

CITY OF EAST CHICAGO
BOARD OF PUBLIC WORKS

BOARD MEMBERS

Val Gomez, President
William Allen, Vice-President
Winna Guzman, Member

Meeting Minutes
Thursday, January 26, 2023 @ 4:30 p.m.
Reported for Fissinger & Associates
By: Lisa Pena

CALL TO ORDER: 4:30 p.m.

ROLL CALL: Present: Val Gomez, William Allen, Winna Guzman.

STAFF PRESENT: Richard Morrisroe, Olga Cosme, Rene Cid.

MINUTES: Regular Meeting Thursday, January 12, 2023.

Questions/Comments: None.

Motion to approve January 12, 2023 Regular Meeting Minutes
made by Val Gomez. Second by William Allen.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

CORRESPONDENCE: None.

NEW BUSINESS:

MR. GOMEZ: We'll move on to New Business. First item
under New Business is Bid Opening for Columbus Drive Conduit
and Outlets Installation for Engineering.

MR. ALLEN: The only bid that we received is from
Midwestern Electric, LLC located at 1620 East Chicago Avenue
in the City of East Chicago.

MR. GOMEZ: And you sent out how many?

MR. ALLEN: At least three. I believe the other two
contractors were Sergeant Electric and Hawk.

We have a total price of \$158,200. So since is the

1 only bid we'll take this and review it. And then at the next
2 Board of Works Meeting hopefully we'll have a recommendation.

3 MR. GOMEZ: We'll move on to the next item for
4 AmeriClean. This is for EC Bus Transit.

5 This is an hourly charge to clean the buses for the
6 year 2023. And the cost will not change throughout the year.

7 I have a letter from our Transit Director. The not
8 to exceed amount should be \$11,000. And it breaks down the
9 cost for cleaning buses throughout the year.

10 Any questions or comments on this proposal from
11 AmeriClean?

12 Questions/Comments: None.

13 Motion to approve AmeriClean EC Transit Proposal made by Val
14 Gomez. Second by William Allen.

15 Roll Call: "All in Favor": All Abstain: None
16 Opposed: None Motion Carries.

17 MR. GOMEZ: Next we have Federal Protection Agency for
18 the Fire Department. It is their security agreement for when
19 we require heating and cooling shelters.

20 The amount is \$24.59. And also billed at time and
21 a half if the request for services is made with less than
22 24-hour notice.

23 Any questions or comments on this proposal for the
24 heating and cooling shelters?

25 MS. GUZMAN: Just to have the not to exceed. But it
does not require it.

MR. GOMEZ: I will ask the Fire Department. But I don't
believe we ever received a not to exceed with Federal
Protection.

MS. COSME: No.

MR. GOMEZ: Any other questions or comments?

1 Questions/Comments: None.

2 Motion to approve Federal Protection Agency Heating and
3 Cooling Shelters Security Agreement made by Val Gomez.
4 Second by William Allen.

4 Roll Call: "All in Favor": All Abstain: None
5 Opposed: None Motion Carries.

5 MR. GOMEZ: Next also for the Fire Department we have
6 Caravan 911 Services. We have a letter from Deputy Chief
7 Escobedo.

7 Caravan 911 Services agrees to disinfect and deep
8 clean areas contracted by the City of East Chicago. We want
9 to use approved, CDC approved disinfectants for use against
10 Covid 19 and its variance.

10 And they have their deep clean and disinfectant
11 rates, their biohazard rates.

11 And this is one that I was going to ask the Fire
12 Department to put a not to exceed. I did call them. But
13 they did not send it.

