

CITY OF EAST CHICAGO BOARD OF PUBLIC WORKS
BOARD OF DIRECTORS

BOARD MEMBERS

Val Gomez, President
William Allen, Vice-President
Winna Guzman, Member

Regular Meeting Minutes
Thursday, November 9, 2023, at 4:00 p.m.

Reported by Fissinger & Associates, Ltd.
By: Peggy S. LaLonde

Call to Order: 4:00 p.m.

Roll Call: Present: Val Gomez
William Allen
Winna Guzman

Staff Present: Richard Morrisroe, Legal
James Portalatin, Building Commissioner

MR. GOMEZ: Good afternoon everyone. I'd like to call to order the meeting of the Board of Public Works for November 9th, 2023.

First on the agenda is approval of the minutes of Thursday, October 26, 2023. I'd like to make a motion we approve as written.

MR. ALLEN: Second.

MR. GOMEZ: All in favor say aye?
(All signify aye.)

MR. GOMEZ: Motion carries.

We have no correspondence, we'll move on to New Business. First item on agenda is from Main Sporting Goods, from Special Events. We have a proposal for the Senior Christmas Party. The amount is \$20,388.00. This would come out of the Sponsorship Dollars account. This is approved by Special Events, Natalie Adams. Any questions or comments on this proposal? (None)

There being no questions or comments, I'd like to make a motion we accept the proposal of Main Sporting Goods for Special Events, in the amount of \$20,388.00

1 MR. ALLEN: Second.

2 MR. GOMEZ: All in favor say aye?
(All signify aye.)

3 MR. GOMEZ: Motion carries.

4 Next we have Building Department,
proposal from Lake County Recorder's Office. This is
5 for personnel responsible for processing document
requests, approval to accept fee schedule provided by
6 the Lake County Recorder's Office, fees for recording
deeds, mortgages and liens, a not-to-exceed amount of
\$10,000.00. Are there any questions or comments on this
7 proposal? (None)

8 There being no further questions or
comments, I'd like to make a motion we approve the Lake
County Recorder's fees with our Building Department.

9 MR. ALLEN: Second.

10 MR. GOMEZ: All in favor say aye?
(All signify aye.)

11 MR. GOMEZ: Motion carries.

12 Next one is Calumet Waste and
Recycle, also from the Building Department. We have
13 request approval of proposal submitted by Calumet Waste
and Recycling for their scope of work, not-to-exceed
14 \$50,000.00. Is there any questions on this proposal?
(None)

15 There being no further questions or
16 comments, I'd like to make a motion we approve the
proposal from Calumet Waste and Recycle for the Building
Department.

17 MR. ALLEN: Second.

18 MR. GOMEZ: All in favor say aye?
(All signify aye.)

19 MR. GOMEZ: Motion carries.

20 Next, Recommendation for Phase 1
Board of Safety demolition, from Building Department.

21 MR. PORTALATIN: James Portalatin,
22 Building Commissioner. I'd like to read off by
contractor. The first one that was lowest most
23 responsive bidder for these properties is Actin and they
are for the properties located at 4834 Kennedy, amount
24 of \$7,000.00; 4753 Melville, amount of \$13,980.00; 4731
Baring Avenue, \$15,110.00; 5029 Wegg Avenue, amount of
25 \$11,505; 415 Broad Street, amount of \$18,128.00; 3740

1 Drummond Street (rear), amount of \$8,855.00; 3917 Main
2 Street, amount of \$16,560.00; 1802 Broadway Street
(rear), \$4,500.00; for the total amount of \$95,638.00.

Richardson Disposal: 4823
3 Alexander, amount of \$39,000.00; 4832 Kennedy Avenue,
\$12,000.00; 3830 Main Street, \$65,000.00; 3810 Pulaski
4 \$47,000.00; 3441-43 Watling Street, \$30,000.00; 4003
Deodar Street (garage), \$ 2,900.00; total amount of
5 \$195,900.00.

And lastly, JM Industrial Services
6 Incorporated was the lowest most responsible bidder for
the following property: 4854 Alexander Avenue,
7 \$18,700.00; 4842 Kennedy Avenue, \$15,200.00; 4902 Ivy
Street, \$14,300.00; 5024 Melville Street, \$43,800.00;
8 4835 Baring Street \$15,500.00; 5014 Indianapolis
Boulevard, \$16,800.00; 3823 Butternut, \$23,800.00; 3827
9 Butternut, \$30,300.00; 3737 Hemlock Street, \$22,550.00;
4219 Ivy Street (garage), \$2,975.00; for total amount of
10 \$203,925.00. I would ask the Board if you could accept
these awards.

