

CITY OF EAST CHICAGO
BOARD OF PUBLIC WORKS

BOARD MEMBERS

Val Gomez, President
Winna Guzman, Vice President
Douglas Powers, Member

Meeting Minutes
Monday, November 22, 2021 @ 4:30 p.m.
Reported for Fissinger & Associates
By: Lisa Pena

CALL TO ORDER: 4:30 p.m.

ROLL CALL: Present: Val Gomez, Winna Guzman,
Douglas Powers.

STAFF PRESENT: Carla Morgan, Richard Morrisroe,
Olga Cosme.

MINUTES: Regular Meeting November 8, 2021

Questions/Comments: None.

Motion to approve November 8, 2021 Regular Meeting Minutes
made by Doug Powers. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

CORRESPONDENCE: None.

NEW BUSINESS:

MR. GOMEZ: We'll move on to New Business. First item
on our agenda is STM 2022 proposal for Emergency Services and
Emergency Board-Up. This is from the Building Department.

Our Building Director informed me, Mr. James
Portalatin informed me that he will not be able to attend the
meeting. But he did send an explanation sheet for the first
item, STM.

He noted this is an annual proposal. And the rates
will remain the same as 2021.

1 Right now like I said it's just a rate schedule for
2 boarding up. There are various prices in here for various
3 tasks.

4 Are there any questions or comments on this
5 proposal?

6 Questions/Comments: None.

7 Motion to approve STM 2022 Emergency Services and Emergency
8 Board-Up Proposal made by Doug Powers. Second by Winna
9 Guzman.

10 Roll Call: "All in Favor": All Abstain: None.
11 Opposed: None Motion Carries.

12 MR. GOMEZ: Next we have from the Building Department
13 proposals from Amereco for 2022. I believe we have three or
14 four.

15 The first one is for Pre-Demolition Asbestos
16 Surveys. The Pre-Demolition Asbestos Surveys, the rate would
17 be 535 per property.

18 His only comment is basically the same thing I just
19 read. I believe this is the same as from last year.

20 Are there any comments on this proposal from
21 Amereco for Pre-Demolition Asbestos Survey?

22 Questions/Comments: None.

23 Motion to approve Amereco 2022 Pre-Demolition Asbestos Survey
24 Proposal made by Doug Powers. Second by Winna Guzman.

25 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. GOMEZ: Next proposal from Amereco is their Ambient
Air Monitoring and Soil Management During Demolition.

The rate for air monitoring will be 1,730 per day.
Lavatory services will be 145 each, 145 to 170.

Any questions or comments on this proposal?

MR. POWERS: Is that reading like 145 if it's five days
or more and 170 if it's two days?

1 MR. GOMEZ: I believe that's what it is.

2 Questions/Comments: None.

3 Motion to approve Amereco Ambient Air Monitoring/Soil
4 Management Proposal made by Doug Powers. Second by Winna
Guzman.

5 Roll Call: "All in Favor": All Abstain: None.
6 Opposed: None Motion Carries.

7 MR. GOMEZ: Next we have their proposal for Asbestos
8 Project Management.

9 Project management for residential buildings I
10 think four units and above or up to four units 625.
11 Residential buildings with five units, that would be 850 per
12 building. If there's no clearance examinations, 375.

13 Any questions or comments?

14 Questions/Comments: None.

15 Motion to approve Amereco Asbestos Project Management
16 Proposal made by Doug Powers. Second by Winna Guzman.

17 Roll Call: "All in Favor": All Abstain: None.
18 Opposed: None Motion Carries.

19 MR. GOMEZ: Next we have a Petroleum Tank
20 Decommissioning and Closure Oversight from Amereco.

21 Decommissioning and oversight, it is 935 for
22 residential tank. 1,320 for commercial tank. Soil and
23 ground water sampling analysis 350.

24 Any questions or comments on this proposal?

25 Questions/Comments: None.

26 Motion to approve Amereco Petroleum Tank Decommissioning and
27 Closure Oversight Proposal made by Doug Powers. Second by
28 Winna Guzman.

29 Roll Call: "All in Favor": All Abstain: None.
30 Opposed: None Motion Carries.

31 MR. GOMEZ: Next we have the Harbor Group. It's also
32 from the Building Department. We have their Pre-Demolition

1 Asbestos Building Inspection.

2 Mr. Portalatin in his note says Pre-Demolition
3 Asbestos Building Inspection rate of \$300. Analysis of
4 samples by cauterized light microscopy \$25 each. Total of
5 325 per property.

6 Any comments on this proposal?

7 Questions/Comments: None.

8 Motion to approve Harbor Group Pre-Demolition Asbestos
9 Building Inspection Proposal made by Doug Powers. Second by
10 Winna Guzman.

11 Roll Call: "All in Favor": All Abstain: None.
12 Opposed: None Motion Carries.

13 MR. GOMEZ: Now we have the Harbor Group Asbestos
14 Project Management.

15 Cost for each building four units and under is \$400
16 per building. Above four units will be determined depending
17 on size of the building.

18 Any questions or comments on this project?

19 Questions/Comments: None.

20 Motion to approve Harbor Group Asbestos Management Proposal
21 made by Doug Powers. Second by Winna Guzman.

22 Roll Call: "All in Favor": All Abstain: None.
23 Opposed: None Motion Carries.

24 MR. GOMEZ: Next we have Calumet Waste & Recycling rates
25 for 2022. This is from the Building Department.

26 We have installation and watering services at \$60
27 per hour minimum four hours. Water meter rental \$16.

28 Any questions or comments on the Calumet Waste &
29 Recycling Installation Quotes for 2022?

30 MR. POWERS: The only thing that stuck out to me was it
31 looks like they had some issues with their table of contents.
32 But everything looks like it's right inside.

33 MR. GOMEZ: Winna, so we bill them for the meter and

1 then they bill us for the cost of the meter also?

2 MS. GUZMAN: I am sorry. Say that again, Val.

3 MR. GOMEZ: I see they have water meter rental. They
4 included that price in their proposal. But then we charge
5 them for the meter, right?

