

CITY OF EAST CHICAGO BOARD OF PUBLIC WORKS
BOARD OF DIRECTORS

BOARD MEMBERS

Val Gomez, President
William Allen, Vice-President
Winna Guzman, Member

Regular Meeting Minutes
Thursday, March 23, 2023, at 4:30 p.m.

Reported by Fissinger & Associates, Ltd.

By: Peggy S. LaLonde

Staff Present: Richard Morrisroe
Olga Cosme

Call to Order: 4:30 p.m.

Roll Call: Present: William Allen
Winna Guzman

MR. ALLEN: Good afternoon everyone. I'd like to call to order the regular meeting of the Board of Public Works for March 23rd, 2023.

First I'd make a motion to approve minutes of meeting from Thursday, March 9th, 2023, as written.

MS. GUZMAN: Second.

MR. ALLEN: Any comments or questions on the motion? (None) All in favor say aye?

MR. ALLEN: Motion carries.

New Business, first we have the bid opening for the alleys from the Engineering Department.

First sealed bid from Pintos Concrete, located at 4609 Indianapolis Boulevard, East Chicago, Indiana. Project Number 5, we have the total cost of \$126,836.50. For Project 6, we have a total cost of \$110,764.50. For Project Number 7, total amount of \$118,288.55.

Next we have from Dave's Construction and Asphalt, located 855 Taft Street, Gary, Indiana. Project Number 5, total cost \$115,000.00. Project Number 6, we have a total cost of \$114,000.00. Project 7, total cost of \$112,100.00.

1 Next we have Perma Seal, located
2 P.O. Box 1216, South Holland, Illinois. Project 5,
3 \$105,850.00. Project 6, \$99,249.00. Project 7 is
4 \$105,247.00.

5 Next we have from Magner
6 Construction, 8421 Cottage Grove Avenue, Highland,
7 Indiana. Project 5, cost of \$147,950.00. Project 6,
8 amount of \$108,780.00. Project 7 is \$115,640.00.

9 Next we have from R & D Construction
10 One Inc., located at 4714 Tod Avenue, East Chicago.
11 Project 5 -- I'm going to guess \$111,256.00. We'll have
12 to review project Number 5 to see what the true cost is
13 after we add up everything. Project Number 6, we have
14 \$99,462.00. Project 7, we have \$106,213.00. I can't
15 read the handwriting for project Number 5.

16 We also have Gen Star Asphalt,
17 located 3098 East 37th Avenue, Suite A, Lake Station,
18 Indiana. Project 5, total cost of \$99,792.00. Project
19 6, total cost \$94,941.00. Project 7, total cost
20 \$100,000.00.

21 That concludes the bid opening.
22 We'll take these and review them, and come back at the
23 next scheduled regular Board of Works meeting with a
24 recommendation for both asphalt and concrete sidewalks.

25 Moving on, next on the agenda we
have ServiScape Agreement from the Parks Department.
This is to handle the landscaping and general
maintenance for MacArthur Golf Course. The terms are
for March 2023 to December 2023. Total cost of
\$135,636.00. Do we have any questions or comments?

MS. GUZMAN: No.

MR. ALLEN: I'd like to make a motion to
approve ServiScape Agreement for 2023.

MS. GUZMAN: Second.

MR. ALLEN: Any comments or questions on
the motion? (None) All in favor say aye?

(All signify aye.)

MR. ALLEN: Motion carries.

Moving on to vehicle surplus, Police
Department, #46 vehicle. This is from Public Works.
Public Works is requesting that the Police Department
vehicle #46, VIN number included, be deemed as surplus.
The vehicle has major issues and the cost to repair is
equal or more than half the vehicle's value. Pictures
are attached. For the record, to fix the vehicle it's

1 \$22,140.04. Do we have any questions or comments?

2 MS. GUZMAN: None.

3 MR. ALLEN: I'd like to make a motion to
4 approve Public Works request to deem the Police
Department vehicle as surplus.