11
12 MR. GOMEZ: Any questions or comments on
these recommendations? (None)

13 There being no further questions or
14 comments, I'll make a motion to approve the
aforementioned recommendations by the Building
Commissioner.

15 MR. ALLEN: Second.

16 MR. GOMEZ: All in favor say aye?

(All signify aye.)

17 MR. GOMEZ: Motion carries.

18 Next we have Star Uniform, winter
jackets for the Fire Department. We do have a letter
19 from Deputy Chief Mark Escebedo. This is noting the
firefighters hired in 2016 did not receive their Winter
20 coats. This proposal from Star Uniform is in the amount
of \$9,700.80. Any questions or comments on this
proposal? (None)

21 There being no further questions or
22 comments, I'd like to make a motion we approve the
proposal from Star Uniform for the Fire Department
winter jackets.

23 MR. ALLEN: Second.

24 MR. GOMEZ: All in favor say aye?

(All signify aye.)
25

1 MR. GOMEZ: Motion carries.

2 Next, Fire Service, Inc., repairs
3 for Engine 2713. We have a letter from Chief Carpenter
4 requesting our approval for repairs to Engine 2713.
5 Attached is the estimate and the total cost to repair is
6 \$16,076.07. We have located available funds for the
7 vehicle repair in Maintenance. Any questions or
8 comments on this repair to Engine 2713? (None)

9 There being no further questions or
10 comments, I'd like to make a motion we approve the Fire
11 Department's request that Fire Service, Inc., repair
12 Engine 2713.

13 MR. ALLEN: Second.

14 MR. GOMEZ: All in favor say aye?

15 (All signify aye.)

16 MR. GOMEZ: Motion carries.

17 Outstanding invoices. I'll read all
18 four and we'll make the motion at the end. First one is
19 Star Uniform from the Police Department. Actually this
20 late invoice has two items from two different companies.
21 The first date is 4/24/23 at \$2,142.00 is for Star
22 Uniform. And the second one is dated 8/3/23 for \$585.87
23 for CPW. And the reason for these invoices being late,
24 they were not forwarded to the Service Division in a
25 timely manner. The total is \$2,727.87. Any questions
or comments for these late invoices from the Police
Department? (None)

Next one is from DLZ Engineering
from our Engineering Department. Invoice is dated
8/22/23, amount of \$12,495.85. Explanation, Engineering
Department received the invoice on time, however only a
portion was paid. Services have been rendered and
invoice should be processed. Any questions? (None)

The next one is Heavy Industries
Theming Corp., three invoices dated 5/31/23, 6/5/23, and
8/31/23, for total of \$106,050.00. Received the
invoices late, they were sent to the wrong department.
The services have been rendered and new invoices should
be processed. Any questions or comments on these late
invoices from Heavy Industries? (None)

Sportsfield, Public Works. We have
a late invoice dated 7/26/2023 in the amount of \$825.00.
And the reason was invoice was recently sent by
Sportsfield. It was sent to the Parks Department for
signature that work was completed. Any questions on
this late invoice? (None)

There being no questions or comments

1 on the aforementioned late invoices, I'd make a motion
2 we approve the payment of all of the aforementioned late
3 invoices.

4 MR. ALLEN: Second.

5 MR. GOMEZ: All in favor say aye?
(All signify aye.)

6 MR. GOMEZ: Motion carries.

7 Next we come to UKG Kronos System,
8 from IT. We have a letter from our IT administrator
9 providing all the information on the 24-hour Timelock
10 Maintenance Agreement and the Timekeeper Hosting for the
11 City. This is the 2024 renewal of our maintenance
12 agreement for City-wide clocks. The annual rate of
13 renewal is \$7,529.55. The second item is the Timekeeper
14 Hosting 2024 host server. The annual cost for the
15 hosting agreement is \$61,375.50. This amount is billed
16 weekly every month of the agreement. The monthly amount
17 estimated is \$5,114.62. Are there any questions or
18 comments on the IT two proposals from Kronos? (None)

19 There being no further questions or
20 comments, I'd like to make a motion to approve the
21 proposal from Kronos for the IT Department.

