

CITY OF EAST CHICAGO BOARD OF PUBLIC WORKS  
BOARD OF DIRECTORS

BOARD MEMBERS

Val Gomez, President  
Winna Guzman, Vice-President  
Douglas Powers, Member

Regular Meeting Minutes  
Monday, October 25, 2021, at 4:30 p.m.

Reporter by Fissinger & Associates, Ltd.  
By: Peggy S. LaLonde

Staff Present: Richard Morrisroe  
Carla Morgan  
James Portalatin  
William Allen  
Olga Cosme

Call to Order: 4:30 p.m.

Roll Call: Present: Val Gomez, Winna Guzman and  
Douglas Powers

MR. GOMEZ: Good afternoon everyone. I'd like to call to order the regular meeting of the Board of Public Works for October 25, 2021.

First item, we have the minutes of the regular meeting of October 11, 2021. Entertain a motion to approve as written.

MR. POWERS: So moved.

MS. GUZMAN: Second.

Roll Call: "All in Favor": All Abstain: None  
Opposed: None

MR. GOMEZ: Motion carries.

We have no correspondence, so we'll move on to New Business. First item is bid opening for the follow project: Magoun Avenue Reconstruction.

MR. ALLEN: First bid is from Reith-Riley Construction Company. Total cost is \$7,993,714.00.

MS. MORGAN: Is there a base bid or award criteria?

1 MR. ALLEN: The award criteria number is  
\$7,741,912.05.

2 Next we have Hasse Construction.  
3 Total cost is \$7,142,194.58, award criteria is  
\$7,025,121.00. Those are the two bids for the Magoun  
4 Avenue Reconstruction project.

5 MR. GOMEZ: Now we have Exchange Avenue.

6 MR. ALLEN: We have one bid for this  
project, it's from Reith-Riley Construction.

7 MR. GOMEZ: Only one?

8 MR. ALLEN: Only one. Total cost is  
\$1,947,307.86, the award criteria figure is  
9 \$1,885,967.68.

10 Engineering Department will take  
these bids, review them, and hopefully come back with a  
11 recommendation for the next regular scheduled Board of  
Works meeting.

12 MR. GOMEZ: Thank you. Any questions or  
comments? (None)

13 MR. GOMEZ: Next item is award of bid for  
14 416 Spring Street. This is the recommendation?

15 MR. PORTALATIN: Correct. There was a  
request for asbestos abatement at 416 Spring and our  
16 people sent out request for bids. We only received one  
bid from Northwest Indiana Environmental, in the amount  
17 of \$900 per day. This is the one that the staircase  
leading to the basement was in really bad condition, had  
18 collapsed, and so there will be an inspector on-site  
while demolition is being performed. I would recommend  
19 that we award it to Northwest Indiana Environmental for  
\$900 a day, not to exceed \$3600 for four days.

20 MR. GOMEZ: Any questions or comments on  
21 this recommendation? (None)

22 I would entertain a motion to award  
Northwest Indiana Environmental bid on 416 Spring Street  
23 project in the amount of \$900 per day, not exceed to  
\$3600.

24 MR. POWERS: So moved.

25 MS. GUZMAN: Second.

1 Roll Call: "All in Favor": All Abstain: None  
Opposed: None

2 MR. GOMEZ: Motion carries.

3 Next we have 2021 Phase IV, Board of  
4 Safety demolition of unsafe structures. First one is  
5 from JM Industrial Services for 503 School, \$98,000; 505  
6 Grove, \$6,800; 507 Grove, \$6,800. For both of these  
7 properties together it's \$13,600. 416 Spring, 418  
8 Spring, 420 Spring, \$5534.00; so for all three  
9 buildings, which these are all attached and will be  
10 \$16,600. 416 Spring was removed at this time and 419  
11 Spring was removed at this time. The total for all  
12 groups is \$128,200.00.

13 MR. GOMEZ: That came from who?

14 MR. PORTALATIN: JM Industrial Services  
15 Incorporated.

16 MR. POWERS: That number was with those  
17 taken out?

18 MR. PORTALATIN: Yes. The next one is  
19 Richardson Disposal, 503 school, 42,000; 505 Grove  
20 Street, 7,000; 507 Grove Street, 7,000. Total for both  
21 this group is \$14,000. 416 Spring, 3250; 418 Spring,  
22 7,200; 420 Spring, 7,200; total for the group is  
23 \$17,650. And we removed 417 and 419 Spring at this  
24 time. He did bid it for 6100 a piece, but it's been  
25 removed.

