

CITY OF EAST CHICAGO BOARD OF PUBLIC WORKS
BOARD OF DIRECTORS

BOARD MEMBERS

Val Gomez, President
William Allen, Vice-President
Winna Guzman, Member

Thursday, February 24, 2022, at 4:30 p.m.

Reporter by Fissinger & Associates, Ltd.

By: Peggy S. LaLonde

Staff Present: Richard Morrisroe
Olga Cosme

Call to Order: 4:30 p.m.

Roll Call: Present: Val Gomez, Winna Guzman and
William Allen

MR. GOMEZ: Good afternoon everyone. I'd like to call to order the regular meeting of the Board of Public Works for February 24, 2022.

We have no minutes or correspondence, so we'll move on to New Business. First is opening quotes for asbestos removal at 3810 Pulaski from the Building Department.

MR. PORTALATIN: James Portalatin. We received only one quote from Northwest Indiana Environmental for the removal of asbestos at 3810 Pulaski, in the amount of \$2,350.00. They did not put in a quote, that's just a change order for the contract. That's what I will be requesting from the contractor, which in this case is Richardson Disposal. We have only the one quote that we received. I would recommend that we award, if possible.

MR. GOMEZ: You don't have to check the paperwork or anything? You already checked it and everything is in order?

MR. PORTALATIN: Yes, they're licensed and it's just for asbestos piping, 45 linear feet. So it's a pretty simple job.

MR. GOMEZ: Okay, and that's Northwest Indiana Environmental?

1 MR. PORTALATIN: Correct.

2 MR. GOMEZ: And you have dealt with them
before?

3 MR. PORTALATIN: Yes.

4 MR. GOMEZ: Any questions or comments on
5 the recommendation from the Building Department? (None)
6 Entertain a motion to approve recommendation of the
7 Building Department for asbestos removal at 3810 Pulaski
8 from Northwest Indiana Environmental, for \$2,350.00.

9 MR. ALLEN: So move.

10 MS. GUZMAN: Second.

11 MR. GOMEZ: Roll call.

12 Roll Call: "All in Favor": All Abstain: None
13 Opposed: None

14 MR. GOMEZ: Motion carries.

15 Next item on the agenda is from IT.
16 He informed me he would be unable to attend and he did
17 send the explanation. He has a rate schedule for 2022
18 from Support System Integration, their rate schedule.
19 This is responsible for programming the LED lights at
20 the roundabout. SSI is the only program as requested
21 and they were on a time and material basis. This is
22 from Kevin Klocek. Any questions or comments on the
23 2022 rate schedule? (None)

24 Entertain a motion to approve SSI
25 rate schedule for 2022.

MR. ALLEN: So move.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Next we have from Bus Transit,
Section 5307 Fund Conveyance Agreement.

MR. ROSADO: Francisco Rosado Jr. This
is one of our annual funds. We have got several grants
that we have available to us. We have completed one
grant, so they are opening up this fund.

1 MR. GOMEZ: And this one is basically for
other maintenance?

2 MR. ROSADO: Preventative maintenance,
3 yes.

4 MR. GOMEZ: The period is from
January 1st, 2022 to March 31, 2023. Are there any
5 other questions or comments on this rate sheet? (None)

6 Entertain a motion to approve the
Section 5307 Fund Conveyance Agreement

7 MR. ALLEN: So move.

8 MS. GUZMAN: Second.

9 MR. GOMEZ: Roll call.

10 Roll Call: "All in Favor": All Abstain: None
Opposed: None

11 MR. GOMEZ: Motion carries.

12 Next we have Certification of
Financial Capacity, Bus Transit.

13 MR. ROSADO: Again, these are annual
paperwork that we have to get approved. The only thing
14 I want to note is the signature page has the Mayor and
my signature.

