RESOLUTION NO. WD-11-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE EAST CHICAGO DEPARTMENT OF WATERWORKS ESTABLISHING A BILLING POLICY FOR ACCESS AND USE OF WATER THROUGH PUBLICLY OWNED FIRE HYDRANTS

WHEREAS, the Board of Directors of the East Chicago Department of Waterworks, as part of its rule making authority, desires to establish a billing policy for access and use of water through publically owned fire hydrants; and

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the East Chicago Department of Waterworks that the following policy be established:

- The company/contractor requesting the use of a fire hydrant shall apply for a permit at the East Chicago Water Department located at 400 East Chicago Avenue.
- The cost of the permit shall be $16.00 per day. Permit requests may be made in increments of up to one (1) calendar month. The daily $16.00 fee will be charged regardless if the hydrant is used or not used for the entire permit interval. If paying by check, checks should be made payable to "East Chicago Water Department." The requestor of the permit shall need the following information:
    - Name and address of company/contractor requesting hydrant use
    - Name and telephone number of a contact person
    - Location of hydrant that will be used. If the location is not known, the person requesting the permit shall be directed to a hydrant in a preferred location.
    - Purpose of use (eg: hydro-seeding, street washing, filling up a tanker truck, etc)
    - The Water Department may request to make a copy of the applicant's valid photo ID.
- The applicant will also need to place a refundable deposit on a 3" hydrant meter that will be provided by the Water Department. A separate check made payable to "East Chicago Water Department" in the amount of $500.00 per meter shall be presented at time of permit application. The entire deposit or a portion of the deposit will be returned within two (2) business days after the meter is returned and inspected for proper operation. The initial and final meter readings shall be used to calculate water and sewer (if applicable) charges. The bill for usage will be mailed to the company/contractor within three (3) business days and shall be due in 17 days. Charges unpaid after 17 days are subject to late fees. Water/sewer charges and late fees shall be calculated using the current rate structure. Questionable sewer charges will be directed to the East Chicago Sanitary District Wastewater Division for final determination of charges.
- The company/contractor may be held liable for any damage that occurs to a fire hydrant if any tool OTHER than a hydrant wrench is used to operate the valve. A hydrant wrench MAY be available for temporary use upon request. If so, this will be noted on the permit application.
- City Ordinance 3487 requires the use of a backflow prevention device. The company/contractor shall be required to supply the device. If filling up a tanker truck, an air

gap is permitted in lieu of a backflow prevention device. The company/contractor shall be responsible for securing the meter and backflow prevention device to the hydrant in such a way that no damage occurs to the hydrant from the weight of the equipment.

- To prevent damage to the hydrant caused by the washing out of the supporting gravel/sand layer, the company/contractor shall ensure that the hydrant is completely shut off before replacing the hydrant caps. Wash out can also occur if the hydrant is not opened completely when in use; therefore the hydrant valve shall be opened completely when in use. The hydrant meter comes with a gate valve that can be used to control the flow.
- Various City agencies (Water Department, Police Department, Fire Department, etc) can, from time to time, observe a hydrant while in use by a contractor.
- Please report any hydrant damage or malfunctioning hydrant to the Water Department as soon practicable.

Adopted this 16 day of June, 2011, in regular meeting assembled.

John Bakota, President

Joseph Ochoa, Vice President

Anthony Askounis, Member

Raymond Lopez, Sr., Member

Angelo Machuca, Member

Attest:

Pete Baranyai, Secretary