Anthony Copeland
Mayor

Engineering Department
City at East Chicago
4718 Indianapolis Blvd., East Chicago, Indiana 46312
Telephone: (219) 391-8355; Fax: (219) 391-8401; Website: www.eastchicago.com

DRIVEWAY APPLICATION

Mandatory Documents:

- □ **Dimensioned Sketch**
- □ **Plat of Survey** or
- □ **Hand Drawn Sketch with Dimension**
- □ **Must include intended driveway location and any other pertinent information**

Procedure:

A. Present all above information to Engineering Department
B. Planning Department review
C. Application presented to Board of Public Works for approval

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DEPARTMENTAL USE

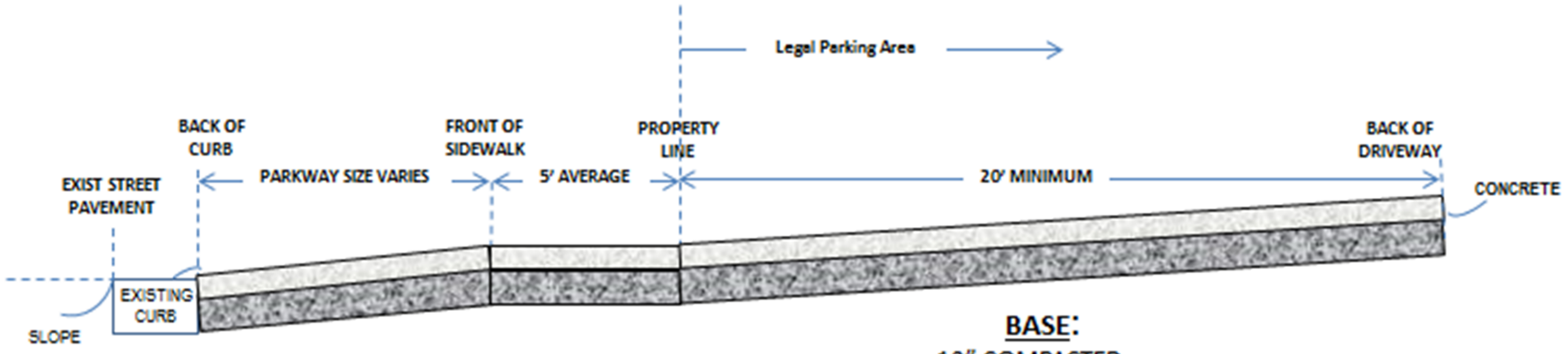
Date Received: _____ **Initials of Receiver**: _____

Date of Application Approval: _____

Signature of Engineering Staff: _____

Revised: 7/2016

CROSS SECTION VIEW



BASE:
12" COMPACTED
SAND OR AGGREGATE

ANGLES OF SLOPES:

SIDEWALK
NO MORE THAN 1.146°

PARKWAY
AT LEAST 4.78°

PARKING AREA
OF DRIVE 2.866°

DRIVEWAY SPECS:

a. Dust-Free Material, preferably concrete
b. Seven (7) inches in depth in all areas
c. Conform to existing sidewalk grade
d. Minimum 10' wide x 20' long – Parking pad
e. Do not change gutter grade
f. No parking in parkway
g. At Least a 35' Lot
h. Pad cannot be directly in front of House
i. At Least 15' between buildings
j. Clean curb break, preferably saw cut
k. Include expansion joints were necessary
l. Approach slope to street: one (1) inch to one (1) foot: at least
m. Sidewalk slope to street: ¼ inch per foot
n. Parking pad slope: one (1) inch per twenty (20) inches

Revised: 7/2016

City of East Chicago

Board of Public Works Permit Application

Permit Application Number:

Date:

Permit Type: □ **Utility** [X] **Driveway** □ **Heavy Load** □ **City** □ **Other**: _____

Repair Type:

Applicant Name: _____

Address: _____

Location: _____

Telephone: _____

Description: _____

_____

_____

Applicant Signature

TO BE FILLED OUT BY THE ENGINEERING DEPARTMENT

	Yes	No		
Indemnification Agreement	☐	☐		
Certificate of Insurance	☐	☐	**Bond Amount**:	$_____
Bond Required	☐	☐	**Bonding Agent**:	_____
Special Hauling	☐	☐	**Bond Number**:	_____
Building Permit	☐	☐		

Pre-Inspection

Inspected by:	**Inspection Approved By:**	**Date**:
Engineering Dept.	_____	_____
	_____	_____
	_____	_____

Approved Board of Public Works

_____ _____

Contact Name **Presiding Officer**

_____ **Date Issued**: _____

Company or Home Owner **Expiration Date**: _____

Follow-up Inspection

Name:	**Date**:	**Comments**:
	_____	_____
	_____	_____
	_____	_____

Date Completed: _____ □ **Unacceptable** □ **Completed**

Revised: 7/2016

Permit Application Number:

RELEASE FROM LIABILITY

The City of East Chicago, Indiana (City) through its Board of Public Works and _____ (Contractor/Owner) by **_____** agrees as follows:

1.) The Contractor/Owner wishes permission from the City to permit _____ on the City Right-Of-Way at _____ in the City of East Chicago.

2.) The City grants permission as described above in Section 1 for _____ days and for related functions supervised by the Contractor/Owner.

3.) The Contractor/Owner agrees to hold the City harmless and indemnify the City for any loss, cost, claim, or expense arising out of the permitted use of the City Right-Of-Way causing property damage, injury, or death to any person or persons.

4.) The Contractor/Owner agrees to reimburse the City for all cost related to any claim or lawsuit the City incurs regarding any matter from the permitted used of the City Right-Of-Way under this agreement.

5.) The Contractor/Owner agrees not to interfere with any drainage, sewer or water pipe, city alarm or other city services, which is now or which may hereafter be located on or across said Right-Of-Way.

6.) The Contractor/Owner agrees not to mark or damage the City Right-Of-Way in any manner and assumes the full responsibility for the repair and full restoration of the City Right-Of-Way. The restoration of City Right-Of-Way back to original or better condition shall be done by the Company at its sole expense.

All is agreed to this _____ of _____ 20____.

Sign: _____

Name: _____

Address: _____

STATE OF INDIANA:
SS:
COUNTY OF LAKE:

Before me, the undersigned, a notary public in and for said county and state, personally appeared _____ and acknowledge the execution of the foregoing this _____ day of _____, 20 ____.

My Commission Expires:

_____
Notary Public

A resident of Lake County

Revised: 7/2016