

CITY OF EAST CHICAGO
PLAN COMMISSION

BOARD MEMBERS

Val Gomez, President
Anthony Serna, Vice President
Lilia Ramos, Secretary
Joanne Moricz, Commissioner
Chanthini Fowler, Commissioner
Douglas Sloss, Commissioner
William Allen, Commissioner
Lydia Lopez, Commissioner
Stacy Winfield, Commissioner

Regular Meeting Minutes
(Via Zoom Videoconference)
Monday, November 15, 2021 @ 4:30 p.m.

Reported for Fissinger & Associates
By: Lisa Pena

CALL TO ORDER: 4:30 p.m.

ROLL CALL: Present in Chambers: Val Gomez, Anthony Serna,
William Allen

Present Via Zoom: Lilia Ramos, Joanne Moricz,
Chanthini Fowler, Douglas Sloss, Lydia Lopez,
Stacy Winfield

STAFF: Present in Chambers: Richard Morrisroe, Douglas
Powers, Joseph Allegretti, Ateria Allen

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: Regular Meeting of Monday,
November 1, 2021

Comments/Questions: None

Motion to approve November 1, 2021 Regular Meeting Minutes
made by William Allen. Second by Anthony Serna.

Roll Call: "All in Favor": Val Gomez, Anthony Serna, Lilia
Ramos, Chanthini Fowler, Douglas Sloss, William Allen, Lydia
Lopez Abstain: None Opposed: None Motion Carries.
(Joanne Moricz and Stacy Winfield no response)

1 NEW BUSINESS:

2 MR. GOMEZ: We'll move on to New Business. We have the
3 City Planner's Report. The item we have tonight is the
4 Indiana Citizen Planner's Guide, Chapter 5, Rules of
5 Procedure. Douglas

6 MR. POWERS: Thank you, Commissioners. So today the
7 chapter starts off by discussing what are Rules of Procedure.

8 Well, I believe that we all know what rules and
9 procedures are. However looking in that section it does
10 indicate what the State Guidelines allow as in your authority
11 and general rules.

12 MR. MORICZ: Hello. Joanne Moricz.

13 MR. POWERS: So those rules include uniform rules
14 pertaining to investigation and hearings, keeping a complete
15 record of all the departmental proceedings, record and file
16 of all bonds and contracts and keeping, preserve all
17 documents of the Planning Commission or Department, prepare,
18 publish and distribute reports and ordinances and other
19 materials relating to its activities, adopt and certify all
20 official acts, supervise the fiscal affairs of itself and
21 Planning Department and prepare and submit an annual budget.

22 That's primarily and essential in our case since
23 the City Code does permit for, if there needs, regarding
24 investigations on housing developments, what's perceived
25 through the community.

Knowing what those are the year prior is something
that we consider that way we can prepare the proper budget
for any consulting work that may be required.

Later on it talks about BZA Rules and Procedures.
I believe we're somewhat familiar with those. They don't
necessarily apply to us however.

Further it talks about Robert's Rule of Order. To
give you an example of this on the BZA they may chose to
enter the City Code of Ordinances into evidence for that
day's proceedings. That would be one of those types of ways
that local communities adopt Robert's Rule of Order in
advising or indicating how it is that you're making those
determinations.

It talks about rules of procedure and content,

1 general statements. That's kind of what I just alluded to.
2 Also the powers of Board of Commissions.

3 I believe we know what a lot of these are that the
4 State does permit. But preparation, replacement,
5 administration and amendment of the zoning and subdivision
6 control ordinances, amendments to zoning maps, approval of
7 subdivision plans and site/development plan review.

8 It talks about the different types of meetings.
9 Primarily since we meet twice a month we have the regularly
10 scheduled meetings that the others typically don't apply.

11 Members and officers. We're all familiar with the
12 elected process.

13 If you have questions about any of these things
14 that I am briefly touching over, I'll be more than happy to
15 answer those.

16 The filing procedures and applications and agendas,
17 that is all done prior to the meeting. They'll start off at
18 the Planning Department submitting the necessary
19 documentation at which time that will be forwarded to the
20 Board Secretary where they will prepare an agenda that is
21 then provided to yourselves as Commissioners in preparation
22 for that next meeting.

23 It talks about adopting and amending of rules of
24 procedure. It says a few things here like a Plan
25 Commissioner, BZA should obtain assistance from the staffing
or attorney with the initial set of rules.

So if there was concern about the clarity of
meetings or how business was conducted whether it be from a
possible lawsuit or changes to Supreme Court Rulings, those
are the types of things that we can have meetings and discuss
on how to properly make changes so that way we could maintain
our compliance.

Does anyone have any questions about any of the
things that I just mentioned?

MR. GOMEZ: Any questions or comments? Thank you, Doug.

OLD BUSINESS: None.

COMMISSIONER COMMENTS: None.

1 PUBLIC COMMENTS: None.

2 * Next Regular Meeting Date: Monday, December 6,
3 2021 @ 4:30 p.m.

4 Motion to adjourn was made by Anthony Serna. Second by
5 William Allen.

6 Roll Call: "All in Favor": Val Gomez, Anthony Serna, Lilia
7 Ramos, Joanne Moricz, Chanthini Fowler, Douglas Sloss,
8 William Allen, Lydia Lopez Abstain: None
9 Opposed: None Motion Carries.

10 (Stacy Winfield no response)

11 * Meeting ended at 4:39 p.m.

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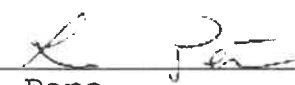
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C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 29th day of November, 2021.



Lisa Pena
Notary Public Porter County
Certified Shorthand Reporter
License Number 084-003483



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