

CITY OF EAST CHICAGO
BOARD OF PUBLIC WORKS

BOARD MEMBERS

Val Gomez, President
William Allen, Vice-President
Winna Guzman, Member

Meeting Minutes
Thursday, February 10, 2022 @ 4:30 p.m.
Reported for Fissinger & Associates
By: Lisa Pena

CALL TO ORDER: 4:30 p.m.

ROLL CALL: Present: Val Gomez, Winna Guzman, William Allen

STAFF PRESENT: Richard Morrisroe, Douglas Powers, James Portalatin, Winna Guzman, Olga Cosme.

MINUTES: Regular Meeting January 10, 2022
Regular Meeting January 24, 2022

Questions/Comments: None.

Motion to approve January 10, 2022 Regular Meeting Minutes made by Val Gomez. Second by William Allen.

Roll Call: "All in Favor": Val Gomez, William Allen
Abstain: Winna Guzman Opposed: None Motion Carries.

Questions/Comments: None.

Motion to approve January 24, 2022 Regular Meeting Minutes made by William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

CORRESPONDENCE: None.

NEW BUSINESS:

MR. GOMEZ: We'll move on to New Business. Next item on our agenda is the Bid Award for 2001 Franklin.

1 MR. PORTALATIN: Good evening, Commissioners. This is
2 in reference to 2001 Franklin Street. We received two bids.
3 Safe Environmental at \$16,070. And M&L Environmental Company
4 was for \$21,400.

5 I recommend that we go with the lowest most
6 responsible bidder which is Safe Environmental Corporation.

7 This is for the removal of the RACMs in the floor
8 tiles.

9 MR. GOMEZ: The most reliable company is Safe
10 Environmental?

11 MR. PORTALATIN: Correct.

12 MR. GOMEZ: All paperwork is proper?

13 MR. PORTALATIN: Yes. We have e-mailed that previously.

14 MR. GOMEZ: This is for asbestos removal?

15 MR. PORTALATIN: Yes.

16 MR. GOMEZ: Any questions or comments on Safe
17 Environmental for their 2001 Franklin Street Project of
18 Asbestos Remediation?

19 Questions/Comments: None.

20 Motion to approve Safe Environmental 2001 Franklin Street Bid
21 Award made by William Allen. Second by Winna Guzman.

22 Roll Call: "All in Favor": All Abstain: None
23 Opposed: None Motion Carries.

24 MR. PORTALATIN: Thank you.

25 MR. GOMEZ: Next item on our agenda is Torrenge
Surveying, LLC. This is for the 4900 block. We do have our
Planning Director Mr. Douglas Powers.

MR. POWERS: Thank you, Board. This is for survey.
This petitioner has already done work on-site. And so
they've attached this quote. They will not exceed this
amount.

This is required as the previous survey is
outdated. And in order to determine the viability and

1 possible potential of this property this is going to be one
2 of the requirements.

3 MR. GOMEZ: The cost is \$8,150. I think in the motion
4 we should have the Notice to Proceed.

5 Any questions or comments?

6 MS. GUZMAN: Just to note I see that it's 400 East
7 Chicago. It should be Indianapolis Boulevard.

8 MR. POWERS: I am sorry. 4525 Indianapolis Boulevard.

9 MS. GUZMAN: No. I am talking about the attachment.

10 MR. GOMEZ: Any other questions or comments?

11 Questions/Comments: None.

12 Motion to approve Torrenge Surveying, LLC Proposal and Notice
13 to Proceed made by William Allen. Second by Winna Guzman.

14 Roll Call: "All in Favor": All Abstain: None
15 Opposed: None Motion Carries.

16 MR. GOMEZ: Next on our agenda we have for Public Works
17 two proposals from Mechanical Concepts. First one looks like
18 a drill system. Second one is a heating boiler at our Animal
19 Control Facility.

20 Any questions or comments for our representative
21 from Public Works?

22 Questions/Comments: None.

23 Motion to approve Mechanical Concepts Proposals made by
24 William Allen. Second by Winna Guzman.

25 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. GOMEZ: Next we have Best Care Preventative
Maintenance Program. And we have three proposals. We have
Preventative Maintenance Number 1 which has a total of
\$51,222. Preventative Maintenance Number 2 has a total of
\$34,314. Preventative Maintenance Number 3 is for \$34,314.

