

CITY OF EAST CHICAGO BOARD OF PUBLIC WORKS
BOARD OF DIRECTORS

BOARD MEMBERS

Val Gomez, President
Winna Guzman, Vice-President
Douglas Powers, Member

Regular Meeting Minutes
Wednesday, July 14, 2021, at 4:30 p.m.

Reporter by Fissinger & Associates, Ltd.

By: Peggy S. LaLonde

Staff Present: Richard Morrisroe
Carla Morgan
Atera Allen

Call to Order: 4:30 p.m.

Roll Call: Present: Val Gomez, Winna Guzman, and
Doug Powers

MR. GOMEZ: Good afternoon. I'd like to call to order the regular meeting of the Board of Public Works for July 14, 2021.

I would entertain a motion to approve the minutes from June 23, 2021 as written.

MS. GUZMAN: Make a motion to approve.

MR. POWERS: Second.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

We have no correspondence. We'll move on to New Business. We are making an adjustment to the agenda. We are going to add one item and that is the East Chicago Planning Department, we have the compliance report on Block Stadium improvements, Phase 4, General contractor, Midwestern Electric Company. At this point the potential minority damages are \$2,404.86. And no motion is needed, this is just to put on the record. Are there any questions or comments on the

1 compliance report for Block Stadium improvements, Phase
2 4? (None)

3 Move on to the next item on the
4 agenda. We have Public Transportation Agency Safety
5 Plan for City of East Chicago Transit. If you notice on
6 page 5, it's already been signed by the Transit Director
7 and myself on June 30th. Transit Director, Mr. Rosaio,
8 came to me and explained that they needed to get this
9 paperwork over to the State on that date. So I signed
10 ahead of time and told him I would bring it before the
11 Board of Commissioners to put on the record. Even
12 though it's been signed on June 30th, I do need a motion
13 that we approve this before us, on the date pre-signed,
14 on the 30th of June, 2021.

8 MR. POWERS: So moved.

9 MS. GUZMAN: Second.

10 MR. GOMEZ: Roll call.

11 Roll Call: "All in Favor": All Abstain: None
12 Opposed: None

13 MR. GOMEZ: Motion carries.

14 Next we have from Midwestern
15 Electric, proposal for Cline Avenue Attraction Signage.
16 This letter from Midwestern Electric, they are
17 requesting to provide a sign mounted on a break away
18 steel foundation. This sign will be installed per
19 plans, IDOT specifications, all traffic control
20 included. All work to be performed in neat and accurate
21 manner, best practice for installation. The amount of
22 \$34,000.00.

23 I'd like to entertain a motion to
24 approve, on condition that funding is clarified. There
25 is a question between -- I spoke to the City Engineer.
Right now he's not aware of how this is going to be
paid. He told me this was suppose to be paid by three
different entities, but he didn't know the percentages.
So there is a lot of questions. So I'd like to
entertain a motion we approve it subject to the funding
being clarified, and no action will be taken till that
is clarified.

24 MR. POWERS: This is presented by Natalie
25 Adams, correct?

MR. GOMEZ: Correct. And there were

1 e-mails accompanying this that reference our City
2 Engineer. And when I asked him -- I actually meant to
3 go see him when I saw this on the agenda -- and I asked
4 him what account this would be paid on. At that time he
5 told me he didn't know and then he said that Natalie --
6 he talked to Natalie. She didn't know and she thought
7 it would come out of his budget. He said that he didn't
8 think it was, so there is some confusion. Until we get
9 it clarified -- I don't want to stop the project -- so I
10 want to get a motion to agree, but subject to those
11 conditions. Any questions or comments? (None)

12 MS. MORGAN: There was one thing. At
13 this Monday's Council meeting, there was a special
14 appropriation ordinance that seemed to be related to
15 this. Natalie got up and spoke about it. So I will
16 send you that ordinance that I believe passed -- I don't
17 think they did all three readings, just the first and
18 second -- so that might shed some light.

19 MR. GOMEZ: They mention, according to
20 our City Engineer, dividing it in three parts. Did they
21 mention the details on how -- who was suppose to pay
22 what or anything?

23 MS. MORGAN: No.

24 MR. GOMEZ: Any other questions or
25 comments? (None) I would entertain a motion to approve
Midwestern Electric's proposal for Cline Avenue
Attraction Sign, and subject to clarification of
funding. And also we would note that no claim will be
processed till we get clarification on funding.