6 MS. GUZMAN: No. Meters, there is a service charge on a
7 monthly basis. But no charge to install a meter.

8 MR. GOMEZ: Okay. Just wondering about that.

9 Any other questions or comments?

10 Questions/Comments: None.

11 Motion to approve Calumet Waste & Recycling 2022 Rates made
12 by Doug Powers. Second by Winna Guzman.

13 Roll Call: "All in Favor": All Abstain: None.
14 Opposed: None Motion Carries.

15 MS. GUZMAN: Val, I'm so sorry. The hydrant meters, we
16 do issue them a permit. And it's a daily rate that we do
17 change and assess.

18 MR. GOMEZ: What's the rate?

19 MS. GUZMAN: It's for hydrant meter. So it's \$16 per
20 day. So there is a water charge, yes. So it is right.

21 MR. GOMEZ: So we charge them and then they bill us for
22 it?

23 MS. GUZMAN: Yes. But we collect, the Water Department.

24 MR. GOMEZ: Next we have Resolution Number 2021-87
25 Amending Resolution 2021-19. Resolution of the East Chicago
Board of Public Works regarding the contract with Calumet
Waste & Recycling.

Whereas the City of East Chicago had need for
certain services which are provided by contractors or private
companies in order to ensure efficient operation of the City
and to provide for the health and safety of its residents.

And whereas Calumet Waste & Recycling provided
reliable, efficient and timely demolition related services

1 including but not limited to the placement of sod and
2 watering services to the City of East Chicago.

3 And the previous contract between the City and
4 Calumet Waste resulted from a competitive bidding process,
5 competitive quote process or otherwise conform to the State
6 of Indiana's Public Works Laws, Public Purchasing Statute and
7 the City's Procurement Policies.

8 Whereas the City and Calumet Waste desire to
9 continue the Agreement for the year 2021 from January 2021
10 through December 31, 2021.

11 Should that be 2022?

12 Unless the Agreement is terminated in writing by
13 either party pursuant to terms provided in the Agreement by
14 City Policies.

15 MS. MORGAN: This is for Calumet Waste. It's just to
16 get us to the end of this year.

17 MR. GOMEZ: Okay. Thank you.

18 MS. MORGAN: No problem.

19 MR. GOMEZ: City of East Chicago and Calumet Waste
20 Agreement reflected in the Board of Works Resolution Number
21 2021-19 and the addendum attached therefore to continue
22 contractual relationship under the terms including rates,
23 pricing and timelines for deliverables provided in 2020
24 Agreement and agree that the City shall not be charged
25 interest, late fees or penalties under the Agreement.

Whereas due to the City's need for additional
services to be provided by Calumet Waste the parties agree to
add an additional \$30,000 to the parties' Agreement for the
year 2021 increasing the contract amount to a total of
\$130,000 not to exceed for all services provided in 2021.

Are there any questions or comments on this a
Amendment?

Questions/Comments: None.

Motion to approve Resolution 2021-87 made by Doug Powers.
Second by Winna Guzman.

1 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

2
3 MR. GOMEZ: Next we have Contracts from the Building
Department. First one is from Northwest Indiana
Environmental for 416 Spring. This is for 3,600.

4
5 This is to complete all the general's asbestos
removal work for 416 Spring. Amount of 3,600.

6 Any questions or comments on this contract? It's
Northwest Indiana Environmental.

7
8 Questions/Comments: None.

9 Motion to approve Northwest Indiana Environmental Contract
made by Doug Powers. Second by Winna Guzman.

10 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

11
12 MR. GOMEZ: Next we have the Contract between JM
Industrial Services. This is for 2021 Phase 5 Board of
Safety Demolition of Unsafe Structures. It is between the
13 Board of Public Works and JM Industrial Services.

14 It is for 4831 McCook, 3911 McCook, 514 Spring,
5432 Wegg, 3446 Fir, 3930 Fir garage only, 3919 Butternut
15 garage only. For a total of 61,200.

16 Any questions or comments on this Demolition
Contract with JM Industrial Services.

17
18 Questions/Comments: None.

19 Motion to approve JM Industrial Services Contract made by
Doug Powers. Second by Winna Guzman.

20 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

21
22 MR. GOMEZ: Next we have Demolition Contract between
Board of Public Works and Richardson Disposal. This is also
23 for 2021 Phase 5 Board of Safety Demolition of Unsafe
Structures.

24 This is for 3926 Alexander, 4509 Tod garage only,
3809 Deal garage only. For a total of 13,100.

25

1 Any questions or comments on this Demolition
2 Contract?

3 MS. GUZMAN: Just I see on the agenda it says D&R Site
4 Services. And then under Contracts it's Richardson Disposal.
5 Just to clarify which is the company?

6 MR. GOMEZ: Is he the owner of it?

7 MS. GUZMAN: I'm sorry?

8 MR. GOMEZ: Is Richardson the owner?

9 MR. POWERS: Of R&D?

10 MR. GOMEZ: Yeah.

11 MR. POWERS: I don't believe so.

12 MS. GUZMAN: I am not sure.

13 MR. POWERS: Just thought it was clerical error.

14 MR. GOMEZ: We'll check the paperwork to make sure.

15 MS. COSME: His company used to be D&R Site Services.
16 They changed their name.

17 MR. GOMEZ: For the record they changed their name to
18 Richardson Disposal.

19 Any other questions or comments?

20 Questions/Comments: None.

21 Motion to approve Richardson Disposal Contract made by Doug
22 Powers. Second by Winna Guzman.

23 Roll Call: "All in Favor": All Abstain: None.
24 Opposed: None Motion Carries.

25 MR. GOMEZ: Next we come to JM Industrial Services
Change Order Number 1. This Change Order is for 4715
Alexander, East Chicago, Indiana. This also from the
Building Department.

This is for a tank removal at 4715. Excavate
underground storage tank.

1 I guess this is during excavation or demo.
2 Underground storage tank that was found outside the footprint
3 of the house.

4 They are to pump, clean, load and haul away and
5 dispose of tank and backfill the void. This is for \$2,250.

6 Any questions or comments on this Change Order?

7 Questions/Comments: None.

8 Motion to approve JM Industrial Services Change Order
9 Number 1 made by Doug Powers. Second by Winna Guzman.

10 Roll Call: "All in Favor": All Abstain: None.
11 Opposed: None Motion Carries.

12 MR. GOMEZ: Next we have Consulting Contract with the
13 Fire Department. This is for Northwest Psychological
14 Services.