5 MS. GUZMAN: Second.

6 MR. ALLEN: Any comments or questions on
7 the motion? (None) All in favor say aye?

(All signify aye.)

8 MR. ALLEN: Motion carries.

9 The next two items are also from
Public Works. First one is from Great Lakes
10 Landscaping. This is to perform landscaping watering
services throughout the City park and recreational
11 areas, and also around certain government buildings. We
also have Sportsfields, this is to do the startup
12 preparation and maintenance for the fields at the
following location; Block Stadium, Kenny Lofton, Tod
Park, and Koski Park. So total of eight fields. The
13 the Great Lakes Landscaping Service is for \$120,650.00
and for Sportsfields the service cost is \$96,420.00. Do
we have any questions or comments?

14 MS. GUZMAN: No.

15 MR. ALLEN: I'd like to make a motion to
16 approve Great Lakes Landscaping in the amount of
\$120,650.00 and Sportsfields in the amount of
17 \$96,420.00.

18 MS. GUZMAN: Second.

19 MS. GUZMAN: Second.

20 MR. ALLEN: Any comments or questions on
21 the motion? (None) All in favor say aye?

(All signify aye.)

22 MR. ALLEN: Motion carries.

23 Next on the agenda we have
outstanding invoices. We'll do these one by one and
24 make one motion on them. First we have from Public
Works, R & D Construction. The reason for the invoice
being delinquent is the invoice was e-mailed in
25 November, but it was missed by the front office.
Invoice is dated November 28, 2022, in the amount of

1 \$4,950.00. Do we have any questions or comments?

2 MS. GUZMAN: None.

3 MR. ALLEN: Johnson Control, also from
4 Public Works. The reason is invoice was received when
5 statement was e-mailed. Invoice date of December 20,
2022, in the amount of \$862.00. Do we have any
6 questions or comments?

6 MS. GUZMAN: None.

7 MR. ALLEN: From the IT Department. This
8 is from Gateway. Reason, the invoices were not received
9 until now. IT Department requested them when they were
10 sent a statement. We have invoice date of 11-10-22, for
\$25.98, and then the invoice date of 12-22-22, in the
11 amount of \$567.26. Do we have any questions or
12 comments?

11 MS. GUZMAN: No.

12 MR. ALLEN: From the Engineering
13 Department, Hasse Construction. Received the invoices
14 on March 13, 2023, from the engineer. Revisions had to
15 be made for the invoices prior to being processed.
16 Services have been rendered and invoices should be paid.
17 We have two outstanding invoices. First is dated
18 December 31st -- they are both dated December 31, 2022.
19 First amount is \$2,846.54 and the other one is \$149.82.
20 Do we have any questions or comments?

17 MS. GUZMAN: None.

18 MR. ALLEN: Also from the Engineering
19 Department. This is for Milestone Contractors North
20 Inc.. Engineering Department received invoices on time,
21 however we had to wait for the funding to be approved
22 through the the Common Council. After funding is
23 received from the State it has to go before Council
24 prior to creating an account. Services have been
25 rendered and invoices should be processed. We have
26 invoice dates of September 30, '22, October 24, '22, and
27 October 27, '22. And the invoice amounts respectively
28 are \$358,180.97, \$25,925.50, \$61,923.85. Total amount
29 is \$446,030.32. Do we have any questions or comments?

24 MS. GUZMAN: None.

1 MR. ALLEN: We have from the Fire
2 Department, CHS Occupational Health. Delinquency reason
3 reads, unaware that the department was paying for this
4 invoice. We have invoice date of August 31, '22 in the
5 amount of \$228.00. Do we have any questions or
6 comments?

7 MS. GUZMAN: None.

8 MR. ALLEN: Trinal, from Planning
9 Department, vendor named Trinal Inc.. The description
10 reads, the invoice was oversight due to the
11 administrative lapse with the City Planner leaving the
12 department. We have an invoice date of July 14, '22, in
13 the amount of \$19,978.75. Do we have any questions or
14 comments?

