

CITY OF EAST CHICAGO
BOARD OF PARKS AND RECREATION
December 28, 2021

BOARD MEMBERS:

Anthony Serna, President
Rick Rodriguez, Vice President
Valda Lewis, Secretary
Gilberto Cantu
Eugene Austin

STAFF:

Ateria Allen
Vanessa Hernandez-Orange

Reported by: Peggy S. LaLonde, CSR, RPR
Fissinger & Associates

Call to Order: 5:00 p.m.

Pledge of Allegiance:

Roll Call: Present: Anthony Serna, Rick Rodriguez

Telephonic: Gilberto Cantu

Staff Present: Ateria Allen

MR. SERNA: We do have a quorum.

First, under Administrative Matters,
we have approval of December 14, 2021 meeting minutes,
as written. I'll entertain a motion to approve.

MR. RODRIGUEZ: I move for approval.

MR. CANTU: Second.

MR. SERNA: All in favor signify by
saying aye?

(All signify aye.)

Motion carries.

Next, approval of signing of payroll
dated December 17, 2021. I will entertain a motion to
approve the payroll.

MR. RODRIGUEZ: I move for approval.

MR. CANTU: Second.

MR. SERNA: All in favor signify by
saying aye?

1 (All signify aye.)
Motion carries.

2 Next, approval and signing of
payroll dated December 22, 2021. I'll entertain a
3 motion to approve payroll.

4 MR. RODRIGUEZ: I move for approval.

5 MR. CANTU: Second.

6 MR. SERNA: All in favor signify by
saying aye?

7 (All signify aye.)
Motion carries.

8 Next, approval and signing of
Warrant 122821 PB, in the amount of \$21,669.16.
9 Entertain a motion to approve.

10 MR. RODRIGUEZ: I move for approval.

11 MR. CANTU: Second.

12 MR. SERNA: All in favor signify by
saying aye?

13 (All signify aye.)
Motion carries.

14 Next item is Old Business. I will
entertain a motion to bring off the table the agreement
15 of Serviscape for maintenance and landscaping of
MacArthur Golf Course.

16 MR. RODRIGUEZ: I move to take off the
17 table the agreement of Serviscape.

18 MR. CANTU: Second.

19 MR. SERNA: All in favor signify by
saying aye?

20 (All signify aye.)
Motion carries.

21 I spoke with Vanessa Hernandez, our
director. She is looking for approval for the Agreement
22 with Serviscape for this upcoming year. There is a
price increase and Vanessa was looking to negotiate
23 that. She did in fact negotiate and the numbers are
there. So I am looking for a motion to approve the
24 Agreement between the Board of Parks and Recreation and
Serviscape for maintenance of MacArthur Golf Course.

25

1 MR. CANTU: Make a motion.

2 MR. RODRIGUEZ: Second.

3 MR. SERNA: All in favor signify by
4 saying aye?

(All signify aye.)

Motion carries.

5 Any other Old Business, Madame
6 Secretary?

6 MS. ALLEN: No.

7 MR. SERNA: Move on to New Business.
8 Vanessa Hernandez-Orange, our Parks Director is ill and
9 she will not be able to make it today. And Genesis
10 Gary, second in charge, she is on vacation.

11 So I spoke with Vanessa via e-mail,
12 which she sent an e-mail to us all. So under new
13 business, she is asking for past due invoice approval
14 with Federal Protection Agency. They sent over the
15 invoice late, but it is an invoice for our Park Rangers.
16 There is a PO. So they have a PO and we are just
17 looking to approve this late invoice.

18 So, I will entertain a motion to
19 approve payment of the past due invoice with Federal
20 Protection Agency, in the amount of \$1,788.00.

21 MR. RODRIGUEZ: I move to approve payment
22 of past due invoice.

23 MR. CANTU: Second.

24 MR. SERNA: All in favor signify by
25 saying aye?

(All signify aye.)

18 Motion carries.

19 Next we have two agreements with
20 Great Lakes Landscaping Management. This is for a
21 contract for next year for the Greenhouse. Great Lakes
22 Landscape Management, they do work on the glass there at
23 the Greenhouse and maintenance there. So we have two
24 agreements. I will entertain a motion to approve the
25 first Agreement, which is in the amount of \$1,370.00.

26 MR. RODRIGUEZ: Make a motion to approve.

27 MR. CANTU: Second.

28 MR. SERNA: All in favor signify by
29 saying aye?

1 (All signify aye.)
Motion carries.

2 Then the second Agreement with Great
Lakes Landscaping Management is for trimming and pruning
3 the predesignated trees located at the Greenhouse
throughout the season. That Agreement is in the amount
4 of \$1,560.00.

5 So, I'll entertain a motion to
approve the Agreement with Great Lakes Landscaping
Management and the Board of Parks and Recreation in the
6 amount of \$1,560.00

7 MR. RODRIGUEZ: Make a motion to approve.

8 MR. CANTU: Second.

9 MR. SERNA: All in favor signify by
saying aye?

10 (All signify aye.)
Motion carries.

11 Next item is Public comment. Is
there any public comment? (None)

12 There being no Public comment, our
next meeting is Tuesday, January 11, 2022, right here at
13 the City Hall Council Chambers, at 5:00 p.m.

14 I will entertain a motion to
adjourn.

15 MR. RODRIGUEZ: Make a motion to adjourn.

16 MR. CANTU: Second.

17 MR. SERNA: All in favor signify by
saying aye?

18 (All signify aye.)

Motion carries. Meeting adjourned.

19 Happy New Year everyone.

20 ***** Meeting Adjourned *****

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C E R T I F I C A T E

I, Peggy S. LaLonde, a competent and duly qualified court reporter, do hereby certify that I did report in machine shorthand the foregoing proceedings and that my shorthand notes so taken at said time and place were thereafter reduced to typewriting under my personal direction.

I further certify that the foregoing typewritten transcript constitutes minutes of the said proceedings taken at said time and place, so ordered to be transcribed.

Dated at Munster, Indiana, this 29th day of December, 2021.

Peggy S. LaLonde

Peggy S. LaLonde, CSR, RPR



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