15 Chief, do you want to say anything?

16 FIRE CHIEF: Good evening, everyone. That's our
17 department psychologist. So we'll have her on retainer. And
18 we renew her contract every year.

19 MR. GOMEZ: Rates are the same?

20 FIRE CHIEF: Rates are the same, yes.

21 MR. GOMEZ: The rates are \$100 per hour. Any questions
22 or comments?

23 Questions/Comments: None.

24 Motion to approve Northwest Psychological Services Contract
25 made by Doug Powers. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. GOMEZ: Next with the Fire Department we have from
the Chief a Declaration of Surplus Items.

He has provided a list. They are either broken or
obsolete. And his list does describe which category they're
in.

1 Are there any questions or comments for the Chief?

2 Questions/Comments: None.

3 Motion to approve Fire Department Declaration of Surplus
4 Items made by Doug Powers. Second by Winna Guzman.

5 Roll Call: "All in Favor": All Abstain: None.
6 Opposed: None Motion Carries.

7 MR. GOMEZ: Next we have also from the Fire Department a
8 letter from the Chief.

9 He would like to request approval for Central
10 Service Fire Station Training Room tables, chairs, storage
11 cabinets and conference room furniture contingent on funding
12 approval from our account furniture and fixtures.

13 He did attach the quotes totaling \$50,516.49.

14 When I was Chief, they only gave me 100 bucks.

15 FIRE CHIEF: That same furniture is still there. In our
16 Training Room we have some of the old wooden tables that were
17 there for the last 40 years. But many of them are plastic.

18 And the chairs, we replaced them probably about
19 four of five years ago. We got them from Sam's Club. And
20 they've just been falling apart.

21 I am not saying firemen have gained weight. I just
22 think the chairs weren't --

23 MR. GOMEZ: Any questions or comments?

24 Questions/Comments: None.

25 Motion to approve Fire Department Training Room Furniture
Request made by Doug Powers. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. GOMEZ: Thank you, Chief.

FIRE CHIEF: Thank you.

MR. GOMEZ: Next on our agenda we have from the Police
Department, we have their Vigilant Solutions.

1 Letter from the Chief. Approval is needed for the
2 renewal subscription to the license plate recognition service
3 for all police officers to have access to the data and video
4 collection.

5 Numerous police vehicles have the LPA equipment
6 installed. Also the City of East Chicago has numerous
7 cameras that capture the information.

8 Vigilant Solutions stores and secures the
9 information. And a subscription allows law enforcement to
10 access their database. Cost is 11,250.

11 For the record can you give your name please?

12 OFFICER JIMENEZ-SEGOVIA: Officer Jimenez-Segovia.

13 MR. GOMEZ: Any questions for the officer?

14 Questions/Comments: None.

15 Motion to approve Vigilant Solutions Proposal made by Doug
16 Powers. Second by Winna Guzman.

17 Roll Call: "All in Favor": All Abstain: None.
18 Opposed: None Motion Carries.

19 MR. GOMEZ: Next we also have from the Police
20 Department, this is their ShotSpotter Program.

21 According to the Chief attached renewal of the
22 annual agreement for the ShotSpotter services from January 1
23 to December 31, 2022.

24 These services alert officers and dispatchers to
25 shots fired within City limits. And the amount is 172,299.

Is this the same as last year or did it go up?

OFFICER JIMENEZ-SEGOVIA: I believe this is last year's.
I would have to double check to see if it went up.

MR. GOMEZ: I was just curious. Any questions or
comments?

Questions/Comments: None.

Motion to approve ShotSpotter Proposal made by Doug Powers.
Second by Winna Guzman.

1 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

2 MR. GOMEZ: Thank you.

3 OFFICER JIMENEZ-SEGOVIA: Thank you.

4 MR. GOMEZ: Next we have the Contract with the City of
5 East Chicago and the Law Offices of Shana Levinson, Attorney
6 at Law for legal services.

7 We actually have two contracts for her. One is for
8 legal services with the City. And one is for the Police
9 Merit Commission.

10 The one for City the terms are \$125 per hour for
11 non-litigation. \$150 for matters connected with litigation.
12 And not to exceed 25,000.

13 Any questions or comments on this contract? I
14 believe it's the same from last year?

15 MS. MORGAN: Yeah.

16 Questions/Comments: None.

17 Motion to approve Shana Levinson Law Offices Legal Services
18 2022 Contract made by Doug Powers. Second by Winna Guzman.

19 Roll Call: "All in Favor": All Abstain: None.
20 Opposed: None Motion Carries.

21 MR. GOMEZ: The next one is for the Contract between the
22 Police Merit System. I believe the terms are similar.

23 Hourly rates \$125. And that's for non-litigation.
24 For litigation \$150 per hour. And it also is not to exceed
25 25,000.

26 This is for her work with the Police Merit
27 Commission.

28 Any questions or comments?

29 Questions/Comments: None.

30 Motion to approve Shana Levinson Law Offices Police Merit
31 Commission 2022 Contract made by Doug Powers. Second by
32 Winna Guzman.

1 Roll Call: "All in Favor": All Abstain: None.
2 Opposed: None Motion Carries.

3 MR. GOMEZ: Next we have the Contract for Professional
4 Services between the City of East Chicago and Attorney
5 Richard Morrisroe.

6 Rate of \$50 per hour. Litigation services the rate
7 will be \$125 per hour. And not to exceed 65,000 for the year
8 2022.

9 Are there any comments or questions on Attorney
10 Morrisroe's Contract?

11 Questions/Comments: None.

12 Motion to approve Richard Morrisroe Professional Services
13 2022 Contract made by Doug Powers. Second by Winna Guzman.

14 Roll Call: "All in Favor": All Abstain: None.
15 Opposed: None Motion Carries.

16 MR. GOMEZ: Next we have Contract for Legal Services
17 between City of East Chicago and Attorney Dawn Dawkins.

18 I believe this contract is basically the same as
19 last year's. I think the rates are about the same. \$125 for
20 non-litigation. \$150 with matters in litigation. Not to
21 exceed \$50,000.