13 Any other questions or comments for this proposal?
14

14 MS. COSME: Excuse me, Mr. President. I did call the
15 Fire Department. They gave me a not to exceed of \$1,185.

15 MR. GOMEZ: \$1,185?

16 MS. COSME: Correct.

17 MR. GOMEZ: That wasn't for the other one?

18 MS. COSME: I'm sorry. That is correct. They said that
19 they did not have one for this one.

20 MR. GOMEZ: Okay. Any other questions or comments on
21 Caravan 911 Services?

22 Questions/Comments: None.

23 Motion to approve Caravan 911 Services with Not to Exceed
24 made by Val Gomez. Second by William Allen.

24 Roll Call: "All in Favor": All Abstain: None
25 Opposed: None Motion Carries.

1 MR. GOMEZ: Next we have also for the Fire Department
2 Gary M. Durak, Ph.D., Clinical Psychologist. We do have a
letter from the Fire Chief.

3 This letter indicates his fee for preemployment
4 psychological evaluation from January 1, 2023 to December 31,
2023. The not to exceed is \$1,185.

5 Any questions or comments on this proposal for the
6 Fire Department?

7 Questions/Comments: None.

8 Motion to approve Gary M. Durak, Ph.D. Preemployment
Psychological Exams made by Val Gomez. Second by William
9 Allen.

10 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

11 MR. GOMEZ: Next for the Fire Department we have UL
12 Pricing. This is a proposal for the Fire Department's UL
testing for their annual areal, annual reinspection areal,
13 the ground measures. For a total of \$6,575.

14 They do include their 2023 price sheet also.

15 This is a requirement every year for the fire
Department for UL to test their ladders.

16 Any questions or comments?

17 Questions/Comments: None.

18 Motion to approve UL Pricing Proposal made by Val Gomez.
19 Second by William Allen.

20 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

21 MR. GOMEZ: Next we have for the Fire Department Fire
22 Services, Incorporated Annual Preventative Maintenance
Program. I have a letter from the Fire Chief.

23 Attached you will find three quotes for the Annual
24 Preventative Maintenance Program for the Fire Department. I
respectfully request approval of Fire Services in the amount
of \$18,700.
25

1 Fire Services' quote is straightforward with no
2 additional cost. Funding will come from our budget.

3 Any questions or comments on this proposal?

4 Questions/Comments: None.

5 Motion to approve Fire Services, Inc. Annual Preventative
6 Maintenance Program made by Val Gomez. Second by William
7 Allen.

8 Roll Call: "All in Favor": All Abstain: None
9 Opposed: None Motion Carries.

10 MR. GOMEZ: Next we have Outstanding Invoices. We'll go
11 through each one and then we will deal with a motion to
12 approve.

13 First one is for the Fire Department from Cintas.
14 They have three late invoices. Two dated 10/7/22 and one
15 12/22/22 for a total of \$933.30.

16 The reason is the invoices were never received and
17 last year's POs were closed.

18 The next late invoice is from also the Fire
19 Department. It is from Hinckley Springs. We have one late
20 invoice dated 8/3/22. The amount is \$66.42.

21 Explanation invoice was lost in the file.

22 Then we have the Building Department. We have a
23 late invoice from Corporate Warehouse Supply dated 8/18/2022
24 in the amount of \$499.85.

25 The reason was there was a change in the department
of the personnel that handled the accounts.

I think they've been having this issue for a little
bit now since they've lost some people.

Next invoice is from the Planning Department. This
is for Torrengea Surveying. Invoice dated 10/31/2022 in the
amount of \$2,250.

Description, reason was invoice was sent to the
wrong department. This was just realized at the end of
December. There was not enough money left over in the
original PO to cover the survey. Survey service was

1 performed in 2022.

2 Next one is from the Courts. This is for Matthew
3 Bender Company Lexis Nexis. Invoice is dated 2/3/2022 in the
4 amount of \$326.47.

5 Explanation purchase order created for Lexis Nexis
6 in the amount of \$3,026.47 is for charges occurred in October
7 of 2022. The past due amount, did not receive an invoice
8 until call was received by the vendor.

9 Then we have from the Engineering Department
10 Gateway Business Systems. One invoice dated 10/12/22 in the
11 amount of \$162.79.