So, based on the total for all  
groups was 85,850, but that's with the 12,200, so it  
would be 73,650. If I can review the proposals and by  
the end of the meeting give my recommendation.

MR. GOMEZ: Okay, two bids?

MR. PORTALATIN: Just two bids.

MR. GOMEZ: All right. Next we have JM  
Industrial Services, Notice to Proceed for 4842-43  
McCook. This is a front and rear garage. Contract was  
dated from July 14, 2021. Any questions or comments on  
the Notice to Proceed for JM Industrial Services?  
(None)

No further questions, entertain a  
motion to approve Notice to Proceed.

1 MR. POWERS: So move.

2 MS. GUZMAN: Second.

3 Roll Call: "All in Favor": All Abstain: None  
4 Opposed: None

5 MR. GOMEZ: Motion carries.

6 Next we have also for JM Industrial  
7 Services the proposal for garage demolition at 409  
8 Liberty Street. This is demolition and removal of  
9 two-car garage, haul away the debris and concrete pad  
10 for total of \$4800.00.

11 MR. PORTALATIN: This is a City owned  
12 garage. JM is demolishing the house at 412 Park Street  
13 and this garage is at 409 Liberty. It seems the garage  
14 actually served at one time that house at 412 Park, even  
15 though it has a Liberty address. This makes sense that  
16 he is able to clear the whole parcel out.

17 MR. GOMEZ: Any questions or comments on  
18 this proposal from JM Industrial? (None)

19 No further questions, entertain a  
20 motion to accept the proposal from JM Industrial  
21 Services.

22 MR. POWERS: So move.

23 MS. GUZMAN: Second.

24 Roll Call: "All in Favor": All Abstain: None  
25 Opposed: None

MR. GOMEZ: Motion carries.

Next, Richardson Disposal, change  
order 1, for 4948 Melville. Reason for change order,  
during demolition at 4948 Melville discovered building  
foundation is 18-inch wall with number four rebar and  
pillars every 15 feet from the building, which was  
previously demolished and never removed. Cost to remove  
foundation wall is \$3825.00. They were doing the  
demolition and discovered this?

MR. PORTALATIN: Many times when the  
buildings are sitting close, a lot of times that  
foundation wall that was, you know, parallel to the  
building next door, would be left there in order not to  
undermine the building. At the time of demolition we

1 noticed this, and we said, yes, proceed with removing  
2 the foundation wall. Gives them an opportunity if there  
3 is ever any building out there, that wall is not in the  
4 way.

5 MR. GOMEZ: Any questions or comments on  
6 this change order? (None)

7 Entertain a motion to approve change  
8 order for 4948 Melville, for Richardson Disposal, amount  
9 of \$3825.00.

10 MR. POWERS: So move.

11 MS. GUZMAN: Second.

12 Roll Call: "All in Favor": All Abstain: None  
13 Opposed: None

14 MR. GOMEZ: Motion carries.

15 Next we have Resolution 2021-86,  
16 which is amending Resolution 2021-17, regarding the  
17 contract of STM. Any questions or comments on  
18 Resolution 2021-86? (None)

19 Entertain a motion to approve  
20 Resolution 2021-86 addendum to the contract between the  
21 City of East Chicago and STM.

22 MR. POWERS: So move.

23 MS. GUZMAN: Second.

24 Roll Call: "All in Favor": All Abstain: None  
25 Opposed: None

MR. GOMEZ: Motion carries.

Next we come to Ecamsecure purchase  
agreement from IT. Mr. Klocek informed me he wasn't  
going to be able to make the meeting. He requests that  
the Board consider approval of the Ecamsecure purchase  
agreement of two mobile camera units, cost of \$29,669  
per unit. The funding for the purchase has been secured  
and approved from the City Controller. He informed me  
that these units will be used by our police department  
and by Public Works for different events and projects.  
Are there any questions or comments on the proposal from  
Ecamsecure? (None)

Entertain a motion to approve the  
proposal from Ecamsecure, at a cost of \$29,669 per unit  
for two mobile camera units.