15 MR. GOMEZ: That allows it to be three, I
think the motion is to approve the Mayor and your
16 signature?

17 MR. ROSADO: Yes.

18 MR. GOMEZ: Okay. Any questions or
comments on the Certification of Financial Capacity and
19 the local share ability? (None)

20 Entertain a motion to approve.

21 MR. ALLEN: So move.

22 MS. GUZMAN: Second.

23 MR. GOMEZ: Roll call.

24 Roll Call: "All in Favor": All Abstain: None
Opposed: None

25 MR. GOMEZ: Motion carries.

Next we have 2022 Certifications and
Assurances, from Bus Transit.

1 MR. ROSADO: These are yearly forms. The
signature page has to be a name change for the attorney.

2 MR. GOMEZ: We did change that. Any
3 questions or comments on this? (None)

4 Entertain a motion to approve 2022
Certifications and Assurances for Bus Transit.

5 MR. ALLEN: So move.

6 MS. GUZMAN: Second.

7 MR. GOMEZ: Roll call.

8 Roll Call: "All in Favor": All Abstain: None
Opposed: None

9 MR. GOMEZ: Motion carries.

10 Next we have from the Fire
Department, Hometown Floors.

11 CHIEF CARPENTER: That's correct. There
were two bids, one for the flooring at Fire Station No.
12 2. The flooring recommendation was for Hometown Floors.
The other bid was from SCE. They wanted half the money
13 down and half the money before they would start, and
also they will charge additional fees if the floors
14 underneath it need some patching or anything like that.
So there are other costs that could be included, which
we won't know until we take up the old flooring.

15 MR. GOMEZ: So two quotes, and this is
16 the one that meets the best use?

17 CHIEF CARPENTER: Yes, best for the City.

18 MR. GOMEZ: The amount \$22,500.00. Any
questions or comments on this project? (None)

19 Entertain a motion to approve Fire
Department recommendation for Hometown Floors proposal.

20 MR. ALLEN: So move.

21 MS. GUZMAN: Second.

22 MR. GOMEZ: Roll call.

23 Roll Call: "All in Favor": All Abstain: None
Opposed: None

24 MR. GOMEZ: Motion carries.

25 Next we have from the Fire
Department, ESO quote.

1 CHIEF CARPENTER: Yes, that's correct,
2 for our fire reporting software. We need this to keep
3 track of all fires, all runs, all calls so we have a
4 total at the end of the year.

5 MR. GOMEZ: Is this a new purchase?

6 CHIEF CARPENTER: Actually ESO was
7 purchased by the other company, so it's a smooth
8 transition.

9 MR. GOMEZ: Any questions or comments on
10 Fire Department's proposal for new software? (None)
11 Entertain a motion to approve ESO
12 proposal for software with the Fire Department, amount
13 of \$12,265.00.

14 MR. ALLEN: So move.

15 MS. GUZMAN: Second.

16 MR. GOMEZ: Roll call.
17 Roll Call: "All in Favor": All Abstain: None
18 Opposed: None

19 MR. GOMEZ: Motion carries.
20 Next we go to outstanding invoices.

21 CHIEF CARPENTER: This is Heartline
22 Fitness, they do the repairs, maintenance, and upkeep on
23 our fitness equipment.

24 MR. GOMEZ: So we have two invoices, both
25 for the same thing.

CHIEF CARPENTER: That's correct.

MR. GOMEZ: Any questions or comments?
(None)

Entertain a motion to approve late
invoice payment for Heartline Fitness for Fire
Department.