12 Explanation Engineering Department received the
13 invoice on time. However was missed by mistake. Services
14 have been rendered and invoice should be processed.

15 Any questions or comments on these late invoices?

16 Questions/Comments: None.

17 Motion to approve Outstanding Invoices made by Val Gomez.
18 Second by William Allen.

19 Roll Call: "All in Favor": All Abstain: None
20 Opposed: None Motion Carries.

21 MR. GOMEZ: Next we have East Chicago Animal Control.
22 This is for Public Works. We have a power washer that will
23 be deemed surplus. We have a letter.

24 Animal Control power washer machine, it's asking
25 approval to deem surplus due to repair costs. Please contact
me with any questions.

This is from Jaylan Robinson, Public Works Manager.

And they include several pictures of the power
washer. I believe it's five or six pictures.

Any questions or comments on declaring this machine
as surplus?

1 Questions/Comments: None.

2 Motion to approve Animal Control Power Washer as Surplus made
3 by Val Gomez. Second by William Allen.

4 Roll Call: "All in Favor": All Abstain: None
5 Opposed: None Motion Carries.

6 MR. GOMEZ: Next we have Mechanical Concepts. This is
7 also for Public Works. This is for Healthy East Chicago.
8 It's the maintenance contract. It is a renewal.

9 The purchaser agrees to pay the server. This is a
10 maintenance agreement. The purchaser agrees to pay the
11 server the sum of \$3,125 per visit.

12 Mr. Cid, here it says this is the Healthy East
13 Chicago Maintenance Agreement. But here it says \$3,125 per
14 visit.

15 Is that 3,000 the cost of the entire maintenance
16 program?

17 MR. CID: Yes.

18 MR. GOMEZ: It's not per visit then?

19 MR. CID: No.

20 MR. GOMEZ: So we're going to have to straighten out
21 that per visit. I thought it was a little high.

22 MR. CID: It's a renewal.

23 MR. GOMEZ: Any other questions of the Director?

24 Questions/Comments: None.

25 Motion to approve Mechanical Concepts, Inc. Healthy East
Chicago 1-1-23 through 12-31-23 Maintenance Contract Renewal
made by Val Gomez. Second by William Allen.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. GOMEZ: Next we have a proposal for Perm-A-Seal.
This is for Sunnyside Park, Tod Park, Washington Park,
Kosciuszko.

1 We have the proposals. One is for three basketball
2 courts. This is to do the maintenance, the cleanup and the
3 cracks, applying a resurfacer. This one is for Sunnyside
4 Park. It's for \$24,733.

5 We have one for Tod Park. This would be the same
6 type of maintenance. The total for Tod Park will be \$55,718.

7 We have Washington Park. The cost for Washington
8 Park will be \$40,118.

9 Then we have Kosciuszko Park. This is to work on
10 the existing pathway. 270 square feet, fill in cracks, put
11 on a coat of sealant. The price for Kosciuszko is \$26,125.

12 Any questions or comments on the proposals for
13 Perm-A-Seal for the aforementioned parks?

14 MS. GUZMAN: Just to strike out the 2 percent per month,
15 after 30 days customer agrees to pay all legal costs and fees
16 incurred. Strike that out.

17 And I have a question on property owner shall be
18 responsible for all permit fees.

19 MR. GOMEZ: Perm-A-Seal, they've worked for us before?

20 MR. CID: Yes.

21 MR. GOMEZ: They're aware that they can't charge us 2
22 percent. And they're aware that they have to get the
23 permits.

24 MR. CID: Yes.

25 MR. GOMEZ: Make sure to remind them. We're going to
strike it from here.

 Any other questions or comments?

 This is subject to funding, right?

 MR. CID: Right.

 MR. GOMEZ: Subject to funding because I believe we have
to get approval on some funding.