22 Are there any questions or comments?

23 Questions/Comments: None.

24 Motion to approve Dawn Dawkins Legal Services 2022 Contract
25 made by Doug Powers. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. GOMEZ: Next we have a proposal from Trinal Master
License for Global Project Tracking System. This is from our
Planning Department.

The software fee is \$12,762.50. The project
administration fee is \$5,400.

Any questions or comments? I believe this is a
continuation.

1 MR. POWERS: Yes. This is a continuation from software
2 that the Planning Department currently uses for the EEOC
3 Compliance and Management.

4 MR. GOMEZ: It's a one-year, 12-month agreement. Any
5 questions or comments?

6 Questions/Comments: None.

7 Motion to approve Trinal Master License 2022 Agreement made
8 by Doug Powers. Second by Winna Guzman.

9 Roll Call: "All in Favor": All Abstain: None.
10 Opposed: None Motion Carries.

11 MR. GOMEZ: Now we come to Outstanding Invoices. First
12 one is from the Law Department. It's Smith Sersic. One late
13 invoice dated 3/5/2021 in the amount of \$61.94.

14 Explanation is that it was prepaid for the hours of
15 work. However the expense portion of the invoice was
16 inadvertently omitted from the original claim for payment.

17 Since the invoice is over 60 days it requires the
18 Board's approval.

19 Thank you for your time and attention.

20 This is from Enedina Rodriguez, Law Department
21 Paralegal.

22 Any questions or comments on this late invoice?

23 Questions/Comments: None.

24 Motion to approve Smith Sersic Outstanding Invoice made by
25 Doug Powers. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. GOMEZ: Next we from the Engineering Department
Comcate late invoice dated 4/1/2021 in the amount of
\$5,192.25.

Explanation invoice was received on time. However
Engineering requested a contract for 2021 services.
Extension to the previous contract was submitted for the
Board's review today.

1 Any questions or comments on this late invoice?

2 Questions/Comments: None.

3 Motion to approve Comcate Outstanding Invoice made by Doug
4 Powers. Second by Winna Guzman.

5 Roll Call: "All in Favor": All Abstain: None.
6 Opposed: None Motion Carries.

7 MR. GOMEZ: Next we have late invoice from Multimedia
8 for Konica Minolta. We have several late invoices dated
9 1/15/2020, 1/16/2020, 5/15/2020, 7/15/2020, 8/15/2020,
10 2/16/2021, 5/15/2021, 8/15/2021 for a total of \$191.66.

11 Explanation invoices were never received by
12 Jonathan from the Water Department to be processed. Konica
13 will be contacted in an attempt to have Multimedia invoices
14 sent to City Hall going forward.

15 So they were sent to the wrong address.

16 Any questions or comments on these late invoices?

17 Questions/Comments: None.

18 Motion to approve Konica Outstanding Invoices made by Doug
19 Powers. Second by Winna Guzman.

20 Roll Call: "All in Favor": All Abstain: None.
21 Opposed: None Motion Carries.

22 MR. GOMEZ: Next we have from Public Works, we have 610
23 Auto past due invoices. We have invoice dated 7/14/21,
24 8/2/21, 8/6/21, 8/28/21, 9/7/21, 9/8/21 and 9/23/21 for a
25 total of \$9,726.71.

Explanation appropriation was sent in September,
was sent to counsel because of the lack of funds.
Appropriation was never acted upon.

We do have the funding now, right?

MR. SANTOS: Yeah. I believe they're moving money
around I was told.

MR. GOMEZ: And they did provide these services?

MR. SANTOS: Yes.

1 MR. GOMEZ: For the record can you please give your
name?

2 MR. SANTOS: Orlando Santos, East Chicago Public Works
3 for Director Rene Cid.

4 MR. GOMEZ: Any questions or comments?

5 Questions/Comments: None.

6 Motion to approve 610 Auto Outstanding Invoices made by Doug
Powers. Second by Winna Guzman.

7 Roll Call: "All in Favor": All Abstain: None.
8 Opposed: None Motion Carries.

9 MR. GOMEZ: Next we also have from Public Works Proposal
10 from Mechanical Concepts and Agreements for City Hall.

11 The description is to upgrade the heating and
cooling system at City Hall. The amount is \$217,550.

12 And their proposal is actually broken down by work.

13 MR. SANTOS: Broken down into five proposals.

14 MR. GOMEZ: You're right. There are five proposals. I
15 believe they all total \$217,550.

16 I just noticed two of the proposals do not have a
signature sheet, two or three. Three.

17 Olga might want to add that.

18 Are there any questions or comments?

19 Anything to fix the heat and cooling in here.

20 MR. SANTOS: We're replacing the boiler, the control
system. Everything pretty much.

21 Questions/Comments: None.

22 Motion to approve Mechanical Concepts Agreements made by Doug
23 Powers. Second by Winna Guzman.

24 Roll Call: "All in Favor": All Abstain: None.
25 Opposed: None Motion Carries.

1 MR. GOMEZ: Next we have Compass Minerals America. This
2 is a contract with Compass Minerals for 3,000 tons of treated
salt.

3 I see the total estimated -- was it an award,
4 43,015? No. That's for the entire State.

5 MR. SANTOS: That's for the State. That's what the
6 State bid.

7 MR. GOMEZ: Our cost is how much?

8 MR. SANTOS: Our cost is going to be I believe \$79.46
9 per ton delivered.

10 MR. GOMEZ: And we're getting 3,000 tons?

11 MR. SANTOS: I believe the total is -- well, that's
12 what they awarded Compass Minerals. It was 29,500

13 MR. GOMEZ: I see it on the last page.

14 MR. SANTOS: 29, yeah.

15 MR. POWERS: So it's not 3,000 because 3,000 would be
16 238,380.

17 MR. GOMEZ: 3,000 tons at \$79.

18 MR. POWERS: \$79.46 is \$238,380.

19 MR. GOMEZ: How much?

20 MR. POWERS: \$238,380.

21 MR. GOMEZ: That's more than 29. We'll make the motion
22 at the 3,000 tons at 79.46.

23 MR. SANTOS: That's what they quoted here.

24 MR. GOMEZ: Are there any other questions or comments?

25 Questions/Comments: None.

Motion to approve Compass Minerals America Contract made by
Doug Powers. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

1 MR. GOMEZ: Next we have from Public Works the 2022 City
2 of East Chicago Vehicle Equipment Maintenance Service Plan.

3 Are there any changes from last year to the plan?

4 MR. SANTOS: Not to my knowledge, no.

5 MR. GOMEZ: So like last year we presented these prices
6 to different vendors. And they agreed to sign into the
7 program. Am I correct?