MR. ALLEN: So move.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.
Roll Call: "All in Favor": All Abstain: None
Opposed: None

1 MR. GOMEZ: Motion carries.

2 CHIEF CARPENTER: Thank you, have a good
3 night.

4 MR. GOMEZ: Next we have late invoice
5 from the Police Department from ADT. The Chief is
6 unable to attend tonight. The explanation is this is a
7 late invoice that was lost and it was dated December 20,
8 2021, amount of \$128.08. Any questions or comments on
9 this late invoice? (None)

10 Entertain a motion to approve
11 payment to ADT for late invoice.

12 MR. ALLEN: So move.

13 MS. GUZMAN: Second.

14 MR. GOMEZ: Roll call.

15 Roll Call: "All in Favor": All Abstain: None
16 Opposed: None

17 MR. GOMEZ: Motion carries.

18 Also from the Police Department,
19 Indiana Association of Chiefs of Police. The late
20 invoice dated 12-19-21, for \$800.00. Once again it was
21 lost in the mail. Any questions or comments? (None)

22 Entertain a motion to approve late
23 invoice to Indiana Association of Chiefs of Police in
24 the amount of \$800.00.

25 MR. ALLEN: So move.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Next we have late invoice from the
Law Department from Tolbert and Tolbert. We have
various invoices, I believe there is 25 and they total
\$42,996.57, and all dated from 11-02-2021. All of them
are dated the same date. The reason, "incoming mail for
February 2022 contained an envelope that was ripped up,
that envelope was postmarked November 12, 2021, and
partial invoices from November 2021. I notified the
firm and the invoices were resent by mail." So I guess
the original packet was ripped apart and the Post Office
had to put it in one of their envelopes and it came

1 late. Any questions or comments on this late invoice
from the Law Department? (None)

2 Entertain a motion to approve the
late invoice from Tolbert and Tolbert, from Law
3 Department.

4 MR. ALLEN: So move.

5 MS. GUZMAN: Second.

6 MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
7 Opposed: None

MR. GOMEZ: Motion carries.

8 Next we have TLC Plumbing. This is
late invoice sent to the Park Department back in
9 September of 2021 to be processed. "I was just made
aware of this this week that the invoice was not paid.
10 It's a federal requirement that this work be performed
once a year, I feel this should be processed. Also a
11 PA, accounts payable manager in the office, she said
this was late on behalf of the Park Department from
12 8-31-2021. The amount is \$200.00." Any questions or
comments? (None)

13 Entertain a motion to approve late
invoice to TLC Plumbing, in amount of \$200.00.

14 MR. ALLEN: So move.

15 MS. GUZMAN: Second.

16 MR. GOMEZ: Roll call.

17 Roll Call: "All in Favor": All Abstain: None
Opposed: None

18 MR. GOMEZ: Motion carries.

19 Next we have another invoice from
Public Works, for Cintas. We have two invoices dated
10-22-2021 and 11-7-2021; total of \$587.86.
20 Explanation, invoices were delivered directly to the
Police Department and they were not received by Public
21 Works, therefore they could not process the payments.
The services were provided?

22 MR. CID: Yes, they were.

23 MR. GOMEZ: Any questions or comments?
24 (None)

25 Entertain a motion to approve late
invoice from Cintas for Public Works.

1 MR. ALLEN: So move.

2 MS. GUZMAN: Second.

3 MR. GOMEZ: Roll call.

4 Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

5 Next we have also from Public Works
6 from 610 Auto. We have two invoices, one dated 11-29-21
and one dated 12-16-21; total of \$4,490.00. Services
7 were provided?

8 MR. CID: Yes, they were.

9 MR. GOMEZ: Any questions or comments?

(None)

10 Entertain a motion to approve 610
Auto invoice for Public Works.

11 MR. ALLEN: So move.

12 MS. GUZMAN: Second.

13 MR. GOMEZ: Roll call.

14 Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

15 Next we have late invoice from
16 Johnson Control to Public Works. We have four invoices
that total of \$1181.00. Explanation, original invoices
17 were sent with taxes and they reached out to Johnson to
change it. They received changes in February. Attached
18 is corrected invoice and the invoices were attached.
For the record that was being taxed, but services were
19 provided?