22 MR. ALLEN: Second.

23 MR. GOMEZ: All in favor say aye?
(All signify aye.)

24 MR. GOMEZ: Motion carries.

25 Next we have Resolution 2023-20,
authorizing the modification of City contract for legal
services with Tolbert & Tolbert. We authorized a
previous contract for 2023, established a cap amount of
60,000. Previously we extended the cap in the amount
not-to-exceed 150,000 on Resolution 23-06. The Board
again previously extended the cap for legal services
not-to-exceed 150,000 on Resolution 23-14. Now it
desires to extend the cap containing that contract
previously by previous resolution an additional amount
not-to-exceed the sum of 200,000 due to expense of
ongoing litigation matters. The contract is modified to
extend the cap an additional 20,000 subject to
submission of itemized statements to the City Controller
and the Common Council. Are there any questions on
Resolution number 23-20? (None)

There being no further questions on
the resolution, I'd like to make a motion to approve
Resolution 23-20 concerning Tolbert & Tolbert's

1 extension of their contract.

2 MR. ALLEN: Second.

3 MR. GOMEZ: All in favor say aye?
(All signify aye.)

4 MR. GOMEZ: Motion carries.

5 Now we come to Pavement Maintenance
6 Solutions, Balancing Change Order #2 for 2023 micro
7 surface from Engineering.

8 MR. ALLEN: This is the balance and
9 change order for -- the last one -- for the job to close
10 it out. This is micro resurface that we did throughout
11 the City. The amount is a decrease of \$81,125.40.

12 MR. GOMEZ: That's a good one then. Any
13 questions or comments on this change order decrease, the
14 amount? (None)

15 There being no further questions or
16 comments, I'd like to make a motion we approve change
17 order #2 for the micro surface balance proposal.

18 MR. ALLEN: Second.

19 MR. GOMEZ: All in favor say aye?
(All signify aye.)

20 MR. GOMEZ: Motion carries.

21 Next we have from Signarama Lansing,
22 Halo Lit letters for Prairie Crossing sign. This is
23 also from Engineering and the amount of \$9,227.78.

24 MR. ALLEN: This is for the intersection
25 of 144th and Elm Street, the two bottom corners. So the
southwest and southeast corners have already been
erected and two entry elements with the decorative
walls. This quote represents a price to install
lighting for both corners, both entry walls, in the
amount of \$9,227.07.

MR. GOMEZ: Any questions or comments on
this item? (None)

There being no further questions or
comments, I'd like to a motion we approve the proposal
from Signarama with Engineering.

MR. ALLEN: Second.

MR. GOMEZ: All in favor say aye?

1 (All signify aye.)

MR. GOMEZ: Motion carries.

2 Next we have from Morrison
3 Construction their 2023 rates with not-to-exceed of
\$50,000.00. Any questions or comments on this rate
4 schedule?

MR. ALLEN: This is just to have the
5 service be ongoing for the remainder of the year. They
6 handle all grid repairs and concerns for us,
specifically the ones on Dickey Road.

MR. GOMEZ: Any questions or comments?
7 (None)

8 There being no questions, I'd like
to make a motion we approve Morrison Construction
9 Company rates for remainder of 2023.

10 MR. ALLEN: Second.

11 MR. GOMEZ: All in favor say aye?

(All signify aye.)

12 MR. GOMEZ: Motion carries.

13 Next we have First Group, Michigan
Avenue Reconstruction Phase 2, Supplemental #3, from
14 Engineering Department.

MR. ALLEN: So Michigan City Avenue being
15 reconstructed has been split up into multiple phases.
16 Two out of the three to-date are being funded or were
having assistance with funding from NIRPC. And one of
17 the requirements is taking our original plan out plans
to be retrofitted to INDOT standards. So to redo this
18 phase under INDOT standards in order to accept, I think
they had over \$6 million towards construction, we would
19 have to fund the preliminary engineering for the
project. So the Supplement #3 is in the amount of
20 \$274,330.00.

MR. GOMEZ: Any questions or comments on
21 this proposal? (None)

22 No further questions or comments,
I'd like to make a motion we approve from First Group
23 Engineering, Supplemental #3 for Michigan Avenue
Reconstruction Phase 2 project.

24 MR. ALLEN: Second.

25 MR. GOMEZ: All in favor say aye?

1 (All signify aye.)

2 MR. GOMEZ: Motion carries.

3 Next we have award of concrete
4 sidewalks.

5 MR. ALLEN: I believe back in September
6 we awarded a few projects out of a total list of five.
7 So we labeled them projects 9 through 13. For project
8 9, we awarded to Pintos. Project 10, we awarded to
9 Richardson Disposal. So today to finish the award for
10 the proposals that we received for the project, we would
11 like to move forward with project 11 with Richardson
12 Disposal in the amount of \$81,507.50. For project 12
13 we'd like to move forward with Richardson Disposal in
14 the amount of \$86,742.00. And then for project 13, we'd
15 like to move forward with Richardson Disposal in the
16 amount of \$88,676.00. They were found to be the lowest
17 and most responsive bidder.