1 Questions/Comments: None.

2 Motion to approve Perm-A-Seal Agreements Subject to Funding
made by Val Gomez. Second by William Allen.

3 Roll Call: "All in Favor": All Abstain: None
4 Opposed: None Motion Carries.

5 MR. GOMEZ: Next we have Sportsfields. We have a
proposal for the volleyball courts at Tod, Washington and
6 Kosciuszko.

7 Cost per court is \$3,400. Total for all four
courts is \$13,600.

8
9 There is an option to visit each court four times
to go and remove any weeds, two times in the summer session.
Cost of \$4,200. Total cost would be \$17,800.

10
11 Are there any questions or comments on this
proposal to maintain the volleyball courts for the
aforementioned parks, Tod, Washington and Kosciuszko?

12 MR. ALLEN: Are we including the optional cost?

13 MS. GUZMAN: That is the 13,600 plus 4,200. Is that
14 correct?

15 MR. CID: What was the question?

16 MR. ALLEN: So total for all four courts is \$13,600 and
then the optional cost to do the visits is \$4,200?

17 MR. GOMEZ: You want the option too?

18 MR. CID: We want the two visits.

19 MR. GOMEZ: Just two visits?

20 MR. CID: Yes.

21 MR. ALLEN: So is this going to be the 17,800?

22 MR. GOMEZ: So just 17 then.

23 Any other questions or comments?
24
25

1 Questions/Comments: None.

2 Motion to approve Sportsfields 2023 Volleyball Courts
3 Maintenance Proposal made by Val Gomez. Second by William
4 Allen.

5 Roll Call: "All in Favor": All Abstain: None
6 Opposed: None Motion Carries.

7 MR. GOMEZ: Next we have the Rate Schedules. Just for
8 information Sportsfields was included in the Rate Schedules,
9 but it is really a proposal.

10 So now we'll do Rate Schedules. I'll go through
11 each one. And then we'll make a motion at the end and ask
12 questions.

13 These are all with Public Works. First one is
14 Doors Done Right. It is a Rate Schedule for 2023 and a not
15 exceed of \$20,000.

16 Following one is Integrated Control Technology. We
17 have their Rate Schedule. And their not to exceed also
18 \$20,000.

19 We have Cremation Systems. We have their Rate
20 Schedule for 2023 with a not to exceed of \$10,000.

21 We have Schindler Elevator Corporation. We have
22 their Rate Schedule and not to exceed of \$10,000.

23 We have Bryte Car Collision Center. We have their
24 Rate Schedule and their labor rates also. And a not to
25 exceed of \$40,000 for Public Works and \$40,000 for the Police
Department.

Nu Kreations Construction. We have their Rate
Schedule, an hourly rate and a not to exceed of \$20,000.

Maaco Collision Repair. We have their Rate
Schedule. And we have a not to exceed of \$40,000 for Public
Works and \$25,000 for the Police Department.

Chicago Communication. We have their Rate
Schedule. And we have a not to exceed of \$40,000 for the
Police Department and \$10,000 for Public Works.

Northwest Industrial Specialists. We have their
Rate Schedule and a not to exceed for the PD \$20,00 for

1 Public Works \$10,000.

2 PWS Truck Wash. We have their Rate Schedule for
3 2023 and a not to exceed of \$10,000.

4 We have Pump's. We have their Rate Schedule. And
5 we have a not to exceed for tires \$5,000 for service \$10,000.

6 We have Southlake Body Shop. We have their Rate
7 Schedule and a not to exceed of \$10,000.

8 Any questions or comments on the aforementioned
9 Rate Schedules and their not to exceeds.

10 Questions/Comments: None.

11 Motion to approve Aforementioned 2023 Rate Schedules made by
12 Val Gomez. Second by William Allen.

13 Roll Call: "All in Favor": All Abstain: None
14 Opposed: None Motion Carries.

15 MR. GOMEZ: Next we have from Public Works Johnson
16 Controls. This is for the East Chicago Public Safety
17 Building. It has the scope of work.