MR. POWERS: So moved.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Next we have Trinity - Flag Decor,
also from Marina. And this is letter from Natalie
Adams, and we have a proposal from Trinity, and this is
to purchase professional and permanent hardware for the
Mayor's office building for holiday decor. I think it's

1 already been put up. The American flag currently, with
2 the bunting.

3 MR. POWERS: It says expiration on the PO
4 as listed as June 30, 2021. This quote was issued May
5 25, 2021.

6 MS. GUZMAN: There is two quotes, Val.

7 MR. POWERS: Both are dated. The other
8 one expired too. They both appear to be expired. Are
9 they guaranteeing this rate?

10 MS. GUZMAN: Yes.

11 MR. GOMEZ: The total is \$9,134.00.
12 There is two signature pages. I think this might be one
13 we pass subject to funding clarification also.

14 MR. POWERS: So moved.

15 MS. GUZMAN: Second.

16 MR. GOMEZ: Roll call.

17 Roll Call: "All in Favor": All Abstain: None
18 Opposed: None

19 MR. GOMEZ: Motion carries.

20 Okay, next we come to outstanding
21 invoices. First one we have is Cal Region Supplies,
22 from Public Works. We have three invoices dated
23 11/25/2020, 12/15/2020, 2/17/2021, total of \$874.20.
24 Explanation, invoices were never received by Public
25 Works.

The only question I have, the work
was performed?

MR. CID: Yes, the material was supplied.
This is janitorial supplies.

MR. GOMEZ: Okay. The invoices were
never received by your department?

MR. CID: Right.

MR. GOMEZ: Any question of the Public
Works Director? (None)

Entertain entertain a motion to

1 approve the late invoices in the amount of \$874.20.

2 MR. POWERS: So moved.

3 MS. GUZMAN: Second.

4 MR. GOMEZ: Roll call.

5 Roll Call: "All in Favor": All Abstain: None
6 Opposed: None

7 MR. GOMEZ: Motion carries.

8 MR. CID: Thank you, Board.

9 MR. GOMEZ: Next we have Pomp's Tire
10 Service Inc. This is from Fire Department. We have two
11 invoices dated -- they are both dated 4/20/2021.
12 Explanation from Fire Department, the invoices have not
13 been paid waiting on Council approval of funds. This is
14 something we are having more and more, we need the
15 Council to approve. I did speak to our new Fire Chief,
16 Damon Carpenter, and he said he wouldn't be able to make
17 the meeting. I told him I would explain for him. Any
18 questions or comments? (None) He said services were
19 provided.

20 Entertain a motion to approve.

21 MR. POWERS: So moved.

22 MS. GUZMAN: Second.

23 MR. GOMEZ: Roll call.

24 Roll Call: "All in Favor": All Abstain: None
25 Opposed: None

MR. GOMEZ: Motion carries.

Next we have Konica Minolta,
Planning Department, one invoice dated 3/23/21, amount
of \$295.91. Explanation, claim was processed May 26,
but left in department for signature and inadvertently
filed away, but services were provided. Any questions
or comments on this invoice? (None) Entertain a motion
to approve.

MR. POWERS: Motion to approve.

MS. GUZMAN: Second.

1 MR. GOMEZ: Roll call.

2 Roll Call: "All in Favor": All Abstain: None
3 Opposed: None

4 MR. GOMEZ: Motion carries.

5 Next we have another Konica for
6 Multimedia, late invoice of 4/16/21, the amount of
7 \$13.20. Explanation, invoice was received late by
8 interdepartmental delivery from the Water Department.

9 MS. GUZMAN: Our AP staff member was out
10 of the office for a couple weeks, I apologize for that.

11 MR. GOMEZ: Any questions or comments on
12 this late invoice? (None) Entertain a motion to
13 approve.

14 MR. POWERS: So moved.

15 MS. GUZMAN: Second.

16 MR. GOMEZ: Roll call.

17 Roll Call: "All in Favor": All Abstain: None
18 Opposed: None

19 MR. GOMEZ: Motion carries.

20 Next we have Midwest Service Group,
21 from Engineering. We have a late invoice dated 3/25/21
22 amount of \$2950.00. Invoice wasn't received until
23 June 28th. Services have been rendered and invoice
24 should be processed: I believe he said he couldn't make
25 the meeting, but that was the explanation. Any
26 questions or comments?

