



EAST CHICAGO HEALTH DEPARTMENT

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ANTHONY COPELAND, MAYOR

Dr. Paula Benchik Abrinko, Health Officer

Diana Garcia-Burns, Health Director

MINUTES

HEALTH FINANCE AND BOARD MEETING

August 2, 2023 at 5:30 pm

Health Department Lobby Conference Room

100 W. Chicago Avenue

East Chicago, IN 46312

Join Zoom Meeting

<https://us02web.zoom.us/j/88327632089?pwd=aCt3eVZZUm1pS3BKNHc4ZWlvZDAwdz09>

Meeting ID: 883 2763 2089

Passcode: 367457

One Tap Mobile

312-626-6799

I. CALL TO ORDER:

Dr. Matthew Libiran called the meeting to order at 5:31 p.m.

II. ROLL CALL:

Roll call was taken and in attendance were Dr. Matthew Libiran (in-person), Loretta Parker (in-person), Dr. Rev. James Wade (in-person), and Brenda Walker (in-person). Also in attendance were Dr. Paula Benchik-Abrinko (in-person), Diana Garcia-Burns (in-person) and Attorney Nick Snow (in-person). Dr. Sabrina Reed arrived after roll call was taken. Absent was Natalie Adams.

III. NEW BUSINESS

- Review and approve minutes from the following meetings:
 - i. Health Finance and Board Meeting Minutes from June 7, 2023
 - ii. Health Finance Meeting Minutes from July 5, 2023
 - Dr. Libiran requested a motion for approval of Health Finance and Board Meeting Minutes from June 7, 2023 and Health Finance Meeting Minutes from July 5, 2023.
 - Loretta Parker made a motion to approve Health Finance and Board Meeting minutes and Dr. Rev. Wade second the motion. With no questions or concerns, vote was taken: All in favor - motion carries
- Review and approve the following payroll warrants:
 - i. Payroll Warrant 070723 dated July 7, 2023 in the amount of \$22,048.89
 - Dr. Libiran requested a motion for approval of Payroll Warrant 070723 dated July 7, 2023 in the amount of \$22,048.89.
 - Brenda Walker made a motion to approve Payroll Warrant and Loretta Parker second the motion. With no questions or concerns, vote was taken: All in favor - motion carries
 - ii. Payroll Warrant 072123 dated July 21, 2023 in the amount of \$22,733.59
 - Dr. Libiran requested a motion for approval of Payroll Warrant 072123 dated July 21, 2023 in the amount of \$22,733.59.
 - Loretta Parker made a motion to approve Payroll Warrant and Brenda Walker second the motion. With no questions or concerns, vote was taken: All in favor - motion carries

- Review and approve the following claim warrants:
 - i. Claim Warrant 072623HB dated July 26, 2023 in the amount of \$688.00.
 - Dr. Libiran requested a motion for approval of Claim Warrant 072623HB dated July 26, 2023 in the amount of \$688.00.
 - Loretta Parker made a motion to approve Claim Warrant 072623HB and Dr. Rev. Wade second the motion. With no questions or concerns, vote was taken: All in favor – motion carries
 - ii. Claim Warrant 080223HB dated August 2, 2023 in the amount of \$9,536.64.
 - Dr. Libiran requested a motion for approval of Claim Warrant 080223HB dated August 2, 2023 in the amount of \$9,536.64.
 - Loretta Parker made a motion to approve Claim Warrant and Brenda Walker second the motion. With no questions or concerns, vote was taken: All in favor – motion carries
- Service Agreement between Microbac and City of East Chicago Department of Public Health in the amount of \$19,899.00 for 2023 beach water testing:
 - Dr. Libiran requested a motion to approve Service Agreement between Microbac and City of East Chicago Department of Public Health in the amount of \$19,899.00 for 2023 beach water testing.
 - Brenda Walker made a motion to approve the service agreement and Loretta Parker second the motion. With no questions or concerns, vote was taken: All in favor – motion carries.
- Review and Approve Donation to Animal Control Division:
 - Dr. Libiran requested a motion to approve Donation to Animal Control Division. Dr. Rev. Wade requested to know the dollar amount of the donation. Diana Garcia-Burns stated it was for \$100.00.
 - Loretta Parker made a motion to approve the donation and Dr. Rev. Wade second the motion. With no further questions or concerns, vote was taken: All in favor – motion carries.
- Review and Approve Public Health Emergency Preparedness Coordinator Employment Contract:
 - Dr. Libiran requested a motion to approve the Public Health Emergency Preparedness Coordinator Employment Contract.
 - Loretta Parker made a motion to approve the contract and Brenda Walker second the motion. With no questions or concerns, vote was taken: All in favor – motion carries.
- Review and Approve Resolution 080223-01 Amending Public Health Emergency Preparedness Grant in the amount of \$77,554.00
 - Dr. Libiran requested a motion to approve Resolution 080223-01 amending the Public Health Emergency Preparedness grant in the amount of \$77,554.00.
 - Dr. Rev. Wade made a motion to approve the grant and Loretta Parker second the motion. With no questions or concerns, vote was taken: All in favor – motion carries.

IV. OLD BUSINESS: None

V. DISCUSSION: None

VI. DIRECTOR UPDATE:

Sheila Paul, Regional Coordinator for Northwest Region gave a presentation Health First Indiana formally known as Health Bill 4. She stated the budget needs to be completed by September 1, 2023. She informed the Board that 60% of the funding can be used for Health Services and 40% can be used for other items. The funds can carryover from year-to-year with no cap. Diana stated the folder presented to the Board Members included complete budget, but we are waiting to hear if the County will opt in. Nick will follow-up, but it appears the County will be opting in. Nick stressed the importance of getting it front of the Mayor and Common Council. Diana will submit pending Administration's approval.

VII. HEALTH OFFICER UPDATE: None

VIII. ADJOURNMENT:

With no further business, Dr. Rev. Wade made a motion to adjourn the meeting, second by Brenda Walker. The meeting adjourned at 5:50 p.m.