



EAST CHICAGO HEALTH DEPARTMENT

100 W. CHICAGO AVENUE, EAST CHICAGO, IN 46312

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ANTHONY COPELAND, MAYOR

Dr. Paula Benchik Abrinko, Health Officer

Diana Garcia- Burns, Health Director

Health Finance & Board Minutes

June 2, 2021 5:00 pm

Health Department Classroom

100 W. Chicago Avenue

East Chicago, 46312

Join Zoom Meeting

<https://us02web.zoom.us/j/82636050234?pwd=Sjd3ZkRJRlRlK0daanJJcThMODBZUT09>

Meeting ID: 826 3605 0234

Passcode: 714969

One Tap Mobile

312-626-6799

I. Call to order

- Diane P- Called the meeting to order
- Attendance: Loretta P (In-Person), Dr. S. Reed (Zoom), Diane P (In-Person), Attorney Harris (Zoom), Diana B (In- Person), Dr. Benchik (In- Person)

II. New Business

- Review and approve minutes from the following meeting:
 - Board Meeting Minutes from May 5, 2021
 - Loretta P made a motion to approve the Board Meeting Minutes from May 5, 2021, Dr. Reed second the motion, all in favor, the motion carries.
- Review and approve the following payroll warrant and warrant claim
 - Payroll Warrant 051421 dated May 14, 2021 for \$18,876.34
 - Payroll Warrant 052821 dated May 28, 2021 for \$17,846.32
 - Loretta P made a motion to approve Payroll Warrant 051421 dated May 14, 2021 for \$18,876.34 and Payroll Warrant 052821 dated May 28, 2021 for \$17,846.32, Dr. Reed second the motion, all in favor, the motion carries.
 - Warrant Claim 060221HB dated May 27, 2021 for \$22,032.13
 - Loretta P made a motion to approve Warrant Claim 060221HB dated May 27, 2021 for \$22,032.13, Dr. Libiran second the motion, all in favor, the motion carries.

- Review and approve the following late invoices
 - Mckesson- Provides medical surgical supplies
 - Mckesson invoice 18090426 dated 03/19/2021 amount \$520.31
 - Mckesson invoice 18090710 dated 03/19/2021 amount \$127.79
 - Mckesson invoice 18090576 dated 03/19/2021 amount \$227.40
 - Loretta P made a motion to approve Mckesson invoice 18090426 dated 03/19/2021 amount \$520.31, Mckesson invoice 18090710 dated 03/19/2021 amount \$127.79 and Mckesson invoice 18090576 dated 03/19/2021 amount \$227.40, Dr. Reed second the motion, all in favor, the motion carries.
 - HWM ShredPro- Bio hazard waste pick up
 - HWM ShredPro invoice 46870 dated 01/22/2021 amount \$52.50.
 - Loretta P made a motion to approve HWM ShredPro invoice 46870 dated 01/22/2021 amount \$52.50, Dr. Reed second the motion, all in favor, the motion carries.

III. Old Business- NA

IV. Discussion

- Consideration for Board Nurse and Veterinarian
 - Attorney Harris- Reviewed board composition made a recommendation to schedule an executive session to ensure board compliance.

V. Director Update

- Mrs. Burns- Expressed concern to the board as it relates to vector control for the city. Currently searching for interested parties to take the test. The vaccine clinic will be reducing the schedule which will start in July. Visits have taken place at the high school and junior high for students interested in taking the vaccine. The overall turnout was low.

VI. Health Officer Update

- Dr. Benchik- Provided a high overview of Walgreens inspection and provided a reminder that mask are still required. Dr. Benchik spoke about the Hard Rock Casino not wearing mask and working the Ameristar to ensure they have the proper signage posted stating fully vaccinated people can resume activities without wearing while physically distancing while people not fully vaccinated would need to continue to wear their mask while physically distancing.

VII. Adjournment

- Loretta P made a motion to adjourn, Dr. Reed second the motion
The next regular scheduled meeting is July 7, 2021 at 5 p.m.

Signature: _____

 7/7/21