27 MR. POWERS: Did they change their
28 address? It looks like it may have been forwarded to
29 the Department of Redevelopment.

30 MR. GOMEZ: Good question. We have to
31 check on that and see if that address is wrong. Any
32 other questions or comments? (None) Entertain a motion
33 to approve Midwest Service Group late invoice in the
34 amount of \$2950.00.

35 MR. POWERS: Motion to approve.

MS. GUZMAN: Second.

1 MR. GOMEZ: Roll call.

2 Roll Call: "All in Favor": All Abstain: None
3 Opposed: None

4 MR. GOMEZ: Motion carries.

5 Next, Nies Engineering for
6 \$15,151.30. Explanation from Engineering is invoice
7 wasn't received until June 29th. Services have been
8 rendered and invoice should be processed. Any questions
9 or comments on this late invoice? (None)

10 Entertain a motion to approve late
11 invoice from Nies Engineering in the amount of
12 \$15,151.30.

13 MR. POWERS: So moved.

14 MS. GUZMAN: Second.

15 MR. GOMEZ: Roll call.

16 Roll Call: "All in Favor": All Abstain: None
17 Opposed: None

18 MR. GOMEZ: Motion carries.

19 Next we have Notice to Proceed.
20 Contractor is Actin Inc., 4109 Magoun. Contract was
21 awarded May 26, 2021. Any questions or comments on this
22 first Notice to Proceed? (None)

23 Entertain a motion to approve Notice
24 to Proceed for Actin Inc., for demolition at 4109
25 Magoun.

MR. POWERS: So moved.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Notice to Proceed also with Actin.
It's for demolition at 3932 Melville. Contract is dated
May 26, 2021. Any questions or comments on this Notice
to Proceed? (None)

Entertain a motion to approve Notice
to Proceed with Actin.

1 MR. POWERS: So moved.

2 MS. GUZMAN: Second.

3 MR. GOMEZ: Roll call.

4 Roll Call: "All in Favor": All Abstain: None
5 Opposed: None

6 MR. GOMEZ: Motion carries.

7 Next we have from Actin Inc., Change
8 Order #1, for 3810 Melville. This is removal and
9 disposal of neighbors fencing on both sides of the
10 demolition property at 3810 Melville. Cost of this
11 change is \$500.00. The Building Department is asking
12 for this to be approved. James brought this up before,
13 about those fences.

14 I'd entertain a motion subject to my
15 speaking with James before I sign it to get the details
16 on the funding. Is this coming out of the portion for
17 demolition or is there additional -- a secondary
18 proposal for the fence? We get that clarification and
19 until we get the answer, we will hold up on processing
20 this.

21 MR. POWERS: So moved.

22 MS. GUZMAN: Second,

23 MR. GOMEZ: Roll call.

24 Roll Call: "All in Favor": All Abstain: None
25 Opposed: None

MR. GOMEZ: Motion carries.

Next is JM Industrial. We have
demolition contract between City of East Chicago and
Board of Public Works. JM Industrial was awarded
contract on June 23rd. This was for work site at 4841
McCook, front and rear, 4847 McCook, 3732 Deodor; in the
amount of \$32,400.00. Are there any questions or
comments on the demolition contract? (None)

Entertain a motion to approve.

MR. POWERS: So moved.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

1 Roll Call: "All in Favor": All Abstain: None
Opposed: None

2 MR. GOMEZ: Motion carries.

3 Next we have demolition of 4970
4 Magoun, 4120 Olcott, 606 West 143rd, in the amount of
\$39,258.00, and it was awarded on June 23rd. These are
5 just the contracts that goes with the award. Any
questions or comments on this demolition contract?

6 MS. GUZMAN: This is the one that just
7 references project remediation, maybe you can do it
subject to review and direction.

8 MR. GOMEZ: Everything else references
9 the demolition. Entertain a motion to approve the
contract, and get clarification from Building Department
10 on remediation of asbestos.