1 MR. POWERS: So move.

2 MS. GUZMAN: Second.

3 Roll Call: "All in Favor": All Abstain: None  
4 Opposed: None

5 MR. GOMEZ: Motion carries.

6 Next we have NITCO, dedicated  
7 internet circuit agreement, service agreement, approval  
8 for \$1900.00 per month dedicated as backup to our  
9 primary AT & T circuit. This is 36-month service  
10 agreement. This is continuation of the previous  
11 agreement for previous years. And actually we are  
12 getting more and the amount stayed the same, but we are  
13 getting more gigabyte. Any questions or comments on  
14 this proposal? (None)

15 Entertain a motion to approve  
16 NITCO's proposal for the amount of \$1900 per month and  
17 this is for 36-month service agreement.

18 MR. POWERS: So move.

19 MS. GUZMAN: Second.

20 Roll Call: "All in Favor": All Abstain: None  
21 Opposed: None

22 MR. GOMEZ: Motion carries.

23 Next, Traffic Control Specialists  
24 purchase agreement. IT is requesting approval for  
25 Traffic Control Specialists purchase agreement of two  
26 mobile message boards, unit cost of \$23,000 per unit.  
27 Funding for the purchase has been secured and the  
28 purchase approved by the City Controller. The amount is  
29 for \$23,000 each, for total of \$46,000. These would  
30 also be used for different events by the police and  
31 Public Works for special events. Any questions or  
32 comments on this purchase proposal? (None)

33 Entertain a motion to approve  
34 Traffic Control Specialists purchase agreement for two  
35 message boards.

36 MR. POWERS: So move.

37 MS. GUZMAN: Second.

38 Roll Call: "All in Favor": All Abstain: None  
39 Opposed: None

1 MR. GOMEZ: Motion carries.

2 Next, we will remove Conflict of  
3 Interest Disclosure statement. We need more  
4 information.

5 MS. MORGAN: If do you the motion to  
6 table it, the plan would be to bring it back at the next  
7 meeting. It needed one more thing to be filled in on  
8 that I wasn't able to get done on time.

9 MR. GOMEZ: So, we'll table it for next  
10 meeting. Entertain a motion to table Conflict of  
11 Interest Disclosure statement for next meeting.

12 MR. POWERS: So move.

13 MS. GUZMAN: Second.

14 Roll Call: "All in Favor": All Abstain: None  
15 Opposed: None

16 MR. GOMEZ: Motion carries.

17 Outstanding invoices. Lexipol,  
18 police department. Two late invoices, one dated 4-31-21  
19 and 5-1-21. The 4-31-21 is \$24,677 and the 5-1-21 is  
20 for \$21,142. Explanation from the police department,  
21 Board of Works approved agreement on April 20, 2021,  
22 approved at Council, but it was mislabeled and drawn  
23 from wrong account. Due to the urgency, the funding was  
24 started, corrected funds were deposited in the correct  
25 account on 9-22-21. This project is for formulation of  
their policy manual and daily training bulletins. Any  
questions or comments on this late -- these two late  
invoices? (None)

Entertain a motion to approve  
payment of the invoices to Lexipol.

MR. POWERS: So move.

MS. GUZMAN: Second.

Roll Call: "All in Favor": All Abstain: None  
Opposed: None

MR. GOMEZ: Motion carries.

Next, also from the police  
department, this is for late invoice from Caruthers  
dated 6-26-21, amount of \$6,200; one from Air-1  
Services, also dated 6-26-21, for \$5,960; S & B dated

1 6-29-21, amount of \$3,120; Trevino's dated 6-18-21, for  
2 \$4800; total of \$20,880. Explanation, attached invoices  
3 were an oversight. They are submitted late to the  
4 department. Services have been rendered and services  
5 were needed for the Public Works to sweep the streets.  
6 If you recall, at the previous meeting we approved the  
7 payment for these invoices, in this amount of \$20,880.  
8 Any questions or comments on these late invoices?  
9

10 MS. MORGAN: I got a request late Friday  
11 morning to insure that there's an underlying agreement  
12 for those tow companies to move the cars when they are  
13 sweeping the streets. So before payment is made, we  
14 have to either amend the agreement with those towing  
15 companies or enter into a new agreement that authorizes  
16 those charges essentially. So there is a little bit of  
17 the cart before the horse.