20 MR. CID: Yes.

21 MR. GOMEZ: Any questions or comments?

(None)

22 Entertain a motion to approve
Johnson Control past due invoices.

23 MR. ALLEN: So move.

24 MS. GUZMAN: Second.

25 MR. GOMEZ: Roll call.

1 Roll Call: "All in Favor": All Abstain: None
Opposed: None

2 MR. GOMEZ: Motion carries.

3 Next we have late invoice from
Public Works from North Harbor Equipment. One invoice
4 dated 11-18-21 in the amount of \$3,874.23. Explanation,
didn't have enough funds towards the end of the year
5 and then the end of the year, books were closed and they
had to wait till after the first of the year. Services
6 were provided?

7 MR. CID: Yes.

8 MR. GOMEZ: Any questions or comments?

(None)

9 Entertain a motion to approve North
Harbor Equipment for \$3,874.23.

10 MR. ALLEN: So move.

11 MS. GUZMAN: Second.

12 MR. GOMEZ: Roll call.

13 Roll Call: "All in Favor": All Abstain: None
Opposed: None

14 MR. GOMEZ: Motion carries.

15 Next we have also from Public Works,
late invoice from Gateway. Invoice is dated 7-21-21,
amount of \$22.39. Explanation, the original was sent to
16 Redevelopment and not Public Works.

17 MR. CID: That's correct. It was
misdirected.

18 MR. GOMEZ: Services were provided?

19 MR. CID: Yes.

20 MR. GOMEZ: Any questions or comments?

(None)

21 Entertain a motion to approve the
late invoice in the amount of \$22.39.

22 MR. ALLEN: So move.

23 MS. GUZMAN: Second.

24 MR. GOMEZ: Roll call.

25

1 Roll Call: "All in Favor": All Abstain: None
Opposed: None

2 MR. GOMEZ: Motion carries.

3 Move on to Chicago Communication
LLC. This is a rate schedule for Public Works for 2022.
4 This was for your radios?

5 MR. CID: Yes, for the radios.

6 MR. GOMEZ: Did you use the same company
last year?

7 MR. CID: We used Tri Electronics, but we
are going to go with this company. It's the one that
8 the Police Department is using.

9 MR. GOMEZ: Any other questions or
comments? (None)

10 Entertain a motion to approve
Chicago Communication for Public Works.

11 MR. ALLEN: So move.

12 MS. GUZMAN: Second.

13 MR. GOMEZ: Roll call.

14 Roll Call: "All in Favor": All Abstain: None
Opposed: None

15 MR. GOMEZ: Motion carries.

16 Next we have from Public Works also,
Great Lakes Landscaping. This is 2022 landscape
maintenance service proposal.

17 MR. CID: Yes, Washington Park.

18 MR. GOMEZ: And the amount for total
season is \$5,040.00. That's that special section --

19 MR. CID: That's the round section.

20 MR. GOMEZ: Any questions or comments on
this proposal?

21 MS. GUZMAN: I thought we had a grant
associated with the department.

22 MR. GOMEZ: I think initially when we
first started, I don't know if it continues.

25

1 MR. CID: I can check on it and see.

2 MR. GOMEZ: And so if there was a grant,
3 at the end of the first year --

4 MR. MORRISROE: I believe it was through
5 the City Planning Department that got the grant up and
6 started.

7 MS. GUZMAN: I thought they were going to
8 maintain it.

9 MR. CID: This is to maintain.

10 MS. GUZMAN: I thought it was for
11 maintaining for a certain period of time.

12 MR. CID: We had this last year also.

13 MR. GOMEZ: Okay. Any questions or
14 comments on Great Lakes Landscaping proposal from Public
15 Works? No further questions? (None)

16 Entertain a motion to approve Great
17 Lakes Landscaping proposal for Cyprus Garden in
18 Washington Park, amount of \$5,400.00, total season cost.

19 MR. ALLEN: So move.

20 MS. GUZMAN: Second.

21 MR. GOMEZ: Roll call.

22 Roll Call: "All in Favor": All Abstain: None
23 Opposed: None

24 MR. GOMEZ: Motion carries.

25 Next we have also from Public Works,
Bosak Motors.

MR. CID: It's a rate schedule.

