

CITY OF EAST CHICAGO
BOARD OF SANITARY COMMISSIONERS

BOARD MEMBERS

Steve Flowers, President
Alojzy (Ben) Moricz, Vice-President
Tia Cauley, Member
Loreto Gonzalez, Member
Miguel (Mike) Rivera, Member

Regular Meeting Minutes
(Via Telephone Conference)
Thursday, February 4, 2021 @ 4:30 p.m.

Reported for Fissinger & Associates
By: Lisa Pena

CALL TO ORDER: 4:30 p.m.

MR. FLOWERS: We can also stipulate that the Members delegate the President the authority to execute all warrants, documents and minutes on behalf of the Commission eliminating the need to collect signatures from the Members participating electronically.

ROLL CALL: Present in Chambers: Steve Flowers

Present Via Telephone: Alojzy Moricz, Tia Cauley, Miguel Rivera.

Also Present: Present in Chambers: Anthony Herrera.

Present Via Telephone: Abdul Zehraoui, Joe Allegretti, Keith Selvie, Bill Biller.

APPROVAL OF MINUTES: January 21, 2021

Motion to approve January 21, 2021 Meeting Minutes made by Miguel Rivera. Second by Alojzy Moricz.

Questions/Comments: None.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

CHECK WARRANTS:

Sanitary District, Wastewater Division

1 MR. FLOWERS: Check Warrants Sanitary District,
Wastewater Division. (A) 020421 SC total \$10,594.50.

2 Motion to approve Check Warrant 020421 SC made by Alojzy
3 Moricz. Second by Miguel Rivera.

4 Questions/Comments: None.

5 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

6 MR. FLOWERS: (B) 020421 SW \$106,045.94.

7 Motion to approve Check Warrant 020421 SW made by Miguel
8 Rivera. Second by Alojzy Moricz.

9 Questions/Comments: None.

10 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

11 MR. FLOWERS: (C) 020421 BI total \$563,298.62.

12 Motion to approve Check Warrant 020421 BI made by Alojzy
13 Moricz. Second by Tia Cauley.

14 Questions/Comments: None.

15 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

16 MR. FLOWERS: (D) 012221 BI total of \$750.

17 Motion to approve Check Warrant 012221 BI made by Miguel
18 Rivera. Second by Alojzy Moricz.

19 Questions/Comments: None.

20 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

21 MR. FLOWERS: (E) 012221 Sanitary District Payroll
22 1/2/21 to 1/15/21.

23 Motion to approve Check Warrant 012221 Sanitary Board Payroll
24 1/2/21 to 1/15/21 made by Alojzy Moricz. Second by Tia
Cauley.

25 Questions/Comments: None.

1 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

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3 MR. FLOWERS: (F) 012221 Wastewater Payroll 1/2/21 to
1/15/21.

4 Motion to approve Check Warrant 012221 Wastewater Payroll
1/2/21 to 1/15/21 made by Miguel Rivera. Second by Alojzy
5 Moricz.

6 Questions/Comments: None.

7 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

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9 MR. FLOWERS: (G) 012221 Utilities Payroll 1/2/21 to
1/15/21.

10 Motion to approve Check Warrant 012221 Utilities Payroll
1/2/21 to 1/15/21 made by Miguel Rivera. Second by Alojzy
11 Moricz.

12 Questions/Comments: None.

13 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

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Sanitary District, Solid Waste Division

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16 MR. FLOWERS: Sanitary District, Solid Waste Division.
(H) 020421 SS total \$30,526.22.

17 Motion to approve Check Warrant 020421 SS made by Alojzy
Moricz. Second by Tia Cauley.

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Questions/Comments: None.

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20 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

21 MR. FLOWERS: (I) 012221 Solids Payroll 1/2/21 to
1/15/21.

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23 Motion to approve Check Warrant 012221 Solids Payroll 1/2/21
to 1/15/21 made by Miguel Rivera. Second by Alojzy Moricz.

24 Questions/Comments: None.

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1 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

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REPORT FROM UTILITY DIVISION MATTERS:

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MR. FLOWERS: Report from Utility Division Matters,
4 Dr. A. Zehraoui.

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DR. ZEHRAOUI: Mr. President, I have maybe two updates
6 from Roxana Subdivision. We have 5 miles of cleaning and we
do inspection as you know. We did also align around 544 feet
7 from Shell Street to Indy Boulevard. So we are done with
that area.

8

Then the studies go in for the survey. Once the
9 study finished we'll be done there.

9

10 For other street so far we have cleaned 2,500
linear feet. There were around 450 tons of debris that we
removed.

11

12 Because of the cold weather that is going next week
maybe also the other week, so the company will stop cleaning.
13 And they will resume on the 15th of this month again.