UNIDENTIFIED SPEAKER: So the reason why they're split
up is because it's three times a year. This is for overdue

1 maintenance. So we actually purchased the vehicles from
2 Best. This is a very in depth maintenance program to be
performed three times this year.

3 The reason why the first maintenance is more is
4 because the first time they come out they actually do the
hydraulic fluid. And drop all fluids and start fresh.

5 Also in the maintenance agreement we're providing
6 the oils to Best Equipment. We found when they quote us the
first time it was cheaper for us to get the fluids and
7 provide the fluids to them.

8 So the reason why it's split up into three is PM1
is the first quarter. PM2 is second quarter. PM3 is the
9 last quarter.

10 So moving forward for next year they all should be
the same. We shouldn't have one item. They all should be
11 the same for each quarter.

12 MR. GOMEZ: You can put them all together and just say
the prices are all included for all three.

13 UNIDENTIFIED SPEAKER: Okay.

14 MR. GOMEZ: Any questions or comments on Best Care
15 Proposal for their Preventative Maintenance Program for
Public Works Equipment?

16 Questions/Comments: None.

17 Motion to approve Best Care Preventative Maintenance Program
made by William Allen. Second by Winna Guzman.

18 Roll Call: "All in Favor": All Abstain: None
19 Opposed: None Motion Carries.

20 MR. GOMEZ: Next for Public Works we have Bryte Car
21 Collision Center. This is their 2022 Rate Schedule.

22 Any questions or comments on this rate schedule?

23 Questions/Comments: None.

24 Motion to approve Bryte Car Collision Center 2022 Rate
Schedule made by William Allen. Second by Winna Guzman.

25

1 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

2 MR. GOMEZ: Next we have for purchase 2022 Ford F-150 to
3 be used for the Mosquito Truck. Public works is purchasing
4 this for the Health Department?

5 UNIDENTIFIED SPEAKER: Yes. This would be for the
6 Health Department. The Health Department is actually going
7 to upgrade their vehicle and the mosquito unit as well.

8 So this is a new truck. And there's going to be
9 new mosquito sprayer installed on the truck.

10 MR. GOMEZ: And the quote lowest was from Bosak Ford in
11 the amount of \$32,000.

12 UNIDENTIFIED SPEAKER: Yes, Bosak Ford.

13 MR. GOMEZ: Any questions or comments on this proposal
14 and the recommendation of Bosak Ford for 32,684?

15 Questions/Comments: None.

16 Motion to approve Bosak Ford 2022 Ford F-150 Purchase made by
17 William Allen. Second by Winna Guzman.

18 Roll Call: "All in Favor": All Abstain: None
19 Opposed: None Motion Carries.

20 MR. GOMEZ: Next we have the purchase of a 2022 Police
21 Interceptor All Wheel Drive Base.

22 UNIDENTIFIED SPEAKER: This vehicle will be used by the
23 Fire Department.

24 MR. GOMEZ: Fire Department?

25 UNIDENTIFIED SPEAKER: Yes.

MR. GOMEZ: So we have two quotes here. One is from
Bosak Ford for 32,468. Second quote is Bloomington Ford for
32,755. And the recommendation is based on the lowest?

UNIDENTIFIED SPEAKER: Yes. There should be one more
from Watermark Ford. Watermark Ford at \$39,555.

MR. GOMEZ: So Bosak, the first quote is still the
lowest?

1 UNIDENTIFIED SPEAKER: Yes.

2 MR. GOMEZ: Any questions or comments on this purchase
3 of this vehicle?

4 MS. GUZMAN: So Bosak is 32,468 or 32,068?

5 UNIDENTIFIED SPEAKER: Bosak Ford is 32,468.
6 Bloomington Ford is 32,755.

7 MR. GOMEZ: Any other questions or comments?

8 Questions/Comments: None.

9 Motion to approve Bosak Ford 2022 Police Interceptor AWD Base
10 purchase made by William Allen. Second by Winna Guzman.

11 Roll Call: "All in Favor": All Abstain: None
12 Opposed: None Motion Carries.

13 MR. GOMEZ: Next we come to Outstanding Invoices. We
14 have Outstanding Invoice from Cintas Corporation. We have
15 five invoices from 7/8/2021 to 11/24/2021 for a total of
16 \$1,184.32.