18 MR. GOMEZ: But the agreements aren't  
19 here though.

20 MS. MORGAN: No, they are not because I  
21 didn't notice the need for them until Friday.

22 MR. GOMEZ: So what we approved on the  
23 11th of this month, at that Board meeting; that wasn't  
24 sort of like the agreements?

25 MS. MORGAN: No, it wasn't what was  
needed. So basically you can vote to table this and you  
can approve them at the next meeting and everything will  
be in place. Even if you move forward with the vote  
today, checks couldn't be cut until next meeting after  
those agreements are in place.

MR. GOMEZ: We don't have the agreements,  
let's just table it.

MS. MORGAN: That's my suggestion.

MR. GOMEZ: All right. Entertain a  
motion to table these late invoices for towing companies  
till we have the agreements in place, table it for next  
meeting.

MR. POWERS: So move.

MS. GUZMAN: Second.



1 Roll Call: "All in Favor": All Abstain: None  
Opposed: None

2 MR. GOMEZ: Motion carries.

3 Next, we come to late invoice for  
4 Public Agency Training Counsel, invoice was dated  
7-6-21, amount of \$998. It was for training sessions  
5 and services were provided. Any questions or comments  
on this late invoice? (None)

6 Entertain a motion to approve late  
invoice from police department with Public Agency  
7 Training.

8 MR. POWERS: So move.

9 MS. GUZMAN: Second.

10 Roll Call: "All in Favor": All Abstain: None  
Opposed: None

11 MR. GOMEZ: Motion carries.

12 Next, we have late invoice from  
Engineering, Fissinger & Associates. We have three late  
13 invoices; one dated 8-9-21, amount of \$213.60; and then  
one dated 8-19-21, for \$297.60; and the final one dated  
14 8-19-21, amount of \$202.40; total of \$713.60.  
Explanation, wasn't received until October 25, 2021.  
15 Services have been rendered and invoices should be  
processed. Are there any questions or comments for  
16 Engineering? (None)

17 Entertain a motion to approve the  
late invoices to Fissinger & Associates from  
Engineering.

18 MR. POWERS: So move.

19 MS. GUZMAN: Second.

20 Roll Call: "All in Favor": All Abstain: None  
Opposed: None

21 MR. GOMEZ: Motion carries.

22 Next, we have Section 5307  
Conveyance Agreement, Bus Transit.

23 MR. ROSADA: Francisco Rosado Jr.,  
24 Director of Transit. This is one of our annual  
agreements, conveyance agreement. We're expecting two  
25 more before the end of the year. This is for transit

1 and I just want to make sure the form that you are  
2 approving is the second form that was sent. They  
3 initially made a mistake on the first one. Section 3  
4 should be amount of ADA funding was shown twice on  
5 page 1. Other than that, it's the same year in and year  
6 out.

7 MR. GOMEZ: Are there any questions or  
8 comments? (None)

9 Entertain a motion to approve the  
10 Section 5307 Conveyance Agreement between the City of  
11 East Chicago and North Regional Planning Commission.

12 MR. POWERS: So move.

13 MS. GUZMAN: Second.

14 Roll Call: "All in Favor": All Abstain: None  
15 Opposed: None

16 MR. GOMEZ: Motion carries.

17 Next, Fire Department, we have  
18 Lexipol proposal for fire policy manual and daily  
19 training bulletins, with supplemental publication  
20 service for fire operation procedures. The unit price  
21 was \$12,543 and discount of \$3,262.20; for a final  
22 proposal price of \$9,280.80. Any questions or comments?  
23 (None)

24 Entertain a motion to approve  
25 Lexipol proposal for the Fire Department for their  
manual agreement publication on procedures.

MR. POWERS: So move.

MS. GUZMAN: Second.

Roll Call: "All in Favor": All Abstain: None  
Opposed: None

MR. GOMEZ: Motion carries.

Next, we have National Power  
Rodding, Indianapolis Boulevard sewer investigation;  
Notice of Award, Agreement, and Notice to Proceed.