MR. GOMEZ: Rate schedule for labor rates
for East Chicago. Any questions or comments on this
rate schedule? (None)

Entertain a motion to approve Bosak
Ford rate schedule for 2022.

MR. ALLEN: So move.

MS. GUZMAN: Second.

1 MR. GOMEZ: Roll call.
Roll Call: "All in Favor": All Abstain: None
2 Opposed: None

3 MR. GOMEZ: Motion carries.

4 MR. CID: Thank you, Board.

5 MR. GOMEZ: Next we come to Chicago
Title. This is from the Building Department. Chicago
6 Title provides title searches for the City of East
Chicago.

7 MR. PORTALATIN: Correct, this is for
title work.

8 MR. GOMEZ: Any questions or comments on
9 this proposal? (None)

10 Entertain a motion to approve the
proposal of Chicago Title with the Building Department
for title work.

11 MR. ALLEN: So move.

12 MS. GUZMAN: Second.

13 MR. GOMEZ: Roll call.
14 Roll Call: "All in Favor": All Abstain: None
Opposed: None

15 MR. GOMEZ: Motion carries.

16 Next we have from Building, JM
Industrial, Notices to Proceed. We have 1911 Broadway,
demolition; 1907 Broadway, demolition; 1909 Broadway,
17 demolition. Any questions or comments with these
Notices to Proceed with JM Industrial? (None)

18 Entertain a motion to approve the
Notices to Proceed.

19 MR. ALLEN: So move.

20 MS. GUZMAN: Second.

21 MR. GOMEZ: Roll call.
22 Roll Call: "All in Favor": All Abstain: None
Opposed: None

23 MR. GOMEZ: Motion carries.

24 Next we have Actin, 1102 Columbus
Drive, East Chicago, Indiana, Notices to Proceed for
4235 Olcott; 4907 Magoun Avenue; 606 West 143rd Street;
25 and these are all with Actin. Any questions or comments

1 on these Notices to Proceed? (None)
Entertain a motion to approve with
2 Actin.

3 MR. ALLEN: So move.

4 MS. GUZMAN: Second.

5 MR. GOMEZ: Roll call.

6 Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

7 MR. PORTALATIN: Thank you again.

8
9 MR. GOMEZ: Next we have proposal from
HR, actually came from the Controller, but it's for HR,
2022 Human Resource Department background checks. This
10 is their service agreement and I believe their cost for
comprehensive screenings. And I believe this is for a
11 company we have been using for several years. Any
questions or comments on this proposal? (None)

12 Entertain a motion to approve the
background screening reports for the Human Resource
13 Department.

14 MR. ALLEN: So move.

15 MS. GUZMAN: Second.

16 MR. GOMEZ: Roll call.

17 Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

18 Next we have a consulting support
proposal from Sparks Consulting. This is the second
19 year for grant writing and grant management. The
Mayor's Office discussed this proposal with them and
20 they approved Option 6, which is for \$6900 for 60 hours.
And this will be to give us the services of grant
21 writing. Any questions or comments on this proposal?
(None)

22 Entertain a motion to approve the
proposal from Spark Consulting Group for grant
23 management for the City of East Chicago in the amount of
\$6900.00.

24 MR. ALLEN: So move.

25

1 MS. GUZMAN: Second.

2 MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
3 Opposed: None

4 MR. GOMEZ: Motion carries.

5 Next we have Compliance Reports from
6 Planning. They do not require a motion. We have
7 Mechanical Concepts, Block Stadium Phase 5; Midwestern
8 Electric, Block Stadium Transformers Phase 4; Midwestern
9 Electric, Block Stadium Improvements Phase 5; Gariup
10 Construction, Block Stadium Phase 5. Any questions or
11 comments on these Compliance Reports? (None) These are
12 just informational, so they are submitted for the
13 record.

