

CITY OF EAST CHICAGO BOARD OF PUBLIC WORKS
BOARD OF DIRECTORS

BOARD MEMBERS

Val Gomez, President

William Allen, Vice-President

Winna Guzman, Member

Thursday, April 28, 2022, at 4:30 p.m.

Reporter by Fissinger & Associates, Ltd.

By: Peggy S. LaLonde

Staff Present: Richard Morrisroe
Olga Cosme

Call to Order: 4:30 p.m.

Roll Call: Present: Val Gomez, Winna Guzman and
William Allen

MR. GOMEZ: Good afternoon everyone. I'd like to call to order the regular meeting of the Board of Public Works for April 28, 2022.

We have the minutes for the Special Meeting of April 11, 2022. Entertain a motion to approve as written.

MR. ALLEN: So move.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

We have no correspondence, we'll move on to New Business. First item: We have two items from IT. Kevin Klocek, our IT Administrator informed me he couldn't come to the meeting, but he did include an e-mail, so if you have any questions, I will try to answer your questions.

The first item is Gateway, Mayor's Office. It's the maintenance agreement for the copier with Gateway. Kevin did inform me the agreement with Gateway says there one year, but he says the company has added on the bottom, where it says effective for 3 years, 3-18-22 to 3-18-25, and that's the terms.

Any questions or comments on the Gateway copier for the Mayor's Office? (None)

1 Entertain a motion to approve maintenance agreement for
Gateway.

2 MR. ALLEN: So move.

3 MS. GUZMAN: Second.

4 MR. GOMEZ: Roll call.

5 Roll Call: "All in Favor": All Abstain: None
Opposed: None

6 MR. GOMEZ: Motion carries.

7 Next item from IT is for City
Computer Hardware Surplus. This is a request from Kevin
Klocek for proper disposal of surplus per the State of
8 Indiana process. These items are no longer operable and
no longer serviceable, and as a result they are of no
9 value to the City, and there is pictures included. This
is old computers.

10 Any questions or comments on the
request? (None) Entertain a motion to approve the
11 request for items to be declared surplus.

12 MR. ALLEN: So move.

13 MS. GUZMAN: Second.

14 MR. GOMEZ: Roll call.

15 Roll Call: "All in Favor": All Abstain: None
Opposed: None

16 MR. GOMEZ: Motion carries.

17 Next we have Lexipol. This is from
the police department. This is their annual law
enforcement manuals, I guess this company does the
18 procedures for their manuals and their policies. The
amount is \$21,776.26 annual fee. We do have a
representative from the police department if there is
19 any questions or comments on this. Hearing none, I'll
entertain a motion to approve the request from the
20 police department to renew their agreement with Lexipol,
amount of \$21,776.26.

21 MR. ALLEN: So move.

22 MS. GUZMAN: Second.

23 MR. GOMEZ: Roll call.

24 Roll Call: "All in Favor": All Abstain: None
Opposed: None

25 MR. GOMEZ: Motion carries.

1 We'll move to Outstanding Invoices.
2 First one is from Maaco. This is from the police
3 department. Late invoice is dated 1-20-22, amount of
4 \$12,031.42. Explanation of late invoice was, this was
5 sent to Service Division on March 15, 2022. Service was
6 not aware of this invoice prior to that date. Any
7 questions or comments on this late invoice? (None)
8 Entertain a motion.

9 MR. ALLEN: So move.

10 MS. GUZMAN: Second.

11 MR. GOMEZ: Roll call.

12 Roll Call: "All in Favor": All Abstain: None
13 Opposed: None

14 MR. GOMEZ: Motion carries.

15 Next we have from the fire
16 department, Heartline Fitness, late invoice dated
17 December 30, 2021, amount of \$383.49. Also invoice was
18 received April 12, 2022. I did speak to the Deputy
19 Chief of the fire department and he informed me they
20 were going to try to be at the meeting, but apparently
21 they haven't. The services were rendered and the amount
22 is \$383.49.

23 Any other questions or comments?
24 (None) Entertain a motion to approve late invoice to
25 Heartline Fitness for the fire department.