MR. ALLEN: William Allen, Engineering  
Department. It's our recommendation to move forward  
with National Power Rodding. R & R Visual has also  
provided a bid on this job. They were lower than  
National Power Rodding, but because of the time frame of

1 the job and the fact that National Power Rodding can  
2 complete the project within four weeks compared to  
3 couple months. And also without providing any concrete  
4 schedule to finish with R & R Visual, we have decided to  
5 move with National Rodding. The price given is around  
6 \$40,000, but we feel that for the sake of the project,  
7 essence of time, we need to move forward with National  
8 Power Rodding. So this project ties into future plans  
9 for Indianapolis Boulevard. This will help us  
10 investigate, find out more information about our  
11 utilities and what the next steps are going to be to  
12 either maintain them or replace them.

13 MR. GOMEZ: DLZ is doing the engineering  
14 work on this project?

15 MR. ALLEN: Yes, they have been hired.

16 MR. GOMEZ: Will we get documentation  
17 where we are going with this?

18 MR. ALLEN: Yes, that was something  
19 pretty much like what I stated, but we can have that be  
20 provided.

21 MR. GOMEZ: You can attach it to our  
22 signed agreement. Any other questions or comments on  
23 this proposal?

24 MS. GUZMAN: We are attaching DLZ's  
25 recommendation?

MR. GOMEZ: Yes, we are going with  
National Power Rodding. It's a time factor.

MR. ALLEN: Yes, if we don't obligate the  
funds, which is kind of tying into the agenda later on  
down the line, we risk the chance of losing federal  
dollars on Indianapolis Boulevard.

MR. GOMEZ: Okay, no other questions or  
comments, entertain a motion to approve National Power  
Rodding for Indianapolis Boulevard sewer investigation,  
motion will be the Notice of Award and the inclusion of  
the Agreement and Notice to Proceed.

MR. POWERS: So move.

MS. GUZMAN: Second.

1 Roll Call: "All in Favor": All Abstain: None  
Opposed: None

2 MR. GOMEZ: Motion carries.

3 Next, we have, also from  
4 Engineering, SEH Agreement, supplemental agreement for  
various projects.

5 MR. ALLEN: This is for third party  
6 design review services from SEH, not to exceed \$15,000.  
7 So pretty much if we have a set of plans, we'd like an  
8 outside engineer to look at it and review and provide  
9 feedback.

10 MR. GOMEZ: The following projects,  
11 Dickey Road and 129th, Exchange Avenue, Magoun Avenue,  
12 Kennedy Avenue; is that basically the projects? There  
13 wouldn't be any other projects, just these?

14 MR. ALLEN: If there is other projects,  
15 we will have to make another agreement. So it would be  
16 a separate agreement.

17 MR. GOMEZ: So estimated fees are hourly,  
18 subject to a not to exceed of \$20,000. We do have  
19 Exhibit A-1, which has their rate schedule, hourly rate  
20 schedule for technician, engineering, budget design,  
21 leader and project manager. Those are SEH hourly rates.  
22 Are there any other questions or comments? (None)

23 Entertain a motion to approve the  
24 supplemental agreement between the City of East Chicago  
25 and SEH.

MR. POWERS: So move.

MS. GUZMAN: Second.

Roll Call: "All in Favor": All Abstain: None  
Opposed: None

MR. GOMEZ: Motion carries.

Next we have Indianapolis Boulevard  
Plan Cover Letter approval from Engineering.

MR. ALLEN: So it's been awhile, it's  
been some time since we have had to take the cover  
letter for plans being brought before the Board of Works  
for signature. The last project I believe was the  
roundabout being constructed, I think, in 2018. This is

1 just common protocol for INDOT when they administer  
2 funds for a project. They are providing us monies and  
3 this is just simply accepting the plans that have been  
4 reviewed by the Engineering Department. Again, this is  
5 just standard protocol.

