



Title: Grounds & Facilities Worker, Gabis Arboretum

Requisition ID: 10636

Location:

Valparaiso, IN, US

Date: Jun 29, 2020

Job Summary

- Maintains trails, roads, paths, turf and other outdoor areas of the property
- Mows lawns
- Trims and edges around walkways, flower beds, and walls
- Prunes shrubs and trees to shape and repairs trails, paths and fencing
- Sprays lawns, trails, roads, shrubs, and trees with fertilizer and herbicides
- Rakes and bags or burns leaves
- Cleans grounds and removes litter
- Plants grass, flowers, trees, and shrubs
- Waters lawn and shrubs
- Performs snow removal
- Perform custodial activities such as but are not limited to: Mopping, sweeping, scrubbing, stripping, and buffing floors. Disinfecting toilets and sinks. Cleaning walls and washing windows. Areas include but are not limited to: Stairwells, hallways, offices, conference rooms, restrooms. Replenish restroom supplies. Safely use cleaning chemicals, load and chemical dispensers, deliver supplies to areas as needed.
- Perform cleaning and maintenance of equipment. Operate and maintain power and non-power equipment including: Mops, shovels, brooms, pressure washers, scrubbers, power floor sweepers, shampoos, vacuums
- Performs event set-up and break down of facility rentals and arboretum events. Work with arboretum Events Coordinator for any special needs during the event.
- Ability to work Tuesday-Saturday with flexibility
- Performs other duties as assigned

Education

Requires a high school diploma/GED

Experience



Minimum of two years experience working on a grounds or facilities maintenance crew. Experience operating a variety of lawn care equipment. Experience in facility maintenance operations.

FLSA Status

Non-Exempt