MR. ALLEN: So move.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Next is R & D Construction. We have
from Engineering various invoices dated 8-16-2021 to
11-29-2021, for a total \$74,215.50. Engineering
Department received these invoices late on 4-26-22.
Services have been rendered and the invoices should be
processed.

MR. ALLEN: Basically they sent the
invoices over to the Sanitary District instead of the
Engineering Department, and the Engineering Department
is taking care of the problem. They went to the
department head at Sanitary.

1 MR. GOMEZ: Any questions or comments on
2 this late invoice?

3 MR. ALLEN: This basically consists of
4 work in and around Roxana, repairs.

5 MR. GOMEZ: That's a major project.

6 MR. ALLEN: Yes, various repairs.

7 MR. GOMEZ: Any further questions or
8 comments? (None) Entertain a motion to approve R & D
9 Construction late invoices with Engineering.

10 MR. ALLEN: So move.

11 MS. GUZMAN: Second.

12 MR. GOMEZ: Roll call.
13 Roll Call: "All in Favor": All Abstain: None
14 Opposed: None

15 MR. GOMEZ: Motion carries.

16 Next one is late invoice from
17 Planning Department. The Times Media Company invoice
18 dated 12-13-21 for \$4.30. I did speak to Mr. Powers
19 before the meeting, he would not be able to attend. He
20 said the explanation is received invoice late on
21 4-18-22. Services have been rendered and invoice should
22 be processed. That's another case of the vendor sending
23 the invoice late.

24 Any questions or comments on this
25 late invoice? (None) Entertain a motion to approve the
late invoice for Times for Planning Department, amount
of \$4.30.

MR. ALLEN: So move.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.
Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Next we have Public Works, Chicago
Tire. We have a rate schedule I believe.

MR. ROBINSON: It's not to exceed
\$25,000.00. Yes, this is a rate schedule for Chicago
Tire to do services on our type of equipment and not to

1 exceed 25,000.

2 MR. GOMEZ: Any questions or comments on
3 the rate schedule? (None)

4 MR. ALLEN: So move.

5 MS. GUZMAN: Second.

6 MR. GOMEZ: Roll call.

7 Roll Call: "All in Favor": All Abstain: None
8 Opposed: None

9 MR. GOMEZ: Motion carries.

10 Now we have Pomp's, similar rate
11 schedule for Public Works. There is a not to exceed of
12 \$10,000. Any questions or comments on this rate
13 schedule? (None)

14 Entertain a motion to approve rate
15 schedule of Pomp's for Public Works, not to exceed
16 amount of \$10,000.00.

17 MR. ALLEN: So move.

18 MS. GUZMAN: Second.

19 MR. GOMEZ: Roll call.

20 Roll Call: "All in Favor": All Abstain: None
21 Opposed: None

22 MR. GOMEZ: Motion carries.

23 Next we have Adams Signs Inc., this
24 is also for Public Works, and this is for new vehicle
25 standard logo. These are East Chicago Public Works City
seals for two doors on vehicles. So these are the
various signs on the vehicles?

MR. ROBINSON: Yeah. And just to note,
this is for the Board of Public Works and for other
departments. We were going to bring this one before you
for Public Works first.

MR. GOMEZ: This is basically a rate
schedule?

MR. ROBINSON: Yes.

MR. GOMEZ: The prices for various
services. Any questions or comments on Adams Signs rate
schedule for 2022.

1 MS. GUZMAN: Is this not to exceed
2 \$10,000?

3 MR. ROBINSON: Yes, this is for other
4 departments that may receive vehicles between now and
5 the rest of the year.

6 MR. ALLEN: You will have a separate one
7 with not to exceed amount or this is going to be a
8 different one?

9 MR. ROBINSON: I'm not sure what the not
10 to exceed amount is, but it will be the same pricing
11 that's on this rate schedule. We were told we have to
12 turn them in separately.

13 MR. GOMEZ: Any other questions? (None)
14 No further questions or comments, entertain a motion to
15 approve proposal from Adams Signs nor 2022 rate
16 schedule.

