



# Facade Grant Program PROJECT DESCRIPTION



**APPLICANT NAME AND CONTACT INFORMATION:**

**GRANT LOCATION ADDRESS:**

**Anticipated Project Cost:**

\$

Please describe in detail the proposed scope of work. Use separate sheet(s) if necessary.

**OTHER REQUIRED DOCUMENTATION**

<input type="checkbox"/> <b>Three (3) bids/quotes from a licensed contractor</b>	<input type="checkbox"/> <b>If applicable, property owners must provide copies of all leases associated with property</b>
<input type="checkbox"/> <b>Project Budget</b>	<input type="checkbox"/> <b>Proof that property taxes are paid-in-full and up-to-date</b>
<input type="checkbox"/> <b>Photographs of the project site prior to any improvement</b>	<input type="checkbox"/> <b>Affidavit and Certification of Property Owner</b>
<input type="checkbox"/> <b>Building Permit (if applicable)</b>	<input type="checkbox"/> <b>Affidavit of Indebtedness</b>
<input type="checkbox"/> <b>Proof of Insurance</b>	<input type="checkbox"/>

**CITY OF EAST CHICAGO**

**Facade Grant Application**

**APPLICANT INFORMATION**

<b>Building Owner/Applicant Name:</b>	<b>Registered Company Address:</b>
<b>Home Address:</b>	<b>City, State, Zip Code:</b>
<b>City, State, Zip Code:</b>	<b>Phone:</b>
<b>Phone:</b>	<b>Email:</b>
<b>Email:</b>	<b>Employer Identification No (EIN)/Federal Employer Identification No(FEIN): __ - _____</b>

Have you or your company ever used any Business Incentives offered by the City of East Chicago? If yes, please list the type of incentive and the effective date:

**BUSINESS INFORMATION**

Name of Business and DBA if applicable:	
Business Owner(s) Name(s) and Title:	
Address of Property to be improved:	
Phone:	Email:
Date Business Commenced:	
How many years have you been at your current address?	

Sole Proprietorship:	Partnership:	Corporation:
Total Number of Employees:	Full-time: _____	Part-Time: _____
Tax ID:	Property Identification (Key Number):	
Will the proposed project result in a change in the total number of employees? __Yes/ __ No		
Is the Building Leased?      If yes, please list the <u>expiration</u> date and renewal term.		

FACADEREBATEAPPLICATION – CITYWIDE

Business(es) Located within Building: ___ Yes / ___ No	
Is the building a Landmark or located in a Historic District? Yes ___ /No ___	
If yes, please attach supporting documents.	
Building Age:	
Current Zoning:	Property Identification Number:
Will the proposed project result in a change in use for the building? Yes ___ /No ___	
If yes, please explain on a separate sheet.	
Is there a mortgage on the building? Yes ___ /No ___	
If yes, please list.	
Are any other loans, liens, or deed restrictions on the property? Yes___ /No___	
If yes, please list.	

SIGNATURES

I/We certify that all information set forth in this application is a true representative of the facts pertaining to the subject property for the purpose of obtaining funding under the City of East Chicago Facade Rebate Program. I understand and acknowledge that any willful misrepresentation of the information contained in this application could result in disqualification from the program. Requiring any funds already disbursed to be repaid in full to the City of East Chicago.

**THE PROCESSING OF ANY APPLICATION APPROVALS WILL NOT BEGIN UNTIL A RESOLUTION HAS BEEN APPROVED BY THE EAST CHICAGO COMMON COUNCIL AND THE ECONOMIC DEVELOPMENT COMMISSION FOR THE YEAR THE APPLICATION WILL BE CONSIDERED. DEADLINE TO ACCEPT ANY CITY-WIDE or NORTH HARBOR FACADE APPLICATIONS FOR THIS YEAR WILL END FRIDAY, OCTOBER 29, 2021 AT 4:00 P.M. CST (the last business day in October).**

The applicant further certifies that he/she has read and understands the City of East Chicago

Facade Grant Program guidelines. If a determination is made by the Economic Development Commission that program funds have not been used for eligible program activity, the applicant agrees that the proceeds shall be returned in full to the City of East Chicago and acknowledges that with respect to such proceeds so returned, he/she shall have no further interest, right or claim. It is understood that all City of East Chicago Facade Grant Program funding commitments are contingent upon the availability of funds.

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Date:

Please submit completed project description and all required documentation to:  
**Douglas Powers, City Planner**  
**Mireya Huizar, Secretary**  
**City of East Chicago, Planning & Economic Development**  
**4525 Indianapolis Blvd., East Chicago, IN 46312; Tele: (219) 391-8205**

**AFFIDAVIT AND CERTIFICATION OF PROPERTY OWNER**

To induce the City of East Chicago (“Grantor”) to make, and in consideration of the making of a grant to (“Grantee”) \_\_\_\_\_, the owner of the Property located at \_\_\_\_\_ (the “Affiant”) the undersigned owner of the Property to be improved by Grantee does hereby state and certify the following to the City of East Chicago:

- 1. Grantee/Affiant is the owner of the building and property.
- 2. Grantee/Affiant currently leases to the Property or a portion of the Property, the term of Grantee’s current leasehold to the Commercial Tenant, \_\_\_\_\_ is scheduled to end on \_\_\_\_\_ 20\_\_\_\_ and a copy of said lease is attached to the Facade Rebate Application.
- 3. Grantee/Affiant has no outstanding delinquent tax obligations on the subject property.
- 4. Grantee/Affiant has reviewed the improvements to the Property proposed by Commercial Tenant.
- 5. Grantee/Affiant approves and gives the authority to implement the improvements described in Project Description and supporting documentation on the Property under the City of East Chicago Facade Rebate Program.

The Grantee/Affiant does hereby acknowledge that the Affidavit is made for the purpose of inducing the Grantor to grant Facade Rebate funds to the Grantee for improvements to the above referenced property.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

GRANTEE/AFFIANT

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

The undersigned, notary public in and for said County, in the State of Indiana, does hereby certify that \_\_\_\_\_ personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that he signed and delivered the said instrument as his free and voluntary act for the uses and purposes therein set forth.

(NOTARY SEAL)

Notary Public:

My Commission Expires:

**AFFIDAVIT OF INDEBTEDNESS TO CITY OF EAST CHICAGO**

The undersigned Applicant, having been duly sworn on oath or affirmation hereby states that to the best of his/her knowledge the Applicant, or any individual with an ownership interest in the Applicant has identified all known debts to the City of East Chicago below:

Description of Debt	Date of Occurrence	Amount \$
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The undersigned Applicant understands that failure to disclose and resolve any debt owed to the City, may be grounds for rejection of the application or the termination of the privileges sought in connection with the affidavit, in accordance with the procedures set forth in the Municipal Code of the City of East Chicago.

Applicant Signature: \_\_\_\_\_ Date:

Printed Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Mailing Address City/State/Zip:  
\_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Notary Public: \_\_\_\_\_

My Commission Expires:

(NOTARY SEAL)