13

14 So this is what I have if you have any questions.
Thank you.

15

MR. FLOWERS: Thank you, Dr. Z. Any questions or
concerns?

16

REPORT OF FIELD OPERATIONS:

17

MR. FLOWERS: Moving down to Report of Field Operations,
18 Dr. Z.

19

DR. ZEHRAOUI: It is the same.

20

REPORT FROM SOLID WASTE:

21

MR. FLOWERS: Report from Solid Waste, Keith Selvie.

22

MR. SELVIE: Mr. President, first of all congratulations
23 and Commissioners. Solid Waste has no report at this time.

23

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MR. FLOWERS: Thank you, Mr. Selvie.

24

REPORT FROM FINANCIAL CONSULTANT: None.

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1 REPORT FROM LEGAL COUNSEL:

2 MR. FLOWERS: Report from legal counsel, Attorney Joe
3 Allegretti.

4 MR. ALLEGRETTI: Good afternoon. Dr. Z and to a lesser
5 extent I have been working with the consultants on reviewing
6 the Sanitary District Long-Term CSO Control Plan. It's going
7 to have a lot of impact on the citizens in town.

8 The current schedules implementing the improvements
9 called for in the Plan is that they be completed by 2032.
10 Seems like a long way away. But current estimates are in the
11 neighborhood of \$60 million. And Public Works will be paid
12 for out of user charges.

13 So Dr. Z is working on reviewing the plans and
14 bringing them up-to-date with outside consultants. But also
15 working with our rate consultants so that our sewer user
16 charges, which the case we're filing with Indiana Utility
17 Regulatory Commission, will be sufficient to pay debt service
18 on bonds issued the Sanitary District.

19 I know it sounds complicated. When we get back to
20 normal, we'll have these engineers come in for a presentation
21 so that the Board of course will become entirely acquainted
22 with the purposes and what these projects entail. The
23 biggest thing is the Michigan Avenue Sewer Separation
24 Project.

25 So I'm just kind of giving you a little heads up of
what's going on. There's been a lot of activity. And it's
going to be a big impact and very important.

So the work continues. And the Utility Director
will be reporting as it proceeds. Thank you.

MR. FLOWERS: Thank you. Any questions or comments?

NEW BUSINESS:

MR. FLOWERS: New Business, Agreements. Bakertilly,
General Accounting and Quarterly Reconciliation Services.
Attorney Allegretti, do you want to expound on this?

MR. ALLEGRETTI: Bakertilly is our rate consultants.
It's a lot of work. It's more than an accounting process.
They have to review all of the Sanitary District's capital
improvement plans for in the near future and in the distant

1 future.

2 As I indicated they have to understand and
3 calculate the revenue required to pay debt service for bonds
4 to pay for future capital works projects. So they're working
5 hand in hand with staff to figure, to calculate that. Also
6 the increasing O&M, operation and maintenance, expenses of
7 the wastewater treatment plant and the collection system
8 which as we all know keeps going up and never goes down.

9 Their local representative doing most of the work
10 is a gentleman named Andre Riley. He is in touch with your
11 staff on kind of a weekly basis. And they're doing a good
12 job and we're happy with their performance.

13 DR. ZEHRAOUI: Most of this is shared between Water
14 Department and Wastewater. So the amount there will be
15 shared equally between the two departments.

16 MR. ALLEGRETTI: For better or worse both utilities,
17 both of Dr. Z's utilities, Water and Sanitary District are in
18 the process of preparing rate cases to be filed with the
19 Indiana Utility Regulatory Commission this year. And we're
20 hopeful to get a rate established by the end of the calendar
21 year.

22 MR. HERRERA: Joe, this is just for annual services I
23 think.

24 MR. ALLEGRETTI: Yes.

25 MR. HERRERA: I think that's separate from this.

MR. ALLEGRETTI: Okay.

MR. HERRERA: Bill can answer you guys.

MR. ALLEGRETTI: I'm corrected.

MR. BILLER: Mr. President, the Bakertilly document in
front of the Board like Joe said is for current year
activities, mainly two things. One quarterly reconciliation
of the accounts receivable between our billing system and the
general ledger controlled by the Controller's Office. And
the second part is I think approximately 30,000 for other
services which we may use Bakertilly for during the year.

This is over and above any work that they are doing
on the cost of service or rate increases for Water and

1 Sanitary.

2 MR. FLOWERS: Thank you, both.

3 MR. RIVERA: Mr. President, I have a question for the
4 attorney.

5 MR. FLOWERS: Yes.

6 MR. RIVERA: Do you recommend we approve this?

7 MR. ALLEGRETTI: Yes, sir.

8 MR. RIVERA: Thank you.

9 Motion to approve Bakertilly General Accounting & Quarterly
10 Reconciliation Services Agreement made by Miguel Rivera.
11 Second by Alojzy Moricz.

