



## **Title:** Part Time Sanitation Specialist, University Housing

**Requisition ID:** 11131

**Location:**

Hammond, IN, US

**Date:** Aug 12, 2020

**Job Summary**

**This position is part time (approximately 20 hours/week) and has a limited duration through May 2021. Continuation depends on funding and business need. Benefits do not apply.**

Maintain a clean, safe, and healthy environment in the University Village community. Responsible for maintaining the cleanliness and sanitation of common high touch areas within the halls, including door handles, bathrooms, elevator areas, and other high touch locations. In addition, one or more of the following may be an essential function of this position: (a) work a non-traditional schedule, see terms of employment, (b) learn and perform specialized cleaning procedures. (c) May provide apartment access by locking and unlocking areas as scheduled by the Facilities Manager or their designee.

**Job Responsibilities**

- Perform custodial activities in accordance with standard operating and sanitation procedures.
- Responsible for detailed cleaning and sanitation of the Purdue University Northwest Peregrine and Griffin Residence Halls
- Disinfecting high touch areas: Areas include but are not limited to: Stairwells, lounges, hallways, offices, meeting spaces, Vending/lounges, Restrooms. Safely use cleaning cleansing solutions, disinfectants, equipment, and delivering supplies to areas as needed. Must be able to lift and carry 25-50 lbs. Items that require lifting and moving include, but not limited to furniture, shelves, heavy bags of trash, facilities cleaning & painting supplies.



- Provide back-up assistance to the custodial team to insure effective sanitation of the facilities.
- Provide on-call coverage for emergency cleaning needs after normal business hours.
- Monitor cleaning supplies and personal protective equipment. Report shortages as needed.
- Be available during university closures and weekends and holidays.

### **Core Competencies**

Knowledge of standard operating procedures for all equipment, materials, cleaning methods, and care and maintenance of such equipment. Ability to operate all manual and power cleaning equipment and work in a safe and efficient manner.

### **Additional Information:**

Sanitation Specialist must pass Purdue Northwest background check.

Sanitation Specialist is required to work Wednesday-Sunday. Position requires four hours per day to be completed any time before Noon.

Employment Term is temporary based on need during the Covid-19 pandemic duration. Needs may change based on various considerations.

### **Education**

High School diploma/GED

### **Experience**

1 year of basic cleaning experience

### **FLSA Status**

Non-Exempt