15 MS. GUZMAN: None.

16 MR. ALLEN: From the Building Department,
17 we have from Comcate Software Inc.. Description reads,
18 although invoice date has a January 1st, 2023 date, the
19 actual due date is March 31st, '23. Awaiting approval
20 from the Board of Works on the agreement, also to obtain
21 PO and submit the claim accordingly. We have invoice
22 amount of \$15,649.64. Do we have any questions or
23 comments?

24 MS. GUZMAN: None.

25 MR. ALLEN: The last one we have also is
from the Building Department. The explanation reads,
2022 PO funds were depleted. We have a series of
invoices, all in the amount -- they all have the same
invoice date of December 13, 2022 and they are all
\$200.00. The total amount is \$1800.00. Any comments or
questions?

MS. GUZMAN: There's a total of nine.

MR. ALLEN: Yes, the total cost is
\$1800.00.

MS. GUZMAN: No questions.

MR. ALLEN: There being no questions or
comments, I'd like to make a motion to approve the
outstanding invoices with the vendors and their
respective amounts.

1 MS. GUZMAN: Second.

2 MR. ALLEN: Any comments or questions on
the motion? (None) All in favor say aye?
3 (All signify aye.)

4 MR. ALLEN: Motion carries.

5 Next on the agenda we have from the
Building Department, Richardson Disposal,
notice-to-proceed, 532 West 142nd Street, rear. Do we
6 have any questions or comments?

7 MS. GUZMAN: No.

8 MR. ALLEN: I'd like to make a motion to
approve Building Department's recommendation for
notice-to-proceed for Richardson Disposal.

9 MS. GUZMAN: Second.

10 MR. ALLEN: Any comments or questions on
the motion? (None) All in favor say aye?
11 (All signify aye.)

12 MR. ALLEN: Motion carries.

13 Next also from Building Department,
Comcate Amendment to the Agreement. Originally we
entered the agreement in 2019. The amendment is
14 continuing the software program services for March '23
to March '24. The total cost for their service is
15 \$15,649.65. Do we have any questions or comments?

16 MS. GUZMAN: None.

17 MR. ALLEN: I would like to make a motion
to approve Comcate's amendment to the Agreement.

18 MS. GUZMAN: Second.

19 MR. ALLEN: Any comments or questions on
the motion? (None) All in favor say aye?
20 (All signify aye.)

21 MR. ALLEN: Motion carries.

22 Moving on, next item from the Fire
Department. This is for Chicago Communication. This is
labor rates, not-to-exceed an amount of \$2,000.00. This
23 is for repair and maintenance for mobile mounted station
radios. Any comments or questions?

24 MS. GUZMAN: No.

25

1 MR. ALLEN: I'd like to make motion a
2 approve Chicago Communication labor rates, not-to-exceed
3 \$2,000.00.

4 MS. GUZMAN: Second.

5 MR. ALLEN: Any comments or questions on
6 the motion? (None) All in favor say aye?
7 (All signify aye.)

8 MR. ALLEN: Motion carries.

9 We have from IT Department,
10 ServiScape, 2023 permanent LED lighting services. I
11 spoke with the department head since there wasn't any
12 comment about not-to-exceed amount and he stated that he
13 was okay with the \$5,000.00 threshold. This service is
14 to assist East Chicago with maintaining the LED lighting
15 for the City Hall property. Any questions or comments?

16 MS. GUZMAN: None.

17 MR. ALLEN: I'd like to make a motion to
18 approve ServiScape 2023 permanent LED lighting service,
19 not-to-exceed amount of \$5,000.00.

20 MS. GUZMAN: Second.

21 MR. ALLEN: Any comments or questions on
22 the motion? (None) All in favor say aye?
23 (All signify aye.)

24 MR. ALLEN: Motion carries.

25 Next we have from Special Events,
sponsorship checks. We have two, one is from Randall
Metals in the amount of \$15,000 and the other is from
Hard Rock Casino Northern Indiana, in the amount of
\$25,000. We have any comments or questions?