12 Questions/Comments: None.

13 Roll Call: "All in Favor": All Abstain: None.
14 Opposed: None Motion Carries.

15 MR. FLOWERS: GPRS, Sewer Locates.

16 DR. ZEHRAOUI: This is the agreement with GPRS because
17 we use them for sewer locates and also for water. This one
18 is just for the sewers because as you know if there is some
19 digging and we don't provide in timely manner we will be
20 faulted if there is any leak or any damage to our pipes.

21 So I am requesting the Board to accept this
22 agreement so we have for looking. Thank you.

23 Motion to approve GPRS Sewer Locates Agreement made by Tia
24 Cauley. Second by Alojzy Moricz.

25 Questions/Comments: None.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. FLOWERS: First Group Engineering, On-Call
Engineering Services.

DR. ZEHRAOUI: Mr. President, this firm we use for many
years. And they are working with us right now in Roxana and
also in other places.

1 So I want for this to be accepted or to be
2 approved, this Agreement, because whenever we need them they
3 are on our side. And the guy, Scott, he was working within
4 the City maybe this is like more than 20 years. He knows
5 exactly what he is doing.

6 I ask for motion to accept this agreement please.

7 Motion to approve First Group Engineering On-Call Engineering
8 Services Agreement made by Miguel Rivera. Second by Alojzy
9 Moricz.

10 Questions/Comments: None.

11 Roll Call: "All in Favor": All Abstain: None.
12 Opposed: None Motion Carries.

13 MR. FLOWERS: Small Purchasing Policy, Amended Amounts.

14 DR. ZEHRAOUI: On the purchase we went from 1,500 right
15 now. This is more efficient that we can increase that 1,500
16 to 5,000. Anything that is less than 5,000 we shouldn't go
17 for longer process because anything that is less than \$5,000
18 is something that is not very big.

19 The City changed this policy. For our part we have
20 to approve this new policy that is coming from the Mayor or
21 Controller's Office.

22 Motion to approve Small Purchasing Policy Amended Amounts
23 Agreement made by Tia Cauley. Second by Miguel Rivera.

24 Questions/Comments: None.

25 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. FLOWERS: Sewer Bill Adjustments. 4901 Walsh
Avenue. My document states that the meter was running
counterclockwise and reading came in with negative
consumptions causing account being assessed 9732218 amount of
usage and gallons.

Owners contacted multiple time to schedule
inspection of meter with no response.

The meter was inspected on January 16, '21 and was
noted that meter was installed incorrectly. Incorrect use
was not caught under bill runs.

1 Motion to approve 4901 Walsh Avenue Sewer Bill Adjustment
made by Tia Cauley. Second by Alojzy Moricz.

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3 Questions/Comments: None.

4 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

5 MR. FLOWERS: Rate Sheets. I'm going to group all three
6 of these together. Rate Sheets for 2021. Austgen Electric,
HECC and then Tri-Electronics. The rate sheets are in the
7 packet.

8 Anyone have any questions or concerns about those
rates sheets?

9 Motion to approve Austgen Electric, HECC and Tri-Electronics
10 Rate Sheets made by Miguel Rivera. Second by Alojzy Moricz.

11 Questions/Comments: None.

12 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

13 MR. FLOWERS: Past Due Amount. Praxair \$189.10.
14 According to memo it just states please find the attached
outstanding invoices from your department because these
15 invoices are over 16 days -- I'm sorry.

16 Please explain why invoices are delinquent. It
says received invoices from vendor on January 19 after second
17 request.

18 Motion to approve Praxair Past Due Invoice made by Tia
Cauley. Second by Miguel Rivera.

19 Questions/Comments: None.

20 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

21 UNFINISHED BUSINESS: None.

22 PUBLIC COMMENT: None.

23
24 * Next Regular Meeting Date: Thursday, February
18, 2021 @ 4:30 p.m.

25

1 Motion to adjourn made by Miguel Rivera. Second by Tia
Cauley.

2 Roll Call: "All in Favor": All Abstain: None.
3 Opposed: None Motion Carries.

4 * Meeting ended at 4:56 p.m.

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Approval of the Meeting Minutes of
Thursday, February 4, 2021
Approved and Signed _____



Steve Flowers, President

(S) Alojzy Moricz

Alojzy Moricz, Vice-President

(S)

Loreto Gonzalez, Member

(S) Tia Cauley

Tia Cauley, Member

(S) Miguel Rivera

Miguel Rivera, Member



Anthony Herrera, Board Secretary


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C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 15th day of February, 2021.



Lisa Pena
Notary Public Porter County
Certified Shorthand Reporter
License Number 084-003483