17 MR. ALLEN: So move.

18 MS. GUZMAN: Second.

19 MR. GOMEZ: Roll call.

20 Roll Call: "All in Favor": All Abstain: None
21 Opposed: None

22 MR. GOMEZ: Motion carries.

23 Next we have Vela, LLC, Los Canarios
24 Disco, Special Events. So this personal service
25 agreement made on the 28th of April, 2022, between the
City of East Chicago and the Board of Public Works,
Vela LLC, they are the contractor. This is for
assistance for the City in booking events for Puerto
Rican Fest, July 30, 2022, at Washington Park. It's
customary for headlining artists to negotiate contracts
requiring deposits up to one-half of the engagement fee.
As the City is interested in book the Los Canarios Disco
for, July 30, 2022, for \$20,000.

Our agreement, the contractor will
be paying the artist and the cost is 13,000 for wire
transfer prior to the event and balance \$7,000 by cash
or wire transfer the day of the event, after assuring
the artist is in town and going to perform.

This is the agreement, just for the
record, where the City is not allowed to prepay
contractors and there is a lot of these musical acts
that require prepayment for Special Events. They have

1 entered into this agreement with Vela LLC to procure
2 these various musical artists. Anybody have anything
3 else?

4 MS. GUZMAN: Just there is a booking fee,
5 which is eight percent, so equals 1600, and the total
6 amount for the performance is in the contract,
7 \$21,600.00.

8 MR. GOMEZ: We do have the contract for
9 the group included here. Are there any other questions
10 or comments? (None) Entertain a motion to approve
11 personal service agreement and contract for the musical
12 act for Puerto Rican Fest for July 30, '22, in the
13 amount of \$21,600.00.

14 MR. ALLEN: So move.

15 MS. GUZMAN: Second.

16 MR. GOMEZ: Roll call.

17 Roll Call: "All in Favor": All Abstain: None
18 Opposed: None

19 MR. GOMEZ: Motion carries.

20 Next we have JLM Production, Special
21 Events. JLM Production does staging for events and here
22 we have agreements with them for four events. We have
23 the Puerto Rican Fest, on July 30th; Monarch Fest,
24 September 24th; Kielbasa Event, August 20th; Fusic Fest,
25 August 4th and 5th. For the Puerto Rican Fest for
staging and the various things that come along with the
staging, the wiring and so forth, mike setups,
\$3,575.00. Monarch Fest, that's for \$3,150.00.
Kielbasa Event is \$3,150.00. And Fusic Fest is
\$26,708.00. Total amount of \$36,655.00 for staging.
For the record, they are out of Michigan
City, Indiana.

Any other questions or comments on
the proposals for these four events? (None) Entertain
a motion to approve JLM Production proposal for staging
of four events for Special Events, in the amount of
\$36,655.00.

MR. ALLEN: So move.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

1 Roll Call: "All in Favor": All Abstain: None
Opposed: None

2
3 MR. GOMEZ: Motion carries.

4 Next we have Midwestern Electric
5 emergency removal and replacement of lights at Jeorse
6 Park Beach. This is from the Marina. The first
7 proposal is \$9,025.00. I spoke to our director, the
8 reason, what happened was that we had a light pole, I
9 guess, that rusted at the base and collapsed. And when
10 they started inspecting, they found other ones that were
11 rusted. So this is almost like an emergency.

12 For the record, I noticed on the
13 news Chicago, they were having the same problem with
14 street lights and now they are checking all their street
15 lights. I think street light in Chicago fell because
16 the base was rusted. Along with this proposal,
17 Lakefront lighting repairs are \$9,025.00, and there is
18 the Jeorse Park Beach parking light pole it's \$3,795.00,
19 then Jeorse Parking lot light and pole is \$19,950.00;
20 total is \$32,770.00.

21 Any questions or comments on this
22 proposal? These are all Midwestern Electric.

23 MS. GUZMAN: The one for \$19,950, light
24 pole and fixtures provided by others?

25 MR. GOMEZ: That's the following one,
that's ERM. Midwestern did supply the installing and
everything. Any other questions or comments? (None)

Entertain a motion to approve
Midwestern's proposals for the amount of repair to
replace the lights in Jeorse Park Beach, in the amount
of \$32,778.00.