8 MR. SANTOS: Uh-huh. They've all signed it right here.

9 MR. GOMEZ: So for 2022 we have the price, the rate
10 schedules. And we have several companies that agreed to the
11 rate schedule.

12 We have Actin, EC Auto, North Harbor Equipment,
13 Performance Auto, 610 Auto and Trevino's Complete Auto Sales
14 and Service.

15 So all these companies have agreed to the prices we
16 presented in the agreement for various repairs and services.

17 Are there any questions or comments on the 2022
18 City of East Chicago Vehicle Equipment Maintenance Service
19 Policy?

20 MS. MORGAN: I have a question. Have they all signed it
21 yet?

22 MR. SANTOS: Yes.

23 MR. GOMEZ: Their signatures are on here.

24 MS. MORGAN: All right. I would just emphasize the
25 importance of them maintaining the vehicle maintenance
26 history for each and every vehicle since that was such a
27 problem.

28 MR. SANTOS: Yeah. That's been written into the
29 agreement.

30 MR. GOMEZ: And their payment and invoicing. Does that
31 suffice, Carla?

32 MS. MORGAN: I would like for it to say they have to
33 maintain a separate file for each vehicle by vin number.
34 Some do. But too many of them don't.

1 MR. SANTOS: It says all invoices must include
2 department name, unit number, year, make, model and vin
3 number.

4 MS. MORGAN: Right. But then when we've asked them for
5 a specific vehicle's maintenance history what we've gotten
6 back has been confused.

7 So you might ask for, I don't know, a Ford F-150, a
8 specific one's maintenance history and I have gotten the
9 maintenance history for all of them across the board.
10 Sometimes vin numbers don't match.

11 So I would ask the Board to do a motion that we
12 accept this today, but that we amend that paragraph about
13 records to say that they maintain a file for each vehicle by
14 vin number.

15 MR. SANTOS: For that specific vehicle?

16 MS. MORGAN: Yes. So if you say you want records for an
17 F-150, they have to say, okay, here is that specific
18 vehicle's history instead of putting the onus on you to
19 search through to see who changed this oil and when for this
20 vehicle or who changed the tires for the next vehicle and
21 when instead of it being a hodgepodge of things.

22 It shouldn't cause your department more time and
23 labor searching through. The vendor should have it in a
24 screen file for each vehicle.

25 MR. GOMEZ: Do you understand what she wants you to put
in? Or do you want to provide him with a short note
indicating what to add or be amended?

MS. MORGAN: I'll recommend that you all approve this
provided that that is going to be a requirement. And we'll
add it into the agreement.

It should be like a sentence, two at the most. But
it will make the way they administer these things when
there's a question on a vehicle, it will take a lot of
headache away from the person who is doing the vehicle
maintenance internally.

MR. GOMEZ: So that would be added onto to that section
on the records on the first page about vendors are required
to keep records?

1 MS. MORGAN: Yes.

2 MR. GOMEZ: Any other questions or comments?

3 Entertain a motion to approve the 2022 City of East
4 Chicago Vehicle Service Policy with the condition that they
5 add additional information under the second or the third
6 paragraph where all vendors are required to keep records of
7 all repairs to all City-Owned vehicles and equipment.

8 I believe the information we want added is that
9 they have the vin numbers for each vehicle in their records.

10 MS. MORGAN: Yes. And that they maintain a separate
11 file for each vehicle by vin number.

12 MR. GOMEZ: So maintain a record for each vehicle by vin
13 and a separate file for vehicle.

14 MS. MORGAN: Yes.

15 MR. GOMEZ: So that will be added to the final signed
16 one. And I believe we'll have to make them aware of it since
17 they signed this contract.

18 MR. SANTOS: I made a note of it here. So as you said
19 I'll let them know about that.

20 MR. GOMEZ: Any other questions or comments?

21 And also give the Board Secretary the authority to
22 add the new signature line so we can sign the new one.

23 Questions/Comments: None.

24 Motion to approve 2022 Vehicle Equipment Maintenance Service
25 Policy with Additional Conditions made by Doug Powers.
Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. GOMEZ: Next we have the 2021-2022 City of Each
Chicago Snow Removal Service Policy from Public Works.

This is almost similar to the Vehicle Proposal we
just talked about. Only here it deals with snow removal. We
have various contractors again. They all signed on to these
agreed prices.

1 We have Actin, K&M Recycling, R&D Construction,
2 Regional Services, Sneed Construction, S&S Sales and Service,
3 STM Enterprise. And there is a list of the services and
4 equipment.

5 Are there any questions or comments on this Snow
6 Removal Service Policy?

7 I believe this is the same as last year's, isn't
8 it?

9 MR. SANTOS: Yes, sir.

10 MR. GOMEZ: Any questions or comments on this proposal?

11 Questions/Comments: None.

12 Motion to approve 2021-2022 Snow Removal Service Policy made
13 by Doug Powers. Second by Winna Guzman.

14 Roll Call: "All in Favor": All Abstain: None.
15 Opposed: None Motion Carries.

16 MR. GOMEZ: Next we come to Contracts from the
17 Engineering Department. From first one is from Comcate.

18 MR. ALLEN: William Allen from the Engineering
19 Department. This is a contract for Comcate that was
20 mentioned earlier in the meeting under Outstanding Invoices
21 for their work.

22 What they do, the service that they provide the
23 Engineering Department is to help us with this program. It
24 helps us keep up with the status of our handicap signs or the
25 permits.

 MR. GOMEZ: Total cost is 18,491.

 MR. ALLEN: It should be 5,192.25 for their annual fee.
 We've already paid for their original startup cost.

 MR. GOMEZ: I see it on the next page, 5,192.25.

 MR. ALLEN: Yes.

 MR. GOMEZ: Any questions or comments?

 Questions/Comments:

1 MR. POWERS: I do have one question. I apologize.
2 These aren't services that the current JS Company does?
3 They're not able to?

