



# EAST CHICAGO HEALTH DEPARTMENT

100 W. CHICAGO AVENUE, EAST CHICAGO, IN 46312

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**ANTHONY COPELAND, MAYOR**

**Dr. Paula Benchik Abrinko, Health Officer**

**Diana Garcia- Burns, Health Director**

## **Health Finance & Board Minutes**

**August 4, 2021 5:00 pm**

**Health Department Classroom**

**100 W. Chicago Avenue**

**East Chicago, 46312**

### AGENDA

#### **Join Zoom Meeting**

<https://us02web.zoom.us/j/82636050234?pwd=Sjd3ZkRJRlRlK0daanJJcThMODBZUT09>

Meeting ID: 826 3605 0234

Passcode: 714969

#### I. Call to order

- Diane P call the meeting to order
- Attendance: Natalie A (Zoom), Dr. S. Reed (Zoom), Dr. Rev. Wade (Zoom), Dr. M. Libiran (Zoom) Diane P (In-Person), Loretta P (In-Person), Diana B( In-Person), Dr. Benchik (In- Person)

#### II. New Business

- Review and approve minutes from the following meetings:
  - i. Board Meeting Minutes from July 7, 2021
  - ii. Special Meeting Minutes from July 21, 2021
    - Natalie A made a motion to approve the board meeting minutes from July 7, 2021 and special meeting minutes from July 21, 2021. Loretta P second the motion, all in favor, the motion carries.
- Review and approve the following payroll warrants
  - i. Payroll Warrant 070921 dated July 09, 2021 for \$17,219.02
  - ii. Payroll Warrant 072321 dated July 23, 2021 for \$17,194.29
    - Loretta P made a motion to approve payroll warrant 070921 dated July 09, 2021 for \$17,219.02 and payroll warrant 072321 dated July 23, 2021 for \$17,194.29. Dr. S. Reed second the motion, all in favor, the motion carries.
- Review and approve the following claim warrant
  - i. Claim Warrant 080421HB dated July 30, 2021 for \$33,295.90
    - Rev. Wade made a motion to approve claim warrant 080421HB dated July 30, 2021 for \$33,295.90. Loretta P second the motion, all in favor, the motion carries.

- Review and approve late invoice from Indiana State Department of Health
  - i. Invoice No. MAR2021-HD, dated April 15, 2021 for \$20.00
    - Loretta P made a motion to approve invoice No. MAR2021-HD, dated April 15, 2021 for \$20.00. Dr. Reed second the motion, all in favor, the motion carries.
- Review and approve the current Beach Grant with new updated Microbac Sampling Proposal (Note: \$8,910.00 was added to cover the updated sampling)
  - i. Beach Grant- Microbac Service Proposal, Task B in the amount of \$8,910.00 for updated microbac sampling.
    - Rev. Wade made a motion to approve Beach Grant- Microbac Service Proposal, Task B in the amount of \$8,910.00 for updated microbac sampling. Dr. Reed second the motion, all in favor, the motion carries.
- Review and approve the following contract of service
  - i. Eric Reyes- Emergency Preparedness Coordinator
    - Loretta P made a motion to approve Eric Reyes- Emergency Preparedness Coordinator. Dr. Reed second the motion, all in favor, the motion carries.

III. Old Business- N/A

IV. Discussion-N/A

V. Director Update

- Mrs. Burns- Presented the July 2021 monthly report to the board, which included vital records, inspections, nursing, COVID vaccine administered, COVID testing, vaccination rate, animal control, and staffing needs. The board was updated on grant funding totals. Our location will be offering a late day for the testing site, which will be Wednesdays. Informed board that the vector truck is not operating and traps will be set throughout the city to catch mosquitoes to test for West Nile virus.
- Discussion- Natalie A- Is the vector truck salvageable, and when does mosquitoes season end. Ms. Burns- The truck will be down for two weeks due to waiting on parts. Email sent to administration to request a new truck. Mosquito season ends mid-October.

VI. Health Officer Update

- Dr. Benchick- Spoke about meeting with school city about students and staff wearing mask, recommendation to continue to wear mask and to have lunch in the classrooms. Working with grant that provide incentive to push vaccine. Animal control has a few animals that have been on the grounds for a while. One dog has been there for three years and is currently in preparation to be spaded and receive vaccination to get ready for adoption. Videos will be made for adoptions.
- Discussion- Dr. Libiran- Made suggestion to review Purdue college in-person best practices.

VII. Adjournment

- Loretta P made a motion to adjourn, Dr. Libiran second the motion.  
*The next regular scheduled meeting is September 1, 2021 at 5 p.m.*

Signature  9/1/21