17 Explanation is that invoices were not delivered
18 directly to personnel.

19 Services were provided, right?

20 UNIDENTIFIED SPEAKER: Services were provided, yes.

21 MR. GOMEZ: Any questions or comments?

22 Questions/Comments: None.

23 Motion to approve Cintas Corporation Outstanding Invoices
24 made by William Allen. Second by Winna Guzman.

25 Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. GOMEZ: Next we have Late Invoice from EC Auto
Repair and Fire Service. This is for the Fire Department.
We have invoice dated 10/14/2021 for \$55. Fire services
dated 9/2021 for 4,855.70.

Any questions or comments for the Fire Chief here?

1 Services were provide?

2 FIRE CHIEF: Yes. Services were provided.

3 Questions/Comments: None.

4 Motion to approve EC Auto Repair and Fire Service Outstanding
5 Invoices made by William Allen. Second by Winna Guzman.

6 Roll Call: "All in Favor": All Abstain: None
7 Opposed: None Motion Carries.

8 MR. GOMEZ: Next we have Interstate Power Systems. We
9 have a late invoice from 10/29/2021 for 672.60.

10 Explanation received invoice 10/29/2021. Work was
11 not completed properly until 1/31/2022.

12 Any questions or comments on this late invoice?

13 Questions/Comments: None.

14 Motion to approve Interstate Power Systems Outstanding
15 Invoice made by William Allen. Second by Winna Guzman.

16 Roll Call: "All in Favor": All Abstain: None
17 Opposed: None Motion Carries.

18 FIRE CHIEF: Thank you.

19 MR. GOMEZ: Thank you, Chief.

20 Next we have a late invoice from the Law Department
21 for Kovachevich. Late invoice dated 11/3/21 in the amount of
22 \$1,500. That's the Law Department.

23 Reason this is for previous services. Invoices
24 were sent to another department and was received by my
25 department this date in January.

Any questions or comments?

Questions/Comments: None.

Motion to approve Kovachevich Outstanding Invoice made by
William Allen. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

1 MR. GOMEZ: Next we have Annual Preventative Maintenance
2 Program for the Fire Department. We have a letter from the
3 Fire Chief.

4 Board Members, attached are three quotes for the
5 Preventative Maintenance Program for all firefighter work
6 vehicle and apparatus.

7 Request Fire Service in the amount of 17,500. Fire
8 Service quote is straightforward with no additional costs.
9 And Fire Service has performed all maintenance.

10 Any questions or comments?

11 Questions/Comments: None.

12 Motion to approve Fire Service Maintenance Program made by
13 William Allen. Second by Winna Guzman.

14 Roll Call: "All in Favor": All Abstain: None
15 Opposed: None Motion Carries.

16 MR. GOMEZ: Thank you, Chief.

17 Next we have Jones and Associates. This is for the
18 Fire Civil Services Commission. This is contractual services
19 made and entered into this date between City of East Chicago
20 Fire Civil Service and Jones and Associates Court Reporting
21 for the service date from January 1, 2022 to December 31,
22 2022.

23 This is to provide transcript services for City of
24 East Chicago Fire Commission.

25 Any questions or comments on this East Chicago Fire
Civil Service Commission and Jones and Associates Court
Reporting?

MS. GUZMAN: Maybe we can get them to sign this as well.
There is no signature for them, correct?

MR. GOMEZ: We need to have a signature page for them.

Any other questions or comments?

Questions/Comments: None.

1 Motion to approve Jones and Associates Court Reporting made
2 by William Allen. Second by Winna Guzman.

3 Roll Call: "All in Favor": All Abstain: None
4 Opposed: None Motion Carries.

5 MR. GOMEZ: Next we have from the Building Department
6 Amereco. That is 148th block of Indianapolis.

7 This is for approval of an underground storage tank
8 for \$16,045.

9 Any questions or comments on this proposal?

10 MR. ALLEN: This is Engineering Department. It's their
11 design for improvement. This was something that came up.
12 James with his department was kind enough to take care of
13 this for us.