4 MR. ALLEN: No.

5 Motion to approve Comcate Contract made by Doug Powers.
6 Second by Winna Guzman.

7 Roll Call: "All in Favor": All Abstain: None.
8 Opposed: None Motion Carries.

9 MR. GOMEZ: Next we have Citywide Stripping Sealed
10 Opening.

11 MR. ALLEN: We didn't receive any sealed quotes for this
12 project.

13 MR. GOMEZ: So motion to make here?

14 MR. ALLEN: No.

15 MR. GOMEZ: Then we'll move on to the Kennedy Avenue,
16 Milestone Contractors Notice of Award, Notice to Proceed and
17 Contract.

18 MR. ALLEN: Yes. And you also should have the
19 Recommendation from our PE, engineer of Record which is
20 Robinson Engineering recommending to also move forward with
21 milestone in the amount of \$2,373,296.

22 MR. GOMEZ: We do have that. We also have the Contract
23 and the Notice to Proceed and Notice to Award.

24 Are there any questions or comments?

25 MR. ALLEN: I'm sorry. For Robinson CE costs.

MR. GOMEZ: That will be next after this.

MR. ALLEN: Okay. Sorry about that.

Questions/Comments: None.

Motion to approve Kennedy Avenue, Milestone Contractors
Notice of Award, Notice to Proceed and Contract made by Doug
Powers. Second by Winna Guzman.

1 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

2 MR. GOMEZ: Now we come to for the same project
3 Construction Engineering Services for the Kennedy Avenue
4 Improvements. And this is for Robinson Engineering.

5 MR. ALLEN: Yes. For the amount of \$123,000.

6 MR. GOMEZ: Any questions or comments on this proposal?

7 Questions/Comments: None.

8 Motion to approve Robinson Engineering Kennedy Avenue Project
Engineering Services made by Doug Powers. Second by Winna
9 Guzman.

10 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

11 MR. GOMEZ: Next we come to the Prairie Crossings,
12 Milestone Contractors. They also have a Notice of Award,
Notice to Proceed and the Contract.

13 MR. ALLEN: You should also have a Recommendation from
14 Robinson Engineering which is our PE of record recommending
moving forward with Milestone Contractors. They came in as
15 lowest and most responsible bidder in the amount of \$664,182.

16 MR. GOMEZ: We do. Are there any questions or comments
17 on any of these, the Notice to Award, Notice to Proceed and
the Contract?

18 Questions/Comments: None.

19 Motion to approve Prairie Crossings, Milestone Contractors
20 Notice to Award, Notice to Proceed and Contract made by Doug
Powers. Second by Winna Guzman.

21 Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

22 MR. GOMEZ: Now we have First Group for Construction
23 Engineers of the Prairie Crossings. The amount for that is?

24 MR. ALLEN: \$79,000.

25 MR. GOMEZ: Any questions or comments on this proposal?

1 Questions/Comments: None.

2 Motion to approve First Group for CE of Prairie Crossings
3 Project made by Doug Powers. Second by Winna Guzman.

4 Roll Call: "All in Favor": All Abstain: None.
5 Opposed: None Motion Carries.

6 MR. GOMEZ: Next we have the Magoun Avenue
7 Reconstruction Project. We also have the Notice to Award,
8 Notice to Proceed and the Contract.

9 MR. ALLEN: We have a recommendation from our PE of
10 record which is Nies Engineering to move forward with Hasse
11 Construction in the amount of \$7,142,194.58.

12 MR. GOMEZ: Any questions or comments on this?

13 Questions/Comments: None.

14 Motion to approve Hasse Construction Magoun Reconstruction
15 Project Notice to Award, Notice to Proceed and Contract made
16 by Doug Powers. Second by Winna Guzman.

17 Roll Call: "All in Favor": All Abstain: None.
18 Opposed: None Motion Carries.

19 MR. GOMEZ: Also for the Magoun Reconstruction Project
20 we have the proposal for First Group for Construction
21 Engineers of the project.

22 MR. ALLEN: Yes. For full-time supervision. First
23 Group's cost is not to exceed \$509,000.

24 MR. GOMEZ: Any questions or comments on this proposal?

25 Questions/Comments: None.

Motion to approve First Group for CE of Magoun Reconstruction
Project made by Doug Powers. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. GOMEZ: Next we have Exchange Reconstruction
Recommendation.

MR. ALLEN: Our PE of record which was First Group
Engineering after reviewing the bid, we only received one.

1 It ended up coming in over budget. I believe our budget was
2 1.3. The project came in at 1.9.

3 When looking through the line items, it wasn't so
4 much as cost increases amongst the materials just so much as
5 there was more money factored into their mob and demob costs.
6 More than we would have liked to see.

7 So just based off that and the fact that we only
8 got one bid it's best to just reject this bid and then rebid
9 at a later time.

10 MR. GOMEZ: Any questions or comments? No motion is
11 required. So this would be a rejection of the bid.

12 MR. ALLEN: I am not sure. I can't recall if I provided
13 the CE costs for Exchange for SEH?

14 MR. GOMEZ: I don't believe I have them here.

15 MR. ALLEN: That's all right.

16 MR. GOMEZ: Next we have 129th and Dickey Intersection
17 Improvement. This is with Rieth-Riley. We have the Notice
18 of Award and Notice to Proceed and the Contract. The
19 contract price is \$1,834,807.65.

20 MR. ALLEN: Yes. For Rieth-Riley.

21 MR. GOMEZ: This is for 129th and Dickey Road
22 Intersection Improvements.

23 Any questions or comments on the Notice to Award,
24 Notice to Proceed or the Contract?

25 Questions/Comments: None.

Motion to approve Rieth-Riley 129th and Dickey Intersection
Improvement Notice to Award, Notice to Proceed and Contract
made by Doug Powers. Second by Winna Guzman.

Roll Call: "All in Favor": All Abstain: None.
Opposed: None Motion Carries.

MR. GOMEZ: Next we have Short Elliot Hendrickson for CE
of 129th and Dickey intersection Improvement.

MR. ALLEN: This is for full-time supervision for the
Roundabout Project in the amount of \$194,000.

1 MR. GOMEZ: Any questions or comments on this
2 recommendation?

3 Questions/Comments: None.

4 Motion to approve Short Elliot Hendrickson for CE of 129th
5 and Dickey Intersection Improvement Project made by Doug
6 Powers. Second by Winna Guzman.