18 Scope of work the sprinkler heads are 20 years old
19 and are due to be tested. The CSC alarm belt pressure switch
20 failed to cooperate during water flow. The control valves,
21 five year terminal.

22 These are things they're going to do?

23 MR. CID: Yes.

24 MR. GOMEZ: The five-year inspections are due for two
25 check valves, one alarm valve and one FDC. Part of these are
due for five-year replacement.

So the cost of these six items is \$5,686.

Any questions or comments on this proposal and
service agreement from Johnson Controls?

1 Questions/Comments: None.

2 Motion to approve Johnson Controls Service Agreement made by
3 Val Gomez. Second by William Allen.

4 Roll Call: "All in Favor": All Abstain: None
5 Opposed: None Motion Carries.

6 MR. GOMEZ: Next we have also from Public Works a
7 proposal from TruGreen. This is for citywide vegetation
8 control.

9 We have one nonselected weed control. Then we have
10 five also for nonselected. And they're both for \$30,950 for
11 a total of \$61,900.

12 This is a repeat of last year for the weed control?

13 MR. CID: Yes.

14 MR. GOMEZ: Any questions or comments on TruGreen's
15 proposal for citywide vegetation control?

16 Questions/Comments: None.

17 Motion to approve TruGreen Citywide Vegetation Control
18 Proposal made by Val Gomez. Second by William Allen.

19 Roll Call: "All in Favor": All Abstain: None
20 Opposed: None Motion Carries.

21 MR. GOMEZ: Next we have Thomas Irrigation. We have a
22 proposal to maintain the sprinkler system at the following
23 locations for a period of three years starting 2023.

24 So this will be from 2023 to 2026. And the areas
25 are Block Stadium, City Hall, East Chicago Health Department,
Fire Department, Jeorse Park, Kenny Lofton, Lakefront,
Mayor's Office, Police Department, Roxana Park, Tod Park,
Unity Plaza and Washington Park.

And the not to exceed will be for \$20,000.

Any questions or comments on this proposal?

1 Questions/Comments: None.

2 Motion to approve Thomas Irrigation Sprinkler System
3 Maintenance Proposal made by Val Gomez. Second by William
4 Allen.

4 Roll Call: "All in Favor": All Abstain: None
5 Opposed: None Motion Carries.

5 MR. GOMEZ: Next this is from Jaylan. This is Building
6 Department Car Number 3842.

7 I've attached estimated repairs for vehicle number
8 3842 from Trevino's Auto. This vehicle was looked over,
9 inspected. However more than likely there will be more
10 charges which will raise the cost \$2,869.33.

10 So the Public Works Department is asking for
11 approval to deem the vehicle surplus. The attached vehicle
12 no longer needed due to repair costs needed.

11 This is respectfully from Jaylan Robinson.

12 And there is a report from the vendor.

13 So I guess Public Works is saying that there
14 probably will be more cost to this. So they want to declare
15 it as surplus.

16 Any questions or comments on this vehicle from the
17 Building Department?

17 Questions/Comments: None.

18 Motion to approve Building Department Vehicle Number 3842 as
19 Surplus made by Val Gomez. Second by William Allen.

19 Roll Call: "All in Favor": All Abstain: None
20 Opposed: None Motion Carries.

21 MR. GOMEZ: Next we have Premium Maintenance Plan for
22 the Building Department. We have two.

22 We have one for Building Department vehicles.
23 These are all Chevys. They're all 2022. And these are with
24 Bosak Chevy.

24 The total for these premium maintenance five-year
25 75,000 pre-maintenance is \$2,446 per unit. There's four

1 units. The total will \$9,748.

2 The second one is also for a five-year 75,000
3 premium maintenance program. It is for one unit. And the
4 amount is \$2,446. This is for a Chevy Equinox.