MR. ALLEN: So move.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Next we have ERM, Electric Resource
Management, related to the project we just passed. They
are the ones that replace the lights, the emergency
replacements of lights at Jeorse Park, total \$36,719.00.

Any questions or comments on this
proposal? (None) No further questions or comments,

1 entertain a motion to approve the ERM proposal for
2 replacement of lights at Jeorse Park in the amount of
\$36,719.00.

3 MR. ALLEN: So move.

4 MS. GUZMAN: Second.

5 MR. GOMEZ: Roll call.

6 Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

7 Next we have Resolution 2022-10,
8 Authorization for Execution of INDOT Agreements.
Entertain a motion to approve Resolution 2022-10.

9 MR. ALLEN: So move.

10 MS. GUZMAN: Second.

11 MR. GOMEZ: Roll call.

12 Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

13 Next we have Resolution 2022-11,
14 Property Deemed Surplus and Providing for its Public
Sale.

15 Any questions or comments on this?
(None) Entertain a motion to approve Resolution
2022-11.

16 MR. ALLEN: So move.

17 MS. GUZMAN: Second.

18 MR. GOMEZ: Roll call.

19 Roll Call: "All in Favor": All Abstain: None
Opposed: None

20 MR. GOMEZ: Motion carries.

21 Next Resolution 2022-12, Transfer of
3721-3723 Euclid Avenue, to the Department of
Redevelopment.

22 Any questions or comments on this
23 resolution? (None) Entertain a motion to approve
Resolution 2022-12.

24 MR. ALLEN: So move.

25 MS. GUZMAN: Second.

1 MR. GOMEZ: Roll call.
Roll Call: "All in Favor": All Abstain: None
2 Opposed: None

3 MR. GOMEZ: Motion carries.
Next Milestone, Kennedy Avenue
4 Project Change Orders 1 and 2.

5 MR. ALLEN: Change Order 1 is removal of
additional trees for the job, total amount of
6 \$18,620.00. That will be coming out of the work line
item, so there is no increase to the original project
7 cost, just authorization to use the actual work line
item already incorporated in the bid.

8 And Change 2 is amount of \$2,200.00,
a change in the traffic control which allowed the City
9 to take care of a drainage issue on Kennedy Avenue south
of 151st.

10 MR. GOMEZ: There is no charge, similar
11 to the previous change order?

12 MR. ALLEN: Similarly, Change Order 1
will be coming out of a line item.

13 MR. GOMEZ: Do you need authorization
14 from the Board to use that line item or just
approving the change orders will suffice?

15 MR. ALLEN: Just approving the change
16 orders will be fine.

17 MR. GOMEZ: Any other questions or
comments? (None) Entertain a motion to approve Change
18 Order number 1 and 2 for Kennedy Avenue roadway
improvement at Michigan and Chicago Avenue.

19 MR. ALLEN: So move.

20 MS. GUZMAN: Second.

21 MR. GOMEZ: Roll call.
22 Roll Call: "All in Favor": All Abstain: None
Opposed: None

23 MR. GOMEZ: Motion carries.
First Group, Survey, Demolition, and
24 Removal of Kosciuszko and Washington Park pools.

25 MR. ALLEN: This is PE services from

1 First Group in the amount of \$60,200.00 to conduct the
2 survey and create the bid documents for the removal of

3 MR. GOMEZ: Are they intending to replace
4 the pools or just going to demolish?

5 MR. ALLEN: From my understanding there
6 is going to be replacement, but that will be through
7 Parks and Recreation.

8 MR. GOMEZ: Any other questions or
9 comments? (None) Entertain a motion to approve First
10 Group's proposal for the removal of Kosciuszko and
11 Washington Park pools.

12 MR. ALLEN: So move.

13 MS. GUZMAN: Second.

14 MR. GOMEZ: Roll call.

15 Roll Call: "All in Favor": All Abstain: None
16 Opposed: None

17 MR. GOMEZ: Motion carries.

18 First Group, 2022 mill and overlay
19 of East Calumet neighborhood.

20 MR. ALLEN: Also PE services with First
21 Group. They will be preparing the bid package for
22 streets in the east Calumet area.