7 Roll Call: "All in Favor": All Abstain: None.
8 Opposed: None Motion Carries.

9 MR. GOMEZ: Next we have Police Station Parking Lot, CNB
10 Construction LLC Notice of Award, Notice to Proceed and the
11 Contract. This is for \$371,588.

12 MR. ARICHAVALA: This is the same process with the other
13 one. I have First Group here. They give to us a
14 recommendation for 371,000.

15 MR. GOMEZ: Any questions or comments on CNB
16 Construction Notice of Award, Notice to Proceed and Contract?

17 MR. POWERS: Did he give us a recommendation?

18 MR. ARICHAVALA: First Group.

19 MR. POWERS: He gives a recommendation to accept this is
20 what you're saying?

21 MR. ARICHAVALA: It's there.

22 MR. GOMEZ: Any questions or comments?

23 MR. ARICHAVALA: I have a copy here if you want.

24 MR. POWERS: No. I am looking at it. I was just asking
25 what the recommendation was. But that's fine.

Questions/Comments: None.

26 Motion to approve CNB Construction LLC Notice to Award,
27 Notice to Proceed and Contract made by Doug Powers. Second
28 by Winna Guzman.

29 Roll Call: "All in Favor": All Abstain: None.
30 Opposed: None Motion Carries.

31 MR. GOMEZ: Next for the same project we have First

1 Group Proposal for CE for the Police Station Parking Lot.

2 MR. ARICHAVALA: We hire only part time because it's a
3 small job. We pay 12,000 for this.

4 MR. GOMEZ: It is small compared to the other ones.

5 MR. ARICHAVALA: Yeah. It's not small. But compared to
6 another one.

7 MR. GOMEZ: Any questions or comments on the CE for the
8 Police Station Parking Lot?

9 Questions/Comments: None.

10 Motion to approve First Group for CE of Police Station
11 Parking Lot made by Doug Powers. Second by Winna Guzman.

12 Roll Call: "All in Favor": All Abstain: None.
13 Opposed: None Motion Carries.

14 MR. GOMEZ: Next we have Robinson Engineering. This is
15 for the Quiet Zone Study.

16 MR. ALLEN: Yeah. This is a proposal to help us
17 consider ourselves to be a quiet zone to lessen noise
18 pollution as trains run through our neighborhoods and
19 downtown districts. Really just throughout the entire City
20 of East Chicago.

21 Also it's worth mentioning that they'll also assist
22 us with identifying paper crossings throughout East Chicago
23 which will help us I guess with future projects or
24 developments throughout the City.

25 So they kind of split it up according to different
railroad companies.

MR. GOMEZ: Yeah. I noticed that.

MR. ALLEN: If you add up all the different railroad
companies, you will have a lump sum total of \$24,500.

This is just to do a quick study. Well, I
shouldn't really say quick. This is going to take some time
to coordinate with the railroad companies, find out what is
needed from the City.

This may be an opportunity for us to work together,

1 the railroad company and the City to enhance the crossings to
2 have us not have the horns be used as much or at all.

3 MR. GOMEZ: Any questions or comments on this proposal
4 for the Quiet Zone Study with Robinson Engineering?

5 Questions/Comments: None.

6 Motion to approve Robinson Engineering Quiet Zone Study
7 Proposal made by Doug Powers. Second by Winna Guzman.

8 Roll Call: "All in Favor": All Abstain: None.
9 Opposed: None Motion Carries.

10 MR. GOMEZ: Next we have Hasse Construction for US 12
11 Alder Underground Utility Agreement.

12 MR. ALLEN: Engineering Department would actually like
13 to remove this item from the agenda.

14 MR. GOMEZ: Okay. Item is removed.

15 Next we have also with Hasse Construction Change
16 Order Number 1 for Homerlee Reconstruction Michigan over
17 SR912. That's Cline Avenue, right?

18 MR. ALLEN: There's one right before. Did you say
19 Cline?

20 MR. POWERS: Change Order Number 1 for Homerlee
21 Reconstruction Michigan over Cline Ave.

22 MR. ALLEN: This is for our Homerlee Reconstruction job.
23 Hasse, they came is as the lowest and most responsible.

24 This was within the second quarter of this year.
25 We awarded the job. We were waiting funding to be approved
by the Council. And we finally got the money.

But what happened is that now there is a cost
increase in the material that was once priced out for us.
And that's what's within this Change Order before you today
in the amount of \$158,362.37 which is something that a lot of
folks are encountering across most projects when dealing with
certain construction materials such as sewer pipe, PVC and
water main pipe.

MR. GOMEZ: And the amount of the Change Order is?

1 MR. ALLEN: \$158,362.37.

2 MR. GOMEZ: Any questions or comments on Change Order
3 Number 1 for Homerlee Reconstruction to Michigan?

4 Questions/Comments: None.

5 Motion to approve Hasse Construction Homerlee Reconstruction
6 Change Order Number 1 made by Doug Powers. Second by Winna
7 Guzman.

8 Roll Call: "All in Favor": All Abstain: None.

9 Opposed: None Motion Carries.

10 MR. GOMEZ: Next item is the Michigan Avenue over SR
11 912.

12 MR. ALLEN: IN-DOT has a project to improve the area
13 where Michigan Avenue intersects with the Cline Highway.
14 They are planning to construct a roundabout in that area.

15 By them doing this this allows us the ability to
16 run our own conduit and fiber to the Marina and lakefront
17 area as well as provide residents with a pedestrian friendly
18 way of reaching the lakefront, Marina and casino if you do
19 not own or possess a vehicle.

20 The money that we would have to pay in order to
21 have our pedestrian walkway and fiber conduit is estimated to
22 be around the \$930,890. But accompanying this estimate
23 within the MOU is also a letter from the Engineering
24 Department wishing to establish a budget for this project in
25 the amount of not to exceed \$1 million.

This money will go directly to IN-DOT as the
sponsor or owner of the project. Once it goes out to bid
they'll send us a letter confirming that we agree with the
price. And then we must pay upfront a check.

MR. GOMEZ: \$1 million?