MS. GUZMAN: None.

MR. ALLEN: I'd like to make a motion to
accept the sponsorship checks from Randall Metals in the
amount of 15,000 and from Hard Rock Casino Northern
Indiana in the amount of 25,000.

MS. GUZMAN: Second.

MR. ALLEN: Any comments or questions on
the motion? (None) All in favor say aye?
(All signify aye.)

MR. ALLEN: Motion carries.

1 We have six agreements from Special
2 Events for events throughout the City. I'll go through
3 them one at a time and then make a motion at the end.
4 The first one we have is from Orquesta Ihuziones. I
5 believe they're the opening act for Salsa Fest, in the
6 amount of \$2500.00.

7 Next we have Latin Rhythms, dancers
8 for Salsa Fest. The amount is \$800.00.

9 And then we have Carlos Manuel
10 Feliciano, DJ for Salsa Fest, in the amount of
11 \$1,000.00.

12 We also have Vela LLC, sound check
13 agency for Fusic Fest. This is to assist the City in
14 booking different acts ahead of schedule since the City
15 cannot pay for services prior to them being rendered.
16 So, again, total amount for that contract is
17 \$107,460.00.

18 Next we have Dark Nite
19 Entertainment, the DJ for Rhythm & Soul Fest, amount of
20 \$400.00.

21 And then we have Mad Bomber for the
22 fireworks for the Independence Day event, in the amount
23 of \$100,000.00.

24 Do you have any comments or
25 questions on the Special Events?

MS. GUZMAN: I'd just like to note for
the Fusic Fest, that Vela is \$107,460.00. I think you
said 60.

MR. ALLEN: I did say 60. It stated 60
in the Agreement, but on the form I think it was just a
typo. It was written down as four, but I'm going
according to the Agreement, which is \$107,460.00. Any
other questions or comments?

MS. GUZMAN: None.

MR. ALLEN: I'd like to make a motion to
approve Special Events agreements with the acts for the
aforementioned amounts.

MS. GUZMAN: Second.

MR. ALLEN: Any comments or questions on
the motion? (None) All in favor say aye?
(All signify aye.)

MR. ALLEN: Motion carries.

Next we have from Engineering

1 Department, Comcate, their services to assist the
2 Engineering Department with the handicap sign software
3 program and to continue it in the amount of \$4,798.35.
4 This is an annual fee and we have been using them for
5 the past couple of years. Any comments or questions?

6 MS. GUZMAN: None.

7 MR. ALLEN: I'd like to make a motion to
8 accept Comcate services, in the amount of \$4,798.35 for
9 the Engineering Department.

10 MS. GUZMAN: Second.

11 MR. ALLEN: Any comments or questions on
12 the motion? (None) All in favor say aye?

13 (All signify aye.)

14 MR. ALLEN: Motion carries.

15 Next, also from Engineering
16 Department, we have a change order #1 for Roxana
17 neighborhood sewer project. The project had unused item
18 and underruns which provided the opportunity to do
19 additional sewer lining. The offset is \$234.50 under
20 the original contract amount. Now we are able to do
21 additional lining on streets like Wegg, Homerlee and
22 Northcote. So, again, this is change order #1 and is a
23 credit of \$234.50 because we didn't have to exercise
24 certain line items in the project. We actually had a
25 significant savings on the project. Any comments or
questions?

MS. GUZMAN: No.

MR. ALLEN: I'd like to a make a motion
to approve National Power Rodding, change order #1, in
the amount of \$234.50.

MS. GUZMAN: Second.

MR. ALLEN: Any comments or questions on
the motion? (None) All in favor say aye?

(All signify aye.)

MR. ALLEN: Motion carries.