11 MR. POWERS: So moved.

12 MS. GUZMAN: Second.

13 MR. POWERS: Is this contract price the
total for one property?

14 MS. GUZMAN: Correct, the amount of the
15 site they will be working on. That's page 3 of the
attachment, item 7.

16 MR. GOMEZ: So there it is referencing
17 the price for one property.

18 MS. GUZMAN: That's what it appears to
be, yes. Just a matter of correction of the language.

19 MR. GOMEZ: I know it's actually three
20 properties. We'll get clarification on that.

21 MR. POWERS: I make a motion.

22 MS. GUZMAN: Second.

23 MR. GOMEZ: Roll call.

24 Roll Call: "All in Favor": All Abstain: None
Opposed: None

25 MR. GOMEZ: Motion carries.

1 Next we come to Allowance
2 Authorization #1, for Gariup Construction, at Block
3 Stadium Phase 5. We do have a letter from Keith Selvie,
4 the project director. Basically the same thing,
5 authorizing the use of cash allowance for removal of
6 gates and fencing, and replacing the new slates for
7 total cost of \$1,573.00. And this is coming out of
8 funds created, an allowance fund that has \$30,427.00 in
9 it. Any questions or comments on this proposal? (None)

 Entertain a motion to approve
6 the usage of the cash allowance fund in the amount of
7 \$1,573.00 for the aforementioned project.

8 MR. POWERS: So moved.

9 MS. GUZMAN: Second.

10 MR. GOMEZ: Roll call.

11 Roll Call: "All in Favor": All Abstain: None
12 Opposed: None

13 MR. GOMEZ: Motion carries.

 Next we come to Resolution 2021-78,
14 transfer of properties, quitclaim deeds and sales
15 disclosure between the Department of Redevelopment and
16 City of East Chicago, for properties commonly known as
17 3643 and 47 Michigan, 3641 Michigan, 1316 Rockway, 3637
18 Michigan, 3635 Michigan, 3639 Michigan, 1615 Broadway --
19 two 1615 Broadway. They have different parcel numbers.
20 The first 1615 Broadway is parcel number
21 45-03-22-301-006.000-024. The other 1615 is identical
22 with the exception the first was 006 this one has 005 in
23 the parcel number. Transfer of properties to
24 Redevelopment from the City of East Chicago, zero
25 consideration. Any questions or comments on Resolution
2021-78? (None)

 Entertain a motion to approve
20 Resolution 2021-78 with the aforementioned properties.

21 MR. POWERS: So moved.

22 MS. GUZMAN: Second.

23 MR. GOMEZ: Roll call.

24 Roll Call: "All in Favor": All Abstain: None
25 Opposed: None

1 MR. GOMEZ: Motion carries.

2 Next is Nies Engineering, 2019 East
3 Chicago resurfacing project supplemental #3, and this is
4 proposal for additional engineering services for the
5 INDOT Hemlock Avenue project from 136th to 138th,
6 additional work. Additional amount requested is
7 \$13,700.86 to provide additional services. No
8 additional billing above the amount priced. Any
9 questions or comments?

10 MR. POWERS: Do we -- is this a change
11 order to the current request or are they the bidder for
12 additional work that the Engineering Department has
13 chosen, because this doesn't really explain that.

14 MR. GOMEZ: These are engineering
15 services, and I believe under engineering services --
16 you can correct me, Miss Morgan -- Engineering
17 Department is allowed to choose companies for
18 engineering services. They don't have to bid or
19 anything.

20 MS. MORGAN: Right. Those services are
21 professional services so they don't have to send it out
22 for bid or request proposal.

23 MR. GOMEZ: So I think that's why they
24 put it in as supplemental as a change order, but I can
25 get more clarification.

MR. POWERS: No, I'm good.

MR. GOMEZ: Any further questions or
comments? (None) Entertain a motion to approve the
supplemental proposal from Nies for additional
engineering services for Hemlock Avenue project, 136th
to 138th.

MR. POWERS: So moved.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

Next we have Underground Detectives,

1 Magoun project. This is from Engineering. This is for
2 inspection of 60 feet of combined sewer and locate
3 lateral connection using TV inspection system with a
4 camera and 360-degree rotated head monitor transponder
5 and audio/video recording. The amount of \$16,225.00,
6 and this is from Engineering Department. The proposal
7 is to check the sewers before the project starts to see
8 what they have to do, see if they have to do any
9 additional work. Any comments or questions? (None)

Entertain a motion to approve
6 proposal from Underground Detectives for Magoun project,
7 amount of \$16,225.00.