5 As a matter of fact they're all Chevy Equinox.
6 They're all 2022.

7 MR. ALLEN: First one is for the Building Department.
8 Solo one is for IT.

9 MR. GOMEZ: Thank you for that information. So as my
10 colleague said the first four are for Building. The last
11 single one is for IT.

12 Any questions or comments on these premium
13 maintenance programs from Bosak Chevy?

14 Questions/Comments: None.

15 Motion to approve Bosak Chevy Premium Maintenance Programs
16 made by Val Gomez. Second by William Allen.

17 Roll Call: "All in Favor": All Abstain: None
18 Opposed: None Motion Carries.

19 MR. GOMEZ: Next we have NetGuard Plus. This is from
20 IT. This is in addition to our insurance binder we have with
21 the City right now. This is for building and property. This
22 is for additional coverage.

23 The total amount is for \$85,559.83. This has been
24 approved and vetted through the Controller's Office and also
25 through the Mayor's Office.

Are there any questions or comments?

Questions/Comments: None.

Motion to approve NetGuard Plus Additional Coverage made by
Val Gomez. Second by William Allen.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. GOMEZ: Next also from IT Lanair Disaster Recovery
Backups. We have a letter from IT.

1 This updated agreement is for data backups. The
2 updated information is on page 3 along with the terms of the
3 36-month agreement. Also the updated list of servers is on
4 page 3 and 4.

5 The payment charge remains the same as the original
6 agreement which is \$2,250 per month.

7 The price of server is still on page 4 and not
8 applicable to this new agreement.

9 So this is technology. And that is for our data
10 backup security.

11 Any questions or comments?

12 Questions/Comments: None.

13 Motion to approve Lanair Disaster Recovery Backups made by
14 Val Gomez. Second by William Allen.

15 Roll Call: "All in Favor": All Abstain: None
16 Opposed: None Motion Carries.

17 MR. GOMEZ: That brings us to a proposal from South
18 Shore Indiana. This is a 2023 Partnership Agreement with
19 Multimedia and the City of East Chicago.

20 And this is for promotion of festivals throughout
21 the year to include the Rhythm and Soul Fest, Salsa in the
22 Park, Kielbasa Fest, Fusic Fest, Monarch Fest and the 5K
23 Mayor Marathon.

24 And the amount is \$375 for digital advertisements,
25 events package \$1,950 for a total of \$2,325.

Any questions or comments on this proposal with
South Shore Indiana?

Questions/Comments: None.

Motion to approve South Shore Indiana 2023 Partnership
Agreement made by Val Gomez. Second by William Allen.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. GOMEZ: Next is also from Multimedia. We have a
letter from the Multimedia Director.

1 Multimedia will be using FO Carlson & Company.
2 They're a new company in town and would like to give an
3 opportunity to produce some quality work for the City.

4 They will focus mainly on City Hall decor with some
5 pole banners and festival signage.

6 So they have included their Rate Schedule for 2023.
7 And Multimedia has a not to exceed of \$38,000.

8 Any questions or comments on this proposal?

9 Questions/Comments: None.

10 Motion to approve FO Carlson & Company made by Val Gomez.
11 Second by William Allen.

12 Roll Call: "All in Favor": All Abstain: None
13 Opposed: None Motion Carries.

14 MR. GOMEZ: Next on our agenda we have Dawn Dawkins
15 Contract for Legal Services between the City of East Chicago
16 and Attorney Dawn Dawkins and our Law Department.

17 This is similar to what we passed last year. The
18 main item basically is the rate.

19 The rate is \$125 an hour for non-litigation. \$150
20 an hour for litigation matters. And with a not to exceed of
21 \$50,000.

22 Any questions or comments on this contract?

23 Questions/Comments: None.

24 Motion to approve Dawn Dawkins 2023 Legal Services Contract
25 made by Val Gomez. Second by William Allen.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. GOMEZ: We come to Resolution 23-03. A Resolution
of the Board of Public Works authorizing payment to Konica
Minolta.