The next two items are both for
Robinson Engineering, both Supplement #1. The first one
is for Kennedy Avenue surfacing construction,
Engineering. So observation services in the amount of
\$35,000.00. And the second one is for Homerlee Avenue
reconstruction in the amount of \$66,300.00. Do we have

1 any comments or questions?

2 MS. GUZMAN: No, I don't.

3 MR. ALLEN: I'd like to make a motion to
4 approve both Robinson Supplement #1 for Kennedy Avenue
5 in the amount of \$35,000.00 and for Homerlee Avenue
6 reconstruction in the amount of \$66,300.00.

7 MS. GUZMAN: Second.

8 MR. ALLEN: Any comments or questions on
9 the motion? (None) All in favor say aye?
10 (All signify aye.)

11 MR. ALLEN: Motion carries.

12 Next we have notice-of-award from
13 Milestone Contractors North Inc.. We also have the
14 recommendation from Engineer of record, SCH. It's been
15 decided to award the base bid to Milestone Contractors
16 in the amount of \$351,839.36. And this is to resurface
17 129th and Dickey Road, starting at the intersection of
18 129th and Dickey Place continuing around Marktown
19 neighborhood, heading south on Dickey until you get to
20 the intersection of Dickey Road and Michigan. Do we
21 have any comments or questions?

22 MS. GUZMAN: None.

23 MR. ALLEN: I'd like to make a motion to
24 approve notice-of-award for Milestone Contractors.

25 MS. GUZMAN: Second.

MR. ALLEN: Any comments or questions on
the motion? (None) All in favor say aye?
(All signify aye.)

MR. ALLEN: Motion carries.

Next we have from Engineering
Department, engineering professional services from DLZ
Indiana, for Indianapolis Boulevard street lighting.
This is to create an engineering package for bid to
include decorative lighting along the Boulevard, from
152nd to Columbus Drive, in the amount of \$141,600.00.
These lights will be installed and have capability of
handling loads for larger flower baskets. They will
have the acorn fixture on the back for pedestrian use
and fixture overhangs. The City, the street, the
roadway will be LED. And also I believe they will have
banner capabilities as well. Do we have any comments or

1 questions?

2 MS. GUZMAN: None.

3 MR. ALLEN: I'd like to make a motion to
4 approve DLZ Indiana's proposal for PE services for
5 Indianapolis Boulevard for the street lighting project,
6 in the amount of \$141,600.00.

7 MS. GUZMAN: Second.

8 MR. ALLEN: Any comments or questions on
9 the motion? (None) All in favor say aye?
10 (All signify aye.)

11 MR. ALLEN: Motion carries.
12 Last we have the right-of-way
13 applications, 23-04444 to 23-04461. Do we have any
14 comments or questions on the right-of-way applications?

15 MS. GUZMAN: None.

16 MR. ALLEN: I'd like to make a motion to
17 approve right-of-way applications for the aforementioned
18 numbers.

19 MS. GUZMAN: Second.

20 MR. ALLEN: Any comments or questions on
21 the motion? (None) All in favor say aye?
22 (All signify aye.)

23 MR. ALLEN: Motion carries.
24 That concludes all the items under
25 New Business. There are no items under other business.
Our next regular meeting is
scheduled for Thursday, April 13, 2023, at 4:30 p.m.
I'd like to a motion for adjournment.

MS. GUZMAN: Second.

MR. ALLEN: All in favor say aye?
(All signify aye.)

MR. ALLEN: Motion carries.
Meeting adjourned.

* * * * *

Approval of the Regular Meeting Minutes of
March 23, 2023

Approved and Signed March 23, 2023.

Val Gomez, President

William Allen, Vice President

Winna Guzman, member

Olga Cosme, Secretary

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C E R T I F I C A T E

I, Peggy S. LaLonde, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of the said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Munster, Indiana, this 27th day of March, 2023.

Peggy S. LaLonde

Peggy S. LaLonde, CSR, RPR



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