18 MR. GOMEZ: Any questions or comments on
19 the recommendations for projects 11, 12 and 13? (None)

20 There being no further questions or
21 comments, I'd like to make a motion we approve the
22 recommendation of the Engineering Department for
23 projects 11, 12, and 13.

24 MR. ALLEN: Second.

25 MR. GOMEZ: All in favor say aye?

(All signify aye.)

MR. GOMEZ: Motion carries.

Next we have A & Z Engineering
proposal for professional services. We have their
agreement and this was submitted to us from the Mayor's
office. It's for services throughout the City,
depending on --

MR. ALLEN: I think it's miscellaneous
services for like whatever department needs them. They
handle surveying, PE services, as well as construction,
engineering for construction projects.

MR. GOMEZ: There is a not-to-exceed of
\$80,000.00. The agreement is 2023 December through
December 2024. The rate is on page 3. Any questions or
comments on this proposal submitted by the Mayor's
office? (None)

There being no further questions or
comments, I'd like to make a motion we approve the

1 proposal for A & Z Engineering services throughout the
2 City.

3 MR. ALLEN: Second.

4 MR. GOMEZ: All in favor say aye?
(All signify aye.)

5 MR. GOMEZ: Motion carries.

6 Next we have bids for East Chicago
7 landfill.

8 MR. ALLEN: We only received one bid. So
9 could you step forward and state your name?

10 MR. VELOSKI: John Veloski, Amereco
11 Engineering. So we published in the newspaper and we
12 submitted the specifications and bid documents to Three
13 Plant Journal, Dodge Docs, and Construction Direct. We
14 had a total of eight plan holders and Brandenburg
15 submitted a bid and they are the only contractor who
16 attended the pre bid conference. We had a couple of
17 calls for two other contractors that are plan holders
18 that requested us to extend the bid due date to today.
19 They were, originally the bids were due at the last
20 meeting, we extended it, but I guess they didn't submit
21 their bid.

22 MR. ALLEN: All right. I'll open up the
23 sole bid that we received from Brandenburg Service,
24 located at 501 West Lake Street, Elmhurst, Illinois
25 60126. Base bid is \$670,180.00, and then we have a unit
price of \$125.00 per ton. So I guess we'll take the bid
and review it, and then next meeting, which is
November 20th, we'll come back with an award.

MR. GOMEZ: For the record, can we have
the names of the two that were going to bid and we
extended the time and they still didn't bid; can we have
the names of those two?

MR. VELOSKI: So the contractor, the two
contractors that both called the day of the pre bid and
asked to extend it is GFL Environmental from
Schererville, Indiana. And the other one is Safe
Environmental from Highland, Indiana -- actually they
are in Hammond, Indiana, Safe Environmental.

MR. GOMEZ: Thank you. That will be at
our next meeting, the recommendation?

1 MR. ALLEN: Yes.

2 MR. GOMEZ: Next on the agenda we have
3 the right-of-way applications. We have permit
4 applications number 23-04618 through 23-04628. Are
there any questions or comments on these permit

5 applications? (None)
6 There being no further questions or
7 comments, I'd like to make a motion we approve the
8 aforementioned Board of Public Works permit
9 applications.

10 MR. ALLEN: Second.

11 MR. GOMEZ: All in favor say aye?
(All signify aye.)

12 MR. GOMEZ: Motion carries.

13 We have no other business.

14 Our next meeting is Monday,
15 November 20th, at 4:30. This is actually a change of
16 time because of Thanksgiving. Any questions on the
17 change of date? (None) We need to verify the time
18 because of the Planning Commission meeting also on that
19 date, so we may meet at 4:00 p.m.

20 This concludes everything on the
21 agenda, I'd like to make a motion for adjournment.

22 MR. ALLEN: Second.

23 MR. GOMEZ: All in favor say aye?
(All signify aye.)

24 MR. GOMEZ: Motion carries.

25 Meeting adjourned.

**** Meeting Adjourned ****

1
2 Approval of the Regular Meeting Minutes of
3 November 9, 2023
4 Approved and Signed November 9, 2023.

5 _____
6 Val Gomez, President

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8 _____
9 William Allen, Vice President

10 _____
11 Winna Guzman, member

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13 _____
14 Olga Cosme, Secretary

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C E R T I F I C A T E

I, Peggy S. LaLonde, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of the said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Munster, Indiana, this 15th day of November, 2023.

Peggy S. LaLonde

Peggy S. LaLonde, CSR, RPR



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