This is from the Law Department. It uses Konica
Minolta copier services.

Law Department would like this service to continue.

1 It uses Konica Minolta for the purpose of repairs and
2 maintenance as well as supplies for the copier.

3 Therefore be it resolved East Chicago Public Works
4 hereby approves the services of Konica Minolta to allow for
5 payment for these services subject to the submission of
6 invoices approved by the City Controller and the Common
7 Council.

8 Any questions or comments on Resolution 2023-03?

9 Questions/Comments: None.

10 Motion to approve Resolution 2023-03 made by Val Gomez.
11 Second by William Allen.

12 Roll Call: "All in Favor": All Abstain: None
13 Opposed: None Motion Carries.

14 MR. GOMEZ: Next we have Actin. This is for the
15 Building Department. We have the Actin Notice to Proceed.

16 We have two Notice to Proceeds for Actin,
17 Incorporated of 1102 East Columbus Drive, East Chicago for
18 demolition of 3921 Melville. It's a Notice to Proceed.

19 Second one is also with Actin of 1102 East Columbus
20 Drive, East Chicago. That's Actin's address. And this one
21 the demolition is for 608 West 143rd.

22 Any questions or comments on these Notice to
23 Proceeds?

24 Questions/Comments: None.

25 Motion to approve Actin, Inc. Notice to Proceeds made by Val
Gomez. Second by William Allen.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. GOMEZ: Next we have a proposal from the Building
Department with STM for emergency services.

We have STM emergency services with the Building
Department with a not to exceed of \$50,000.

Are there any questions or comments on STM's
proposal with the Building Department?

1 Questions/Comments: None.

2 Motion to approve STM Enterprises Emergency Services Proposal
made by Val Gomez. Second by William Allen.

3 Roll Call: "All in Favor": All Abstain: None
4 Opposed: None Motion Carries.

5 MR. GOMEZ: Next also from the Building Department we
6 have a proposal from Richardson Disposal 620 East 10th Place,
Gary, Indiana.

7 The proposal is for 4802 Alexander Avenue, East
8 Chicago, Indiana.

9 Take out 153 linear feet of foundation. Area
10 running parallel to 148th north and south parallel to the
alley. Parallel to 148th to repair neighboring building
u-shaped.

11 Total cost of the proposal is for \$6,000.

12 Any questions or comments on this proposal?

13 Questions/Comments: None.

14 Motion to approve Richardson Disposal 4802 Alexander Avenue
15 Proposal made by Val Gomez. Second by William Allen.

16 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

17 MR. GOMEZ: Next we have Luis Serrano d/b/a Vela LLC.
18 We have an Agent Service Agreement. We have two Agent
Service Agreements for Mr. Serrano.

19 And these are for the Rhythm and Soul Fest June 17,
20 2023 at Washington Park. This is for the event.

21 The first Agent Service Agreement is he as
22 contractor will provide the booking services for acts and
also to negotiate contracts according to deposits that are
23 made as the City desires and to contract on behalf of the
City.

24 And the first Agent Service Agreement contractor
25 booking through TouchTone Entertainment local bands for
Saturday the 17th, 2023. Not to exceed \$10,000 for the
artists.

1 City agrees to reimburse the contract. Also to pay
2 artist's contract in an amount equaling up to \$10,000 and all
3 incidental costs expended.

4 In addition City shall pay the contractor a fee of
5 8 percent of the artist's contract as a booking fee for
6 services which fee shall equal \$800.

7 So it would be 10,000 plus the contractor's fee of
8 800, 8 percent.

9 This agreement is for the two bands. And repeating
10 not exceed of \$10,000.

11 Any questions or comments on this first Agent
12 Service Agreement?

13 The second Agent Agreement is also for the Rhythm
14 and Soul Fest. And it has similar terms as the first one.

15 The City is interested in contractor booking
16 Kindred Family Sermon on Saturday June 17, the artist for the
17 event. And directs contractor to contract with the artist in
18 an amount not to exceed \$27,000.