8 MR. POWERS: So moved.

9 MS. GUZMAN: Second.

10 MR. GOMEZ: Roll call.

11 Roll Call: "All in Favor": All Abstain: None
12 Opposed: None

13 MR. GOMEZ: Motion carries.

Now we have right-of-way
14 applications number 2021-03952 through 2021-03958. Any
15 questions on right-of-way applications? (None)

Entertain a motion to approve the
16 aforementioned right-of-way applications

17 MR. POWERS: So moved.

18 MS. GUZMAN: Second.

19 MR. GOMEZ: Roll call.

20 Roll Call: "All in Favor": All Abstain: None
21 Opposed: None

22 MR. GOMEZ: Motion carries.

Next, I believe we have one item
23 under Other Business. This was submitted to us, Local
24 Road and Bridges Matching Grant Agreement. We actually
25 approved this on 5/14/2021. At that time I believe
there was a time limit on the signatures, and for some
reason we let time lapse. So now they are requesting we
update -- we actually do the same motion, but we just
change the date from May to today's date, July 14th.

MR. POWERS: Did they send us an e-mail

1 stating that? This doesn't show any date or
2 restrictions other than two-year agreement.

3 MR. GOMEZ: I believe they contacted the
4 Engineering Department. I did speak to the City
5 Engineer, he came to me before the meeting and presented
6 this because I think the deadline -- we were given
7 another deadline, which is this Friday. So everything
8 is the same as we agreed to in our May meeting. I was
9 informed we have to amend the date and we have to have
10 the new commissioner sign and whoever is on the Board on
11 this date. He thought at first I could sign it and we
12 could reach back, but the date changed and we have
13 different commissioners. We have to bring it before the
14 Board.

15 MR. POWERS: I had a conversation with
16 him just before the meeting, he asked to present this as
17 a new motion in front of the Board of Works and get
18 additional signatures or just have the board members who
19 are members at that time sign off on this document.

20 MR. GOMEZ: It has changes in the date,
21 whoever is on the commission now because everybody
22 signed it. Actually there was one signature, me, and we
23 have to introduce it as we are doing now. Any other
24 questions or comments? (None)

25 Entertain a motion approve.

MR. POWERS: So moved.

MS. GUZMAN: Second.

MR. GOMEZ: Roll call.

Roll Call: "All in Favor": All Abstain: None
Opposed: None

MR. GOMEZ: Motion carries.

I believe that includes all business
for tonight. Our next regular meeting will be
Wednesday, July 28, 2021, at 4:30 p.m.

I'd like to enter in the record that
due to the Council's recent actions, we may have to
change our dates for the August meetings forward. The
Council is going to change to our dates, on the 2nd and
4th Wednesday.

MS. MORGAN: That's their intention. I

1 think they have to pass that on one more reading, but I
2 will check my notes. So it would be 6:00 p.m. on
Wednesday, every 2nd and 4th Wednesday.

3 MR. GOMEZ: So I'd like to propose either
4 we move to where the Council was, on Mondays, or we go
to the 1st and 3rd Wednesdays.

5 MS. MORGAN: And the Board of Safety should
6 probably take a similar action.

7 MR. GOMEZ: That's what I was thinking.
8 Because our secretary is also secretary of the Board of
9 Safety and I don't want to inconvenience her to come two
different dates, so I have to check. I believe the 1st
and 3rd Wednesdays are open. I will check, but I think,
if you guys prefer, we keep it on Wednesday.

10 MS. GUZMAN: I think I prefer a Wednesday
11 than Monday.

12 MR. GOMEZ: We'd have to get the packet
13 on Thursday to look at it during the weekend. So we can
14 think about it. We still -- I believe it will be August
meeting when they change.

14 MS. MORGAN: I do believe.

15 MR. GOMEZ: So I believe we have some
16 time before we decide.

16 Our next regular meeting will be
17 Wednesday, July 28, 2021, at 4:30 p.m. That concludes
our agenda. Entertain a motion for adjournment.

18 MR. POWERS: So moved.

19 MS. GUZMAN: Second.

20 MR. GOMEZ: Roll call.

21 Roll Call: "All in Favor": All Abstain: None
22 Opposed: None


23 MR. GOMEZ: Motion carries.
Meeting adjourned.

24 **** Meeting Adjourned ****

25

Approval of the Regular Meeting Minutes of
July 14, 2021

Approved and Signed July 14, 2021.



Val Gomez, President



Winna Guzman, Vice President



Douglas Powers



Atera Allen, Secretary

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C E R T I F I C A T E

I, Peggy S. LaLonde, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of the said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Munster, Indiana, this 20th day of July, 2021.

Peggy S. LaLonde

Peggy S. LaLonde, CSR, RPR



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