MR. ALLEN: Whatever the cost is. If it's under \$1
million, they'll only bill us for the exact amount. And then
if it's over, they'll ask us to basically approve in writing
that we agree with the cost. And we will be paying the
excess amount.

MR. GOMEZ: And we have the funding set up?

1 MR. ALLEN: Pardon me?

2 MR. GOMEZ: The funding has been approved?

3 MR. ALLEN: Yes. The funding has been approved by the
4 Common Council.

5 MR. GOMEZ: Any questions or comments on this proposal?

6 MR. POWERS: So this is a Statewide Project. We're
7 trying to get the pedestrian aspect is what were doing today?

8 MR. ALLEN: Yes. State-Owned Project. We just want to
9 establish a pedestrian walkway and finally run our conduit
10 and fiber to the lakefront area.

11 MR. GOMEZ: No other questions?

12 Questions/Comments: None.

13 Motion to approve Michigan Avenue Over SR912 Project made by
14 Doug Powers. Second by Winna Guzman.

15 Roll Call: "All in Favor": All Abstain: None.
16 Opposed: None Motion Carries.

17 MR. ALLEN: Thank you.

18 MR. GOMEZ: Next we come to Midwestern Labor LED
19 Illuminated Street Name Signs.

20 MR. ALLEN: That's from the Engineering Department.
21 That is to have Midwestern conduct the installation of street
22 name signs throughout the City of East Chicago. Them as well
23 as Heck started this project with us I want to say in 2016 or
24 2017.

25 So if you approach a traffic signal at an
intersection, you'll see LED street name signs that hang that
illuminate at night.

Most intersections just have two. We just want to
complete the intersection by installing a total of four.

And so we have a total of I believe 96 signs that
we would like to purchase. That amount is \$316,080.

MR. POWERS: Where are you getting that number from?

1 MR. GOMEZ: Here it has 96 for 134,400.

2 MR. ALLEN: That's the installation cost.

3 MR. GOMEZ: Is the installation included in that 300?

4 MR. ALLEN: No. The 316 is to purchase. The 134 is to
install, \$134,400.

5 MR. GOMEZ: So what is the whole total then? 452?

6 MR. POWERS: So it's the 316 quote and the 134. This
7 covers all of the signs or are these just the LEDs that we're
trying to focus on?

8 MR. ALLEN: This will complete the ones, the
9 intersections that we've already started as well as we've
added an additional one.

10 MR. GOMEZ: Total is 452?

11 MR. POWERS: I am going to check. Looks like it's
12 451,880. Is that correct, 451,880?

13 MR. ALLEN: Yes.

14 MR. GOMEZ: That's good enough for me. Any other
questions or comments?

15 Questions/Comments: None.

16 Motion to approve Midwestern Electric Illuminated Street Sign
17 Proposal made by Doug Powers. Second by Winna Guzman.

18 Roll Call: "All in Favor": All Abstain: None.
19 Opposed: None Motion Carries.

20 MR. GOMEZ: Traffic Control Corporation Purchase of LED
Signs.

21 MR. ALLEN: I am sorry?

22 MR. GOMEZ: Traffic Control Corporation Purchase of LED
23 Signs for various location in the amount \$316,080.

24 MR. ALLEN: That's to purchase the signs.

25 MR. GOMEZ: That's part of the other one?

1 MR. POWERS: That's part of that one.

2 MR. GOMEZ: I thought they were two separate.

3 MR. POWERS: They have the install and the price is
4 separate.

5 MR. GOMEZ: So we already approved that then. So that
6 was with Traffic Control Corporation?

7 MR. ALLEN: To purchase the signs. And to install them
8 is just strictly with Midwestern.

9 MR. GOMEZ: Okay. So we already approved that then.

10 MS. GUZMAN: I think we approved Midwestern.

11 MR. POWERS: Well, we approved the budget for both.

12 MR. ALLEN: You approved the total amount to purchase
13 the signs and to have them installed.

14 MR. GOMEZ: For the record the project is with
15 Midwestern for installation. Traffic Control Corporation
16 will provide the signs for the record.

17 That brings us to Right-of-Way Applications. We
18 have Right-of-Way Applications 21-04041 through 21-04051.

19 Any questions or comments on these?

20 Questions/Comments: None.

21 Motion to approve Permit Applications 21-04041 through
22 21-04051 made by Doug Powers. Second by Winna Guzman.

23 Roll Call: "All in Favor": All Abstain: None.
24 Opposed: None Motion Carries.

25 OTHER BUSINESS:

MR. GOMEZ: We have one item on Other Business. Last
meeting we approved the purchase of one 2022 Explorer and one
2021 F350 Chassis 4 by 4 Regular Cab.

We asked for more information at the meeting, the
other bids and the other companies they called.

The Supervisor of the Water Department provided the

1 information for us. And we'll provide the information to you
2 so you could put it in the minutes.

3 The companies he did contact were Bosak Ford, Smith
4 of Melton Road, Chesterton, Indiana, Smith Motors of Hammond,
5 Indiana and Webb Ford of Highland, Indiana.

6 And he does have their explanation from each firm
7 in the letter. And I believe that's all the information we
8 were asking from last meeting.

9 MS. GUZMAN: Just to note, Mr. President, these vehicles
10 will be assigned to the Department of Waterworks.

11 MR. GOMEZ: Any other questions on information?

12 As I mentioned this is information we requested
13 last time. It will be added to that proposal.

14 * Next Regular Meeting Date: Monday, December 13,
15 2021 @ 4:30 p.m.

16 Motion to adjourn made by Douglas Powers. Second by Winna
17 Guzman.

18 Roll Call: "All in Favor": All Abstain: None.
19 Opposed: None Motion Carries.

20 * Meeting ended at 5:45 p.m.

1 Approval of the Meeting Minutes of
2 Monday, November 22, 2021

3 Approved and Signed _____
4

5 _____
6 Val Gomez, President
7

8 _____
9 Winna Guzman, Vice President
10

11 _____
12 Douglas Powers, Member
13


14 _____
15 Olga Cosme, Board Secretary
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C E R T I F I C A T E

I, Lisa Pena, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Portage, Indiana, this 9th day of December, 2021.



Lisa Pena
Notary Public Porter County
Certified Shorthand Reporter
License Number 084-003483