6 MR. GOMEZ: Any questions or comments on  
7 the cover letter approval? (None)

8 Entertain a motion to approve the  
9 Indianapolis Plan Cover Letter.

10 MR. POWERS: So move.

11 MS. GUZMAN: Second.

12 Roll Call: "All in Favor": All Abstain: None  
13 Opposed: None

14 MR. GOMEZ: Motion carries.

15 Now we have Indianapolis Boulevard  
16 widening contract.

17 MR. ALLEN: So this is the contract  
18 between the City of East Chicago and INDOT. This is the  
19 project that I mentioned. We have obligated \$5 million  
20 towards improving Indianapolis Boulevard. The project  
21 limits are from Columbus Drive to Michigan Street, and  
22 the previous agreement expired every year and we asked  
23 for renewal. The only change from their standard  
24 agreement that they handout across all LPA is just if  
25 you don't obligate the money by 2023, we pretty much  
lose it. So right now we are on track to be finished  
before the deadline.

MR. GOMEZ: INDOT is providing financing?

MR. ALLEN: Yes.

MR. GOMEZ: And we are providing what is  
ours.

MR. ALLEN: Whatever the remaining cost  
is.

MR. GOMEZ: So whatever the cost of the  
project, we have to pay, anything over the five million  
we pay?

MR. ALLEN: Yes.

1 MR. GOMEZ: Any questions or comments on  
the INDOT project, coordination of contract? (None)  
2 Entertain a motion to approve  
Indianapolis Boulevard contract DES with the City of  
3 East Chicago.

4 MR. POWERS: So move.

5 MS. GUZMAN: Second.

6 Roll Call: "All in Favor": All Abstain: None  
Opposed: None

7 MR. GOMEZ: Motion carries.

8 Next we come to right-of-way  
applications. We have applications number 21-04020  
9 through 21-04024. Any questions or comments on these  
permit applications? (None)

10 Entertain a motion to approve the  
aforementioned Board of Public Works permit  
11 applications.

12 MR. POWERS: So move.

13 MS. GUZMAN: Second.

14 Roll Call: "All in Favor": All Abstain: None  
Opposed: None

15 MR. GOMEZ: Motion carries.

16 That concludes our new business. We  
have no other business. We'll go back to James  
17 Portalatin.

18 MR. PORTALATIN: So I reviewed the two  
bids that were presented to us. So at this time 503  
19 School bids were way too high, I would not recommend us  
awarding any of those for that property. But in  
20 reference to 505 Grove and 507 Grove Street, JM  
Industrial was the lowest most responsive bidder at  
21 \$13,600; at 416 Spring, 418 Spring and 420 Spring, JM  
Industrial was also the lowest most responsive bidder at  
22 \$16,600. So I would recommend that these be awarded,  
these properties, be warded to JM Industrial, and the  
23 total amount is \$30,200.

24 MR. GOMEZ: Both go to JM?

25 MR. PORTALATIN: Correct.

1 MR. GOMEZ: The lowest most responsive  
bidder was JM, that's your recommendation.

2 MR. PORTALATIN: Yes, correct.

3 MR. GOMEZ: Any questions or comments?  
4 (None)

5 Entertain a motion to approve  
aforementioned recommendation from our Building  
6 Department.

7 MR. POWERS: So move.

8 MS. GUZMAN: Second.

9 Roll Call: "All in Favor": All Abstain: None  
Opposed: None

10 MR. GOMEZ: Motion carries.

11 Our next regular meeting will be  
Monday, November 8th, at 4:30 p.m. That concludes our  
12 business for tonight. Entertain a motion for  
adjournment.

13 MR. POWERS: So move.

14 MS. GUZMAN: Second.

15 Roll Call: "All in Favor": All Abstain: None  
16 Opposed: None

17 MR. GOMEZ: Motion carries.

18 \*\*\*\* Meeting Adjourned \*\*\*\*  
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1  
2 Approval of the Regular Meeting Minutes of  
3 October 25, 2021  
4 Approved and Signed October 25, 2021.

5 \_\_\_\_\_  
6 Val Gomez, President

7 \_\_\_\_\_  
8 Winna Guzman, Vice President

9 \_\_\_\_\_  
10 Douglas Powers

11 \_\_\_\_\_  
12 Olga Cosme, Secretary  
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C E R T I F I C A T E

I, Peggy S. LaLonde, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of the said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Munster, Indiana, this 30th day of October, 2021.

*Peggy S. LaLonde*

Peggy S. LaLonde, CSR, RPR



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