14 Next we go to Resolution 2022-07,
15 Conveyance of 5400 Cline Avenue. Any questions or
16 comments on the resolution? (None)

17 Entertain a motion to approve
18 Resolution 2022-07.

19 MR. ALLEN: So move.

20 MS. GUZMAN: Second.

21 MR. GOMEZ: Roll call.

22 Roll Call: "All in Favor": All Abstain: None
23 Opposed: None

24 MR. GOMEZ: Motion carries.

25 Next we have Hasse Construction,
Magoun Avenue Reconstruction Change Orders #1 and #2
from Engineering.

MR. ALLEN: The change orders both are
for credit. One is to change the material used for our
sewers. And then the second change order is for
\$17,200.92, also a credit. And that was for changing
the service sign from one inch to three-quarter inch
copper line from the main to the back of the style wall
in the public right of way. For the record we do have a
report from First Group Engineering, that's who the
contract is with.

MR. GOMEZ: Any further questions or
comments? (None)

Entertain a motion to approve change
orders 1 and 2 for the Magoun Avenue Reconstruction from
First Group Engineering and Hasse Construction.

1 MR. ALLEN: So move.

2 MS. GUZMAN: Second.

3 MR. GOMEZ: Roll call.

4 Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

5 Next we have SEH, Exchange
6 Reconstruction CE Services, supplemental agreement.

7 MR. ALLEN: This is an agreement for
8 construction engineering services for oversight of the
9 construction of Exchange Avenue between the limits of
10 Indianapolis Boulevard and Tod Avenue. Also included is
11 a short street, which is if you want to call it a block,
12 very short street would be 2010 East Chicago Avenue.
13 And the amount of the cost for those services are
14 \$149,600.00, and it's for full time inspection. We hope
15 to start and complete this job this year.

16 MR. GOMEZ: Any questions or comments?

17 (None)

18 Entertain a motion to approve the
19 proposal from SEH and the City of East Chicago with the
20 Engineering Department.

21 MR. ALLEN: So move.

22 MS. GUZMAN: Second.

23 MR. GOMEZ: Roll call.

24 Roll Call: "All in Favor": All Abstain: None
25 Opposed: None

MR. GOMEZ: Motion carries.

26 Next we come to right of way
27 applications, Engineering, 22-04048 to 22-04104. Any
28 questions or comments on these right of way
29 applications? (None)

30 Entertain a motion to approve the
31 aforementioned permit applications.

32 MR. ALLEN: So move.

33 MS. GUZMAN: Second.

34 MR. GOMEZ: Roll call.

35 Roll Call: "All in Favor": All Abstain: None
Opposed: None

1 MR. GOMEZ: Motion carries.

2 We have no Old Business, no other
3 business. Our next regular meeting will be Thursday,
4 March 10, 2022, at 4:30. That concludes our business
5 for tonight. Entertain a motion for adjournment.

6 MR. ALLEN: So move.

7 MS. GUZMAN: Second.

8 MR. GOMEZ: Roll call.

9 Roll Call: "All in Favor": All Abstain: None
10 Opposed: None

11 MR. GOMEZ: Motion carries.
12 Meeting adjourned.

13 **** Meeting Adjourned ****

14 Approval of the Regular Meeting Minutes of
15 February 24, 2022
16 Approved and Signed February 24, 2022.

17 _____
18 Val Gomez, President

19 _____
20 William Allen, Vice President

21 _____
22 Winna Guzman, member

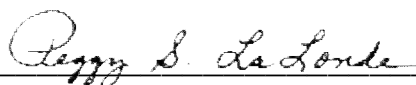
23 _____
24 Olga Cosme, Secretary
25

C E R T I F I C A T E

I, Peggy S. LaLonde, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of the said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Munster, Indiana, this 3rd day of March, 2022.



Peggy S. LaLonde, CSR, RPR



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