15 And this is basically just remediating the area of sod, mulch  
16 and then pavers in the amount of \$7,808.

17 Questions/Comments: None.

18 Motion to approve R&D Marina Lakefront Stage Change Order  
19 Number 1 made by William Allen. Second by Winna Guzman.

20 Roll Call: "All in Favor": All Abstain: None.  
21 Opposed: None Motion Carries.

22 MR. GOMEZ: Next we also have from R&D Change Order  
23 Number 1 for the City Hall Parking Lot.

24 MR. ALLEN: This was an additional concrete sidewalk and  
25 curb that was added to the job. Specifically between the  
Mayor's Office and City Hall near the southwest corner of the  
parking lot. Grand total \$7,103.04.

Questions/Comments: None.

Motion to approve R&D City Hall Parking Lot Change Order  
Number 1 made by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.  
Opposed: None Motion Carries.

MR. GOMEZ: That brings us to Right of Way Applications.  
Board of Public Works Permit Applications Number 19-03412

1 through 19-03428.

2 Questions/Comments: None.

3 Motion to approve Permit Applications Number 19-03412 through  
4 19-03428 made by William Allen. Second by Winna Guzman.

5 Roll Call: "All in Favor": All Abstain: None.  
6 Opposed: None Motion Carries.

7 MR. GOMEZ: James, what's your recommendation? Do you  
8 have one?

9 MR. PORTALATIN: Yes. STM was the lowest bidder on all  
10 three garages.

11 I would like to request the demolition of all three  
12 of these garages with leaving the slab. For 4010 Parrish the  
13 amount was \$1,721.75. For 4012 Parrish the amount was  
14 \$1,811.50. For 4025 Melville the amount was \$1,333.33. The  
15 total amount is \$4,866.58.

16 MS. GOMEZ: And this was STM?

17 MR. PORTALATIN: STM.

18 MR. GOMEZ: They were the lowest on everything?

19 MR. PORTALATIN: They were the lowest on all three  
20 garages, yes.

21 MR. GOMEZ: The total for the three projects was  
22 \$4,866.58.

23 MR. PORTALATIN: Correct.

24 Questions/Comments: None.

25 Motion to approve STM Recommendation for Garage Demolition  
made by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.  
Opposed: None Motion Carries.

MR. PORTALATIN: Thank you.

MR. GOMEZ: Thank you.

Other Business: None.

1                   \* Next Regular Meeting Date: Monday, December 9,  
2019 @ 4:00 p.m.

2  
3 Motion to adjourn made by William Allen. Second by Winna  
Guzman.

4 Roll Call: "All in Favor": All Abstain: None.  
5 Opposed: None Motion Carries.

6                   \* Meeting ended at 4:53 p.m.

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1 Approval of the Meeting Minutes of  
2 Monday, November 25, 2019

3 Approved and Signed \_\_\_\_\_

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5 \_\_\_\_\_  
6 Val Gomez, President

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8 \_\_\_\_\_  
9 William Allen, Vice President

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11 \_\_\_\_\_  
12 Winna Guzman, Member

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14 \_\_\_\_\_  
15 Olga Cosme, Board Secretary

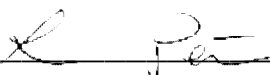
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C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 8th day of December, 2019.

  
\_\_\_\_\_  
Lisa Pena  
Notary Public Porter County  
Certified Shorthand Reporter  
License Number 084-003483