14 MR. GOMEZ: So it's basically Engineering Department and
15 James assisting?

16 MR. ALLEN: Yes.

17 MR. GOMEZ: Any questions or comments for James or
18 William?

19 MR. PORTALATIN: They're doing the removal and also
20 they're going to give us the report.

21 Questions/Comments: None.

22 Motion to approve Amereco Underground Storage Tank Project
23 made by William Allen. Second by Winna Guzman.

24 Roll Call: "All in Favor": All Abstain: None
25 Opposed: None Motion Carries.

MR. PORTALATIN: Thank you.

MR. GOMEZ: Next we have Resolution 2022-05 Interlocal
Agreement with Harborside Public Housing Complex from the Law
Department.

(Resolution 2022-05 was read into the record)

Any questions or comments?

1 Questions/Comments: None.

2 Motion to approve Resolution 2022-05 made by William Allen.
3 Second by Winna Guzman.

4 Roll Call: "All in Favor": All Abstain: None
5 Opposed: None Motion Carries.

6 MR. GOMEZ: Next we have Resolution 2022-06. Cancel
7 Cesar Perez Contract.

8 (Resolution 2022-06 was read into the record)

9 MR. GOMEZ: Any questions or comments on Resolution
10 2022-06?

11 Questions/Comments: None.

12 Motion to approve Resolution 2022-06 made by William Allen.
13 Second by Winna Guzman.

14 Roll Call: "All in Favor": All Abstain: None
15 Opposed: None Motion Carries.

16 MR. GOMEZ: Next we have Vavrek Architects. We have
17 their Rate Schedule, Hourly Rate Schedule for 2022.

18 Are there any questions or comments on this Rate
19 Schedule?

20 Questions/Comments: None.

21 Motion to approve Vavrek Architects 2022 Rate Schedule made
22 by William Allen. Second by Winna Guzman.

23 Roll Call: "All in Favor": All Abstain: None
24 Opposed: None Motion Carries.

25 MR. GOMEZ: Next we have Gateway Business. This is
Copier Maintenance. This is from IT. We have four
Agreements.

We have one for the Mayor's Office, one for IT, one
for Engineering and one for 4718 Indianapolis Boulevard.

I spoke with our IT Director who wasn't able to
attend the meeting. The only difference is in the first
three, Mayor's Office, IT and Engineering Department. Those
are 36 months. The 4718 Indianapolis Boulevard is for 24

1 months. And everything else is the same as the previous
2 years.

3 The prices are .005 per page for black and white
4 and 47 for color.

5 Are there any questions or comments on this
6 proposal from Gateway Business Systems?

7 Questions/Comments: None.

8 Motion to approve Gateway Business Copier Maintenance
9 Agreements made by William Allen. Second by Winna Guzman.

10 Roll Call: "All in Favor": All Abstain: None
11 Opposed: None Motion Carries.

12 MR. GOMEZ: Next we have NCWPCS MPL 26, Year Sites Tower
13 Holdings LLC Lease Agreement with the Law Department.

14 Mr. Morrisroe, can you fill us in on what that is?

15 MR. MORRISROE: I don't have that in my documents. I
16 believe it was an add-on.

17 MR. GOMEZ: There should be a copy.

18 MR. MORRISROE: I'm sorry. I do know. This is for the
19 cell tower at 5300 Indianapolis Boulevard. And it's an
20 agreement with Crown Castle who manages real estate for AT&T.

21 They sent us another document this afternoon. I
22 don't think it affects this. But if it does, I will bring it
23 to your attention tomorrow after I've had a chance to go over
24 it. I just got it this afternoon at 2:30.

25 MR. GOMEZ: They're extending the terms to March 31,
2022.

MR. MORRISROE: This is a temporary agreement because we
have not determined a full agreement. We're stepping into
the shoes of the former lessee.

I believe this in the best interest of the City.
It gives us time to negotiate a full contract at an amount
that is much farther than 500 per year that we were
receiving.

MR. GOMEZ: Right now this temporary agreement the

1 current amount is increased to \$2,000.

2 MR. MORRISROE: Per month. Well, the other individual
3 was receiving the money, the lease money. And both the
4 Corporation Counsel and the former City Attorney had worked
5 out this.