19 The City agrees to reimburse the contractor full
20 sum paid under the artist's contract. Deposit upfront of
21 payment equaling \$27,500. And all incidental costs expended.

22 In addition the City shall pay the contractor a fee
23 of 8 percent of the artist's contract as a booking agent for
24 services. Pay shall equal \$2,200.

25 So the total amount would be a grand total of
\$29,700. \$27,500 for the artist plus 8 percent for the
contractor fee of \$2,200 for a total of \$29,700.

Any questions or comments on these two Agent
Service Agreements?

Questions/Comments: None.

Motion to approve Luis Serrano Agent Service Agreements made
by Val Gomez. Second by William Allen.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

1 MR. GOMEZ: Next on our agenda we have DLZ Indiana
2 Supplemental 1 for Indianapolis Boulevard from 152nd to 148th
3 and 144th to Columbus. This is from the Engineering
4 Departmental.

5 MR. ALLEN: Earlier we agreed to do business with DLZ
6 for design services for Indianapolis Boulevard.

7 This is a zero dollar change order or supplemental
8 agreement. This is just using more of one item and using
9 less of another.

10 MR. GOMEZ: No cost involved then?

11 MR. ALLEN: No.

12 MR. GOMEZ: Any other questions or comments on
13 Supplemental Agreement Number 1 with DLZ?

14 Questions/Comments: None.

15 Motion to approve DLZ Indiana Supplemental Number 1 made by
16 Val Gomez. Second by William Allen.

17 Roll Call: "All in Favor": All Abstain: None
18 Opposed: None Motion Carries.

19 MR. GOMEZ: Next we have First Group Engineering. This
20 is for the Cline Avenue and Columbus Drive Roundabout.

21 MR. ALLEN: This is for construction inspection and
22 supervision for the construction of the Roundabout Project
23 that we went out to bid for November 30 of 2022.

24 Their contract costs us \$75,000.

25 MR. GOMEZ: So it's a not to exceed?

MR. ALLEN: Correct.

MR. GOMEZ: And we do have their Rate Schedule included.

Any questions or comments?

MR. ALLEN: This is expected to be a two to three-month
project.

MR. GOMEZ: Thank you for that. No other questions or
comments?

1 Questions/Comments: None.

2 Motion to approve First Group Engineering Proposal made by
3 Val Gomez. Second by William Allen.

4 Roll Call: "All in Favor": All Abstain: None
5 Opposed: None Motion Carries.

6 MR. GOMEZ: Next we come to Right-of-Way Applications.
7 We have Right-of-Way Board of Public Works Permit
8 Applications Number 23-0392 through 23-04422.

9 Are there any questions or comments on these Permit
10 Applications?

11 Questions/Comments: None.

12 Motion to approve Right-of-Way Permit Applications 23-0392
13 through 23-04422 made by Val Gomez. Second by William Allen.

14 Roll Call: "All in Favor": All Abstain: None
15 Opposed: None Motion Carries.

16 OTHER BUSINESS: None.

17 * Next Regular Meeting Date: Thursday, February
18 9, 2023 @ 4:30 p.m.

19 Motion to adjourn made by Val Gomez. Second by William
20 Allen.

21 Roll Call: "All in Favor": All Abstain: None.
22 Opposed: None Motion Carries.

23 * Meeting ended at 5:10 p.m.
24
25

1 Approval of the Meeting Minutes of
2 Thursday, January 26, 2023

3 Approved and Signed _____

4
5 _____
6 Val Gomez, President

7
8 _____
9 William Allen, Vice President

10
11 _____
12 Winna Guzman, Member

13
14 _____
15 Olga Cosme, Board Secretary


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C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 7th day of February, 2023.



Lisa Pena
Notary Public Porter County
Certified Shorthand Reporter
License Number 084-003483

