



**Anthony Copeland**

Mayor

## Engineering Department

City at East Chicago

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# DRIVEWAY APPLICATION

### Mandatory Documents:

- Dimensioned Sketch
- Plat of Survey or
- Hand Drawn Sketch with Dimension
- Must include intended driveway location and any other pertinent information

### Procedure:

- A. Present all above information to Engineering Department
- B. Planning Department review
- C. Application presented to Board of Public Works for approval

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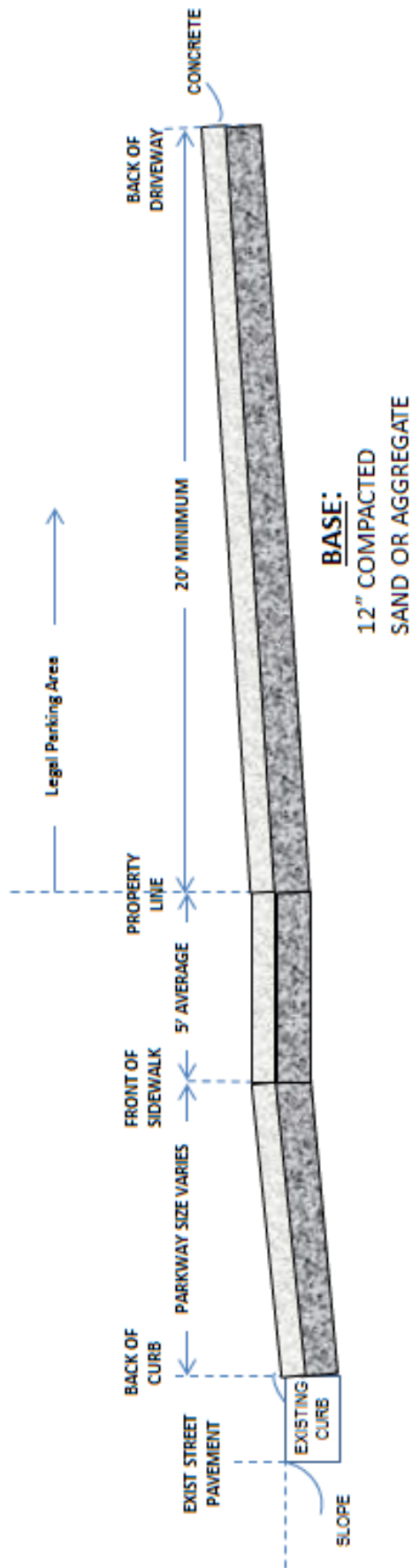
## DEPARTMENTAL USE

Date Received: \_\_\_\_\_ Initials of Receiver: \_\_\_\_\_

Date of Application Approval: \_\_\_\_\_

Signature of Engineering Staff: \_\_\_\_\_

# CROSS SECTION VIEW



**ANGLES OF SLOPES:**

**SIDEWALK**

**NO MORE THAN 1.146°**

**PARKWAY**

**AT LEAST 4.78°**

**PARKING AREA**

**OF DRIVE 2.866°**

**DRIVEWAY SPECS:**

- a. Dust-Free Material, preferably concrete
- b. Seven (7) inches in depth in all areas
- c. Conform to existing sidewalk grade
- d. Minimum 10' wide x 20' long – Parking pad
- e. Do not change gutter grade
- f. No parking in parkway
- g. At Least a 35' Lot
- h. Pad cannot be directly in front of House
- i. At Least 15' between buildings
- j. Clean curb break, preferably saw cut
- k. Include expansion joints where necessary
- l. Approach slope to street: one (1) inch to one (1) foot: at least
- m. Sidewalk slope to street: ¼ inch per foot
- n. Parking pad slope: one (1) inch per twenty (20) inches

City of East Chicago

Board of Public Works Permit Application

Permit Application Number:

[Empty box for Permit Application Number]

Date:

[Empty box for Date]

Permit Type:  Utility  Driveway  Heavy Load  City  Other: \_\_\_\_\_

Repair Type: [Empty box]

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Location: \_\_\_\_\_

Telephone: \_\_\_\_\_

Description: \_\_\_\_\_

\_\_\_\_\_

Applicant Signature

TO BE FILLED OUT BY THE ENGINEERING DEPARTMENT

	<u>Yes</u>	<u>No</u>	
Indemnification Agreement	<input type="checkbox"/>	<input type="checkbox"/>	
Certificate of Insurance	<input type="checkbox"/>	<input type="checkbox"/>	Bond Amount: \$ _____
Bond Required	<input type="checkbox"/>	<input type="checkbox"/>	Bonding Agent: _____
Special Hauling	<input type="checkbox"/>	<input type="checkbox"/>	Bond Number: _____
Building Permit	<input type="checkbox"/>	<input type="checkbox"/>	

Pre-Inspection

Inspected by:	Inspection Approved By:	Date:
Engineering Dept.	_____	_____
[Empty box]	_____	_____
[Empty box]	_____	_____

Approved Board of Public Works

\_\_\_\_\_ Contact Name

\_\_\_\_\_ Presiding Officer

Date Issued: \_\_\_\_\_

\_\_\_\_\_ Company or Home Owner

Expiration Date: \_\_\_\_\_

Follow-up Inspection

Name:	Date:	Comments:
[Empty box]	_____	_____
[Empty box]	_____	_____
[Empty box]	_____	_____

Date Completed: \_\_\_\_\_

Unacceptable  Completed

Permit Application Number:

[Empty box for Permit Application Number]

**RELEASE FROM LIABILITY**

The City of East Chicago, Indiana (City) through its Board of Public Works and \_\_\_\_\_  
(Contractor/Owner) by \_\_\_\_\_ agrees as follows:

- 1.) The Contractor/Owner wishes permission from the City to permit \_\_\_\_\_ on the City Right-Of-Way at \_\_\_\_\_ in the City of East Chicago.
- 2.) The City grants permission as described above in Section 1 for \_\_\_\_\_ days and for related functions supervised by the Contractor/Owner.
- 3.) The Contractor/Owner agrees to hold the City harmless and indemnify the City for any loss, cost, claim, or expense arising out of the permitted use of the City Right-Of-Way causing property damage, injury, or death to any person or persons.
- 4.) The Contractor/Owner agrees to reimburse the City for all cost related to any claim or lawsuit the City incurs regarding any matter from the permitted used of the City Right-Of-Way under this agreement.
- 5.) The Contractor/Owner agrees not to interfere with any drainage, sewer or water pipe, city alarm or other city services, which is now or which may hereafter be located on or across said Right-Of-Way.
- 6.) The Contractor/Owner agrees not to mark or damage the City Right-Of-Way in any manner and assumes the full responsibility for the repair and full restoration of the City Right-Of-Way. The restoration of City Right-Of-Way back to original or better condition shall be done by the Company at its sole expense.

**All is agreed to this \_\_\_\_\_ of \_\_\_\_\_ 20\_\_\_\_.**

**Sign:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

STATE OF INDIANA:

SS:

COUNTY OF LAKE:

Before me, the undersigned, a notary public in and for said county and state, personally appeared \_\_\_\_\_ and acknowledge the execution of the foregoing this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

My Commission Expires:

\_\_\_\_\_  
Notary Public

A resident of Lake County