6 This is a good agreement or an interim.

7 MR. GOMEZ: Any questions or comments?

8 Questions/Comments: None.

9 Motion to approve Year Sites Tower Holdings, LLC Lease
10 Agreement made by William Allen. Second by Winna Guzman.
11 Roll Call: "All in Favor": All Abstain: None
12 Opposed: None Motion Carries.

13 MR. GOMEZ: Next we have Hasse Construction for Homerlee
14 Reconstruction Change Order Number 2. This is from
15 Engineering Department.

16 MR. ALLEN: This Change Order is a number of items. The
17 greater one being backfill not being used and some smaller
18 items for a savings of \$434,650.

19 It does say, not in the subject, but in the text
20 above where it lists the items a reference to Douglas Street
21 Reconstruction. That will be stricken out.

22 MR. GOMEZ: That was my question. This is 434,650?

23 MR. ALLEN: Yes.

24 MR. GOMEZ: Any other questions or comments?

25 Questions/Comments: None.

Motion to approve Hasse Construction Change Order Number 2
made by William Allen. Second by Winna Guzman.
Roll Call: "All in Favor": All Abstain: None
Opposed: None Motion Carries.

MR. GOMEZ: Next on our agenda is DLZ.

MR. ALLEN: This is an agreement between the City of
East Chicago and DLZ to develop standards, specifications

1 detailing procedures for construction projects being
2 performed in the City. This will be accompanied with our
front-end documents.

3 Pretty much the EEOC and the various ordinances are
4 given. So this will just be an addition to that. For a
total cost \$740,000.

5 MR. GOMEZ: So not to exceed. This is throughout the
6 year?

7 MR. ALLEN: This is for their service. Pretty much just
8 beefing up our permanent documents on the construction level.

9 MR. GOMEZ: Any further questions or comments?

10 Questions/Comments: None.

11 Motion to approve DLZ Indiana LLC Agreement made by William
Allen. Second by Winna Guzman.

12 Roll Call: "All in Favor": All Abstain: None
13 Opposed: None Motion Carries.

14 MR. GOMEZ: Next we have from the Engineering Office
15 Notice of Award. This is for the Exchange Reconstruction
16 Project.

17 MR. ALLEN: Yes. This is a Notice of Award for Reith &
18 Riley for Exchange Avenue.

19 I do have recommendation from First Group that I
20 did not accompany this document with. But I will be sure to
21 include that.

22 Our project designer, First Group, gave us a
23 recommendation to move forward with Reith & Riley. We
24 received two other bids. One from Hasse. And we both feel
25 that Reith & Riley was the more than capable of doing this
job at this project.

MR. GOMEZ: The price is \$1,727,904.15.

MR. ALLEN: Correct.

MR. GOMEZ: Any questions or comments on this Notice of
Award?

1 Questions/Comments: None.

2 Motion to approve Reith & Riley Exchange Reconstruction
3 Project Notice of Award made by William Allen. Second by
4 Winna Guzman.

4 Roll Call: "All in Favor": All Abstain: None
5 Opposed: None Motion Carries.

5 MR. GOMEZ: That brings us to Permit Applications. We
6 have Application Number 22-04075 through 22-04083.

7 Any questions or comments on these?

8 Questions/Comments: None.

9 Motion to approve Permit Applications 22-04075 through
10 222-04083 made by William Allen. Second by Winna Guzman.

10 Roll Call: "All in Favor": All Abstain: None
11 Opposed: None Motion Carries.

12 OTHER BUSINESS: None.

13 * Next Regular Meeting Date: Thursday, February
14 24, 2022 @ 4:30 p.m.

15 Motion to adjourn made by William Allen. Second by Winna
16 Guzman.

16 Roll Call: "All in Favor": All Abstain: None.
17 Opposed: None Motion Carries.

18 * Meeting ended at 5:11 p.m.
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1 Approval of the Meeting Minutes of
2 Thursday, February 10, 2022

3 Approved and Signed _____

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5 _____
6 Val Gomez, President

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8 _____
9 William Allen, Vice President

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11 _____
12 Winna Guzman, Member

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14 _____
15 Olga Cosme, Board Secretary

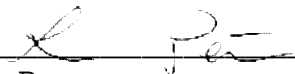
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C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 22nd day of February, 2022.



Lisa Pena
Notary Public Porter County
Certified Shorthand Reporter
License Number 084-003483