23 MR. GOMEZ: The amount is \$49,100.00.

24 MR. ALLEN: Yes.

25 MR. GOMEZ: Any questions or comments on
this proposal? (None) Entertain a motion to approve
First Group's proposal.

MR. ALLEN: So move.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

First Group, pavement reconstruction
design services of roundabout at US12/20 and Cline,

1 Frontage Road.

2 MR. ALLEN: This is an Engineering
3 services to conduct a survey for the roundabout located
4 at the intersection of Cline service road and Columbus
5 Drive, and preparation for us to have bid documents
6 created to replace the roundabout either asphalt or
7 concrete. The amount for this service is \$26,700.00.

8 MR. GOMEZ: Any other questions or
9 comments? (None) Entertain a motion to approve First
10 Group's proposal for the construction and design
11 services for roundabout at US12/20 and Cline service
12 road.

13 MR. ALLEN: So move.

14 MS. GUZMAN: Second.

15 MR. GOMEZ: Roll call.

16 Roll Call: "All in Favor": All Abstain: None
17 Opposed: None

18 MR. GOMEZ: Motion carries.

19 Next proposal from Ironsmith. This
20 is for tree grates.

21 MR. ALLEN: Ironsmith is the provider of
22 the material that we use on Columbus Drive for our tree
23 grates. A lot of them have been damaged or missing, and
24 this is the price to replace the tree grates in the
25 amount of \$26,111.00, and this is for 14 full sets. I
26 think the dimensions are 108-inches by 36.

27 MR. GOMEZ: Are they missing because
28 they've been stolen?

29 MR. ALLEN: Mostly they have been damaged
30 over the wintertime when employees come through or
31 bobcats trying to take off the excess snow, they have
32 been damaged during that.

33 MR. GOMEZ: Any questions or comments?
34 (None) Entertain a motion to approve Ironsmith's
35 proposal for tree grates in the amount of \$26,111.00.

36 MR. ALLEN: So move.

37 MS. GUZMAN: Second.

1 MR. GOMEZ: Roll call.
Roll Call: "All in Favor": All Abstain: None
2 Opposed: None

MR. GOMEZ: Motion carries.

3
4 Next Morrison Construction 2022 rate
schedule, the amount not to exceed \$30,000. Any
questions or comments on this rate schedule? (None)
5 Entertain a motion to approve Morrison Construction rate
schedule for 2022.

6 MR. ALLEN: So move.

7 MS. GUZMAN: Second.

8 MR. GOMEZ: Roll call.
9 Roll Call: "All in Favor": All Abstain: None
Opposed: None

10 MR. GOMEZ: Motion carries.

11 Right of way applications. We have
Board of Works permit applications 22-04173 through
22-04189. Any questions or comments on these permit
12 applications? (None) Entertain a motion to approve the
aforementioned permit applications.

13 MR. ALLEN: So move.

14 MS. GUZMAN: Second.

15 MR. GOMEZ: Roll call.
16 Roll Call: "All in Favor": All Abstain: None
Opposed: None

17 MR. GOMEZ: Motion carries.

18 That concludes New Business. We
have no other business. Our next regular meeting will
be Thursday, May 12, at 4:30 p.m.

19 That concludes our agenda for
tonight. Entertain a motion for adjournment.

20 MR. ALLEN: So move.

21 MS. GUZMAN: Second.

22 MR. GOMEZ: Roll call.
23 Roll Call: "All in Favor": All Abstain: None
Opposed: None

24 MR. GOMEZ: Motion carries.

Meeting adjourned.

25 **** Meeting Adjourned ****

Approval of the Regular Meeting Minutes of
April 28, 2022

Approved and Signed April 28, 2022.

Val Gomez, President

William Allen, Vice President

Winna Guzman, member

Olga Cosme, Secretary

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C E R T I F I C A T E

I, Peggy S. LaLonde, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of the said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Munster, Indiana, this 9th day of May, 2022.

Peggy S. LaLonde

Peggy S. LaLonde, CSR, RPR



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